



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## Board of Directors Meeting Agenda

Wednesday March 23, 2016

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available on line: [www.trideltatransit.com](http://www.trideltatransit.com)

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Ben Johnson

a. **Roll Call**

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Ben Johnson

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)

- Minutes of the Board of Directors meeting of February 24, 2016
- Financial Report
- Marketing Activities Report

**Requested Action:** Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg

- Operations Report** (*see attachment: tab #2*)
- Operations Contract: Status Report** (*information will be presented during the board meeting*)

**Board of Directors:**

City of Antioch

Wade Harper

Mary Rocha

City of Brentwood

Gene Clare

Barbara Guise

City of Oakley

Doug Hardcastle\*\*

Kevin Romick

City of Pittsburg

Ben Johnson\*

Pete Longmire

Contra Costa County

Federal Glover

Mary Piepho

Member-at-Large

Ken Gray

\* Chair: FY 2015-16

\*\* Vice-chair: FY 2015-16

**Board of Directors Meeting Agenda  
Wednesday March 23, 2016**

**7. ACTION AND DISCUSSION ITEMS**

- a. **ACTION ITEM:** MTC's Transit Performance Initiative – Incentive Program  
(see attachment: tab #3)  
**Requested action #1:** Adopt Resolution #160323a authorizing the CEO to file an application for funding from the Transit Performance Initiative, Incentive Program with MTC.
  
- b. **ACTION ITEM:** Bike Locker Agreement  
(see attachment: tab #4)  
**Requested action:** Amend the bike locker rental agreement form to increase the key deposit to \$100 and increase the term to 12 months
  
- c. **DISCUSSION ITEM:** Requested Bus Stop on Lone Tree Way  
(see attachment: tab #5)  
**No action requested**

**8. Board of Directors Comments**

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

**9. Adjourn**

Next Meeting: April 27, 2016

**Public Comment Guidelines:**

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

**Agenda, staff report, and document availability:**

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.

**Americans with Disabilities Act Information:**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

**Anticipated action by the Board of Directors:**

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

# **TAB 1**

Agenda Item 5a,b,c

Consent Calendar (ACTION ITEM): Minutes, Financial Report, and  
Marketing Activities Report

## **Board of Directors Meeting**

Wednesday March 23, 2016

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509

**EASTERN CONTRA COSTA TRANSIT AUTHORITY**  
**Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County**

**MINUTES**

February 24, 2016

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Ben Johnson at 4:00 P.M.

**ROLL CALL / CALL TO ORDER**

**PRESENT:** Gene Clare (Brentwood); Federal Glover (Contra Costa County); Ken Gray (Member-at-Large); Barbara Guise (Brentwood); Wade Harper (Antioch); Michael Daugelli, Alternate for Mary N. Piepho (Contra Costa County); Mary Rocha (Antioch); Kevin Romick (Oakley); Doug Hardcastle (Oakley/Vice Chair); and Ben Johnson (Pittsburg/Chair)

**ABSENT:** Pete Longmire (Pittsburg)

**STAFF:** Jeanne Krieg, Chief Executive Officer (CEO)  
Steve Ponte, Chief Operating Officer (COO)  
Ben Stock, Legal Counsel  
Jill Schroeder, Executive Assistant, Tri Delta Transit

**OTHERS**

**PRESENT:** Susan Hinson, First Transit  
Vincent Manuel, Supervisor Glover's Office  
Gary Mitchell, First Transit  
Hosie Pintily, First Transit  
Lou Rocha, Antioch  
Merle Wilson, Antioch

**PLEDGE OF ALLEGIANCE**

Chair Johnson led the Pledge of Allegiance.

**PUBLIC COMMENT**

Merle Wilson, Antioch, noted that a new restaurant had been opened on Lone Tree Way and there was no bus stop close to that restaurant and other nearby businesses, which created a difficulty for those who would like to patronize those businesses. He asked that a bus stop be considered for that site. He also commented that most bus drivers were very courteous, but not all.

### **CHAIR'S REPORT**

Chair Johnson reported that he, Ms. Krieg, and Mr. Ponte would be traveling to Washington, D.C. to speak to Legislators about transit issues.

### **CONSENT CALENDAR**

On motion by Director Rocha, seconded by Director Harper, ECCTA Boardmembers adopted the Consent Calendar, as shown, which carried by the following vote:

- A. Minutes of the Board of Directors meeting of January 27, 2016
- B. Financial Report
- C. Marketing Activities Report

AYES: Clare, Daugelli, Glover, Gray, Guise, Hardcastle, Harper, Rocha, Romick, and Johnson  
NOES: None  
ABSTAIN: None  
ABSENT: Longmire

### **CHIEF EXECUTIVE OFFICER'S REPORT**

- A. Operations Report

CEO Jeanne Krieg advised Boardmembers that Contra Costa County's new software program for filing the required annual Form 700 electronically would not be ready until sometime in March. As a result, the Deputy Clerk of the Board had asked everyone to revert to filing a paper form. She reminded Directors that if the Form 700 was already filed elsewhere, a copy of the form would also have to be provided to ECCTA for its files.

Ms. Krieg presented a flyer to identify the new additional runs on the Route 201 to Concord, which started on Sunday, and stated that positive feedback had been offered by customers. She also referred to the new *Way to Go, Contra Costa!* guide, which identified the availability of transportation services by city, and explained that the services in some cities involved public transportation while in others the services were provided by volunteer drivers. Tri Delta Transit had worked with Mobility Matters on the guide and she continued to serve on the Advisory Council for what was expected to become a Mobility Management Program for all of Contra Costa County.

Ms. Krieg presented a copy of the paint under consideration for the electric buses. She also referenced a letter to those attending the American Public Transportation Association (APTA) Transit Board Members Seminar with flight and hotel information along with a request from those attending to advise how they wanted to get to the airport.

Ms. Krieg distributed a flyer from the Metropolitan Transportation Commission's (MTC's) High School Summer Internship program, reported that Tri Delta Transit had been chosen to get one intern, and asked Boardmembers to advise of anyone who might be interested in the program.

Since the last meeting, Ms. Krieg reported that she and COO Steve Ponte had attended the APTA CEO Seminar, which had been a great opportunity to learn what others were doing and to get professional development training. She noted that during the course of the meeting she had been convinced by others to run for APTA Vice Chair, which if successful meant that she would be APTA Chair in 2017. She described how the election would occur through a nominating committee appointed by the Chair, and where members of APTA would send letters of support to their particular candidate. She suggested it would be good to have a Californian from the Bay Area representing a small operator shop. She sought Board approval first since if selected she would be away from the agency more than usual.

Speaking to the 400 free 20-ride passes provided by Contra Costa 511, Ms. Krieg reported that they had all been distributed very quickly, and Contra Costa 511 was working on the next promotion; a special book reading at the Pittsburg Library, and an even bigger promotion with the County Library System on a reading and riding promotion. She added that a mailing would be sent to 13,000 high density homes throughout East County to promote Tri Delta Transit.

Ms. Krieg also reported that the umbrella promotion mentioned at last month's meeting had been very popular and had apparently been picked up on the national news.

In other activities, Ms. Krieg reported that staff was working on a website update with a plan to implement the update mid-year; Steve Ponte and the Director of Maintenance had attended the pre-production meeting for the 20 new Gilligs to be built and delivered later this year, and once a production line date had been set a tour of the Gillig factory in Hayward would be arranged to allow Boardmembers to see the buses on the production line. She also reported that on Monday, February 29, the Contra Costa Transportation Authority (CCTA) would cut the ribbon for the new SR-160/SR-4 Interchange; Tri Delta Transit was working with CCTA staff on the event.

Ms. Krieg added that low fuel prices continued to affect ridership although fuel costs had been reduced. Expenses were in line and all other operational parameters were as expected.

B. Operations Contract: Status Report

Ms. Krieg advised that the item would be on the agenda every month. The Request for Proposal (RFP) for the contract had been published, there had been a pre-bid conference

last week, seven firms had been represented at the pre-bid conference, and interest had been received from two additional firms. Final proposals were due on March 25, 2016. Ms. Krieg added that if a potential proposer contacted any Director, they should be referred to her so that all the information could flow through one person.

In response to Director Clare as to the electric buses, Ms. Krieg explained that two BYD and two Proterra electric buses would be purchased, expected to arrive this time next year. She explained that a lot of other work needed to be done in terms of infrastructure. When asked, she reported that staff was continuing to pursue solar and the loan was expected to be approved soon.

### **ACTION AND DISCUSSION ITEMS**

#### **A. Low Carbon Transit Operations Program**

Ms. Krieg reported that ECCTA was an eligible recipient for Low Carbon Transit Operations Program (LCTOP) funds and its first project using the FY 15 funds were additional runs on Route 201 service. The request was a requirement to apply for LCTOP funds. There were two resolutions for the Board to consider; one authorized the execution of the certifications and assurances for the program, and the other was for the LCTOP project. She recommended approval of both resolutions.

