



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday August 31st, 2016

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Doug Hardcastle

a. **Roll Call**

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Doug Hardcastle

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)

a. Minutes of the Board of Directors meeting of July 27th, 2016

b. Financial Report

c. Marketing Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg

a. **Operations Report** (*see attachment: tab #2*)

Board of Directors:

City of Antioch

Wade Harper'

Mary Rocha**

City of Brentwood

Gene Clare

Barbara Guise

City of Oakley

Doug Hardcastle*

Kevin Romick

City of Pittsburg

Ben Johnson

Pete Longmire

Contra Costa County

Federal Glover

Mary Piepho

Member-at-Large

Ken Gray

* Chair: FY 2016-17

** Vice-chair: FY 2016-17

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7. ACTION AND DISCUSSION ITEMS

a. ACTION ITEM: Board of Directors Director-at-Large Appointment

(see attachment: tab #3)

Requested Action: Authorize the chair to appoint a subcommittee of the Board of Directors whose purpose will be to evaluate the applications for the Director-at-Large position on the ECCTA Board of Directors and to make a recommendation to the full Board of Directors.

b. ACTION ITEM: Biennial Review – Conflict of Interest Code

(see attachment: tab #4)

Requested Action: Adopt Resolution 160831a which approves the proposed changes to ECCTA’s list of designated positions on its Conflict of Interest Code.

c. ACTION ITEM: Zero Emission Buses

(see attachment: tab #5)

Requested Action: Adopt Resolution #160831b authorizing the CEO to execute and deliver a purchase order to BYD Heavy Industries for an amount not to exceed \$1,896,000, which includes a 10% contingency, for the purchase and delivery of two 40’ low floor electric buses upon FTA grant approval.

d. ACTION ITEM: CEO and Staff Meeting Attendance FY 2016-17

(see attachment: tab #6)

Requested Action: Approve the requested additional staff conference attendance.

e. ACTION ITEM: Cost of Living: Maintenance Department

(see attachment: tab #7)

Requested Action: Approve a 3% cost of living increase for all maintenance employees effective the pay period that includes September 1st, 2016

f. POSSIBLE ACTION ITEM: State Transportation Bill

NOTE: Assemblymember Frazier requested that the ECCTA Board of Directors have a conversation about the proposed California transportation bill and to consider supporting it. He will forward materials to be presented at the board meeting for possible action.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn

Next Meeting: October 26th – 4:00pm (NOTE: The ECCTA Board of Directors canceled the September 2016 meeting)

Public Comment Guidelines:

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.