



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday March 23, 2022

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

Members of the Board of Directors and members of the public can attend the meeting:

- In person (proof of COVID-19 vaccination is required)
- from a laptop:

Click to join Zoom Meeting:

<https://zoom.us/j/99420999810?pwd=d0NlVDdSYjhUQWJyclJjOHdWMG1RUT09>

OR

Go to: <https://zoom.us/join>, then enter meeting ID: 994 2099 9810.
Then click join. Then enter passcode: 571719

- from a phone

Dial: 1 669 900 6833 US

Meeting ID: 994 2099 9810

- Public comments can be:
 - submitted via e-mail to CEO@trideltatransit.org Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes
 - made in-person during the meeting
 - made via phone or Zoom during the meeting



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Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Limited English Proficiency (LEP) information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Ken Gray
 - a. Roll Call

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Ken Gray

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)
 - a. Minutes of the Board of Directors meeting of December 15, 2021
 - b. Financial Report
 - c. Marketing and Customer Service Activities Report
Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg
 - a. **Operations Report** (*see attachment: tab #2*)

Board of Directors:

City of Antioch
Lamar Thorpe
Monica Wilson

City of Brentwood
Joel Bryant
Barbara Guise

City of Oakley
Sue Higgins
Anissa Williams **

City of Pittsburg
Merl Craft
Shanelle Scales-Preston

Contra Costa County
Diane Burgis
Federal Glover

Member-at-Large
Ken Gray *

* Chair: FY 2021-22

** Vice-chair: FY 2021-22

**Board of Directors Meeting Agenda
Wednesday March 23, 2022**

7. ACTION and DISCUSSION ITEMS

- a. **ACTION ITEM:** Dynamic Personal Micro Transit Project
(see attachment: tab #3)
Requested Action: Provide feedback on the proposed P3 procurement strategy to deliver the East County DPMT Project.
- b. **ACTION ITEM:** Zero Emission Bus Rollout Plan
(see attachment: tab #4)
Requested Action: Adopt Resolution #220323A which approves ECCTA's Zero Emission Bus Rollout Plan and authorizes the CEO to submit the plan to the California Air Resources Board in accordance with the Innovative Clean Transit Regulations.
- c. **ACTION ITEM:** Charge Management
(see attachment: tab #5)
Requested Action: Adopt Resolution #220323B which authorizes the CEO to enter into a two-year agreement with Amply Power, Inc. for bus charge management services for a price not to exceed \$127,000.
- d. **ACTION ITEM:** Low Carbon Transit Operations Program (LCTOP)
(see attachment: tab #6)
Requested Action: Adopt Resolution #220323C authorizing the execution of the Low Carbon Transit Operations Program (LCTOP) project.
- e. **ACTION ITEM:** COVID-19 Policy Update
(see attachment: tab #7)
Requested Action: Adopt Resolution #220323D which adopts a Public Health Policy that superseded ECCTA's COVID-19 Vaccination Policy.
- f. **ACTION ITEM:** Charging Station Purchase
(see attachment: tab #8)
Requested Action: Adopt Resolution #220323E which authorizes the CEO to enter into a contract with Beam Global through the State of California Statewide Contract #1-18-61-16 for the purchase of one EV ARC solar array with two battery packs for an amount not to exceed \$82,552, which includes a 10% contingency.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn

Next Meeting: April 27, 2022 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509.

Public Comment Guidelines:

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Limited English Proficiency (LEP):

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

TAB 1

Agenda Item #5

Consent Calendar (ACTION ITEM): Minutes, Financial Report and
Marketing Activities Report

Board of Directors Meeting

Wednesday March 23, 2022

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

February 23, 2022

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Ken Gray at 4:00 P.M.

Chair Gray announced that Members of the Board and members of the public could attend the hybrid meeting in person with proof of COVID-19 vaccination required, from a laptop, or by phone.

Chair Gray reported that the meeting was being recorded; General Counsel Eli Flushman was attending in person in the Board Room; those present and those on the telephone whether Directors, staff, or members of the public were identified; and all votes were to be Roll Call votes.

ROLL CALL / CALL TO ORDER

DIRECTORS

PRESENT: Joel Bryant (Brentwood); Diane Burgis (Contra Costa County); Merl Craft* (Pittsburg); Sue Higgins (Oakley); Nancy Parent, Alternate for Federal Glover (Contra Costa County); Barbara Guise (Brentwood); Shanelle Scales-Preston (Pittsburg); Lamar Thorpe (Antioch); Monica Wilson (Antioch); and Ken Gray (Director-at Large/Chair)
*Arrived after Roll Call

ABSENT: Anissa Williams (Oakley/Vice Chair)

STAFF PRESENT: Jeanne Krieg, Chief Executive Officer (CEO)
Steve Ponte, Chief Operating Officer (COO)
Eli Flushman, General Counsel
Kevin Moody, Director of Maintenance
Joe Chappelle, Manager of Administrative Services
Leeann Loroño, Manager of Customer Service and Marketing
DeAnna Perry, Manager of Accessible Services
Tania Babcock, Executive Assistant

OTHERS

PRESENT: Yvette McNeese, First Transit General Manager
Myeisha Williams, First Transit Assistant General Manager
Hosie Pintily, First Transit Safety Assurance Officer
Carolyn Graham, Director, Discovery Bay Community Services District
Michael Daugelli, Alternate

PLEDGE OF ALLEGIANCE

Director Parent led the Pledge of Allegiance.

PUBLIC COMMENT

Michael Daugelli commended the Tri MyRide services.

CHAIR'S REPORT

Chair Gray reported that ECCTA's Personnel Committee had met on January 26, 2022 to consider the recruitment process for the replacement of the Executive Director, an item to be considered later on the meeting agenda.

CONSENT CALENDAR

On motion by Director Parent, seconded by Director Guise, ECCTA Directors adopted the Consent Calendar, as follows, which carried by the following Roll Call vote:

- A. Minutes of the Board of Directors meeting of December 15, 2021
- B. Financial Report
- C. Marketing and Customer Service Activities Report

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson, Gray

NOES: None

ABSTAIN: None

ABSENT: Williams

CHIEF EXECUTIVE OFFICER'S REPORT

- A. Operations Report

Chief Executive Officer Jeanne Krieg highlighted Tri Delta Transit's activities since the last meeting and reported that the Oakley Park & Ride lot was moving along and should be completed by the end of March. She also reported that a grant had been received to purchase a stand-alone, self-contained four-car solar car charger hoped to be installed at the Oakley Park & Ride lot. The first such charger in Contra Costa County, she explained that another location in East County would be sought if it was not possible to install the solar car charger at the Oakley Park & Ride lot.

Ms. Krieg advised that while the mask requirement had been lifted in Contra Costa County, masks were still required on public transportation until March 18, 2022. Masks were still being provided to customers who had been, for the most part, cooperative.

As with other businesses, Ms. Krieg explained that First Transit had been experiencing a staffing shortage but were slowly getting new drivers hired and trained. Full service was expected in July. She noted one of the slowdowns was the new law requiring trainees to obtain a Commercial Driver's License prior to any classroom training.

In other matters, free Wi-Fi on the buses was being used and there were 100 unique users a day on fixed route and 20 unique users on paratransit. Staff was preparing the Federal Transit Administration's (FTA's) triennial audit, which was a big undertaking given the 21 different areas under evaluation to ensure compliance with FTA's requirements and policies but which also included technical assistance to help be more efficient and find different ways to accomplish various tasks. The audit would be presented to the Board in June or July.

Ms. Krieg reported that the bus washer blowers that had been approved in October had been installed and were operational. An improvement to pavement degradation and the appearance of the buses in terms of water spotting along with better results in storm water runoff testing was expected as a result of the washer blowers.

Ms. Krieg explained that BART had extended its contract until February 2023 with Tri Delta Transit to operate the Early Bird Service, which had begun prior to the pandemic but which had been suspended because of the pandemic. The extension would allow BART to work later in the morning on its Transbay Tube Retrofit project.

Ms. Krieg referred to Senate Bill 917, now being considered by the State Legislature, which duplicated some of the work the Metropolitan Transportation Commission (MTC) was doing through its Blue-Ribbon Task Force. The focus of the bill was on fares and regional integration, which focused on channeling transportation funding to the urban core at the expense of the suburban and rural areas that were already underserved. She and other staff had just met with Senate Transportation Committee staff to express concerns and would continue to work with other small operators to help shape the bill in a way that would not negatively affect service in the suburban areas.

Ms. Krieg advised that ridership was still low but was slowly increasing. Ridership was up 15 percent over last year and at about 60 percent of pre-COVID ridership. She added that in comparison BART was at 10 percent of normal and County Connection was 50 percent of normal. Staff was pursuing grants to offer student ridership deep discounts.

Ms. Krieg looked forward to celebrating Tri Delta Transit's drivers on Transit Driver Appreciation Day on March 17, and to offering the community Shred-It Event on April 28 intended for individual households and not businesses.