On motion by Director Romick, seconded by Director Harper, ECCTA Boardmembers adopted Resolution 160224a authorizing the execution of the certifications and assurances for the Low Carbon Transit Operations Program (LCTOP) to be used for continued expanded service on Route 201, carried by the following vote:

AYES: Clare, Daugelli, Glover, Gray, Guise, Hardcastle, Harper, Rocha, Romick, and Johnson  
NOES: None  
ABSTAIN: None  
ABSENT: Longmire

On motion by Director Romick, seconded by Director Harper, ECCTA Boardmembers adopted Resolution 160224b authorizing the execution of the Low Carbon Transit Operations Program (LCTOP) project, carried by the following vote:

AYES: Clare, Daugelli, Glover, Gray, Guise, Hardcastle, Harper, Rocha, Romick, and Johnson  
NOES: None  
ABSTAIN: None  
ABSENT: Longmire



B. Janitorial Services Contract

Ms. Krieg reported that an RFP had been published for the Janitorial Services Contract. Six proposals had been received, and it had been determined that three did not comply with the certifications, insurance, and other requirements. After reviewing the proposals, it was determined that Consistent Maintenance Systems was the highest ranked proposer that offered the highest quality service for the best value possible. She recommended that the Board adopt a resolution offering a five-year contract for janitorial services to Consistent Maintenance Systems in Antioch.

In response to Director Guise who noted that the price held for one year only, Ms. Krieg clarified that continuing prices would depend on the San Francisco Consumer Price Index (CPI). She noted that the last contract was the same and the price had never increased more than 2.5 percent.

On motion by Director Guise, seconded by Director Clare, ECCTA Boardmembers adopted Resolution 160224c authorizing the CEO to execute and deliver a five-year contract for janitorial services to Consistent Maintenance Systems for \$1,794 per month for year one, carried by the following vote:

AYES: Clare, Daugelli, Glover, Gray, Guise, Hardcastle, Harper, Rocha, Romick, and Johnson  
NOES: None  
ABSTAIN: None  
ABSENT: Longmire

C. 2016 Summer Youth Pass

Ms. Krieg reported that the unlimited-ride Summer Youth Pass had been sold every summer since 2008, and had been a popular program with Federal Glover's Youth Summit. Once again, Contra Costa 511 was partnering with Tri Delta Transit and would subsidize the cost of each pass sold. She asked for authorization to market the unlimited-ride 2016 summer pass.

On motion by Director Romick, seconded by Director Glover, ECCTA Boardmembers authorized staff to market an unlimited-ride 2016 summer pass to passengers aged 5-17 for \$50, carried by the following vote:

AYES: Clare, Daugelli, Glover, Gray, Guise, Hardcastle, Harper, Rocha, Romick, and Johnson  
NOES: None  
ABSTAIN: None

ABSENT: Longmire

D. Parking and Connectivity Committee

Ms. Krieg stated that BART Director Joel Keller had asked that a new committee be set up to discuss parking and connectivity with the BART station, and asked that it be taken to the Board to request that the committee be set up with staff and an elected official. The other transit agencies were designating the Chair as the representative and the Vice Chair as the alternate to the Committee. She would serve as staff from Tri Delta Transit, and Steve Ponte would serve as the staff alternate.

On motion by Director Glover, seconded by Director Harper, ECCTA Boardmembers agreed to participate in the Parking and Connectivity Committee, carried by the following vote:

AYES: Clare, Daugelli, Glover, Gray, Guise, Hardcastle, Harper, Rocha, Romick,  
and Johnson  
NOES: None  
ABSTAIN: None  
ABSENT: Longmire

On motion by Director Clare, seconded by Director Harper, ECCTA Boardmembers moved to designate the Chair as the representative to the Parking and Connectivity Committee, with the Vice Chair as the alternate.

On the question, Director Glover asked if there was any interest from other Directors to serve on the Committee.

Director Rocha commented that it was unfortunate the members of the Committee had to be elected given that Ken Gray, the Board's appointed Member-at-Large, was already working on mobility issues.

While several other members of the Board expressed an interest in serving on the Committee, given that the Chair and Vice Chair from the other agencies were being designated for the Committee, it was noted that consistency was important.

On the motion by Director Clare, seconded by Director Harper, ECCTA Boardmembers designated the Chair as the representative to the Parking and Connectivity Committee, and the Vice Chair as the alternate, carried by the following vote:

AYES: Clare, Daugelli, Gray, Guise, Hardcastle, Harper, Rocha, Romick, and  
Johnson  
NOES: None  
ABSTAIN: Glover

ABSENT: Longmire

E. CEO'S APTA Vice Chair Candidacy

Chair Johnson referred to a revised Resolution 160224d that had been distributed to the Board and explained it was a new resolution different from what had been included in the packet, supporting Jeanne Krieg's candidacy and subsequent election to serve as the Vice Chair and eventually Chair of the American Public Transportation Association (APTA). He emphasized that letters of support would be needed.

On motion by Director Hardcastle, seconded by Director Harper, ECCTA Boardmembers adopted Resolution 160224d supporting ECCTA CEO Jeanne Krieg's candidacy and subsequent election to serve as the Vice Chair and eventually Chair of the American Public Transportation Association, carried by the following vote:

AYES: Clare, Daugelli, Glover, Gray, Guise, Hardcastle, Harper, Rocha, Romick, and Johnson  
NOES: None  
ABSTAIN: None  
ABSENT: Longmire

F. Paratransit

Ms. Krieg explained that the discussion of paratransit service was a continuation of a conversation that had been occurring over several months about the increase in demand on the paratransit system, and looking into the future to make sure that the demand could be met. She stated that Mr. Ponte had gathered additional statistics.

COO Steve Ponte advised that one of the questions was the trip by age category, and while 17 percent of riders, or 408 riders a month, were non-Americans with Disabilities Act (ADA) riders, 23 percent of that total were between 65 and 70 years old; 12 percent were between 71 and 75; 17 percent were between 76 and 80; and 48 percent of the 17 percent were between 81 and 90 years old. He noted that some of those riders in the upper age category could be ADA, and what they were looking at were senior riders and the number of riders outside of the ADA service area. He identified that total as 500 to 600 riders riding outside of three quarters of a mile causing some very long trips. He stated, for instance, that Discovery Bay was a one-hour trip at a cost of \$35.

Mr. Ponte referred to the *Way to Go, Contra Costa!* guide which offered a nice alternative and option availability, stated that senior centers and senior housing offered some shuttle services, and explained that most senior transportation programs found that seniors were going to nutrition centers, which in the service area were located in Bay Point, Pittsburg, Antioch, and Brentwood. Of 1,730 non-ADA riders on a monthly basis, 736 of those were

taking trips to nutrition centers, primarily to Antioch.

Director Daugelli asked for a fact check on the tickets accepted from the Antioch Senior Center and who paid for the tickets.

Mr. Ponte described the background and operation of Tri Delta Transit's acquisition of the Antioch Senior Bus Program. On the discussion, Ms. Krieg explained that Tri Delta Transit prices were not increasing although what the Antioch Senior Center charged was not up to Tri Delta Transit.

Director Clare explained that his concern was that there could be other less expensive options for some of those using the service, and given the aging communities that would only increase, he wanted to know the possibility of raising the non-ADA age to 70. He assumed other agencies were looking at that possibility as well.

Ms. Krieg explained that ECCTA was one of the few in the Bay Area offering non-ADA transit.

Director Gray suggested there might have to be some cuts and hard choices in the next few years given the limited number of buses and limited funds, and the most equitable way of doing that would have to be determined.

Referring to the volunteer programs identified in the booklet, Director Rocha commented that the problem was having to rely on volunteers, and it would be helpful if there was an organization that could pick up that service.

Director Romick suggested that Lyft and Uber might offer an alternative for non-ADA riders in place of the current system. He added that continuing to provide the service with an ever increasing ridership would not be sustainable with the number of buses available and suggested there were better ways to provide the service.

Director Daugelli verified that would not impact fixed route service, which was an area where the mobility management process should be trying to teach people to use fixed route services where possible, although Director Rocha noted that fixed route required access, which was difficult for some people.

Director Clare recommended a change from age 65 to 70 in the senior category and consider contracting with Lyft and Uber as well.

Director Guise remembered that the Antioch Senior Center had its own bus and provided its own service and suggested investigating whether to go back to that process.

After the discussion, Chair Johnson created a committee comprised of Directors Clare,

Gray, and Rocha to work with both Ms. Krieg and Mr. Ponte to discuss the senior transportation programs to consider ways to save money, with a return to the Board in April or May.

Director Glover emphasized that he would only support a program that considered a wholesale approach to the creation of a sustainable system given that changing senior services could impact the entire Tri Delta Transit region.

