

TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday October 29th, 2014

11:00am

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available on line: www.trideltatransit.com

NOTE: DATE & TIME

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Gene Clare

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Gene Clare

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)

- Minutes of the Board of Directors meeting of September 24, 2014
- Financial Report
- Marketing Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg

- Operations Report** (*see attachment: tab #2*)

Board of Directors:

City of Antioch

Wade Harper
Mary Rocha

City of Brentwood

Gene Clare*
Barbara Guise

City of Oakley

Carol Rios
Kevin Romick

City of Pittsburg

Ben Johnson**
Nancy Parent

Contra Costa County

Federal Glover
Mary Piepho

Member-at-Large

Ken Gray

* Chair: FY 2014-15

** Vice-chair: FY 2014-15

7. ACTION AND DISCUSSION ITEMS

- a. **ACTION ITEM:** Solar Design Consultant
(see attachment: tab #3)

Requested Action: Adopt Resolution 141029 authorizing the CEO to execute and deliver a contract with EDeisgn C, Inc for an amount not to exceed \$62,150, which includes a 10% contingency, for Solar Design Consultant services.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn to celebration for being named the best small transit system in America.

Next Meeting: December 17th, 2014 at 4:00pm at the ECCTA administration facility, 801 Wilbur Avenue, Antioch, CA

Public Comment Guidelines:

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

TAB 1

Agenda Item 5a,b,c
Consent Calendar (ACTION ITEM): Minutes, Financial Report, and
Marketing Activities Report

Board of Directors Meeting Agenda

Wednesday October 29, 2014

11:00am

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

September 24, 2014

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Gene Clare at 4:00 P.M.

ROLL CALL / CALL TO ORDER

PRESENT: Mary Erbez, Alternate for Federal Glover (Contra Costa County), Ken Gray (Member-at-Large), Barbara Guise (Brentwood), Wade Harper (Antioch), Nancy Parent (Pittsburg), Mary N. Piepho (Contra Costa County), Carol Rios (Oakley), Mary Rocha (Antioch), Kevin Romick (Oakley), Ben Johnson (Pittsburg/Vice Chair), and Gene Clare (Brentwood/Chair)

ABSENT: None

STAFF: Jeanne Krieg, Chief Executive Officer
Steve Ponte, Chief Operating Officer
Ben Stock, Legal Counsel
Ann Hutcheson, Director of Administrative Services

OTHERS

PRESENT: Susan Hinson, First Transit
Gary Mitchell, First Transit
Hosie Pintily, First Transit

PLEDGE OF ALLEGIANCE

Susan Hinson led the Pledge of Allegiance.

PUBLIC COMMENT

There were no comments from the public.

CHAIR'S REPORT

Chair Clare acknowledged Directors Piepho and Rocha for their work at the Delta Bay Water Conference in Antioch this date, which had been well attended with a number of dignitaries, and impressive opening and closing remarks.

CONSENT CALENDAR

On motion by Director Johnson, seconded by Director Rocha, ECCTA Boardmembers adopted the Consent Calendar, as shown, carried by the following vote:

- A. Minutes of the Board of Directors meeting of August 27, 2014
- B. Financial Report
- C. Marketing Activities Report

AYES: Erbez, Gray, Guise, Harper, Johnson, Parent, Piepho, Rios, Rocha, Romick, and Clare

NOES: None

ABSTAIN: None

ABSENT: None

CHIEF EXECUTIVE OFFICER'S REPORT

- A. Operations Report

Chief Executive Officer (CEO) Jeanne Krieg reported that the pictures for the first gallery of the Board of Directors had been completed and when members rotated off the Board their pictures would be moved to a section for former Boardmembers. She was pleased with the final product.

Ms. Krieg reported that all operational and financial measurements were in acceptable levels; month-to-month ridership on fixed route had increased by two percent comparing this July with July of last year; Route 386 to Discovery Bay which had been identified as a concern at the last meeting had been picking up and would continue to be marketed and monitored; Contra Costa 511 was gearing up for another buy one \$20 pass and get one free promotion for fixed route customers; the route redesign project continued; two proposals had been received for the solar project and were being analyzed with a recommendation to be made at next month's Board meeting; the Clipper process was ongoing and it should be available by September 2015; and the Seafood Festival shuttle surpassed the Board's 5,000 goal with a ridership of 5,375.

Ms. Krieg added that plans were underway for a celebration of the Small Transit System of the Year award with an event scheduled for Wednesday, October 29 beginning with a Board meeting at 11:00 A.M., and moving outside for a presentation by the President of the American Public Transportation Association (APTA). Invitations were in the mail and each member had received an invitation, which had also been sent to politicians, city managers and the like. Each Mayor of Joint Powers Authority (JPA) jurisdictions had been asked to make a short presentation. Decals (12"x12") had been placed on every bus, with signs on the inside of the buses, and ten buses would be wrapped with a big logo.

Ms. Krieg also reported that the APTA conference was in a couple of weeks and those attending had been provided a summary of activities; the packet would go out next week. She stated that new MedVans would be delivered mid-October. The average fare per passenger continued to go down while ridership went up, and the concern had been narrowed down to the fraudulent use of senior and disabled passes. As a result, before Clipper was implemented, senior and disabled passes would no longer be sold at Ticket Connections, over the Internet, or in the mail in an attempt to reduce the fraudulent use. She suggested that those using the tickets fraudulently were kids and after the limited sales she suggested the average fare per passenger should increase. The situation would continue to be monitored. When asked, she did not believe that extra staff would be needed to handle the senior/disabled pass sales in-house. She also noted that the Mt. Diablo Unified School District (MDUSD) had offered free bus service to students in Bay Point and while Route 201 was still performing well, it would be monitored as a result.

Ms. Krieg also noted that Joel Keller from the BART Board had been working with Tri Delta Transit and the Contra Costa Community College District (CCCCD) with respect to the new location in Brentwood which had no access to transportation and no plans to provide access.

Chair Clare concurred that the CCCCDD location was a concern, not just in a transportation sense but there were no amenities surrounding the site for college-aged students. He was encouraged that the CCCCDD was looking to the Mokelumne Trail site which made sense from a transportation and amenity standpoint.

Director Piepho noted that the process was in the preliminary stages and more discussions would have to occur given that there was no unanimity for the CCCCDD location at this point.