ACTION AND DISCUSSION ITEMS

- A. Title VI Service Equity Analysis for COVID-19 Temporary Service Changes

Tania Babcock, Executive Assistant/Civil Rights Officer, explained that Title VI of the Civil Rights Act prohibited discrimination on the basis of race, color or national origin in programs and activities receiving federal financial assistance, and provides that "no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." In addition, the FTA stated that if a temporary service addition or change lasted longer than twelve months, the FTA considered the service addition or change permanent and the transit provider must conduct a service equity analysis if the service otherwise qualified as a major service change.

To comply with the FTA regulations, Ms. Babcock stated ECCTA had conducted a service equity analysis to determine if the temporary service changes ECCTA had made due to COVID-19 had placed a disparate impact on minorities or a disproportionate burden on low-income households. Those service adjustments due to COVID-19 also accounted for significant constraints on resources, such as staff availability. When resources allowed, ECCTA temporarily restored service to pre-pandemic service although as the pandemic had continued the lack of staff availability had prohibited ECCTA from meeting pre-pandemic service levels, which had lasted 12 months and which required the analysis. Based on the service equity analysis, the transit service changes in place in April 2021 were not found to disparately impact minority riders or disproportionately burden low-income riders when compared to the service in effect in April 2020.

Chair Gray opened public comment.

Michael Daugelli, speaking as a member of the LGBTQ community, reported he had noticed over the years the respect that Tri Delta Transit bus drivers had offered to customers. He pointed out however that there was nothing in Title VI referring to LGBTQ and asked if that needed to be addressed.

Ms. Babcock clarified that Title VI addressed race, color or national origin and also addressed the low-income population based on Title VI.

Chair Gray closed public comment

On motion by Director Guise, seconded by Director Parent, ECCTA Directors adopted Resolution 220223A accepting the findings of ECCTA's Title VI Service Equity Analysis for COVID-19 Temporary Service Charges, carried by the following Roll Call vote:

AYES:	Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson, Gray
NOES:	None
ABSTAIN:	None
ABSENT:	Williams

B. Diesel Bus Purchase

Joe Chappelle, Manager of Administrative Services, explained that eight buses had reached the end of their useful life and needed to be replaced. A part of ECCTA's Zero Emission Bus Plan to meet zero-emission goals, he stated this item and the next would allow the purchase of six diesel buses and two electric buses. The diesel buses would be purchased on a CalACT MBTA Vehicle Purchasing Cooperative that allowed California State Public Agencies to purchase a variety of vehicles. He reported that the contract met all State of California requirements and followed ECCTA's procurement policies. The successful bid was from Gillig for an amount not to exceed \$4,376,476, which included a 10 percent contingency. He recommended that the Board adopt Resolution 220223B authorizing the purchase of six 40-foot low-floor diesel Gillig buses.

Director Guise questioned the number of diesel versus electric buses being purchased, and Ms. Krieg explained that the California Air Resources Board required zero-emission buses to get the fleet to 100 percent zero emission but that could not be done overnight. In this bus buy eight buses would be replaced pursuant to FTA regulations. The next bus buy would include more electric or hydrogen buses to meet the zero-emission goal.

No written comments were submitted, or oral comments made, by any member of the public.

On motion by Director Guise, seconded by Director Scales-Preston, ECCTA Directors adopted Resolution 220223B authorizing the CEO to enter into a contract with Gillig through the CalACT MBTA Vehicle Purchasing Cooperative bid for an amount not to exceed \$4,376,476, which included a 10 percent contingency, for the purchase of six 40-foot low-floor diesel Gillig buses, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson, Gray
NOES: None
ABSTAIN: None
ABSENT: Williams

C. Electric Bus Purchase

Mr. Chappelle explained that in order to comply with the zero-emission goal two electric buses would be purchased under separate contract, to be purchased off of an out-of-state cooperative contract, in this case through a State of Washington Department of Energy Services cooperative procurement contract, which met all State of California bid requirements and ECCTA policies and procedures. He recommended that the Board adopt Resolution 220223C authorizing the purchase of two 40-foot low-floor electric Gillig buses through a State of Washington Department of Energy Services cooperative procurement contract for an amount not to exceed \$2,146,511, which included a 10 percent contingency.

No written comments were submitted, or oral comments made, by any member of the public.

On motion by Director Scales-Preston, seconded by Director Craft, ECCTA Directors adopted Resolution 220223C authorizing the CEO to enter into a contract with Gillig through a State of Washington Department of Energy Services cooperative procurement contract for an amount not to exceed \$2,146,511, which included a 10 percent contingency, for the purchase of two 40-foot low-floor electric Gillig buses, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson, Gray
NOES: None
ABSTAIN: None
ABSENT: Williams

D. Shop Equipment Maintenance

Joe Chappelle stated that in December 2016, a five-year contract had been issued to Walker's Hydraulics for the maintenance of shop equipment, which contract was to have expired on January 1, 2022. Since some of the work performed under the contract would be considered public works, a bid had been published on October 4, 2021, although it had received zero responsive bids. An investigation had determined that unnecessary restrictive licensing requirements had been the reason for the lack of response. Those requirements were changed and another bid had been issued on November 29, 2021, mailed to 12 firms, publicly advertised and posted on the website. On December 9, 2021 zero bidders attended the briefing and on January 3 zero bids had been received. Another investigation had determined that business concerns outside ECCTA's control was the reason and that full and open competition had existed. Under those circumstances, a non-competitive negotiated procurement had been pursued when Air & Lube Systems, Inc. had been selected since its unresponsive bid had only been due to the lack of the unnecessarily restrictive license.

In response to Director Guise as to the estimated costs after the first year, Mr. Chappelle explained that due to the cost of inflation the cost of subsequent years was unknown at this time, and Ms. Krieg confirmed the contract would be the same as the previous contract.

No written comments were submitted, or oral comments made, by any member of the public.

On motion by Director Thorpe, seconded by Director Burgis, ECCTA Directors adopted Resolution 220223D authorizing the CEO to enter into a five-year contract, with three one-year options, for as-needed maintenance and repair of ECCTA's shop equipment with Air & Lube Systems, Inc. for \$57,524 for year one, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson, Gray
NOES: None
ABSTAIN: None
ABSENT: Williams

E. Organizational Chart Update

Ms. Krieg referred the Board to ECCTA's first computer server purchase in 1991, at which time there was an IT consultant who had set up everything. Over the years technology had evolved and new software programs had been introduced. She reported that today there were over 35 servers and 50 desktop and laptop computers. In 1998, a new IT consultant had helped to guide ECCTA with the explosion of technology and that individual had been with the agency since then and had set up everything the agency needed. She referred to several audits and explained that with each audit, the agency had been told to get an IT consultant, and it was time to do that.

Ms. Krieg stated she had come up with a plan that would satisfy the requirements; allow ECCTA to have someone on board, and have more control over its IT functions. Another option would be to go out to bid and allow a bidder to come in, although she emphasized that the software and reporting programs used by ECCTA interacted with each other and a new IT consultant would have a difficult time figuring that out.

Ms. Krieg recommended that the organizational chart be updated to include a part-time IT Specialist position to be paid on an hourly basis at \$85/hour for 30 hours a week. There would be no change in the financial impact to the agency and she had spoken with the current individual used for IT purposes who would be interested in the position.

No written comments were submitted, or oral comments made, by any member of the public.

On motion by Director Burgis, seconded by Director Parent, ECCTA Directors adopted Resolution 220223E authorizing the CEO to update ECCTA's organizational chart by adding a part-time Information Technology Specialist position, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson, Gray
NOES: None
ABSTAIN: None
ABSENT: Williams

F. 2022 Summer Youth Pass

Ms. Krieg noted that there had not been a summer youth pass since 2019.

Ms. Krieg reported that 511 Contra Costa had offered to partner with Tri Delta Transit this year offering a \$30 subsidy instead of the previous \$20 subsidy that would be good for transportation from June 1, 2022 to the end of August 2022, able to be used throughout Contra Costa County, subsidizing up to 800 passes for passengers 5-17 years of age on a first-come, first-served basis.

Director Wilson noted that the City of Antioch had offered its own subsidy in the past and confirmed with Ms. Krieg that could still be done if the City chose to do so.

On motion by Director Scales-Preston, seconded by Director Bryant, ECCTA Directors authorized staff to enter into an agreement with 511 Contra Costa enabling Tri Delta Transit to market and sell the \$60 unlimited-ride 2022 summer pass to passengers aged 5-17 for \$30, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson,
Gray
NOES: None
ABSTAIN: None
ABSENT: Williams

G. Guaranteed Hours

Ms. Krieg noted that Tri Delta Transit employees received 11 holidays a year and on those holidays five fixed routes and limited paratransit service was offered. While the maintenance shop was closed on those holidays to allow employees to enjoy the holiday with their families, one service worker would be on duty and one mechanic would be on-call in case there was a need. When a mechanic was on call that individual would be on standby for the entire holiday. The current policy guaranteed a four-hour pay for being on-call. She recommended a change to that policy to allow eight hours of guaranteed pay for on-call duty and stated the message to employees would be to recognize their value and recognize the time away from their families. The cost to the agency would be less than \$2,000/year.