Director Harper supported ways to save money but did not support the elimination of service for 65 to 70 year old seniors.

### **BOARD OF DIRECTORS COMMENTS**

Director Daugelli stated that as a member of a CCTA working group he had been asked to be a travel trainer on March 1, 2016.

Director Harper clarified with Legal Counsel that the three members of the Board meeting to discuss paratransit issues would be an ad hoc committee and would not be subject to the Brown Act. With respect to future agenda items, he reported that a church would be opened where Orchard Supply Hardware had been located so it would be good to look into a relocation of the bus stop to that site.

Director Clare reported that the City of Brentwood was working on the Dispatch Center, moving forward to replace its Library at the current location, and conducting a marketing campaign entitled *Everything is Better in Brentwood*. He added that the banners would also honor local veterans currently serving as well as artwork to be submitted by the art community.

Director Gray congratulated Federal Glover for being honored as the Citizen of the Year. He also commented that he was pleased with bus Route 201 which would offer a real difference to the area and serve Mt. Diablo Hospital, Mt. Diablo High School, and other locations.

Director Guise reported that the Farmers' Market would start next week in Brentwood.

Director Glover thanked Director Gray for the congratulations and expressed his appreciation to the local Rotary Clubs of Pittsburg and Antioch, which had also presented him with a great honor in the same week. He added that a core working group at MTC was looking at small transit operators and how they might be able to get extra funding.

Director Hardcastle reported that the City of Oakley was placing an item on the June Ballot for a new Library in Oakley.

Chair Johnson sadly announced the unexpected loss of Pittsburg Police Office Donald Pearman III, who had been with the Pittsburg Police Department for 22 years, starting as a

Cadet. He described Officer Pearman's dedication to the force and stated he would be sorely missed.

In other matters, Chair Johnson stated the City of Pittsburg was working on a sales tax bond that was expected to be on the June Ballot to help balance the City's budget. He also reported that the City would have numerous car shows this summer along with numerous other events downtown.

### **ADJOURNMENT**

Chair Johnson adjourned the meeting of the Eastern Contra Costa Transit Authority at 5:00 P.M. to March 23, 2016 at the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Anita L. Tucci-Smith

**TRI DELTA TRANSIT**  
**Income Statement - Comparison to Annual Budget**

As of February 29, 2016  
*(unaudited)*

	YTD Actual				YTD Budget				YTD Variance favorable/(unfavorable)				FY16 Full Year Budget				YTD % of Fiscal Year Budget			
	ECCTA	FR	DR		ECCTA	FR	DR		ECCTA	FR	DR		ECCTA	FR	DR		ECCTA	FR	DR	
<b>OPERATING REVENUES</b>																				
Passenger Fares	\$ 2,170,830	\$ 1,845,090	\$ 325,740	\$ 2,174,156	\$ 1,859,984	\$ 314,172	\$	\$ (3,326)	\$	\$ (14,894)	\$	\$ 11,568	\$	\$ 3,247,000	\$ 2,789,000	\$ 478,000	67%	67%	68%	
Other Income	\$ 249,260	\$ 124,468	\$ 124,792	\$ 157,000	\$ 87,000	\$ 90,000	\$	\$ 92,260	\$	\$ 57,468	\$	\$ 34,792	\$	\$ 260,000	\$ 80,000	\$ 180,000	96%	156%	69%	
<b>Total Operating Revenues:</b>	\$ 2,420,090	\$ 1,969,558	\$ 450,532	\$ 2,331,156	\$ 1,926,984	\$ 404,172	\$	\$ 88,934	\$	\$ 42,574	\$	\$ 46,360	\$	\$ 3,507,000	\$ 2,849,000	\$ 658,000	65%	65%	69%	
<b>OPERATING EXPENSES</b>																				
Purchased Transportation	\$ 7,620,015	\$ 5,344,491	\$ 2,275,524	\$ 7,720,336	\$ 5,407,744	\$ 2,312,592	\$	\$ 100,321	\$	\$ 60,253	\$	\$ 37,068	\$	\$ 11,687,068	\$ 8,183,174	\$ 3,503,894	65%	65%	65%	
Materials and Supplies	\$ 1,751,530	\$ 1,439,239	\$ 312,291	\$ 2,348,928	\$ 1,906,964	\$ 442,964	\$	\$ 596,398	\$	\$ 470,725	\$	\$ 127,673	\$	\$ 3,550,100	\$ 2,890,100	\$ 670,000	49%	50%	47%	
Salaries & Benefits	\$ 2,595,477	\$ 2,316,932	\$ 282,485	\$ 3,822,800	\$ 2,540,400	\$ 292,400	\$	\$ 259,323	\$	\$ 223,406	\$	\$ 29,915	\$	\$ 4,234,000	\$ 3,810,600	\$ 423,400	81%	61%	60%	
Services	\$ 526,924	\$ 422,814	\$ 104,110	\$ 552,668	\$ 454,668	\$ 98,000	\$	\$ 25,744	\$	\$ 31,954	\$	\$ (9,110)	\$	\$ 628,000	\$ 682,000	\$ 147,000	64%	62%	71%	
Other	\$ 224,200	\$ 213,679	\$ 10,521	\$ 260,100	\$ 240,795	\$ 19,305	\$	\$ 35,900	\$	\$ 27,116	\$	\$ 8,784	\$	\$ 405,000	\$ 375,450	\$ 29,550	55%	57%	38%	
Casualty and liability insurance	\$ 323,748	\$ 272,974	\$ 50,774	\$ 320,983	\$ 229,308	\$ 91,685	\$	\$ (2,755)	\$	\$ (43,666)	\$	\$ 40,911	\$	\$ 485,588	\$ 330,524	\$ 155,064	70%	83%	38%	
Utilities	\$ 170,070	\$ 161,575	\$ 8,495	\$ 170,000	\$ 161,000	\$ 9,000	\$	\$ (70)	\$	\$ (675)	\$	\$ 505	\$	\$ 254,000	\$ 241,000	\$ 13,000	67%	67%	65%	
Taxes	\$ 16,874	\$ 13,162	\$ 3,712	\$ 13,500	\$ 9,450	\$ 4,050	\$	\$ (3,374)	\$	\$ (3,712)	\$	\$ 338	\$	\$ 20,000	\$ 14,000	\$ 6,000	84%	84%	62%	
<b>Total Operating Expenses:</b>	\$ 13,202,838	\$ 10,181,925	\$ 3,020,912	\$ 14,210,925	\$ 10,950,328	\$ 3,259,996	\$	\$ 1,007,487	\$	\$ 789,403	\$	\$ 239,084	\$	\$ 21,444,756	\$ 16,516,848	\$ 4,927,908	62%	62%	61%	
<b>NON-OPERATING REV</b>																				
Federal Funds	\$ 1,383,895	\$ 330,888	\$ 1,052,997	\$ 723,155	\$ 200,000	\$ 523,155	\$	\$ 660,740	\$	\$ 130,898	\$	\$ 529,842	\$	\$ 923,155	\$ 400,000	\$ 523,155	150%	89%	201%	
State Funds	\$ 8,160,883	\$ 6,349,904	\$ 1,810,759	\$ 9,276,440	\$ 7,537,186	\$ 1,839,254	\$	\$ (1,115,777)	\$	\$ (987,282)	\$	\$ (128,435)	\$	\$ 13,165,969	\$ 10,201,183	\$ 2,964,786	62%	62%	51%	
Local Funds	\$ 1,340,524	\$ 739,255	\$ 601,268	\$ 675,850	\$ 282,489	\$ 393,351	\$	\$ 684,674	\$	\$ 456,757	\$	\$ 207,917	\$	\$ 1,341,842	\$ 559,975	\$ 781,867	100%	132%	77%	
Inter-Operator Agreements	\$ 601,197	\$ 601,197	\$ -	\$ 1,202,396	\$ 1,202,396	\$ -	\$	\$ (601,199)	\$	\$ (601,199)	\$	\$ -	\$	\$ 2,404,790	\$ 2,404,790	\$ -	25%	25%	-	
Interest & Other Misc Income	\$ 3,819	\$ 3,820	\$ 199	\$ 1,328	\$ 1,294	\$ 64	\$	\$ 2,491	\$	\$ 2,356	\$	\$ 135	\$	\$ 102,000	\$ 101,900	\$ 100	4%	4%	199%	
<b>Total Non-Operating Revenues:</b>	\$ 11,490,038	\$ 8,024,875	\$ 3,465,223	\$ 11,878,169	\$ 9,023,345	\$ 2,855,824	\$	\$ (389,071)	\$	\$ (998,470)	\$	\$ 609,359	\$	\$ 17,937,756	\$ 13,687,848	\$ 4,269,908	64%	59%	81%	
<b>EXCESS REV(EXP)</b>	\$ 707,350	\$ (187,493)	\$ 894,843	\$ -	\$ -	\$ -	\$	\$ 707,350	\$	\$ (187,493)	\$	\$ 894,843	\$	\$ -	\$ -	\$ -	-	-	-	-