Ms. Krieg stated that Mr. Keller had also been working with the City of Pittsburg to get BART Board support to close a \$2 million gap in funding to build the Pittsburg Civic Center station, although Directors Parent and Johnson reported that the funds appeared to be available.

Ms. Krieg also reported that new Tri Delta Transit shirts were available.

On another matter, Ms. Krieg reported that Director Piepho's alternate, Michael Daugelli, had presented a petition to the CEO signed by 109 members of the Antioch Senior Center asking for an exception to the operational hours for seniors under Tri Delta Transit's Dial-a-Ride procedures for any public civic meetings held in the service area. She explained that Americans with Disabilities Act (ADA) regulations required paratransit service to be operated within three quarters of a mile during the hours and days that fixed route service operated. Antioch City Hall service would end at 9:00 P.M.; Brentwood, Oakley, and Pittsburg City Hall service would end at 11:00 P.M., and Contra Costa County service would end at 5:00 P.M. Currently the senior bus hours were 6:30 A.M. to 5:30 P.M.

Monday through Friday, and Saturday from 10:00 A.M. to 5:30 P.M. She stated that a cost analysis had been conducted and it would cost \$33.09 per hour for Dial-a-Ride, while a taxi would charge \$20.

In response to Director Piepho, Ms. Krieg clarified that the petition had been addressed to her and not to the Board. She received similar requests frequently and typically would explain that the request was not funded and suggest alternatives. In this case, one alternative was a taxi, and another was contacting another provider to see what it would cost to get an on-demand kind of service associated with various community meetings, which she suggested would be the best solution.

Director Piepho suggested that the approach to participate in the community should be valued and recognized in the response to the petition.

ACTION AND DISCUSSION ITEMS

A. Clipper Supplemental Agreement

Chief Operating Officer (COO) Steve Ponte reported that part of getting Clipper on the vehicles required entering into a Memorandum of Understanding (MOU) to identify the obligations relative to the implementation, operation, and maintenance of the Clipper program. He recommended that the Board adopt Resolution 140924a authorizing the CEO to sign the Supplemental Agreement to the Clipper Memorandum of Understanding, agreeing to be bound by the terms and conditions of the MOU.

On motion by Director Harper, seconded by Director Romick, ECCTA Boardmembers adopted Resolution 140924a authorizing the CEO to sign the Supplemental Agreement to the Clipper Memorandum of Understanding, agreeing to be bound by the terms and conditions of the MOU, carried by the following vote.

AYES: Erbez, Gray, Guise, Harper, Johnson, Parent, Piepho, Rios, Rocha, Romick,
and Clare
NOES: None
ABSTAIN: None
ABSENT: None

B. Mobile Lift Procurement

Ms. Krieg advised that the mobile lift system in the Maintenance Department had been purchased in 2004 and was no longer functioning. She stated that ECCTA had asked for quotes according to its purchasing policy and the California Multiple Award Schedule (CMAS) had given a quote for a StertilKONI four-post mobile lift system, which was the lowest cost. She recommended the purchase of the StertilKONI four-post mobile lift system.

On motion by Director Johnson, seconded by Director Harper, ECCTA Boardmembers adopted Resolution 140924b authorizing the CEO to execute and deliver a purchase order for the CMAS StertilKONI lift system for an amount not to exceed \$31,098 (includes shipping costs), carried by the following vote:

AYES: Erbez, Gray, Guise, Harper, Johnson, Parent, Piepho, Rios, Rocha, Romick, and Clare

NOES: None

ABSTAIN: None

ABSENT: None

C. Authorization to File an Application for FTA Formula Funds under MTC's Transit Capital Priorities for FY15 and FY 16

Ms. Krieg reported that this process was required every year. MTC had recently issued a call for projects in order to program anticipated future Federal Transit Administration (FTA) Formula funds for the region. ECCTA wished to program and eventually apply for FTA funds to replace buses and procure communications equipment for existing and replacement buses as detailed in the project schedule included in the staff report. Authorization was required in order to program ECCTA's requests into the regional Transportation Improvement Program (TIP) and to submit a federal application for the funds.

Ms. Krieg recommended the adoption of Resolution 140924c authorizing the CEO to execute and submit an allocation request for FY15 and FY16 FTA Formula Funds under MTC's TIP.

On motion by Director Johnson, seconded by Director Guise, ECCTA Boardmembers adopted Resolution 140924c which authorizes the CEO to file an application for FTA Formula program and surface transportation programs funding for transit bus replacements and communications equipment and committing the necessary local match for the projects and stating the assurance of the Eastern Contra Costa Transit Authority to complete the project, carried by the following vote:

AYES: Erbez, Gray, Guise, Harper, Johnson, Parent, Piepho, Rios, Rocha, Romick, and Clare

NOES: None

ABSTAIN: None

ABSENT: None

D. November 2014 Board Meeting

Ms. Krieg explained that because the October meeting had been moved to accommodate the Small Transit System of the Year award event and the December meeting had been

moved up to avoid the holidays, she suggested there would be nothing of consequence for the agenda for the November Board meeting. As such, she sought authorization to cancel the November Board meeting but explained that if something came up, the Board Chair was authorized to call a special meeting.

On motion by Director Piepho, seconded by Director Johnson, ECCTA Boardmembers adopted Resolution 140924d cancelling the November 19, 2014 meeting of the ECCTA Board of Directors, carried by the following vote:

AYES: Erbez, Gray, Guise, Harper, Johnson, Parent, Piepho, Rios, Rocha, Romick,
and Clare
NOES: None
ABSTAIN: None
ABSENT: None

E. East Contra Costa Fire Protection District Vote

Ms. Krieg noted that staff had received a ballot in the mail for a piece of property owned by Tri Delta Transit in Oakley, and had then received a postcard that there had been an administrative error of what the amount would be. The original estimate had been identified as \$95.76. If that amount changed, she suggested it would not be by much although she did not know when the ballot would come out or when it would be due.

On motion by Director Harper, seconded by Director Rocha, ECCTA Boardmembers directed staff to vote for parcel 035-282-063-3 in Oakley on the East Contra Costa Fire Protection District ballot: East County Emergency Fire Response and Prevention Assessment, as long as the total did not exceed \$100 of the estimated amount identified as \$95.76, carried by the following vote:

AYES: Erbez, Gray, Guise, Harper, Johnson, Parent, Piepho, Rios, Rocha, Romick,
and Clare
NOES: None
ABSTAIN: None
ABSENT: None

F. Board of Directors Member-at-Large Appointment

Ms. Krieg noted that Joe Tovar, the previous Board Member-at-Large had resigned halfway through his last term and Federal Glover, as Chair, had appointed Gene Clare to solicit and screen applicants through what had been an extensive process last year. After the review process, the Board had selected Ken Gray to serve the remainder of Mr. Tovar's term. She had spoken with Mr. Gray and he was interested in continuing his service. The Board would need to reappoint him or direct the process to start again.