On motion by Director Craft, seconded by Director Guise, ECCTA Directors approved the following policy: When a mechanic is assigned to on-call duty, that mechanic is on standby and is paid for eight hours of work whether or not the employee reports to work. If a situation arises that requires them to report to work, they receive overtime pay for the hours worked up to, and anything over, eight hours, carried by the following Roll Call vote;

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Thorpe, Wilson,
Gray
NOES: None
ABSTAIN: None
ABSENT: Williams

H. CEO Recruitment

Ms. Krieg stated she would be retiring in one year. Given the hard working staff and the efforts of the 55 Directors she had worked with over the years who had all brought something to the organization, she explained there were two ways to recruit a replacement Chief Executive Officer. One option would be to hire a headhunter/executive recruiter and conduct a nationwide search to find candidates. Her concern with that option was that the agency was attractive with a stable budget and a good financial future and she was concerned that if using an executive recruiter some hot shot could be selected to make a name for himself/herself. She wanted to retain the culture that the Board had built and with a second option requested the ability to use her many contacts in the industry to find the right fit for the organization.

Director Guise noted that Ms. Krieg was ECCTA's third manager in 50 years and given her many years as CEO, would be able to make a good selection. She supported that option.

Chair Gray reported that ECCTA's Personnel Committee comprised of the current Board Chair and the past three chairs (Directors Burgis, Wilson and Scales-Preston) had met on January 26, 2022, had considered the options, and had agreed with Ms. Krieg's request to direct the CEO to conduct a nationwide search with a budget of \$30,000 to start that process. If the CEO could not produce candidates by June 2022, the Board would then proceed with the first option to hire a headhunter/executive recruiter.

Ms. Krieg explained that coincidentally Steve Ponte, the COO, would also be retiring in 2023 and the new CEO would be charged with hiring a new COO. She commented that they had been a great team and there was a need for another great team. She also noted that would mean there would be two CEOs for a short period of time to allow her the ability to provide the historical knowledge.

Director Burgis expressed her confidence that Ms. Krieg could produce viable candidates since she was at the forefront of the industry with connections. She noted that with COVID it was a challenging time to find people who wanted to earn the privilege of working with Tri Delta Transit and the staff that Ms. Krieg had created.

On motion by Director Guise, seconded by Director Burgis, ECCTA Directors accepted the Personnel Committee recommendation for the recruitment of a Chief Executive Officer for Tri Delta Transit, carried by the following Roll Call vote:

AYES: Bryant, Burgis, Craft, Guise, Higgins, Parent, Scales-Preston, Wilson, Gray
NOES: None
ABSTAIN: Thorpe
ABSENT: Williams

BOARD OF DIRECTORS COMMENTS

Director Thorpe reported that the City of Antioch had hired Steven Ford as its new Police Chief.

Director Craft stated that the City of Pittsburg's Police Chief would be retiring and the City would be seeking a replacement.

Director Scales-Preston was confident that Ms. Krieg could find an appropriate replacement for her position.

Director Burgis thanked everyone for their kind words.

ADJOURNMENT

The meeting of the Eastern Contra Costa Transit Authority adjourned at 5:08 P.M. to March 23, 2022 at 4:00 P.M. in the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Anita L. Tucci-Smith
Minutes Clerk

TRI DELTA TRANSIT
Income Statement - Comparison to Annual Budget
As of February 28, 2022
(unaudited)

	YTD Actual			YTD Budget			YTD Variance <i>favorable/(unfavorable)</i>			FY22 Full Year Budget			YTD % of Fiscal Year Budget		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
OPERATING REVENUES															
Passenger Fares	\$ 868,901	\$ 519,488	\$ 349,413	\$ 878,599	\$ 591,369	\$ 287,230	\$ (9,698)	\$ (71,881)	\$ 62,183	\$ 1,393,750	\$ 909,756	\$ 483,994	62%	57%	72%
Other Income	\$ 128,519	\$ -	\$ 128,519	\$ 233,819	\$ 106,664	\$ 127,155	\$ (105,300)	\$ (106,664)	\$ 1,364	\$ 354,985	\$ 160,000	\$ 194,985	36%		66%
Total Operating Revenues:	\$ 997,420	\$ 519,488	\$ 477,932	\$ 1,112,418	\$ 698,033	\$ 414,385	\$ (114,998)	\$ (178,545)	\$ 63,547	\$ 1,748,735	\$ 1,069,756	\$ 678,979	57%	49%	70%
OPERATING EXPENSES															
Purchased Transportation	\$ 10,266,039	\$ 7,499,764	\$ 2,766,275	\$ 10,215,153	\$ 7,195,223	\$ 3,018,930	\$ (50,886)	\$ (303,541)	\$ 252,655	\$ 15,900,242	\$ 11,087,081	\$ 4,813,161	65%	68%	57%
Materials and Supplies	\$ 2,347,308	\$ 1,977,020	\$ 370,288	\$ 2,962,607	\$ 2,492,195	\$ 470,412	\$ 615,299	\$ 515,175	\$ 100,124	\$ 4,443,911	\$ 3,738,291	\$ 705,620	53%	53%	52%
Salaries & Benefits	\$ 3,381,854	\$ 3,038,315	\$ 343,539	\$ 3,374,337	\$ 2,954,033	\$ 420,304	\$ (7,517)	\$ (84,282)	\$ 76,765	\$ 5,068,439	\$ 4,437,117	\$ 631,322	67%	88%	54%
Services	\$ 642,598	\$ 493,594	\$ 149,004	\$ 732,490	\$ 568,440	\$ 164,050	\$ 89,892	\$ 74,846	\$ 15,046	\$ 1,091,952	\$ 865,857	\$ 226,095	59%	57%	66%
Other	\$ 216,850	\$ 188,139	\$ 28,711	\$ 168,916	\$ 142,290	\$ 26,626	\$ (47,934)	\$ (45,849)	\$ (2,085)	\$ 304,125	\$ 259,060	\$ 45,066	71%	73%	64%
Casualty and liability insurance	\$ 426,846	\$ 378,852	\$ 47,994	\$ 388,131	\$ 349,226	\$ 38,905	\$ (38,715)	\$ (29,626)	\$ (9,089)	\$ 576,165	\$ 517,803	\$ 58,362	74%	73%	82%
Utilities	\$ 138,245	\$ 122,522	\$ 15,723	\$ 130,766	\$ 118,112	\$ 12,654	\$ (7,479)	\$ (4,410)	\$ (3,069)	\$ 192,787	\$ 173,274	\$ 19,513	72%	71%	81%
Taxes	\$ 14,556	\$ 11,848	\$ 2,708	\$ 14,636	\$ 11,945	\$ 2,691	\$ 80	\$ 97	\$ (17)	\$ 19,150	\$ 15,556	\$ 3,594	76%	76%	75%
Total Operating Expenses:	\$ 17,434,266	\$ 13,710,054	\$ 3,724,242	\$ 17,987,036	\$ 13,832,464	\$ 4,154,572	\$ 552,740	\$ 122,410	\$ 430,330	\$ 27,596,772	\$ 21,094,039	\$ 6,502,733	63%	65%	57%
NON-OPERATING REV															
Federal Funds	\$ 190,782	\$ -	\$ 190,782	\$ 3,314,947	\$ 1,770,688	\$ 1,544,259	\$ (3,124,165)	\$ (1,770,688)	\$ (1,353,477)	\$ 4,972,424	\$ 2,656,033	\$ 2,316,391	4%		8%
State Funds	\$ 9,623,525	\$ 7,645,012	\$ 1,978,513	\$ 10,231,814	\$ 8,754,614	\$ 1,477,200	\$ (608,289)	\$ (1,109,602)	\$ 501,313	\$ 15,883,813	\$ 13,454,549	\$ 2,429,264	61%	57%	81%
Local Funds	\$ 1,686,273	\$ 715,112	\$ 971,161	\$ 1,390,601	\$ 672,537	\$ 718,064	\$ 295,672	\$ 42,575	\$ 253,097	\$ 2,085,908	\$ 1,008,809	\$ 1,077,099	81%	71%	90%
Inter-Operator Agreements	\$ 2,899,892	\$ 2,899,892	\$ -	\$ 1,933,260	\$ 1,933,260	\$ -	\$ 966,632	\$ 966,632	\$ -	\$ 2,899,892	\$ 2,899,892	\$ -	100%	100%	
Interest & Other Misc Income	\$ 9,053	\$ 8,598	\$ 455	\$ 3,996	\$ 3,332	\$ 664	\$ 5,057	\$ 5,266	\$ (209)	\$ 6,000	\$ 5,000	\$ 1,000	151%	172%	46%
Total Non-operating Revenues:	\$ 14,409,525	\$ 11,268,614	\$ 3,140,911	\$ 16,874,618	\$ 13,134,431	\$ 3,740,187	\$ (2,466,093)	\$ (1,865,817)	\$ (599,276)	\$ 25,848,037	\$ 20,024,283	\$ 5,823,754	56%	56%	54%
EXCESS REV/(EXP)	\$ (2,027,351)	\$ (1,921,952)	\$ (105,399)	\$ -	\$ -	\$ -	\$ (2,027,351)	\$ (1,921,952)	\$ (105,399)	\$ -	\$ -	\$ -			

Agenda Item #5b
Eastern Contra Costa Transit Authority
Board of Directors Meeting
March 23, 2022

Staff Report to ECCTA Board of Directors

- Meeting Date:** March 23, 2022
- Agenda Item:** Marketing/Communications Activities – Agenda Item #5c
- Lead Staff:** Leeann Loroño, Manager of Customer Service and Marketing
- Approved:** Jeanne Krieg, Chief Executive Officer 

Tri Delta Transit strives to provide top notch service to our customers and the community, as well as communicate the pivotal role Tri Delta Transit plays in the community. Here are some projects Marketing has been working on.