Agenda Item #55  
Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
March 23, 2016

**TRI DELTA TRANSIT**  
**Income Statement - Comparison to Prior Year**  
*As of February 29, 2016*  
*(in thousands)*

	February 2016 YTD Actual			February 2015 YTD Actual			FY16 vs FY15 - YTD			% Change from Previous Year		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
<b>OPERATING REVENUES</b>												
Passenger Fares	\$ 2,170,830	\$ 1,845,090	\$ 325,740	\$ 2,145,081	\$ 1,821,427	\$ 323,654	\$ 25,749	\$ 23,663	\$ 2,086	1%	1%	1%
Other Income	\$ 249,260	\$ 124,468	\$ 124,792	\$ 279,929	\$ 150,000	\$ 129,929	\$ (30,669)	\$ (25,532)	\$ (5,137)	-11%	-17%	0%
<b>Total Operating Revenues:</b>	<b>\$ 2,420,090</b>	<b>\$ 1,969,558</b>	<b>\$ 450,532</b>	<b>\$ 2,425,010</b>	<b>\$ 1,971,427</b>	<b>\$ 453,583</b>	<b>\$ (4,920)</b>	<b>\$ (1,868)</b>	<b>\$ (3,051)</b>	<b>0%</b>	<b>0%</b>	<b>-1%</b>
<b>OPERATING EXPENSES</b>												
Purchased Transportation	\$ 7,620,015	\$ 5,344,491	\$ 2,275,524	\$ 7,548,749	\$ 5,286,754	\$ 2,261,995	\$ (71,266)	\$ (57,737)	\$ (13,529)	-1%	-1%	-1%
Materials and Supplies	\$ 1,751,530	\$ 1,436,239	\$ 315,291	\$ 2,084,596	\$ 1,713,199	\$ 371,397	\$ 333,068	\$ 276,960	\$ 56,106	16%	16%	15%
Salaries & Benefits	\$ 2,569,477	\$ 2,316,992	\$ 252,485	\$ 2,538,922	\$ 2,278,094	\$ 260,828	\$ (30,555)	\$ (38,898)	\$ 8,343	-1%	-2%	3%
Services	\$ 526,924	\$ 422,814	\$ 104,110	\$ 550,811	\$ 441,857	\$ 108,954	\$ 23,887	\$ 19,043	\$ 4,844	4%	4%	4%
Other	\$ 224,200	\$ 213,679	\$ 10,521	\$ 245,442	\$ 233,081	\$ 12,361	\$ 21,242	\$ 19,402	\$ 1,840	9%	8%	15%
Casualty and liability insurance	\$ 323,748	\$ 272,974	\$ 50,774	\$ 286,722	\$ 237,480	\$ 49,242	\$ (37,026)	\$ (35,494)	\$ (1,532)	-13%	-15%	-3%
Utilities	\$ 170,070	\$ 161,575	\$ 8,495	\$ 169,234	\$ 161,199	\$ 8,035	\$ (836)	\$ (376)	\$ (460)	0%	0%	-6%
Taxes	\$ 16,874	\$ 13,162	\$ 3,712	\$ 6,873	\$ 10,975	\$ 2,784	\$ (10,001)	\$ (2,187)	\$ (928)	-146%	-20%	-33%
<b>Total Operating Expenses:</b>	<b>\$ 13,202,638</b>	<b>\$ 10,181,926</b>	<b>\$ 3,020,912</b>	<b>\$ 13,438,235</b>	<b>\$ 10,362,639</b>	<b>\$ 3,075,596</b>	<b>\$ 235,397</b>	<b>\$ 180,713</b>	<b>\$ 54,684</b>	<b>2%</b>	<b>2%</b>	<b>2%</b>
<b>NON-OPERATING REV</b>												
Federal Funds	\$ 1,383,895	\$ 330,898	\$ 1,052,997	\$ -	\$ -	\$ -	\$ 1,383,895	\$ 330,898	\$ 1,052,997			
State Funds	\$ 8,160,663	\$ 6,349,904	\$ 1,810,759	\$ 8,344,969	\$ 6,065,395	\$ 2,279,574	\$ (184,306)	\$ 284,509	\$ (488,815)	-2%	5%	-21%
Local Funds	\$ 1,340,524	\$ 739,256	\$ 601,268	\$ 1,079,544	\$ 651,518	\$ 428,026	\$ 260,980	\$ 87,738	\$ 173,242	100%	100%	0%
Inter-Operator Agreements	\$ 601,197	\$ 601,197	\$ -	\$ 1,655,200	\$ 1,655,200	\$ -	\$ (1,054,003)	\$ (1,054,003)	\$ -	0%	0%	0%
Interest & Other Misc Income	\$ 3,819	\$ 3,620	\$ 199	\$ 5,376	\$ 5,188	\$ 188	\$ (1,557)	\$ (1,568)	\$ 11	-29%	-30%	8%
<b>Total Non-operating Revenues:</b>	<b>\$ 11,490,098</b>	<b>\$ 8,024,875</b>	<b>\$ 3,465,223</b>	<b>\$ 11,085,089</b>	<b>\$ 8,377,301</b>	<b>\$ 2,707,788</b>	<b>\$ 405,039</b>	<b>\$ (352,426)</b>	<b>\$ 757,435</b>	<b>4%</b>	<b>-4%</b>	<b>28%</b>
<b>EXCESS REV/(EXP)</b>	<b>\$ 707,350</b>	<b>\$ (187,493)</b>	<b>\$ 894,843</b>	<b>\$ 71,864</b>	<b>\$ (13,911)</b>	<b>\$ 85,775</b>	<b>\$ 635,486</b>	<b>\$ (173,582)</b>	<b>\$ 809,068</b>			

Agenda Item #5b  
Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
March 23, 2016



# Staff Report to ECCTA Board of Directors

**Meeting Date:** March 23, 2016

**Agenda Item:** Marketing/Communications Activities – Agenda Item #5c

**Lead Staff:** Mike Furnary 

**Approved:** Jeanne Krieg 

## I. Completed Marketing Activities

### **1. Senior outreach brochure**

Completed writing/designing of senior fixed route brochure. Brochure to be included with all outgoing senior paratransit applications to encourage use of fixed route as a preferred alternative to paratransit.

### **2. Senior paratransit reduction plan**

Completed plan to reduce senior usage of paratransit service. Plan is an effort to increase use of fixed route service among seniors registered with paratransit and to emphasize the benefits of fixed route to those planning on applying for paratransit. The plan includes a targeted direct mailer to all current senior paratransit customers, on site presentations about fixed route service at local senior centers as well as product-specific collateral.

### **3. Library cross promotion/event confirmed**

Finalized a local promotion event with Pittsburg Library to include Tri Delta Transit. Event highlights the 2016 Newberry Award winning book, *Last Stop On Market Street*, a tale of what a boy learns about the beauty of urban life while taking the bus after church to a community soup kitchen with his grandmother. The event will host a reading of the book on board a Tri Delta Transit bus followed by a bus ride through Pittsburg.

### **4. Web site redesign**

Currently working on web site redesign to provide better/easier customer communication. Site preview expected in late March.

### **5. How to ride TV commercials 4,5,6 edits/completion**

Completing editing of three remaining television commercials to complete the current *More Than Buses* campaign. In total, the campaign has six separate commercials/ads.

### **6. HD housing direct mail execution**

Completed first of two scheduled direct mail marketing efforts targeting high density households in East County.