Since Mr. Gray was interested, it was her recommendation to appoint him as Member-at-Large for the term.

Director Piepho supported Mr. Gray's continuance but stated the Board had a responsibility to identify an opening position, and if there were other applicants Mr. Gray could still be appointed. From a public transparency process, she supported at least an announcement that there was a term expiring and if anyone was interested to contact Tri Delta Transit staff.

Ms. Krieg stated, when asked, that had never previously been done.

Director Parent clarified that with Mr. Tovar's resignation, there had been an announcement and a lengthy review process when several interested candidates had been interviewed, and those interested in transportation had to have known about that and about the opportunity. Given that the process had just recently been undertaken, she did not see the need for another announcement in this case.

On motion by Director Johnson, seconded by Director Erbez, ECCTA Boardmembers moved to appoint Ken Gray as the ECCTA Board of Directors Member-at-Large for the term January 1, 2015 through December 31, 2016, and that the future appointment in two years be publicly noticed.

Ms. Krieg explained that the item would typically be on the September Board meeting of the year when the term expired, and in September 2016 the Board could have that discussion at that time.

Director Piepho noted that there was an interest in service on the Board and she reiterated her suggestion that it be opened again in a transparent manner.

Director Romick concurred and did not see why that could not be done at this time.

Ben Stock, Legal Counsel advised, when asked, that there could be an alternative resolution to what had been published. He clarified that if adopting the resolution without a friendly amendment, with a motion, a second, and a positive vote, the motion would pass. If that motion failed, an alternative resolution action item could be considered.

On motion by Director Johnson, seconded by Director Erbez, ECCTA Boardmembers appointed Ken Gray as the ECCTA Board of Directors Member-at-Large for the term January 1, 2015 through December 31, 2016, and that the future appointment in two years be publicly noticed, carried by the following vote:

AYES: Erbez, Guise, Harper, Johnson, Parent, Piepho, Rios, Rocha, Romick, and Clare
NOES: None
ABSTAIN: Gray

ABSENT: None

BOARD OF DIRECTORS COMMENTS

Director Gray thanked the Board for the vote of confidence, stated he was involved in other things regarding transportation in the senior arena, and referred to senior mobility issues. He explained that he had put together a newsletter which he distributed to identify what other cities were doing, among other things.

Director Gray noted that on September 22 his son had started as a trainee to be a BART operator.

Director Guise reported that the CornFest might be revived, to be determined next spring.

Director Rios reported that Oakley had a successful festival three weeks ago.

Director Johnson stated that the Zinfin Dinner had sold out, that the Seafood Festival had been well attended, and he thanked Tri Delta Transit for its shuttle service.

Director Erbez congratulated Ms. Krieg and the team for Tri Delta Transit's award as the Small Transit System of the Year. She was proud and pleased with the award and congratulated everyone.

Director Rocha highlighted the Delta Bay Water Conference and emphasized the education necessary to teach school children the value of flows through the Delta to the Bay and beyond.

Director Piepho explained that the Friends of the San Francisco Estuary had put on the water forum when Director Rocha had offered the welcoming introduction and George Miller had been the keynote speaker. The forum had been well attended, focused on science, had good dialogue amongst all stakeholders, it was reported that Southern California had been saving water, and the need to better educate citizens and youth on the value and importance of water stewardship and how to be water wise was emphasized. She noted that a couple hundred people had attended the conference.

Chair Clare stated that the Brentwood City Council had approved \$150,000 to retrofit a park with a lot of water features that would now use recycled water. He noted that the public had been asked to reduce water use by 20 percent and the City was meeting that challenge as well.

ADJOURNMENT

Chair Clare adjourned the meeting of the Eastern Contra Costa Transit Authority at 4:52 P.M. to October 29, 2014 at 11:00 A.M. at the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

East Contra Costa Transit Authority
Board of Directors Minutes
September 24, 2014
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Respectfully submitted,

Anita L. Tucci-Smith

TRI DELTA TRANSIT
Income Statement - Comparison to Annual Budget
 As of September 30, 2014
(unaudited)