FEBRUARY - MARCH:

February Marketing Campaign

The Clipper START pilot program turned one year old in February and is thankfully being extended. Clipper START is a program that provides single-ride discounts to eligible Bay Area riders. Multiple agencies are participating.

Materials are branded and were provided by Clipper START. Ads are running on buses, the website, and social media.

REASONS WHY YOU SHOULD APPRECIATE YOUR TRANSIT DRIVERS PLUS SO MUCH MORE.....

- Pre-checks the bus** so it's running well for riders
- Picks up lost items** and turns them in so that you can claim them
- Essential Worker** Works in harm's way during the pandemic
- Always watching** traffic and passengers to ensure your safety
- Good heart** Exercises patience, care and more towards all in the community
- Capable hands** Cleans and sanitizes to keep everyone safe
- Works & works** Works very early, very late, and on holidays - everyday rain or shine to get riders to important destinations
- Thank you drivers for all that you do!**
- Transit Drivers Appreciation Month @TriDeltaTransit**

Navigates through traffic, construction & more to be as on time as possible

REASONS WHY WE APPRECIATE OUR TRANSIT DRIVERS - PLUS SO MUCH MORE.....

MARCH 17TH TRANSIT DRIVERS APPRECIATION DAY

- Pre-checks the bus** so it's running well for riders
- Picks up lost items** and turns them in
- Essential Worker** Works in harm's way during the pandemic
- Always watching** traffic and passengers to ensure your safety
- Good heart** Exercises patience, care and more towards all in the community
- Capable hands** Cleans and sanitizes to keep everyone safe
- Works & works** Works very early, very late, and on holidays - everyday rain or shine to get riders to important destinations
- Thank you for being part of the Tri Delta Transit - First Transit Team!**

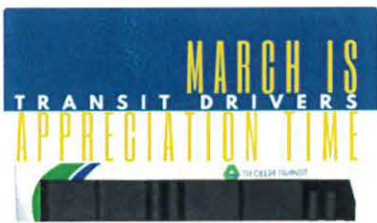
GIFTS TO YOU FOR ALL YOU DO!

Tri Delta Transit

Tri Delta Transit
Mar 1

March is the official Transit Driver Appreciation time of the year. Nationally, drivers are celebrated on March 18th, but we are celebrating March...

[Read more](#)



Boost post

8 likes, 2 comments

Write a comment...

Gene Clare Congratulations to the awesome drivers who serve our community! 8d

Transit Drivers Appreciation Day -

Tri Delta Transit is celebrating Transit Drivers Appreciation Day all month long.

At the March 17th in-service meetings, drivers were presented with a special goodie bag honoring them and Tri Delta Transit's 45th Anniversary.

Drivers Tina Nolan and Mark Filbrook are being honored by BART Deputy Chief Kevin Franklin and Commander Neil Rafanan for their bravery handling a dangerous situation. They will receive the BART Good Samaritan Award.



Liberty Union School District
Gateway Program Tour
March 11, 2022



Tri Delta Transit Tour

Tri Delta Transit was happy to welcome back Liberty Union High School District’s Gateway Program for a tour and a ride through our bus wash. They are the very first group to experience our bus dryer!

Eleven students and four chaperones came for a fun filled morning of a tour, a ride, goodies, snacks, puzzles, videos, and all-around fun.



Bus Back Program –

Events are coming back in Eastern Contra Costa County! More upcoming partners that will be seen on Tri Delta Transit buses are:

- Contra Costa County Fair
- Sustainable Contra Costa – BayREN program

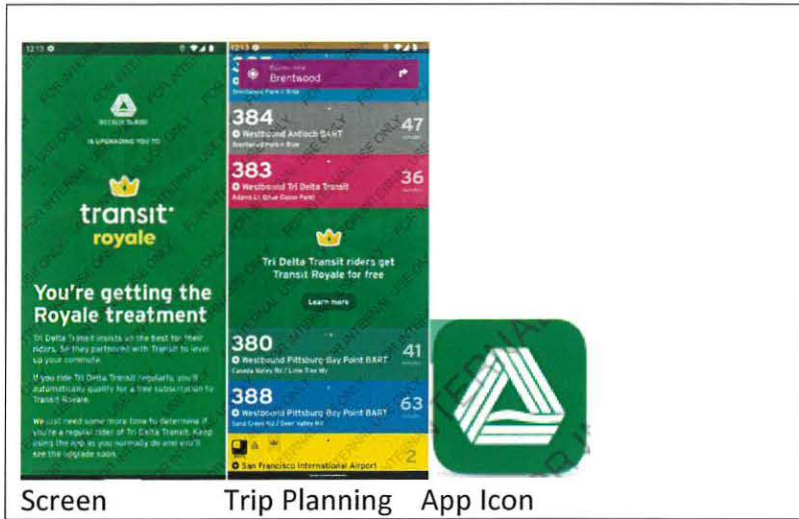


Upcoming Shred-It Event –

Marketing is hard at work planning this year’s annual event!

We are excited to announce that this year we will be providing three (3) trucks due to a partnership with the City of Antioch and Republic services.

This back by popular demand community event is sure to fill up truck after truck.



Introducing Transit Royale

The app *Transit* encourages riders to use it for trip planning and real time arrival. The app has been upgraded to make it more useful.

Ongoing projects:

Website Redesign –

Marketing has started the preliminary phase of the website redesign.

The goals are to:

- Create sections of information so that the public can find topics easier
- Streamline where the topics are placed
- Update the look
- Still provide the great and extensive content for the riders and public

We look forward to moving forward in the redesign and then testing the new site before launching.



Please let us know if you have any questions or need further information about any of these materials.

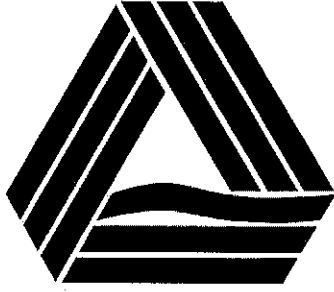
TAB 2

Agenda Item #6a
CEO's Report

Board of Directors Meeting

Wednesday March 23, 2022

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509



Chief Executive Officer's Report

March 2022

\$3.9 Million Grant Awarded to Tri Delta Transit!

Chair Ken Gray, Chief Operating Officer Steve Ponte and I attended the APTA Legislative Conference in Washington DC. During his speech to the conference, Secretary of Transportation Pete Buttigieg announced that the Federal Transit Administration had selected 70 projects in 39 states totaling \$409.3 million (out of 303 project proposals submitted totaling \$2.56 billion). The list was made public after his speech: Tri Delta Transit was awarded \$3.9 million to build our hydrogen fueling station!!! This is very exciting news and will help us continue to move toward our goal of operating a 100% zero-emission bus fleet. Congratulations to our Chief Financial Officer Agustin Diaz for putting together a winning project proposal.

A Request for Proposal for our hydrogen station Architectural and Engineering service was published recently so the process has started. The construction timeline will depend on bus delivery time. We plan to publicize the grant award soon.

COVID-19 – Recovery

- The Transportation Security Administration (TSA) requirement to wear masks on buses was extended to April 18, 2022.
- There has not been a positive COVID-19 test among the ECCTA or First Transit employees in over a month.

Tri Delta Transit Drivers Honored

Every year, the BART Police Department selects a Good Samaritan of the Year. BART Deputy Chief of Police Kevin Franklin and Lieutenant Neil Rafanan presented the 2021 award to two Tri Delta Transit operators: Mark Filbrook and Tina Nolan. These two operators, through their even-handed and calm demeanor, made a situation that could have been a tragedy end with a gunman being safely taken into custody. They worked together, remained calm, and did their best to take care of each other and our passengers. The award was presented during the annual "Driver Appreciation Day" lunch on March 17th.

Projects

- Free Clipper card promotion: 750 free clipper cards have been distributed
- Installation of charging stations (complete)
- One-seat regional paratransit pilot program
- Dynamic Personal Microtransit East County project
- On-line paratransit scheduling (complete)
- Clipper Start program
- FTA Triennial review (in process)
- Bus wash blower installation (complete)
- Contra Costa County Accessible Transportation Plan development and implementation
- Analyze Antioch Park & Ride options
- Website update
- 3rd annual Shred-It Community Event: April 28th
- Expansion of Tri MyRide service area
- Facility electric grid upgrade
- Mobile Emergency Operations bus construction
- CCTA's Design Alternative Assessment for SR4 from I-680 to Hillcrest
- Policy manual update
- Transportation Development Act reform
- Parking lot repairs
- Facility floor covering replacement
- Hydrogen fueling station
- Hydrogen bus procurement
- MTC's Blue Ribbon Task Force recommendations
- Oakley Park & Ride lot construction



Miscellaneous

- I was selected to serve on the California Transit Association's Small Operators Committee.
- All board members are required to file their annual Form 700 (Statement of Economic Interests) by April 1st. An email was sent to all board members by Contra Costa County on February 17th and March 2nd. Filing is electronic – if you need assistance, please let me know.