### **7. Route redesign outreach assistance**

Assisting contracted agency working on customer outreach for upcoming route redesign, providing the following assistance:

- Placing outreach flyers on all buses
- Creating a home page banner on trideltatransit.com with click-thru to survey

- Promoting survey on facebook & twitter – will post flyer pdf and link to survey
  - Providing Day Passes for you to use with intercept surveys:
- 8. Tote bag giveaway paratranit**  
Distributing 1000 Tri Delta Transit tote bags to paratransit customers. Bags are both a customer appreciation effort as well as a means to provide approved carry-on articles our customers can use for shopping, etc.
- 9. Ongoing marketing programs**
- Welcome Pack mailing
  - 2 for 1 tickets on Route 300 (subsidized by 511 Contra Costa)
  - Take One on board newsletter
  - Gatekeeper quarterly newsletter

## II. Planned Marketing/Communications Activities

1. Web site redesign continued
2. Pittsburg Library cross promotion events
3. Route specific direct mail
4. Employer New Employee Welcome Pack project
5. 511 Contra Costa cross promotion-Park & Ride
6. Senior outreach events
7. Clipper faster boarding campaign
8. Customer courtesy on-board campaign

# **TAB 2**

Agenda Item 6a  
CEO's REPORT: Operations Report

## **Board of Directors Meeting**

Wednesday March 23, 2016

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509

# Chief Executive Officer's Report

March 2016



TRI DELTA TRANSIT

## ECCTA Executive Team

Jeanne Krieg  
*Chief Executive Officer*

Steve Ponte  
*Chief Operating Officer*

Tom Harais  
*Chief Financial Officer*

Ann Hutcheson  
*Director of  
Administrative Services*

Kevin Moody  
*Director of  
Maintenance*

Mike Furnary  
*Director of Marketing*

Susan Hinson  
*First Transit  
Director of Operations*

## Highlights:

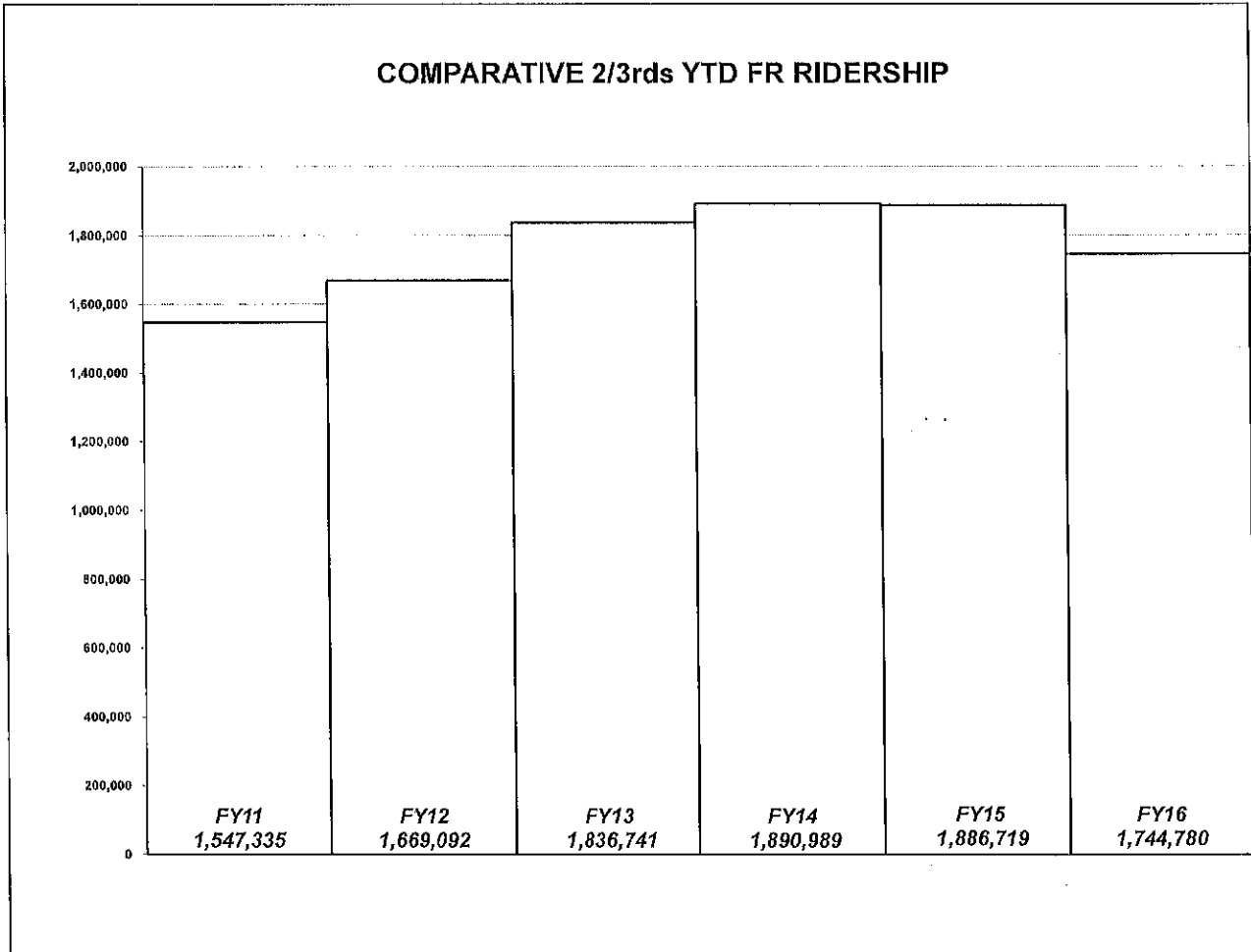
- Tri Delta Transit, County Connection, and AC Transit worked together to help BART with passengers affected by the closure of BART between North Concord and Pittsburg/Bay Point.
- The 4<sup>th</sup> and final addendum was published in response to questions regarding Tri Delta Transit's Request for Proposal for operations. Proposals are due March 25<sup>th</sup>. Interviews will be conducted the week of April 11<sup>th</sup>. The board will select the successful proposer on April 27<sup>th</sup>.
- I was honored with an appointment by Secretary of Transportation Foxx to the Transit Advisory Committee for Safety (TRACS).
- The facility passed the annual inspection of the underground tanks, hazardous material programs, and associated programs with no recommendations made for improvement.
- The low-interest loan for ECCTA's facility solar project was officially approved in March. An RFB will be published soon.
- The Bus Route Evaluation & Re-design project continued. Public outreach was conducted throughout the service area and an on-line survey was conducted.
- Funding is being secured for the purchase of four electric buses and the associated infrastructure.
- Plans are being developed and funding is being pursued to build four electric car charging stations in front of the ECCTA facility.
- The Clipper small operators subgroup, which includes all small operators in the nine county Bay Area, continues to meet on a regular basis.
- The advisory team for the Contra Costa Mobility Management project continues to meet. The group is moving toward forming a CTSA which will provide additional funding opportunities.

## Pending:

- Summer Intern
- 2016 Summer Youth Pass
- BART Parking & Connectivity Committee
- Paratransit subcommittee
- Form 700 submittal.
- Electric bus procurement
- Fuel futures
- Fixed route bus delivery (buses will be on production line October 2016)
- FTA's Safety Program
- Federal grants
- Service to Brentwood LMC campus (August 2018)
- Next generation of Clipper (2019)
- Service to eBART stations in Pittsburg and Antioch (2019)
- A&E: Antioch Park & Ride lot (in process)
- Oakley Park & Ride lot construction

*Agenda Item #6a  
Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
March 23, 2016*