	YTD Actual			YTD Budget			YTD Variance favorable/(unfavorable)			FY15 Full Year Budget						YTD % of Fiscal Year Budget			
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	
																			ECCTA
OPERATING REVENUES																			
Passenger Fares	\$ 820,275	\$ 698,308	\$ 121,967	\$ 845,130	\$ 724,512	\$ 120,618	\$ (24,855)	\$ (26,204)	\$ 1,349	\$ 3,357,000	\$ 2,900,000	\$ 457,000	\$ 3,357,000	\$ 2,900,000	\$ 457,000	24%	24%	27%	
Other Income	\$ 75,815	\$ 30,000	\$ 45,815	\$ 75,500	\$ 30,000	\$ 45,500	\$ 315	\$ -	\$ 315	\$ 290,000	\$ 108,000	\$ 182,000	\$ 290,000	\$ 108,000	\$ 182,000	26%	28%	25%	
Total Operating Revenues:	\$ 896,090	\$ 728,308	\$ 167,782	\$ 920,630	\$ 754,512	\$ 166,118	\$ (24,540)	\$ (26,204)	\$ 1,664	\$ 3,647,000	\$ 3,008,000	\$ 639,000	\$ 3,647,000	\$ 3,008,000	\$ 639,000	25%	24%	26%	
OPERATING EXPENSES																			
Purchased Transportation	\$ 2,907,330	\$ 2,031,669	\$ 875,661	\$ 2,901,400	\$ 2,002,400	\$ 899,000	\$ (5,930)	\$ (29,269)	\$ 23,339	\$ 11,475,600	\$ 7,929,200	\$ 3,546,400	\$ 11,475,600	\$ 7,929,200	\$ 3,546,400	25%	26%	25%	
Materials and Supplies	\$ 904,123	\$ 735,989	\$ 168,234	\$ 997,206	\$ 829,007	\$ 168,199	\$ 93,083	\$ 92,118	\$ 955	\$ 3,824,000	\$ 3,271,000	\$ 553,000	\$ 3,824,000	\$ 3,271,000	\$ 553,000	23%	22%	26%	
Salaries & Benefits	\$ 973,942	\$ 881,352	\$ 92,590	\$ 963,489	\$ 867,000	\$ 96,489	\$ (10,453)	\$ (14,352)	\$ 3,899	\$ 3,810,000	\$ 3,518,000	\$ 292,000	\$ 3,810,000	\$ 3,518,000	\$ 292,000	25%	25%	24%	
Services	\$ 185,379	\$ 152,287	\$ 33,092	\$ 176,000	\$ 141,000	\$ 35,000	\$ (9,379)	\$ (11,287)	\$ 1,908	\$ 840,000	\$ 672,000	\$ 168,000	\$ 840,000	\$ 672,000	\$ 168,000	22%	23%	20%	
Other	\$ 52,195	\$ 48,919	\$ 3,276	\$ 105,875	\$ 98,839	\$ 7,036	\$ 53,680	\$ 48,920	\$ 3,760	\$ 448,900	\$ 423,500	\$ 25,400	\$ 448,900	\$ 423,500	\$ 25,400	12%	12%	13%	
Casualty and liability insurance	\$ 106,051	\$ 89,323	\$ 16,728	\$ 137,838	\$ 100,395	\$ 37,443	\$ 31,787	\$ 11,072	\$ 20,715	\$ 443,000	\$ 314,000	\$ 129,000	\$ 443,000	\$ 314,000	\$ 129,000	24%	28%	13%	
Utilities	\$ 66,002	\$ 63,001	\$ 3,001	\$ 53,000	\$ 50,000	\$ 3,000	\$ (13,002)	\$ (13,001)	\$ (1)	\$ 213,000	\$ 201,000	\$ 12,000	\$ 213,000	\$ 201,000	\$ 12,000	31%	31%	25%	
Taxes	\$ 4,147	\$ 3,355	\$ 792	\$ -	\$ 50,000	\$ 3,000	\$ (4,147)	\$ (3,355)	\$ (792)	\$ 27,500	\$ 21,500	\$ 6,000	\$ 27,500	\$ 21,500	\$ 6,000	15%	16%	13%	
Total Operating Expenses:	\$ 5,199,169	\$ 4,005,795	\$ 1,193,374	\$ 5,334,808	\$ 4,087,641	\$ 1,247,167	\$ 135,639	\$ 81,846	\$ 53,793	\$ 21,282,000	\$ 16,350,200	\$ 4,931,800	\$ 21,282,000	\$ 16,350,200	\$ 4,931,800	24%	24%	24%	
NON-OPERATING REV																			
Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 585,151	\$ 55,042	\$ 530,109	\$ 585,151	\$ 55,042	\$ 530,109				
State Funds	\$ 3,668,598	\$ 2,788,443	\$ 880,155	\$ 3,366,059	\$ 2,501,583	\$ 864,486	\$ 302,529	\$ 286,860	\$ 15,669	\$ 13,087,066	\$ 10,080,568	\$ 3,006,508	\$ 13,087,066	\$ 10,080,568	\$ 3,006,508	28%	28%	29%	
Local Funds	\$ 449,591	\$ 251,043	\$ 198,548	\$ 480,834	\$ 264,301	\$ 216,533	\$ (31,243)	\$ (13,258)	\$ (17,985)	\$ 1,683,683	\$ 987,620	\$ 756,063	\$ 1,683,683	\$ 987,620	\$ 756,063	27%	27%	26%	
Inter-Operator Agreements	\$ -	\$ -	\$ -	\$ 566,975	\$ 566,975	\$ -	\$ (566,975)	\$ (566,975)	\$ -	\$ 2,267,900	\$ 2,267,900	\$ -	\$ 2,267,900	\$ 2,267,900	\$ -				
Interest & Other Misc Income	\$ 2,590	\$ 2,512	\$ 78	\$ 300	\$ 270	\$ 30	\$ 2,290	\$ 2,242	\$ 48	\$ 1,200	\$ 1,080	\$ 120	\$ 1,200	\$ 1,080	\$ 120	216%	233%	65%	
Total Non-operating Revenues:	\$ 4,120,779	\$ 3,041,998	\$ 1,078,781	\$ 4,414,178	\$ 3,333,129	\$ 1,081,049	\$ (293,399)	\$ (291,131)	\$ (2,268)	\$ 17,635,000	\$ 13,342,200	\$ 4,292,800	\$ 17,635,000	\$ 13,342,200	\$ 4,292,800	23%	23%	25%	
EXCESS REV/(EXP)	\$ (182,300)	\$ (235,489)	\$ 53,189	\$ -	\$ -	\$ -	\$ (182,300)	\$ (235,489)	\$ 53,189	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				

Agenda Item #5b
 Eastern Contra Costa Transit Authority
 Board of Directors Meeting
 October 29, 2014

TRI DELTA TRANSIT
Income Statement - Comparison to Prior Year
 As of September 30, 2014
 (unaudited)