Visitor

Mt. Diablo Unified School District hosts a day each year (called BEST Day) where they place teachers with different organizations that are aligned with what those teachers are teaching. This year Tri Delta Transit hosted a teacher from Concord High School who was interested in learning about bus electrification and how the maintenance department is evolving to address changing technology.

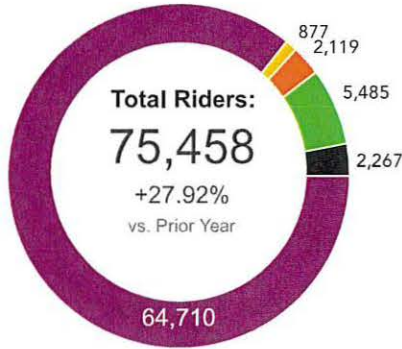
Services Offered

- Fixed route
- ADA and Senior paratransit
- Mobility on Demand
- Tri MyRide
- MedVan



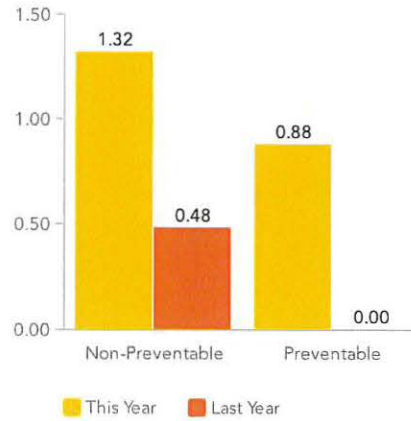
Performance Summary

Ridership

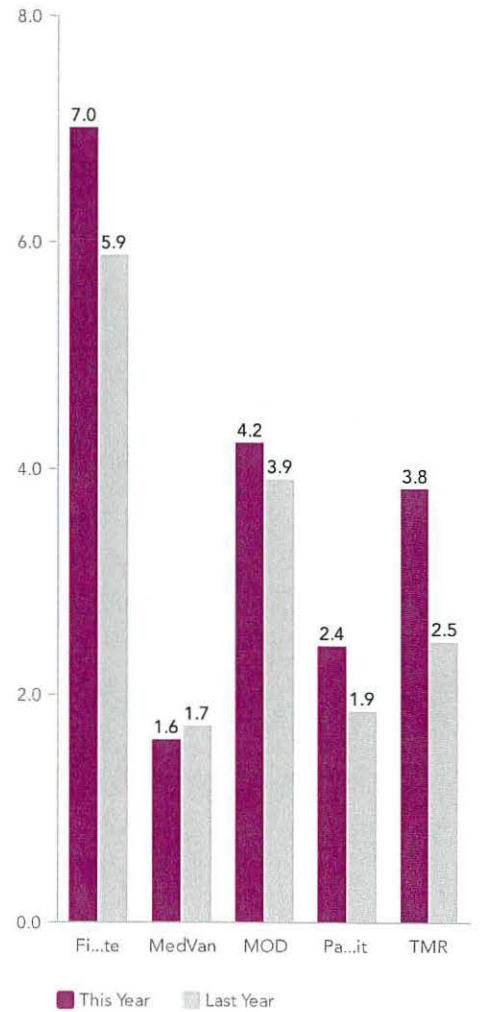


- Fixed Route
- MedVan
- MOD
- Paratransit
- TMR

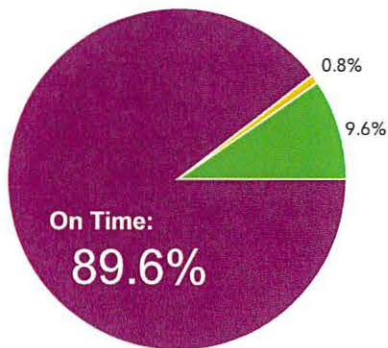
Accidents / 100K Miles



Passengers Per Revenue Hour

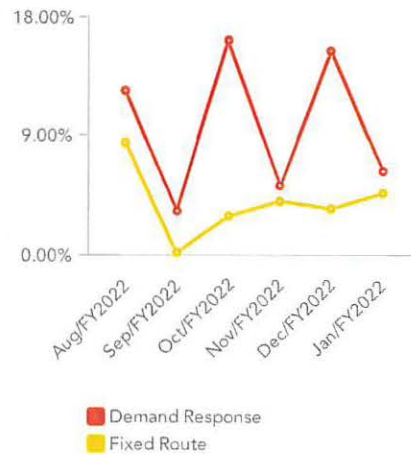


On Time Performance



- On Time
- Early
- Late

Cost Recovery Ratio

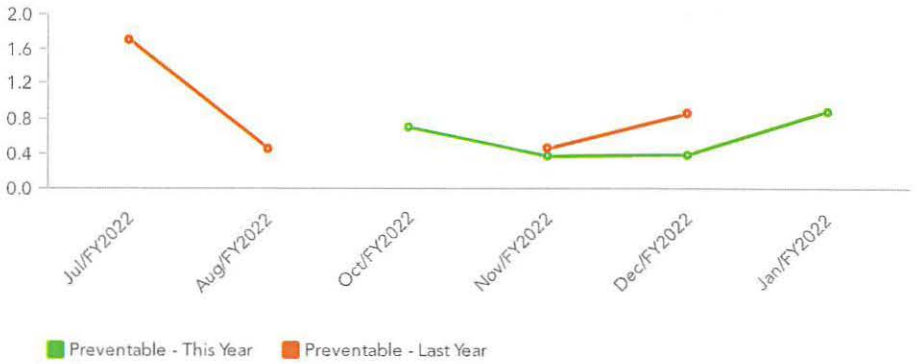


Safety Performance

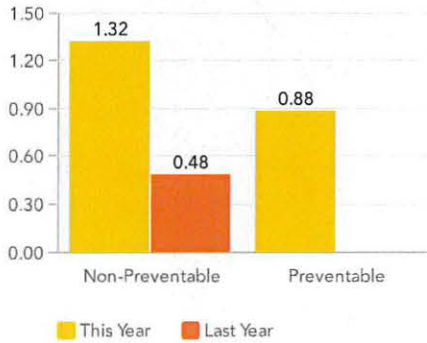
Preventable Accident Report

	Accidents	Per 100,000 Miles
Oct/FY2022	2	0.70
Nov/FY2022	1	0.37
Dec/FY2022	1	0.38
Jan/FY2022	2	0.88
YTD 2022	2	0.88
YTD Change	No data	

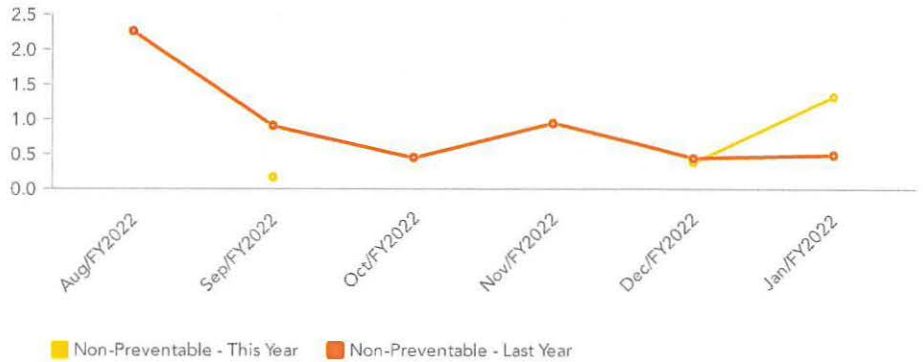
Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