**TRI DELTA TRANSIT  
YTD COMPARISON  
FR RIDERSHIP**



**EASTERN CONTRA COSTA TRANSIT AUTHORITY  
KEY PERFORMANCE INDICATORS BY SERVICE**

	Actual							15/16B % ▲	YTD COMPARISON		
	Actual					Budget	Actual		% ▲		
	10/11	11/12	12/13	13/14	14/15	15/16	Feb-15			Feb-16	
<b>DIAL-A-RIDE</b>											
<b>PASSENGERS</b>											
Total DAR Trips Provided	129,041	130,619	128,999	131,476	133,769	140,000	5%	90,119	86,500	-4%	
Average Weekday Ridership	474	481	470	471	487	506	4%	495	489	-1%	
Average Sat Ridership	110	106	140	180	153	184	7%	169	120	-29%	
Average Sun/Hol Ridership	71	71	72	68	63	66	5%	68	47	-32%	
Average Passengers/Hour (wkdays)	2.2	2.2	1.9	1.9	2.0	2.2	9%	2.0	2.1	2%	
<b>CUSTOMER SERVICE</b>											
Ride Refusals / Day	0.0	0.0	0.0	0.0	0.0	0.0	0%	0.0	0.0	0%	
Customer Complaints	0.148%	0.183%	0.097%	0.071%	0.103%	0.103%	0%	0.114%	0.103%	-10%	
On Time Performance	85%	85%	87%	89%	87%	90%	3%	87%	86%	-2%	
<b>MAINTENANCE</b>											
Gallons of Fuel Consumed	85,174	116,392	138,678	145,043	138,528	144,619	4%	92,917	88,820	-4%	
Miles Between Preventable Accidents	61,377	898,467	328,002	244,390	162,293	200,000	23%	217,598	125,568	-42%	
Miles Between Road calls	21,920	56,154	109,568	61,109	139,113	100,000	0%	108,812	125,568	15%	
<b>COST RATIOS</b>											
Farebox Recovery Ratio	12%	11%	11%	10%	10%	10%	0%	11%	11%	3%	
\$/Gal Fuel	\$ 3.33	\$ 3.84	\$ 3.81	\$ 3.67	\$ 3.09	\$ 3.25	5%	\$ 3.09	\$ 2.58	-17%	
Operating Cost/Passenger	\$ 31.47	\$ 30.58	\$ 33.22	\$ 35.25	\$ 34.18	\$ 35.23	3%	\$ 34.14	\$ 34.92	2%	
Operating Cost/Revenue Hour	\$ 63.05	\$ 64.34	\$ 63.52	\$ 68.75	\$ 69.81	\$ 71.60	3%	\$ 69.74	\$ 73.14	5%	
Operating Cost/Revenue Mile	\$ 5.25	\$ 5.22	\$ 5.36	\$ 5.76	\$ 5.74	\$ 6.01	5%	\$ 5.78	\$ 5.85	1%	
<b>FIXED ROUTE</b>											
<b>PASSENGERS</b>											
Total FR Trips Provided	2,351,662	2,431,768	2,740,834	2,832,264	2,806,028	2,826,000	1%	1,886,719	1,744,780	-8%	
Average Weekday Ridership	8,345	8,594	9,616	9,930	9,794	9,949	2%	9,996	9,250	-7%	
Average Sat Ridership	2,594	2,753	3,232	3,464	3,498	3,391	-3%	3,532	3,208	-9%	
Average Sun/Hol Ridership	1,989	2,087	2,788	2,592	2,787	2,695	-3%	2,812	2,582	-8%	
Average Passengers/Hour	15.1	15.9	17.7	19.0	19.2	19.3	1%	19.4	18.4	-5%	
<b>CUSTOMER SERVICE</b>											
Customer Complaints	0.020%	0.023%	0.012%	0.009%	0.009%	0.009%	0%	0.008%	0.008%	4%	
On Time Performance	97%	86%	86%	92%	92%	90%	-2%	92%	91%	-1%	
<b>MAINTENANCE</b>											
Gallons of Fuel Consumed	639,072	636,278	562,702	803,013	600,072	594,981	-1%	395,772	395,531	0%	
Miles Between Preventable Accidents	170,175	120,644	65,392	110,754	98,066	100,000	2%	135,201	122,638	-9%	
Miles Between Road calls	37,539	32,481	42,844	67,684	41,553	50,000	20%	42,696	27,022	-37%	
<b>COST RATIOS</b>											
Farebox Recovery Ratio	16%	16%	18%	18%	18%	18%	1%	18%	18%	3%	
\$/Gal Fuel	\$ 3.20	\$ 3.52	\$ 3.95	\$ 3.48	\$ 2.77	\$ 3.00	8%	\$ 2.92	\$ 1.97	-33%	
Operating Cost/Passenger	\$ 6.52	\$ 6.60	\$ 6.01	\$ 5.58	\$ 5.54	\$ 5.79	5%	\$ 5.49	\$ 3.67	-33%	
Operating Cost/Revenue Hour	\$ 98.54	\$ 105.05	\$ 106.53	\$ 105.76	\$ 106.36	\$ 111.77	5%	\$ 106.67	\$ 107.42	1%	
Operating Cost/Revenue Mile	\$ 6.98	\$ 7.46	\$ 7.98	\$ 7.71	\$ 7.62	\$ 8.07	6%	\$ 7.70	\$ 7.57	-2%	

**TRI DELTA TRANSIT  
COMPARATIVE YTD FR RIDERSHIP BY ROUTE**

TOTAL PASSENGER TRIPS											YTD COMPARISON		
ROUTE	10/11	% Chg	11/12	% Chg	12/13	% Chg	13/14	% Chg	14/15	% Chg	Feb-15	Feb-16	% Chg
	200	36,121	3%	37,682	4%	55,322	47%	55,914	1%	54,167	-3%	35,715	32,733
201	105,655	6%	110,660	5%	119,977	8%	124,289	4%	112,116	-10%	72,008	74,916	4%
300	290,750	8%	302,087	4%	290,313	-4%	328,582	13%	363,802	8%	234,542	225,508	-4%
379	12,230	0%	10,235	-16%	15,232	49%	6,759	-56%	3,223	-52%	2,299	2,782	21%
380	565,484	-4%	584,779	3%	680,981	16%	682,650	0%	666,704	-2%	453,416	409,115	-10%
383	39,780	-9%	34,210	-14%	35,031	2%	32,073	-8%	30,200	-6%	21,042	17,824	-15%
384	25,653	-14%	26,201	2%	8,227	-69%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
385	36,855	6%	36,481	-1%	61,388	68%	70,974	16%	68,013	-4%	43,621	44,870	3%
386	4,650	-4%	3,042	-35%	2,172	-29%	1,902	-12%	1,583	-17%	1,149	1,012	-12%
387	195,608	2%	212,731	9%	262,396	23%	264,036	1%	257,944	-2%	173,638	166,350	-10%
388	311,242	5%	320,981	3%	366,041	14%	400,190	9%	370,128	-8%	249,124	224,267	-10%
389	48,272	-9%	46,723	-3%	53,255	14%	53,068	0%	51,480	-3%	32,544	31,574	-3%
390	49,042	-5%	52,650	7%	68,564	30%	72,054	5%	71,211	-1%	46,199	46,825	1%
391	332,841	0%	346,080	4%	370,500	7%	386,640	4%	402,579	4%	268,715	244,526	-9%
Dimes a Ride	12,745	-10%	11,328	-11%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Delta Express (Hac)	18,586	16%	11,831	-36%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Shuttles	9,161	35%	9,446	3%	4,941	-48%	3,370	-32%	5,375	59%	5,375	4,637	-14%
392	105,702	-1%	112,330	6%	133,569	19%	142,284	7%	142,650	0%	99,872	89,398	-10%
393	104,487	1%	111,697	7%	135,181	21%	133,078	-2%	141,281	6%	96,512	91,610	-5%
394	46,788	-10%	50,614	8%	71,557	41%	64,904	-9%	63,087	-3%	44,743	38,209	-15%
395	N/A	N/A	N/A	N/A	6,187	100%	9,497	100%	10,485	100%	6,207	8,624	39%
Total Fixed Route	2,351,662	0%	2,431,768	3%	2,740,834	13%	2,832,264	3%	2,806,029	-1%	1,886,719	1,744,780	-8%

AVERAGE PASSENGERS PER REVENUE HOUR											YTD COMPARISON		
ROUTE	10/11	% Chg	11/12	% Chg	12/13	% Chg	13/14	% Chg	14/15	% Chg	Feb-15	Feb-16	% Chg
	200	10.0	7%	10.3	3%	12.6	22%	12.5	-1%	12.6	1%	12.5	11.7
201	19.1	3%	19.7	3%	17.8	-10%	17.9	1%	17.0	-5%	16.5	17.3	5%
300	15.2	7%	15.8	4%	15.8	0%	18.6	18%	20.3	10%	20.5	19.8	-3%
379	13.2	4%	9.8	-26%	10.7	9%	16.8	57%	26.5	57%	28.7	35.1	22%
380	16.6	-5%	17.4	5%	20.2	16%	20.6	2%	20.2	-2%	20.8	19.4	-7%
383	11.2	-9%	9.7	-13%	10.2	5%	12.6	23%	13.0	3%	13.6	11.8	-13%
384	9.6	-18%	10.2	7%	14.6	43%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
385	12.0	-10%	11.1	-7%	11.9	7%	12.9	8%	12.3	-4%	12.4	11.9	-5%
386	6.0	-2%	3.9	-36%	3.6	-7%	6.3	74%	6.3	1%	7.1	6.5	-8%
387	17.7	2%	19.6	11%	22.8	16%	23.7	4%	23.3	-2%	23.6	22.4	-5%
388	15.0	4%	15.5	3%	17.1	10%	18.2	7%	17.4	-5%	17.5	17.1	-2%
389	14.7	-2%	13.6	-8%	13.4	-1%	14.4	8%	15.4	7%	14.5	15.3	5%
390	9.9	-16%	10.7	9%	18.6	73%	20.8	12%	21.5	3%	21.2	21.8	3%
391	16.8	0%	18.7	11%	19.6	5%	20.5	4%	21.9	7%	22.2	20.5	-8%
Dimes a Ride	8.1	-10%	10.9	36%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Delta Express (Hac)	9.0	12%	8.1	-10%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Shuttles	11.7	44%	N/A	N/A	N/A	N/A	6.4	N/A	30.7	383%	30.7	24.5	-20%
392	15.1	-2%	15.2	1%	17.6	16%	19.1	9%	18.9	-1%	19.3	17.3	-10%
393	15.7	1%	16.4	5%	17.5	7%	17.5	0%	18.7	7%	18.8	17.5	-6%
394	10.8	-8%	11.7	9%	15.0	28%	17.0	13%	15.9	-7%	16.5	14.1	-14%
395	N/A	N/A	N/A	N/A	12.0	N/A	16.2	N/A	16.4	1%	14.1	20.3	44%
Total Fixed Route	15.1	-1%	15.9	5%	17.7	12%	19.0	7%	19.2	1%	19.4	18.4	-5%

# **TAB 3**

Agenda Item 7a

**ACTION ITEM: MTC's Transit Performance Initiative – Incentive Program**

Resolution 160323a


## **Board of Directors Meeting**

Wednesday March 23, 2016

**ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509**



## **Staff Report to ECCTA Board of Directors**

Meeting Date: March 23, 2016  
Agenda Item: 7a: MTC's Transit Performance Initiative - Incentive Program  
Lead Staff: Tom Harais, Chief Financial Officer  
Approved: Jeanne Krieg, Chief Executive Officer 

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### **Background:**

MTC's TPI incentive program rewards those agencies that improve ridership and/or productivity

MTC has issued the last call for projects for the remaining \$15 million in the TPI - Incentive program (for FY 2015-16).

