



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone: 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday October 31st, 2018

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Diane Burgis
 - a. Roll Call

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Diane Burgis

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)

- a. Minutes of the Board of Directors meeting of August 22nd, 2018
- b. Financial Report
- c. Marketing Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg

- a. **Operations Report** (*see attachment: tab #2*)
- b. **First Transit**

Board of Directors:

City of Antioch

Lamar Thorpe
Monica Wilson

City of Brentwood

Barbara Guise
Robert Taylor**

City of Oakley

Doug Hardcastle
Kevin Romick

City of Pittsburg

Merl Craft
Pete Longmire

Contra Costa County

Diane Burgis*
Federal Glover

Member-at-Large

Ken Gray

* Chair: FY 2018-19

** Vice-chair: FY 2018-19

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7. ACTION AND DISCUSSION ITEMS

- a. **ACTION ITEM:** Disposal of Vehicles and Equipment
(see attachment: tab #3)
Requested Action: Adopt Resolution 181031a authorizing staff to dispose of five Chevrolet Aveo staff driver exchange cars, et al.

- b. **ACTION ITEM:** CCTA Ex-Officio Appointment
(see attachment: tab #4)
Requested Action: Appoint CCTA Ex-Officio Alternate Monica Wilson to serve two one-year terms as the Contra Costa County bus operators' Ex-Officio representative on the CCTA Board of Commissioners from February 1, 2019 through January 31, 2021.

- c. **ACTION ITEM:** Appointment of ECCTA's Civil Rights Officer
(see attachment: tab #5)
Requested Action: Adopt Resolution 181031b acknowledging the appointment of Tania Babcock as the Eastern Contra Costa Transit Authority Civil Rights Officer effective November 1, 2018.

- d. **ACTION ITEM:** Biennial Review – Conflict-of-Interest Code Amendment
(see attachment: tab #6)
Requested Action: Adopt Resolution 181031c which authorizes the CEO to amend the designated position list of ECCTA's Conflict-of-Interest Code.

- e. **ACTION ITEM:** BART Early Morning Service
(see attachment: tab #7)
Requested Action: Authorize the CEO to enter into an MOU with BART for the provision of early morning service from the Antioch BART station to the Pittsburg/Bay Point BART station for a period of 3.5 years beginning February 11, 2019.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn

Next Meeting: December 12, 2018 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509

NOTE: During the January 24th, 2018 meeting, the ECCTA Board of Directors adopted the following meeting schedule for the 4th quarter of 2018:

- September: cancelled
- October: rescheduled from the 4th Wednesday (October 24th) to the 5th Wednesday (October 31st)
- November and December: combined to December 12th

Public Comment Guidelines:

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.