Year To Date - System Wide Accidents Per 100,000 Miles

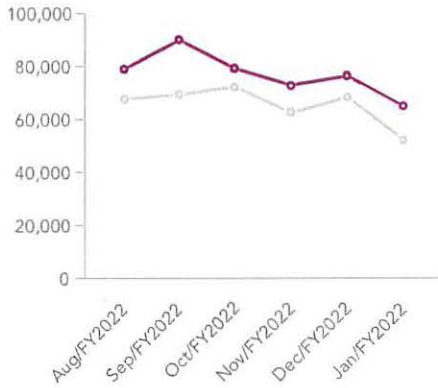


Non-Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



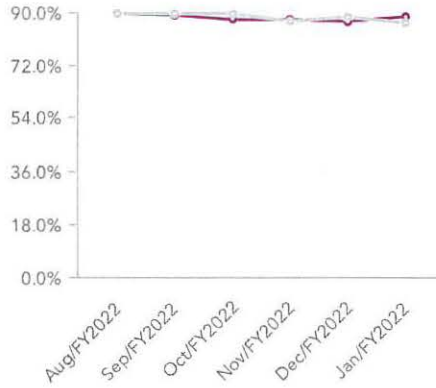
Fixed Route Performance

Total Ridership



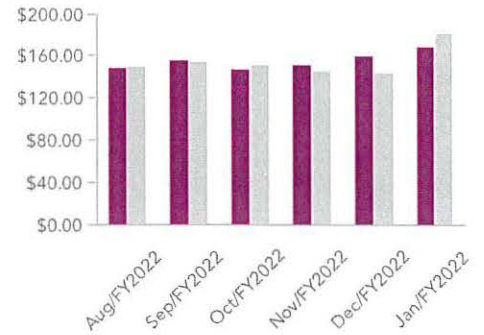
■ This Year ■ Last Year

On Time Performance



■ This Year ■ Last Year

Operating Cost Per Revenue Hour

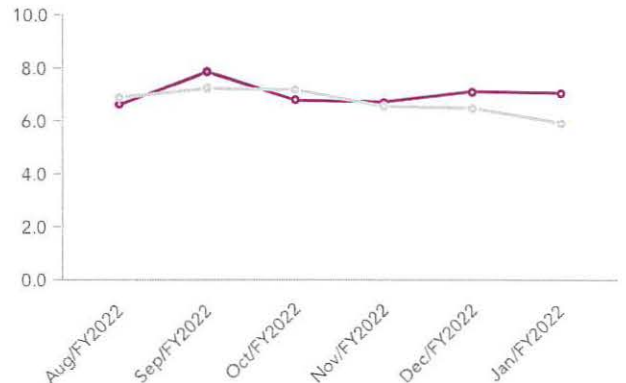


■ This Year ■ Last Year

YTD Report - Fixed Route

Metric	This Year	Prior Year	% Change
Customer Average Miles Between Roadcalls	30,062.80	48,885.43	-38.5%
Service Complaints Per 100k Riders	38.63	50.18	-23.0%
% of Trips On Time	88.46	86.38	+2.4%
Ridership Per Rev. Hour	7.01	5.88	+19.2%
Financial Operating Costs Per Rev. Hour	168.11	181.48	-7.4%
Ridership Ridership	64,710.00	51,810.00	+24.9%

Passengers Per Revenue Hour



■ This Year ■ Last Year

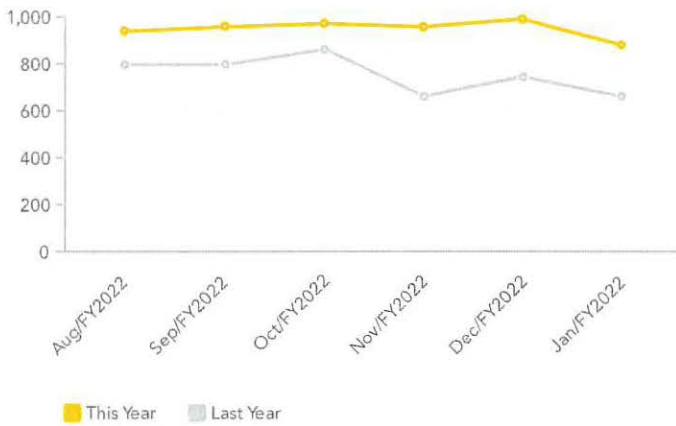
MedVan, Paratransit, and MOD Performance

YTD Report

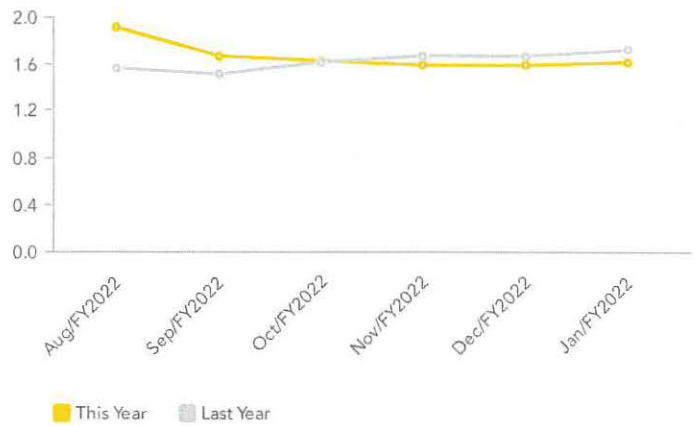
MedVan

Metric	This Year	Prior Year	% Change
Customer			
Complaints Per 100k Riders	114.03	0.00	
Service			
% of Trips On Time	96.25	82.53	+16.6%
Ridership Per Rev. Hour	1.61	1.72	-6.4%
Financial			
Operating Costs Per Rev. Hour	116.78	128.25	-8.9%
Ridership			
Ridership	877.00	659.00	+33.1%

Total Ridership



Passengers Per Revenue Hour

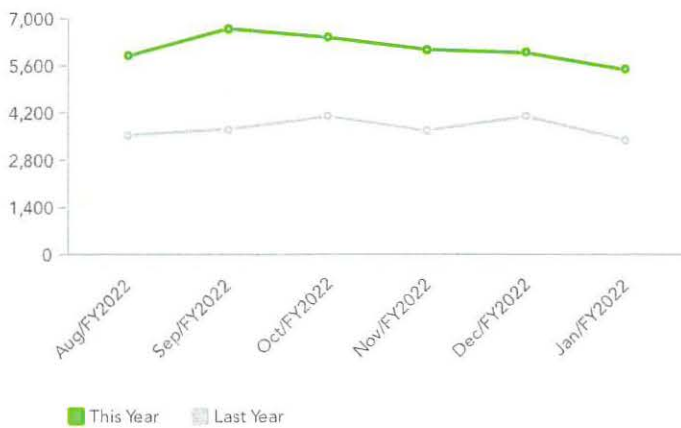


YTD Report

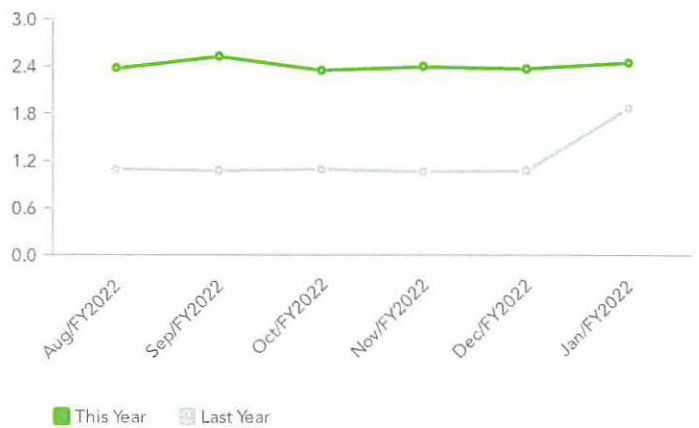
Paratransit

Metric	This Year	Prior Year	% Change
Customer			
Complaints Per 100k Riders	291.70	148.06	+97.0%
Service			
% of Trips On Time	95.60	76.16	+25.5%
Ridership Per Rev. Hour	2.44	1.86	+31.2%
Financial			
Operating Costs Per Rev. Hour	116.07	129.65	-10.5%
Ridership			
Ridership	5,485.00	3,377.00	+62.4%

Total Ridership



Passengers Per Revenue Hour

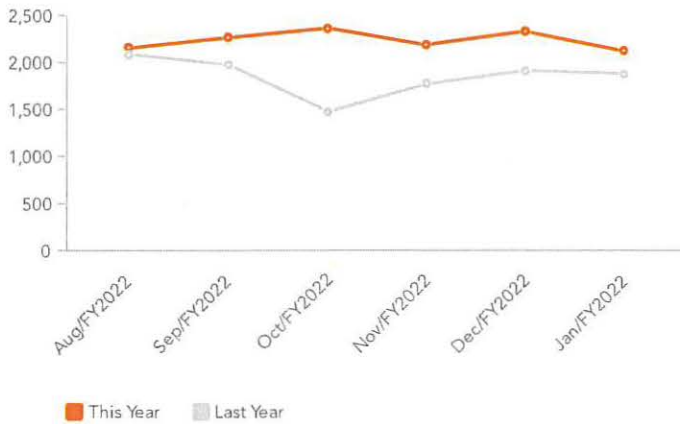


YTD Report

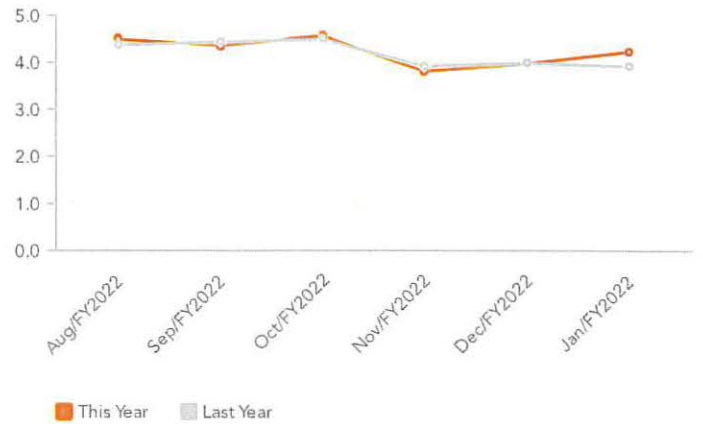
MOD

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	0.00	0.00	
Service	Ridership Per Rev. Hour	4.23	3.91	+8.2%
Financial	Operating Costs Per Rev. Hour	110.53	79.11	+39.7%
Ridership	Ridership	2,119.00	1,864.00	+13.7%

