

Notice Inviting Proposals

For

Bus Advertising Services

Eastern Contra Costa Transit Authority

Notice and Request to Proposers

Eastern Contra Costa Transit Authority (ECCTA), a Joint Powers Agency (JPA) located in eastern Contra Costa County, California, is accepting proposals from qualified firms for a three year contract with, at ECCTA's sole discretion, two one year extensions to use external advertising space on ECCTA's buses and shelters. This project shall include the furnishing of all labor, equipment, materials, testing, tools, training, and other services as required by the Scope of Work section and other contract documents.

ECCTA was formed in 1976 as a JPA consisting of the cities of Antioch, Brentwood, Pittsburg and the county of Contra Costa. Oakley incorporated as a city and joined the JPA in 1999. ECCTA provides over 1,000,000 trips each year to a population of nearly 330,000 residents in the 225 square miles of eastern Contra Costa County.

Pre-Proposal Conference

A pre-proposal conference will be held remotely, via Zoom, at 11:00 a.m. local time, on Wednesday, June 5. All prospective proposers are encouraged to attend. Registration will be required prior to joining the conference and can be done by following the link:

<https://us06web.zoom.us/meeting/register/tZwudO6oqDIoHNPWR2U27W3-11LyJMjexX8g>

Deadline for Receipt of Proposals

Proposals will be received by Eastern Contra Costa Transit Authority (ECCTA) until 2:00 p.m. local time, on Wednesday, June 26. Proposals may be submitted either via Bid Express or via mail to ECCTA's facility located at 801 Wilbur Avenue, Antioch, CA 94509. Proposals received after the said time or at any other place other than the time and place stated in this RFP will not be considered. Proposals must be received on the enclosed ECCTA proposal form with the required certification forms listed in the proposal documents. Proposals submitted on any other forms will be considered non-responsive and will be rejected.

Proposal Documents/ECCTA Representative

Copies of the RFP documents may be obtained from the following ECCTA representative:

Joe Chappelle
Manager of Administrative Services
Eastern Contra Costa Transit Authority
801 Wilbur Avenue
Antioch, CA 94509
procurement@eccta.org

Copies of the RFP documents may also be obtained by visiting the following link:
<https://www.bidexpress.com/businesses/72695/home>. New users to the Bid Express portal will be required to complete a free registration before receiving access to the RFP documents.

ECCTA may change the identity or contact information of the ECCTA representative at any time through the issuance of an addendum.

Following the closure of the proposal submittal period, ECCTA intends to procure the highest quality service possible for the best value possible.

All proposals must be furnished in accordance with the terms and conditions of the contract documents, including the Information for Proposers, General Conditions, Special Conditions, Scope of Work, and Proposal Form. All prospective proposers receiving proposal documents directly from ECCTA will be notified of all addenda and will receive copies.

Legal Requirements

This contract may be subject to a grant contract between the Metropolitan Transportation Commission (MTC). The contract is subject to laws and regulations governing the use of such funds. Bidders will be required to certify that they have not been suspended or debarred from participation in federal or state funded contracts. Full compliance with applicable Safety and Health Standards, DBE requirements, Equal Employment Opportunity and Americans with Disabilities Act laws and regulations will be required of the successful bidder.

ECCTA has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26 and, as a recipient of federal financial assistance, ECCTA has signed an assurance that it will comply with 49 CFR Part 26. As such, ECCTA notifies all bidders that it will affirmatively ensure that in regard to any contract entered into pursuant to this RFP, Disadvantaged Business Enterprises (DBEs) will be afforded full opportunity to submit a bid in response to this request and will not be discriminated against on the basis of race, color, sex, or national origin in consideration for an award and fully encourages all bidders to seek DBE participation in their bids.

Reserved Rights

ECCTA reserves the right to reject any and all proposals, to waive any irregularities or informalities in any proposal or in the proposal procedure, to make any awards or any rejections in what it alone considers to be in the best interest of ECCTA, or to postpone the due date of proposals or award for any reason whatsoever in ECCTA's sole discretion. No proposer may withdraw its proposal for a period of 60

calendar days after the date of opening of the proposals. Each proposer will be notified of the award of contract, if an award is made.

Office of the Chief Executive Officer
May 20, 2024