In the recent past operators were allowed to reserve funds and carryover to the next funding cycle, which ECCTA chose to do.

This is the last cycle of the TPI funding and MTC has requested that we program the FY 2015-16 funds as well as our reserve funds. i.e. "Use it or lose it".

There are numerous registered, non-ADA qualified users of Tri Delta Transit's Dial-a-Ride service that would likely be better served by using fixed route service.

Dial-a-Ride non-ADA fares are \$2.75 within the local area. A fixed route, senior/disabled day pass is \$1.75 (round trip +).

Dial-a-Ride service cost six times as much (\$35.89 vs. \$5.79) on a per passenger trip basis to provide than fixed route service.

The passenger's time on the bus for most FR trips is less than the time on the bus for most Dial-a-Ride trips.

Non-ADA Dial-a-Ride service is available from 6:00 AM to 5:30 PM on weekdays and 10:00 AM to 5:30 PM on Saturdays. Whereas, fixed route service is available from 3:00 AM to 1:00 AM the following day, seven days per week.

**Proposal:**

Many non-ADA Dial-a-Ride users are unaware of their fixed route options or, are fearful of using the fixed route service because they don't understand bus schedules and connections well enough to be assured of a successful trip. Staff proposes to program these TPI funds to uses that would inform, train and incentivize the non-ADA Dial-a-Ride user population to take fixed route instead.

This would increase the service efficiency for both this subset of Tri Delta Transit patrons as well as for ECCTA itself and reduce the demand for more costly, specialized service. Every passenger trip transferred from the Dial-a-Ride service to the fixed route system saves the passenger time and money and saves Tri Delta Transit money as well. And, it utilizes available, unused capacity on the fixed route system. It's a win-win situation.

The program that staff will be putting together will include promotions, public outreach, travel training and extensive, targeted fare passes to encourage patrons to try the fixed route system along with efforts to retain them after they do.

We have the ability through our GFI fareboxes to track the actual usage of our fare instruments which will allow us to measure the effectiveness of this program in increasing fixed route usage.

Staff proposes to program the \$572,022 in available MTC TPI funds along with a required local match of \$143,000 to affect this effort.

**Requested Action:**

Adopt Resolution #160323a authorizing the CEO to file an application for funding from the Transit Performance Initiative, Incentive Program with MTC for this project.



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## RESOLUTION # 160323a

### **AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO MTC AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT**

**WHEREAS, THE EASTERN CONTRA COSTA TRANSIT AUTHORITY** (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for \$572,022 in funding assigned to MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Program (STP) funding, Congestion Mitigation and Air Quality Improvement (CMAQ) funding, Transportation Alternatives Program (TAP)/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for the Fixed Route Use Incentive Program (herein referred to as PROJECT) for the Transit Performance Incentive Program (herein referred to as PROGRAM); and

**WHEREAS**, the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (Public Law 112-141, July 6, 2012) and any extensions or successor legislation for continued funding (collectively, MAP 21) authorize various federal funding programs including, but not limited to the Surface Transportation Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149) and the Transportation Alternatives Program (TA) (23 U.S.C. § 213); and

**WHEREAS**, state statutes, including California Streets and Highways Code §182.6, §182.7, and §2381(a)(1), and California Government Code §14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

**WHEREAS**, pursuant to MAP-21, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally-significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the federal Transportation Improvement Program (TIP); and

**WHEREAS**, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

**WHEREAS**, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of REGIONAL DISCRETIONARY FUNDING; and

**WHEREAS**, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING; and

**WHEREAS**, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency stating the following:

- the commitment of any required matching funds; and
- that the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING; and
- that the PROJECT will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
- the assurance of the sponsor to complete the PROJECT as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
- that the PROJECT will have adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and
- that the PROJECT will comply with all project-specific requirements as set forth in the PROGRAM; and
- that APPLICANT has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and
- in the case of a transit project, the PROJECT will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region; and
- in the case of a highway project, the PROJECT will comply with MTC Resolution No. 4104, which sets forth MTC's Traffic Operations System (TOS) Policy to install and activate TOS elements on new major freeway projects; and
- in the case of an RTIP project, state law requires PROJECT be included in a local congestion management plan, or be consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and

**WHEREAS**, that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

**WHEREAS**, there is no legal impediment to APPLICANT making applications for the funds; and

**WHEREAS**, there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

**WHEREAS**, APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

**WHEREAS**, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with the filing of the application.

**NOW, THEREFORE, BE IT RESOLVED** that the APPLICANT is authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under MAP-21 or continued funding; and be it further

**RESOLVED** that APPLICANT will provide any required matching funds; and be it further

**RESOLVED** that APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING; and be it further

**RESOLVED** that APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation and transit projects, and has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and be it further

**RESOLVED** that PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP; and be it further

**RESOLVED** that APPLICANT has reviewed the PROJECT and has adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and be it further

**RESOLVED** that PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and be it further

**RESOLVED** that, in the case of a transit project, APPLICANT agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution No. 3866, revised; and be it further

**RESOLVED** that, in the case of a highway project, APPLICANT agrees to comply with the requirements of MTC's Traffic Operations System (TOS) Policy as set forth in MTC Resolution No. 4104; and be it further

**RESOLVED** that, in the case of an RTIP project, PROJECT is included in a local congestion management plan, or is consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and be it further

**RESOLVED** that APPLICANT is an eligible sponsor of REGIONAL DISCRETIONARY FUNDING funded projects; and be it further

**RESOLVED** that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and be it further

**RESOLVED** that there is no legal impediment to APPLICANT making applications for the funds; and be it further

**RESOLVED** that there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and be it further

**RESOLVED** that APPLICANT authorizes its Executive Director, General Manager, City Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and be it further

**RESOLVED** that a copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and be it further

**RESOLVED** that the MTC is requested to support the application for the PROJECT described in the resolution, and if approved, to include the PROJECT in MTC's federal TIP upon submittal by the project sponsor for TIP programming.

**PASSED AND ADOPTED THIS 23rd day of March 2016, by the following votes:**

**EASTERN CONTRA COSTA TRANSIT AUTHORITY**

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Ben Johnson, Chair

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Jeanne Krieg, Chief Executive Officer

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTIONS:** \_\_\_\_\_

# **TAB 4**

Agenda Item 7b

**ACTION ITEM: Bike Locker Agreement**

## **Board of Directors Meeting**

**Wednesday March 23, 2016**

**ECCTA Boardroom**

**801 Wilbur Avenue, Antioch, CA 94509**



## **Staff Report to ECCTA Board of Directors**

**Meeting Date:** March 23, 2016

**Agenda Item:** Bike Locker Agreement -- Agenda Item #7b

**Approved:** Jeanne Krieg, Chief Executive Officer 

**Lead Staff:** Tania Babcock, Marketing Coordinator

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### **Background**

- In 2000, ECCTA received a grant from Contra Costa 511 (then called TRANSPAC) to install six bike lockers at each of two locations:
  - Hillcrest Park & Ride lot
  - Brentwood Park & Ride lot
- In 2004, an additional grant from Contra Costa 511 (then called Contra Costa Commute Alternative Network) was awarded to install six bike lockers at each of two additional locations:
  - Bliss Park & Ride lot
  - Discovery Bay Park & Ride lot
- In late 2014, the lockers at the Hillcrest station were removed by BART to accommodate construction of the eBART station.

### **Considerations**

- The rental agreement that individuals sign to secure a locker has not been updated since 2004. It requires a \$25 key deposit for a six month contract.
- It costs \$100 to re-key a lock on a bike locker.
- The eBART stations in east county will be opening within the next few years.
- If funding becomes available, ECCTA will construct two park and ride lots in east county.
- It is possible funding for additional bike lockers will become available.

### **Action Requested**

Amend the bike locker rental agreement form to increase the key deposit to \$100 and increase the term to 12 months.

**Attached:**

- Current agreement form
- Proposed agreement form

*Agenda Item #7b  
Eastern Contra Costa Transit Authority  
Board of Directors  
Meeting: March 23, 2016*

FOR OFFICE USE ONLY:

New \_\_\_\_\_ Renewal \_\_\_\_\_

Expires On: \_\_\_\_\_

# Current form

## TRANSIT AUTHORITY ("TRI DELTA TRANSIT") APPLICATION/RENTAL AGREEMENT

- Lockers are for the use of Tri Delta Transit passengers for the storage of bicycles only.
- Lockers are assigned on a first come –first served basis.
- Rental is good for 6 months. Rental Agreement may be renewed after contract expires.