Total Ridership



Passengers Per Revenue Hour

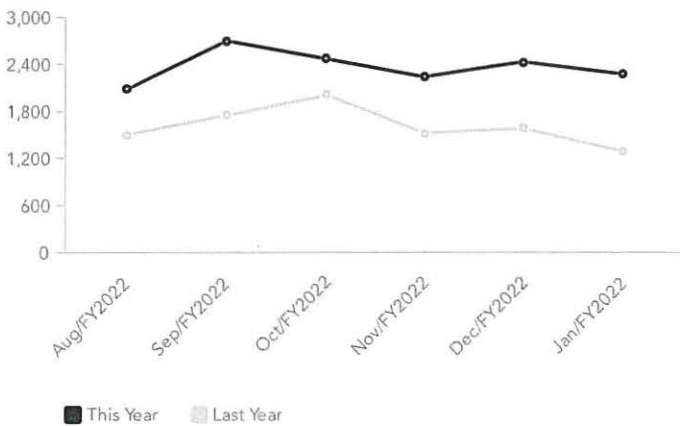


YTD Report

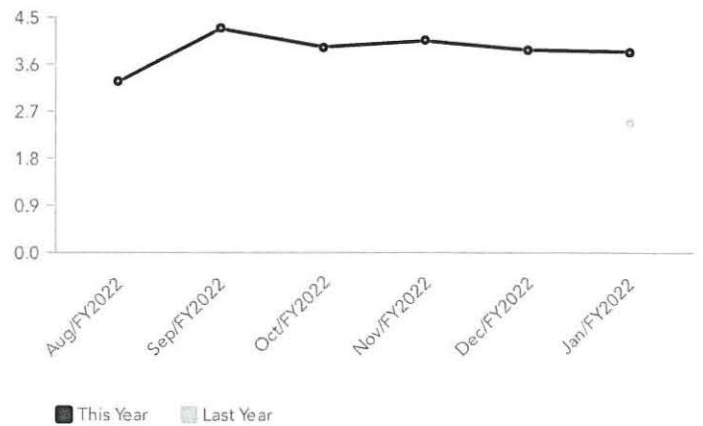
TMR

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	44.11	78.19	-43.6%
Service	Ridership Per Rev. Hour	3.82	2.47	+54.7%
Financial	Operating Costs Per Rev. Hour	112.43	123.72	-9.1%
Ridership	Ridership	2,267.00	1,279.00	+77.2%

Total Ridership



Passengers Per Revenue Hour



TAB 3

Agenda Item #7a

ACTION ITEM: East County Dynamic Personal Micro Transit Project

Board of Directors Meeting

Wednesday March 23, 2022

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: March 23, 2022

Agenda Item: East County Dynamic Personal Micro Transit Project –
Agenda Item #7a

Lead Staff: Jeanne Krieg, Chief Executive Officer 

Background

Several jurisdictions in East Contra Costa County have developed a vision for deployment of a Dynamic Personal Micro Transit (DPMT) project in East County. The goals are to provide increased transit accessibility and creating first/last mile connections to the existing transit network, to increase transit options for residents and workers, assure economic development and attract employers.

In the Spring of 2021, the Cities of Antioch, Brentwood, Oakley, and Pittsburg completed the East Contra Costa County Dynamic Personal Micro Transit Feasibility Study (Study) to support this potential deployment in the region. The Study findings were presented to the ECCTA Board on March 24, 2021, and the Board approved resolution #210324D in support of the Study findings and authorizing the Chief Executive Officer to enter discussions with other project partners and stakeholders to advance the project.

Over the past year, staff has worked with the Contra Costa Transportation Authority (CCTA) and project stakeholders to further evaluate the feasibility of this project. This work has included additional evaluation of Private/Public Partnership (P3) delivery options and outreach to industry professions to gauge interest from the private sector in participating in the project.

On February 8, 2022, staff from CCTA and ECCTA hosted an industry outreach event to assist in refining project delivery assumptions and P3 financing options. The event was well attended with over 30 representatives from technology companies, infrastructure financing companies and engineering firms. Staff has had follow-up one on one meetings with several industry representatives upon requests to further discuss project assumptions and delivery options.

CCTA has retained the services of Kaplan Kirsch Rockwell (KKR) to assist in the development of a procurement strategy for the project and to investigate the legal authority of CCTA and ECCTA to proceed with a P3 delivery strategy. KKR has developed a supporting document that

provides additional detail on the use of P3 delivery strategies and how P3 may be used to deliver the East County DPMT project. It is included in Appendix A of this agenda packet KKR will review this document at the meeting.

A representative from KKR will present this information to the Board of Directors.

Action Requested

The Board is requested to provide feedback on the P3 procurement strategy proposed to deliver the East County DPMT Project.

See Appendix A:

- Tri Delta Transit PowerPoint presentation (Kaplan Kirsch Rockwell)
- Background Information on Public-Private Partnerships (Kaplan Kirsch Rockwell)

TAB 4

Agenda Item #7b

ACTION ITEM: Zero Emission Bus Rollout Plan


Resolution #220323A

Board of Directors Meeting

Wednesday March 23, 2022

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: March 23, 2022
Agenda Item: Zero Emission Bus Rollout Plan – Agenda Item #7b
Lead Staff: Kevin Moody, Director of Maintenance
Approved: Jeanne Krieg, Chief Executive Officer 

The Innovative Clean Transit (ICT) regulation became effective October 1, 2019, and requires all public transit agencies to gradually transition their bus fleets to zero-emission technologies. The ICT regulation applies to all transit agencies that own, operate, or lease buses with a gross vehicle weight rating (GVWR) greater than 14,000 pounds. It covers standard, articulated, over-the-road, double decker, and cutaway buses. The ICT regulation requires a percentage of new bus purchases to be ZEBs. The Zero Emission Bus (ZEB) percentage increases gradually with time. The ZEB purchase requirements begin in 2026 for small transit agencies.

ECCTA is considered a small transit agency by the ICT regulation's definition (13 CCR § 2023(b)(30)) because it meets the following criteria: ECCTA operates less than 100 buses excluding demand response vehicles. Starting in 2029, 100% of all transit agencies' new fixed route bus purchases must be ZEBs, with a goal of complete transition to ZEBs by 2040.

Each agency is required to submit a ZEB Rollout Plan that is approved by the transit agency's governing body through the adoption of a resolution. The Rollout Plan must include all of the required components to be considered complete. The proposed ZEB Rollout Plan is included in Appendix B.

Requested Action

Adopt Resolution #220323A which approves ECCTA's Zero Emission Bus Rollout Plan and authorizes the CEO to submit the plan to the California Air Resources Board in accordance with the Innovative Clean Transit Regulations.

See Appendix B: ZEB Rollout Plan



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

**RESOLUTION #220323A
EASTERN CONTRA COSTA TRANSIT AUTHORITY (TRI DELTA TRANSIT)
ZERO EMISSION BUS ROLLOUT PLAN**

Resolution #220323A approves Eastern Contra Costa Transit Authority’s Zero Emission Bus (ZEB) Rollout Plan and authorizes the CEO to submit the ZEB Rollout Plan to the California Air Resources Board in accordance with the Innovative Clean Transit Regulations.

WHEREAS, the Innovative Clean Transit (ICT) regulations were adopted by the California Air Resources Board (CARB) in December 2018 and became effective on October 1, 2019; and

WHEREAS, Title 13 of the California Code of Regulations § 2023 (13 CCR § 2023.1 through 2023.11) requires all public transit agencies to gradually transition their bus fleet to zero-emission technologies; and

WHEREAS, beginning in 2029, 100% of new fixed route purchases by transit agencies must be ZEBs, with a goal for full transition by 2040; and

WHEREAS, each transit agency must adopt and submit a complete Zero Emission Bus Rollout Plan that is approved by its governing body; and

WHEREAS, careful planning is essential to ensure the synchronization of vehicle procurement, infrastructure build out, and fuel cost management; and

WHEREAS, ECCTA's goal is to fully transition to zero-emission technologies by 2036, avoiding early retirement of diesel buses; and

WHEREAS, ECCTA’s ZEB Rollout Plan must be submitted to CARB by July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #220323A approving ECCTA’s ZEB Rollout Plan and authorizes the CEO to submit it to CARB in accordance with the Innovative Clean Transit Regulations.

PASSED AND ADOPTED THIS 23rd day of March, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Ken Gray, Chair

Jeanne Krieg, CEO

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 5

Agenda Item #7c
ACTION ITEM: Charge Management

Resolution #220323B

Board of Directors Meeting

Wednesday March 23, 2022


ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: March 23, 2022

Agenda Item: Charge Management – Agenda #7c

Lead Staff: Steve Ponte, Chief Operating Officer

Approved: Jeanne Krieg, Chief Executive Officer 

Background

On October 2, 2019, ECCTA entered into an agreement with Amply Power, Inc. to provide charge management services to control and reduce the costs of the battery electric bus charging system. ECCTA saved over 40% on the first PG&E bill after Amply took control of the charging system.

The charge management system controls the amount of power each bus uses as it is being charged as well as the time of day and day of week the bus is being charged. This controls costs based on PG&E's current rate structure. ECCTA was an early adopter of a charge management system.