	September 2014 YTD Actual			September 2013 YTD Actual			FY15 vs FY14 - YTD			% Change from Previous Year		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
OPERATING REVENUES												
Passenger Fares	\$ 820,275	\$ 698,308	\$ 121,967	\$ 808,952	\$ 706,664	\$ 102,188	\$ 11,423	\$ (8,356)	\$ 19,779	1%	-1%	19%
Other Income	\$ 75,815	\$ 30,000	\$ 45,815	\$ 77,253	\$ 30,000	\$ 47,253	\$ (1,438)	\$ -	\$ (1,438)	-2%	0%	0%
Total Operating Revenues:	\$ 896,090	\$ 728,308	\$ 167,782	\$ 886,105	\$ 736,664	\$ 149,441	\$ 9,985	\$ (8,356)	\$ 18,341	1%	-1%	12%
OPERATING EXPENSES												
Purchased Transportation	\$ 2,907,330	\$ 2,031,669	\$ 875,661	\$ 2,889,114	\$ 2,049,414	\$ 839,700	\$ (18,216)	\$ 17,745	\$ (35,961)	-1%	1%	-4%
Materials and Supplies	\$ 904,123	\$ 735,889	\$ 168,234	\$ 904,002	\$ 740,817	\$ 163,185	\$ (121)	\$ 4,928	\$ (5,049)	0%	1%	-3%
Taxes	\$ 4,147	\$ 3,355	\$ 792	\$ 6,873	\$ 4,496	\$ 1,217	\$ 2,726	\$ 1,141	\$ 425	40%	25%	35%
Salaries & Benefits	\$ 973,942	\$ 881,352	\$ 92,590	\$ 972,371	\$ 888,190	\$ 84,181	\$ (1,571)	\$ 6,838	\$ (8,409)	0%	1%	-10%
Services	\$ 185,379	\$ 152,287	\$ 33,092	\$ 161,407	\$ 146,632	\$ 14,775	\$ (23,972)	\$ (5,655)	\$ (18,317)	-15%	-4%	-124%
Casualty and liability insurance	\$ 106,051	\$ 89,323	\$ 16,728	\$ 129,253	\$ 111,524	\$ 17,729	\$ 23,202	\$ 22,201	\$ 1,001	18%	20%	6%
Utilities	\$ 66,002	\$ 63,001	\$ 3,001	\$ 58,125	\$ 55,105	\$ 3,020	\$ (7,877)	\$ (7,886)	\$ 19	-14%	-14%	1%
Other	\$ 52,195	\$ 48,919	\$ 3,276	\$ 97,708	\$ 92,321	\$ 5,387	\$ 45,513	\$ 43,402	\$ 2,111	47%	47%	39%
Total Operating Expenses:	\$ 5,199,169	\$ 4,005,795	\$ 1,193,374	\$ 5,217,693	\$ 4,088,499	\$ 1,129,194	\$ 18,524	\$ 82,704	\$ (64,180)	0%	2%	-6%
NON-OPERATING REV												
Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
State Funds	\$ 3,668,598	\$ 2,788,443	\$ 880,155	\$ 4,311,948	\$ 3,337,928	\$ 974,020	\$ (643,350)	\$ (549,485)	\$ (93,865)	-15%	-16%	-10%
Local Funds	\$ 449,591	\$ 251,043	\$ 198,548	\$ 442,379	\$ 249,999	\$ 192,380	\$ 7,212	\$ 1,044	\$ 6,168	100%	100%	0%
Inter-Operator Agreements	\$ -	\$ -	\$ -	\$ 577,572	\$ 577,572	\$ -	\$ (577,572)	\$ (577,572)	\$ -	0%	0%	0%
Interest & Other Misc Income	\$ 2,590	\$ 2,512	\$ 78	\$ 220,140	\$ 219,945	\$ 195	\$ (217,550)	\$ (217,433)	\$ (117)	-99%	-99%	-60%
Total Non-operating Revenues:	\$ 4,120,779	\$ 3,041,998	\$ 1,078,781	\$ 5,552,039	\$ 4,385,444	\$ 1,166,595	\$ (1,431,260)	\$ (1,343,446)	\$ (87,814)	-26%	-31%	-8%
EXCESS REV/(EXP)	\$ (182,300)	\$ (235,489)	\$ 53,189	\$ 1,220,451	\$ 1,033,609	\$ 186,842	\$ (1,402,751)	\$ (1,269,098)	\$ (133,653)			

OPERATING REVENUES
 Passenger Fares
 Other Income
Total Operating Revenues:


OPERATING EXPENSES
 Purchased Transportation
 Materials and Supplies
 Taxes
 Salaries & Benefits
 Services
 Casualty and liability insurance
 Utilities
 Other
Total Operating Expenses:

NON-OPERATING REV
 Federal Funds
 State Funds
 Local Funds
 Inter-Operator Agreements
 Interest & Other Misc Income
Total Non-operating Revenues:

EXCESS REV/(EXP)

Agenda Item #5b
 Eastern Contra Costa Transit Authority
 Board of Directors Meeting
 October 29, 2014

Staff Report to ECCTA Board of Directors

Meeting Date: October 22, 2014
Agenda Item: Marketing/Communications Activities – Agenda Item #5c
Lead Staff: Mike Furnary
Approved: Jeanne Krieg 

I. Completed Marketing Activities

1. CommuterPass

Launched alternative commute promotion, which offers free introductory bus passes for East Contra Costa County residents to encourage the use of buses as part or all of daily commuting. Promotion runs through November 30 and is expected to yield the following:

Rides: 8,000
Revenue: \$13,200
Fare per ride : \$1.65

2. Brentwood Beer Festival PR Sponsorship

Worked with local chamber event to provide free bus passes to event participants in the event that a safe ride was needed after the event. 100 passes were made available in exchange for event sponsorship recognition.

3. Event follow up direct mail

Completed targeted direct mail from names/information gathered at Art Wine & Jazz festival.

4. Fall Fair Cross Promotion

Initiated cross promotion with Fairgrounds exchanging ad space for event sponsorship, advertising and customer discounts to bus riders.

5. Transit System of the Year Activities Continued:

Completed installation of self-promotional materials:

Bus exterior ads (10 super squares)

Bus decals (12" x 12" long term near bus door)

Interior car cards for every bus

Buttons for drivers & all staff

Web site banner, top of page with link to press release info

Banners x 3

Lobby signage (permanent)

Driver buttons

Employee giveaway items (foam fingers, seat cushions, shopping bags)

6. Class Pass/Facility Tour/Classroom on Wheels Presentation

One class passes scheduled as of 10/15/14 for the month of October.

7. Ongoing marketing programs

- Welcome Pack mailing
- 2 for 1 tickets on Route 300 (subsidized by 511 Contra Costa)
- Take One on board newsletter

II. Planned Marketing/Communications Activities

1. Email/Text Alert sign up campaign
2. Park & Ride direct mail/promotion
3. Boarding campaign: expedite boarding process
4. Beer Festival cross promotion, Antioch Fairgrounds

TAB 2

Agenda Item 6a
CEO's REPORT: Operations Report

Board of Directors Meeting Agenda

Wednesday October 29, 2014

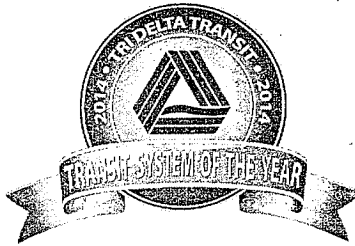
11:00am

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Chief Executive Officer's Report

October 2014



TRI DELTA TRANSIT

ECCTA Executive Team

Jeanne Krieg
Chief Executive Officer

Steve Ponte
Chief Operating Officer

Tom Harais
Chief Financial Officer

Ann Hutcheson
Director of Administrative Services

Rich Babcock
Director of Maintenance

Mike Furnary
Director of Marketing

Susan Hinson
First Transit Director of Operations

Highlights:

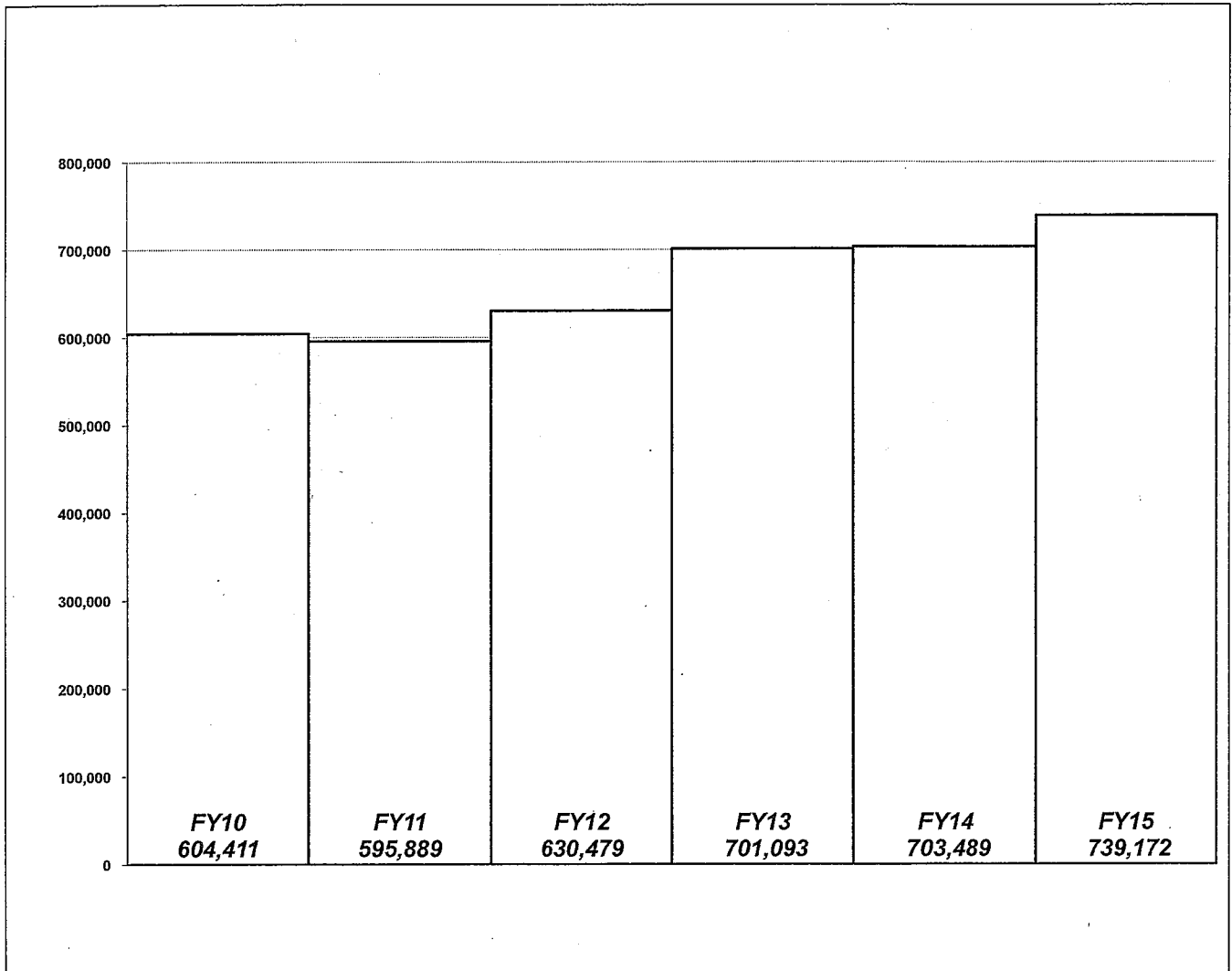
- Tri Delta Transit was honored as the “Best Small Transit System in America” during the annual APTA conference and EXPO in Houston.
- Tri Delta Transit was named a winner of the 2014 *Leadership in Sustainability* by Sustainable Contra Costa.
- The six replacement Tri Delta Transit MedVans have been delivered to the dealer and are being prepared for service.
- Tri Delta Transit’s Director of Maintenance, Rich Babcock, announced his intention to change careers. Rich has worked with Tri Delta Transit since 1994: first as a contract employee with Laidlaw and then as a Tri Delta Transit employee. The process for replacing him began.
- The Bus Route Evaluation & Re-design project continued. To avoid the election and the holidays, the public outreach sessions have been postponed to January.
- Regular meetings are being conducted by MTC – and progress is being made -- for the implementation of Clipper on the Tri Delta Transit system.
- An RFP for bus advertising services was published and a pre-proposal conference was conducted. A staff recommendation will be presented to the Board of Directors during the December meeting.
- Many cross-promotions and community outreach activities are underway.
- Construction throughout East County continues to be a challenge. On-time performance is being affected.

Pending:

- Mobile lift delivery and installation
- PATH Integrated Dynamic Transit Operations system demonstration project
- Securement system for new buses
- 511 Interface
- Contra Costa County Mobility Management Plan implementation
- Contra Costa County Transportation Plan
- Operations Contract (expires June 30, 2016)
- CCTA Express Bus Study (update to the 2001 study – interviews 10/27)
- Federal Transportation Authorization
- Solar project for the administration/maintenance facility
- ESMS Program audits
- Electric Bus grant
- Electric Car Charging Station grant
- A&E: Antioch Park & Ride lot (in process)
- Consolidated ADA application processing

*Agenda Item #6a
Eastern Contra Costa Transit Authority
Board of Directors Meeting
October 29, 2014*