Complete Sections 1-4 and 12 and mail or bring to:

Tri Delta Transit  
801 Wilbur Avenue  
Antioch, CA 94509

Office Hours: 7:00 AM-6:00 PM, Monday through Thursday; 8:00 AM-5:00 PM Friday

Phone: 754-6622

Please contact the above number if you need Locker Service and Maintenance.

1. NAME ("RENTER") \_\_\_\_\_  
(Please Print)

2. ADDRESS \_\_\_\_\_  
(Street)

(City)

(Zip Code)

3. TELEPHONE (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
(Area Code) (Day) (Area Code) (Evening)

4. REQUEST LOCKER AT: Hillcrest Park & Ride \_\_\_\_\_ Brentwood Park & Ride \_\_\_\_\_  
Bliss Park & Ride \_\_\_\_\_ Discovery Bay Park & Ride \_\_\_\_\_  
(Please Choose One Location)

5. You have been assigned Locker No. \_\_\_\_\_ at \_\_\_\_\_ This agreement expires on \_\_\_\_\_ unless earlier terminated as set forth herein. Notice of expiration will be mailed out to the Renter approximately two weeks before the expiration date. The Renter may renew the Agreement by filling out a new application form. The Renter shall notify Tri Delta Transit of any change in address.

6. A \$25.00 Key Deposit is required for bicycle locker rental. Upon termination or expiration of the Agreement, the key deposit will be refunded upon return of the key. If the locker key is not returned to Tri Delta Transit upon expiration or termination of this agreement, Tri Delta Transit may recover possession of the locker, retain the key deposit, and dispose of any property remaining in the locker in accordance with law.

7. The Renter may terminate this Agreement before the expiration date by notifying Tri Delta Transit in writing, or in person, of intent to terminate.

8. Notwithstanding the provisions of Sections 5 and 7, Tri Delta Transit may, at any time during this Agreement, terminate this Agreement for any cause upon 30 days' prior written notice or, at its sole discretion, may refuse to renew this Agreement upon its expiration.

9. The Undersigned represents that he or she is a Tri Delta Transit passenger and the locker will be used for the storage of a bicycle only. The locker shall not be used in, or in connection with, any activity prohibited by law.

10. Locker must be kept closed and locked at all times.

11. THIS AGREEMENT LIMITS OUR LIABILITY—READ IT CAREFULLY. This Agreement entitles the Renter to store one bicycle in the above designated locker for the time period indicated herein. Tri Delta Transit is not responsible for fire, theft, loss or damage to the bicycle or any other article left in the locker. Renter shall indemnify, keep and save harmless Tri Delta Transit, its directors, officers, agents or employees against all suits or claims that may be based on injury to persons or property that may occur or that may be alleged to have occurred, in the course of the Renter's use of the bicycle locker. Renter shall, at his or her own expense, pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against Tri Delta Transit in any such action, Renter shall, at its own expense, satisfy and discharge the same. Renter's duty to indemnify and hold harmless, as set forth herein, shall include the duty to defend as set forth in section 2778 of the California Civil Code.

THIS CONSTITUTES THE ENTIRE AGREEMENT, AND EXECUTION OF IT CONSTITUTES ACKNOWLEDGEMENT BY THE RENTER THAT THE RENTER HAS READ AND AGREES TO THE FOREGOING. THE PERSON SIGNING THIS AGREEMENT MUST BE 18 YEARS OF AGE OR OLDER.

12. \_\_\_\_\_  
(Signature) (Date)

PLEASE RETURN ALL COPIES—YOU WILL RECEIVE A COPY IN THE MAIL SHOWING YOUR LOCKER NUMBER.

FOR OFFICE USE ONLY:

New \_\_\_\_\_ Renewal \_\_\_\_\_

Expires On: \_\_\_\_\_

# Proposed form

## TRANSIT AUTHORITY ("TRI DELTA TRANSIT") APPLICATION/RENTAL AGREEMENT

- Lockers are for the use of Tri Delta Transit passengers for the storage of bicycles only.
- Lockers are assigned on a first come –first served basis.
- Rental is good for 12 months. Rental Agreement may be renewed after contract expires.

Complete Sections 1-4 and 12 and mail or bring to:

Tri Delta Transit  
801 Wilbur Avenue  
Antioch, CA 94509

**Office Hours:** 7:00 AM-6:00 PM, Monday through Thursday; 8:00 AM-5:00 PM Friday

**Phone:** (925) 754-6622

Please contact the above number if you need Locker Service and Maintenance.

1. NAME ("RENTER") \_\_\_\_\_  
(Please Print)

2. ADDRESS \_\_\_\_\_  
(Street)

(City)

(Zip Code)

3. TELEPHONE (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
(Area Code) (Day) (Area Code) (Evening)

4. REQUEST LOCKER AT: Brentwood Park & Ride \_\_\_\_\_ Discovery Bay Park & Ride \_\_\_\_\_  
Bliss Park & Ride \_\_\_\_\_ Other (please indicate) \_\_\_\_\_

(Please Choose One Location)

5. You have been assigned Locker No. \_\_\_\_\_ at \_\_\_\_\_. This agreement expires on \_\_\_\_\_ unless earlier terminated as set forth herein. Notice of expiration will be mailed out to the Renter approximately two weeks before the expiration date. The Renter may renew the Agreement by filling out a new application form. The Renter shall notify Tri Delta Transit of any change in address.

6. A \$100.00 Key Deposit is required for bicycle locker rental. Upon termination or expiration of the Agreement, the key deposit will be refunded upon return of the key. If the locker key is not returned to Tri Delta Transit upon expiration or termination of this agreement, Tri Delta Transit may recover possession of the locker, retain the key deposit, and dispose of any property remaining in the locker in accordance with law.

7. The Renter may terminate this Agreement before the expiration date by notifying Tri Delta Transit in writing, or in person, of intent to terminate.

8. Notwithstanding the provisions of Sections 5 and 7, Tri Delta Transit may, at any time during this Agreement, terminate this Agreement for any cause upon 30 days' prior written notice or, at its sole discretion, may refuse to renew this Agreement upon its expiration.

9. The Undersigned represents that he or she is a Tri Delta Transit passenger and the locker will be used for the storage of a bicycle only. The locker shall not be used in, or in connection with, any activity prohibited by law.

10. Locker must be kept closed and locked at all times.

11. THIS AGREEMENT LIMITS OUR LIABILITY—READ IT CAREFULLY. This Agreement entitles the Renter to store one bicycle in the above designated locker for the time period indicated herein. Tri Delta Transit is not responsible for fire, theft, loss or damage to the bicycle or any other article left in the locker. Renter shall indemnify, keep and save harmless Tri Delta Transit, its directors, officers, agents or employees against all suits or claims that may be based on injury to persons or property that may occur or that may be alleged to have occurred, in the course of the Renter's use of the bicycle locker. Renter shall, at his or her own expense, pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against Tri Delta Transit in any such action, Renter shall, at its own expense, satisfy and discharge the same. Renter's duty to indemnify and hold harmless, as set forth herein, shall include the duty to defend as set forth in section 2778 of the California Civil Code.

THIS CONSTITUTES THE ENTIRE AGREEMENT, AND EXECUTION OF IT CONSTITUTES ACKNOWLEDGEMENT BY THE RENTER THAT THE RENTER HAS READ AND AGREES TO THE FOREGOING. THE PERSON SIGNING THIS AGREEMENT MUST BE 18 YEARS OF AGE OR OLDER.

12. \_\_\_\_\_  
(Signature) (Date)

PLEASE RETURN ALL COPIES—YOU WILL RECEIVE A COPY IN THE MAIL SHOWING YOUR LOCKER NUMBER.

# **TAB 5**

Agenda Item 7c

DISCUSSION ITEM: Requested Bus Stop on Lone Tree Way

## **Board of Directors Meeting**

Wednesday March 23, 2016

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509

## **Staff Report to ECCTA Board of Directors**

**Meeting Date:** March 23, 2016

**Agenda Item:** Requested Bus Stop on Lone Tree Way -- Agenda Item #7c

**Approved:** Jeanne Krieg, Chief Executive Officer 

**Lead Staff:** Steve Ponte, Chief Operating Officer

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During the public comment period at February's board meeting, a request was made to consider adding a bus stop on Lone Tree Way near a new restaurant (Hurricane). During the Board of Directors comments, Director Wade Harper asked that a future agenda item be included to address the addition of a bus stop to serve the area mentioned during public comment as it would also serve a new church that is located in the former Orchard Supply Hardware.

ECCTA staff has communicated with Antioch city staff about options and will make a presentation to the Board of Directors during the meeting.

### **Action Requested**

No action requested.