TRI DELTA TRANSIT 1ST QUARTER COMPARISON FR RIDERSHIP



**EASTERN CONTRA COSTA TRANSIT AUTHORITY
OPERATING PARAMETERS BY SERVICE YTD**

							YTD COMPARISON			
						Budget	14/15B	Actual		% ▲
	09/10	10/11	11/12	12/13	13/14	14/15	% ▲	Sep 2013	Sep 2014	
DIAL-A-RIDE										
PASSENGER RATIOS										
Total DAR Trips Provided	125,759	129,041	130,619	128,999	131,476	137,383	4%	35,102	35,682	2%
Average Weekday Ridership	463	474	481	470	471	492	5%	495	505	2%
Average Sat Ridership	110	110	106	140	180	189	5%	186	186	0%
Average Sun/Hol Ridership	68	71	71	72	68	77	12%	65	62	-6%
Average Passengers/Hour (wkdays)	2.3	2.2	2.2	1.9	2.0	2.0	0%	2.0	2.1	0%
SERVICE RATIOS										
Ride Refusals / Day	0.0	0.0	0.0	0.0	0.0	0.0	0%	0.0	0.0	0%
Customer Complaints	0.143%	0.148%	0.183%	0.097%	0.071%	0.075%	6%	0.140%	0.098%	-30%
On Time Performance	87%	85%	85%	87%	89%	90%	1%	88%	88%	0%
Miles Between Preventable Accidents	131,554	61,377	898,467	328,002	244,390	1,002,590	310%	248,333	253,993	2%
Miles Between Road calls	34,318	21,920	56,154	109,568	61,109	66,839	9%	82,772	63,511	-23%
COST RATIOS										
Farebox Recovery Ratio	11%	12%	11%	11%	10%	9%	-5%	9%	10%	13%
Cost/Passenger	\$ 31.12	\$ 31.47	\$ 30.58	\$ 33.22	\$ 35.24	\$ 35.90	2%	\$ 32.17	\$ 33.44	-4%
Cost/Revenue Hour	\$ 65.53	\$ 63.05	\$ 64.34	\$ 63.52	\$ 68.72	\$ 71.60	4%	\$ 65.76	\$ 68.98	-5%
Cost/Revenue Mile	\$ 5.53	\$ 5.25	\$ 5.22	\$ 5.36	\$ 5.76	\$ 6.01	4%	\$ 5.46	\$ 5.75	-5%
FIXED ROUTE										
PASSENGER RATIOS										
Total FR Trips Provided	2,345,668	2,351,662	2,431,768	2,740,834	2,832,264	2,826,000	0%	703,489	739,172	5%
Average Weekday Ridership	8,338	8,345	8,594	9,616	9,930	9,949	0%	9,639	10,171	6%
Average Sat Ridership	2,652	2,594	2,753	3,232	3,464	3,391	-2%	3,550	3,624	2%
Average Sun/Hol Ridership	1,966	1,989	2,087	2,788	2,692	2,695	0%	2,696	2,742	2%
Average Passengers/Hour	15.2	15.1	15.9	17.7	19.0	19.3	2%	17.8	19.7	10%
SERVICE RATIOS										
Customer Complaints	0.016%	0.020%	0.023%	0.012%	0.009%	0.009%	0%	0.012%	0.008%	-33%
On Time Performance	95%	97%	86%	86%	92%	90%	-2%	91%	93%	3%
Miles Between Preventable Accidents	183,217	170,175	120,644	65,392	110,754	2,424,482	2089%	78,659	311,668	296%
Miles Between Road calls	41,372	37,539	32,481	42,844	67,684	67,347	0%	57,207	51,948	-9%
COST RATIOS										
Farebox Recovery Ratio	17%	16%	16%	18%	18%	18%	0%	17%	17%	1%
Cost/Passenger	\$ 6.17	\$ 6.52	\$ 6.60	\$ 6.01	\$ 5.57	\$ 5.79	4%	\$ 5.81	\$ 5.42	7%
Cost/Revenue Hour	\$ 93.78	\$ 98.54	\$ 105.05	\$ 106.53	\$ 105.55	\$ 111.77	6%	\$ 103.64	\$ 106.66	-3%
Cost/Revenue Mile	\$ 6.71	\$ 6.98	\$ 7.46	\$ 7.98	\$ 7.69	\$ 8.07	5%	\$ 7.70	\$ 7.76	-1%

**TRI DELTA TRANSIT
COMPARATIVE YTD FR RIDERSHIP BY ROUTE**

TOTAL PASSENGER TRIPS											YTD COMPARISON		
ROUTE	09/10		10/11		11/12		12/13		13/14		Sep 2013	Sep 2014	% Chg
		% Chg		% Chg		% Chg		% Chg		% Chg			
200	35,204	-38%	36,121	3%	37,682	4%	55,322	47%	55,914	1%	14,539	13,734	-6%
201	99,356	-10%	105,655	6%	110,660	5%	119,977	8%	124,289	4%	32,965	29,522	-10%
300	270,095	-18%	290,750	8%	302,067	4%	290,313	-4%	328,582	13%	78,398	91,420	17%
379	12,219	-2%	12,230	0%	10,235	-16%	15,232	49%	6,759	-56%	3,324	725	-78%
380	590,428	-10%	565,484	-4%	584,779	3%	680,981	16%	682,650	0%	164,091	177,651	8%
383	43,852	-12%	39,780	-9%	34,210	-14%	35,031	2%	32,073	-8%	7,916	7,590	-4%
384	29,694	-32%	25,653	-14%	26,201	2%	8,227	-69%	N/A	N/A	N/A	N/A	N/A
385	34,901	-11%	36,855	6%	36,481	-1%	61,388	68%	70,974	16%	18,045	17,624	-2%
386	4,843	-23%	4,650	-4%	3,042	-35%	2,172	-29%	1,902	-12%	718	399	-44%
387	192,402	-13%	195,608	2%	212,731	9%	262,396	23%	264,036	1%	68,730	68,333	-1%
388	296,477	-11%	311,242	5%	320,981	3%	366,041	14%	400,190	9%	99,504	100,954	1%
389	52,773	-28%	48,272	-9%	46,723	-3%	53,255	14%	53,068	0%	13,782	12,444	-10%
390	51,711	-10%	49,042	-5%	52,650	7%	68,564	30%	72,054	5%	18,710	18,439	-1%
391	331,928	-8%	332,841	0%	346,080	4%	370,500	7%	386,640	4%	94,780	106,726	13%
Dimes a Ride	14,208	-47%	12,745	-10%	11,328	-11%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Delta Express (Hac)	15,771	-15%	18,586	18%	11,831	-36%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Shuttles	6,790	-45%	9,161	35%	9,446	3%	4,941	-48%	3,370	-32%	1,391	5,375	286%
392	106,300	-4%	105,702	-1%	112,330	6%	133,569	19%	142,284	7%	33,513	35,545	6%
393	102,975	-10%	104,487	1%	111,697	7%	135,181	21%	133,078	-2%	32,082	34,435	7%
394	51,842	9%	46,798	-10%	50,614	8%	71,557	41%	64,904	-9%	18,342	16,562	-10%
395	N/A	N/A	N/A	N/A	N/A	N/A	6,187	100%	9,497	100%	2,659	1,694	-36%
Total Fixed Route	2,345,664	-13%	2,351,662	0%	2,431,768	3%	2,740,834	13%	2,832,264	3%	703,489	739,172	5%

AVERAGE PASSENGERS PER REVENUE HOUR											YTD COMPARISON		
ROUTE	09/10		10/11		11/12		12/13		13/14		Sep 2013	Sep 2014	% Chg
		% Chg		% Chg		% Chg		% Chg		% Chg			
200	9.3	-8%	10.0	7%	10.3	3%	12.6	22%	12.5	-1%	12.1	12.4	2%
201	18.5	3%	19.1	3%	19.7	3%	17.8	-10%	17.9	1%	17.8	17.4	-2%
300	14.2	-14%	15.2	7%	15.8	4%	15.8	0%	18.6	18%	16.9	20.5	21%
379	12.7	N/A	13.2	4%	9.8	-26%	10.7	9%	16.8	57%	10.2	31.8	212%
380	17.4	-14%	16.6	-5%	17.4	5%	20.2	16%	20.6	2%	19.2	20.9	9%
383	12.3	-3%	11.2	-9%	9.7	-13%	10.2	5%	12.6	23%	9.5	12.5	31%
384	11.7	26%	9.6	-18%	10.2	7%	14.6	43%	N/A	N/A	N/A	N/A	N/A
385	13.3	18%	12.0	-10%	11.1	-7%	11.9	7%	12.9	8%	12.1	12.9	7%
386	6.1	9%	6.0	-2%	3.9	-36%	3.6	-7%	6.3	74%	5.9	7.1	20%
387	17.4	-16%	17.7	2%	19.6	11%	22.8	16%	23.7	4%	23.1	23.8	3%
388	14.4	-14%	15.0	4%	15.5	3%	17.1	10%	18.2	7%	17.8	18.1	2%
389	15.0	-9%	14.7	-2%	13.6	-8%	13.4	-1%	14.4	8%	13.6	14.2	5%
390	12.1	-8%	9.9	-19%	10.7	9%	18.6	73%	20.8	12%	20.4	21.7	6%
391	16.9	-13%	16.8	0%	18.7	11%	19.6	5%	20.5	4%	19.3	22.6	17%
Dimes a Ride	9.0	-13%	8.1	-10%	10.9	36%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Delta Express (Hac)	8.0	-25%	9.0	12%	8.1	-10%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Shuttles	8.1	-25%	11.7	44%	N/A	N/A	N/A	N/A	6.4	N/A	6.4	29.2	358%
392	15.4	-9%	15.1	-2%	15.2	1%	17.6	16%	19.1	9%	18.2	19.3	6%
393	15.5	-14%	15.7	1%	16.4	5%	17.5	7%	17.5	0%	17.2	18.7	9%
394	11.7	-6%	10.8	-8%	11.7	9%	15.0	28%	17.0	13%	16.3	17.1	5%
395	N/A	N/A	N/A	N/A	N/A	N/A	12.0	N/A	16.2	N/A	16.7	10.9	-35%
Total Fixed Route	15.2	-9%	15.1	-1%	15.9	5%	17.7	12%	19.0	7%	17.8	19.7	10%

TAB 3

Agenda Item 7a

ACTION ITEM: Solar Design Consultant

Resolution # 141029

Board of Directors Meeting Agenda


Wednesday October 29, 2014

11:00am

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: October 29, 2014
Agenda Item: Solar Design Consultant – Agenda Item #7a
Lead Staff: Ann Hutcheson
Approved: Jeanne Krieg 

Process

- August 19, 2014: RFP #2014-003 for a Solar Design Consultant was mailed to 15 firms, advertised, and posted on the ECCTA web site.
- September 10, 2014: Nine firms attended a pre-proposal meeting.
- September 24, 2014: ECCTA received proposals from
 - EDesign C, Inc.
 - Newcomb Anderson McCormick, Inc.

Evaluations of the proposals were made by ECCTA staff using the criteria listed in the RFP:

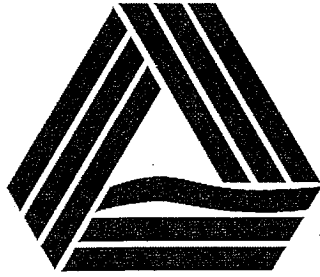
- Proposer's knowledge of & experience with public transit agencies
- Qualifications, knowledge & experience of proposer's staff performing the project
- Completeness & thoroughness of the technical proposal
- Approach to Scope of Work
- References
- Price

After ranking the proposals in order of qualifications to the criteria listed above, on October 1, 2014, both proposers were invited to participate in an oral interview.

After oral presentations, it was determined that EDesign C, Inc. was the highest ranked proposer. They offered ECCTA the highest quality of service possible for the best value possible for \$56,500.

Recommendation

Adopt Resolution #141029 authorizing the CEO to execute and deliver a contract with EDesign C, Inc. for an amount not to exceed \$62,150, which includes a 10% contingency, for Solar Design Consultant services.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #141029 AUTHORIZATION FOR AWARD OF CONTRACT FOR Solar Design Consultant

Resolution #141029 authorizes the CEO to execute and deliver a contract for Solar Design Consultant services to EDesign C, Inc. in an amount not to exceed \$62,150.

WHEREAS, on August 19, 2014, Eastern Contra Costa Transit Authority (ECCTA) published a Request for Proposals for Solar Design Consultant services; and

WHEREAS, two proposals were received on September 24, 2014; and

WHEREAS, the process followed all requirements established by ECCTA Purchasing Policies; and

WHEREAS, EDesign C, Inc., is the recommendation of ECCTA staff as the proposer that offered the highest quality of service possible for the best value possible.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. ECCTA does hereby award a contract for Solar Design Consultant services for a sum not to exceed \$62,150.
2. ECCTA hereby grants the CEO the authorization to execute and deliver a contract to EDesign C, Inc.

PASSED AND ADOPTED THIS 29th day of October 2014, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Gene Clare, Chair

Jeanne Krieg, CEO

AYES: _____
 NOES: _____
 ABSENT: _____
 ABSTENTIONS: _____