Considerations

PG&E rates have changed eight times in the last 2-1/2 years and have become overly complicated with rates changing by time of day, day of week, and demand charges. Additionally, there are rates for renewable, clean, and dirty electricity. A charge management system enables ECCTA to save money and avoid dealing with complicated PG&E rate structures. It is time to implement a new charge management agreement. ECCTA goals are to have a charge management system that:

- Manages the electrical consumption to get the lowest possible charges, both through time of day charging, demand charges, type of electricity
- Maintains and repairs ECCTA'S bus chargers for a guaranteed up-time of 99%
- Monitors PG&E rates for possible rate changes
- Applies for and receives LCFS credits at a 50% split

Staff obtained quotes from three vendors for charge management:

- Amply Power, Inc.: \$127,000 for two years. Charger maintenance is included.
- Proterra: \$150,000 for two years. Charger maintenance was not offered.
- ChargePoint: \$164,000 for two years. Charger maintenance was not offered.

Requested Action

Adopt Resolution #220323B which authorizes the CEO to enter into a two-year agreement with Amply Power, Inc. for bus charge management services for a price not to exceed \$127,000.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #220323B Charge Management

Resolution #220323B authorizes the CEO to enter into a two-year agreement with Amply Power, Inc for bus charge management services.

WHEREAS, ECCTA was an early adopter of a charge management system; and

WHEREAS, a charge management system enables ECCTA to save money and avoid dealing with complicated PG&E rate structures; and

WHEREAS, ECCTA desires to engage a charge management company to control bus charging electric cost as well as maintain the chargers; and

WHEREAS, ECCTA obtained quotes from three vendors for charge management; and

WHEREAS, the lowest quote received was the only quote that included charger maintenance.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #220323B authorizing the CEO to enter into a two-year agreement with Amply Power, Inc for bus charge management for a price not to exceed \$127,000.

PASSED AND ADOPTED THIS 23rd day of March 2022, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Ken Gray, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 6

Agenda Item #7d

ACTION ITEM: LCTOP FY22 Project Funding

Resolution #220323C

Board of Directors Meeting

Wednesday March 23, 2022


ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: March 23, 2022

Agenda Item: Low Carbon Transit Operations Program (LCTOP)- Agenda Item #7d

Lead Staff: Agustin Diaz, Chief Financial Officer

Approved: Jeanne Krieg, Chief Executive Officer 

Background

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.

This program will be administered by Caltrans in coordination with Air Resource Board (ARB) and the State Controller's Office (SCO). The California Department of Transportation (Caltrans) is responsible to ensure that the statutory requirements of the program are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

ECCTA is an eligible recipient for Low Carbon Transit Operations Program funds. We are prepared to file an FY22 LCTOP capital project application for \$870,507 with Caltrans at this time. We are seeking board approval.

Staff recommends that the FY22 LCTOP funds available to us be applied to a capital project for the preinstallation of an inductive charging system that will provide the infrastructure to charge up to an additional twenty battery electric buses.

Requested Actions:

Adopt Resolution #220323C authorizing the execution of the Low Carbon Transit Operations Program (LCTOP) project.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #220323C

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
FOR THE FOLLOWING PROJECT(S):
Inductive Charging Infrastructure (\$870,507)**

WHEREAS, the Eastern Contra Costa Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Eastern Contra Costa Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Jeanne Krieg, Chief Executive Officer; and

WHEREAS, the Eastern Contra Costa Transit Authority wishes to implement the following LCTOP projects listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Jeanne Krieg, Chief Executive Officer, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the submittal of the following project nominations and allocation requests to the Department in FY2021-2022 LCTOP funds:

Project Name: Install EV Bus Chargers

Amount of LCTOP funds requested: \$870,507

Short description of project: Preinstallation of an inductive charging system that will provide the infrastructure to charge up to an additional twenty battery electric buses

Benefit to Priority Populations: Reduction in GHG and particulate matter emissions

Contributing Sponsors: Metropolitan Transportation Commission

PASSED AND ADOPTED THIS 23rd day of March 2022, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Ken Gray, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____

NOES: _____

ABSENT: _____

ABSENTIONS: _____

TAB 7

Agenda Item #7e
ACTION ITEM: COVID-19 Policy Update


Resolution #220323D

Board of Directors Meeting

Wednesday March 23, 2022

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: March 23, 2022
Agenda Item: Public Health Policy - Agenda Item #7e
Lead Staff: Jeanne Krieg, Chief Executive Officer 

Background

During their October 27, 2021 meeting, the Tri Delta Transit Board of Directors adopted a COVID-19 Vaccination Policy. The policy was adopted as an emergency public health response to mitigate the negative public consequences associated with COVID-19 and its variants.

The Board of Directors agreed that the policy shall remain in full force and effect until the Board of Directors determines that the local public health circumstances have sufficiently improved to permit the suspension of the policy.

Since the policy has been in effect, guidance has changed several times so, to clarify ECCTA's policy, staff is requesting the adoption of a Public Health Policy which states that we will follow recommendations from the Centers for Disease Control (CDC), the California Department of Public Health (CDPH), and Contra Costa County's Health Officer.

Attached

1. Proposed Public Health Policy
2. Resolution #220323D, adopting the policy
3. COVID-19 Vaccination Policy (adopted 10/27/2021)

Requested Action

Adopt Resolution #220323D which adopts a Public Health Policy.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

DRAFT

Public Health Policy

(supersedes COVID-19 Vaccination Policy adopted 10/27/2021)

Authority

Eastern Contra Costa Transit Authority is a Joint Powers Authority formed pursuant to Government Code 6500 et seq.

Purpose

Eastern Contra Costa Transit Authority (ECCTA – also known as Tri Delta Transit) has a duty to provide a safe and healthy workplace to protect its employees and the public.

Adopting the recommendations from the Centers for Disease Control (CDC), the California Department of Public Health (CDPH), and Contra Costa County's Health Officer, is a priority for ECCTA. As the Pandemic evolves into an Endemic, ECCTA will continue to implement procedures that support current recommendations for any and all public health risks including COVID-19.

Policy and Procedure

To best protect its employees, interns, volunteers, contractors, and the community members with whom they interact, ECCTA will follow current guidance from the CDC, CDPH, and Contra Costa County's Health Officer.

Relevant Definitions

Employees: For the purposes of this vaccine requirement only, the term "employees" includes:

1. ECCTA employees, interns, and volunteers; and
2. ECCTA contractors who work at ECCTA worksites and facilities or interact with other ECCTA employees, contractors or members of the public in the performance of their duties on behalf of ECCTA.

Scope

The policy applies to all ECCTA employees, interns, volunteers, and contractors.

Effective Period

The policy shall be effective immediately and shall remain in full force and effect until the Board of Directors determines that a change is warranted.

Approved by the ECCTA Board of Directors March 23, 2022



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #220323D

Public Health Policy for ECCTA Employees and Contract Employees

Resolution #220323D adopts a Public Health Policy that supersedes ECCTA's COVID-19 Vaccination Policy

WHEREAS, Eastern Contra Costa Transit Authority (ECCTA – also known as Tri Delta Transit) has a duty to provide a safe and healthy workplace to protect its employees and the public; and

WHEREAS, on October 27, 2021, the ECCTA Board of Directors adopted a COVID-19 Vaccination Policy; and

WHEREAS, the Board of Directors agreed that the policy shall remain in full force and effect until the Board of Directors determines that the local public health circumstances have sufficiently improved to permit the suspension of the policy; and

WHEREAS, since the policy has been in effect, guidance has changed several times so, to clarify ECCTA's policy, ECCTA has adopted a Public Health Policy which states that ECCTA will follow recommendations from the Centers for Disease Control (CDC), the California Department of Public Health (CDPH), and Contra Costa County's Health Officers; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #220323D adopting Public Health Policy for all employees, interns, volunteers, and contractors.

PASSED AND ADOPTED THIS 23rd day of March 2023, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Key Gray, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

COVID-19 Vaccination Policy

Authority

Eastern Contra Costa Transit Authority is a Joint Powers Authority formed pursuant to Government Code 6500 et seq.

Purpose

Eastern Contra Costa Transit Authority (ECCTA – also known as Tri Delta Transit) has a duty to provide a safe and healthy workplace to protect its employees and the public as services reopen and more people use public transportation.

According to the Centers for Disease Control (CDC), the California Department of Public Health (CDPH), and Contra Costa County's Health Officer, COVID-19 continues to pose a risk, especially to individuals who are not fully vaccinated. Therefore, certain safety measures are necessary to protect against COVID-19 cases and deaths.

Vaccination is the most effective way to prevent transmission and limit COVID-19. Unvaccinated employees, interns, volunteers, and contractors are at greater risk of contracting and spreading COVID-19 within ECCTA facilities as well as to the public that use ECCTA's public transportation services.

ECCTA adopts the following vaccination policy, as may be amended, in order to effectuate positive public health outcomes in Eastern Contra Costa County:

- All ECCTA employees, volunteers, interns, and contractors must be fully vaccinated in order to reduce the likelihood of hospitalizations, intensive care unit admissions, and deaths in Eastern Contra Costa County. Limited exceptions, described below, are provided.

Policy and Procedure

To best protect its employees, interns, volunteers, contractors, and the community members with whom they interact, ECCTA requires all employees, interns, volunteers, and contractors to be fully vaccinated subject to the limited exceptions provided below.

ECCTA adopts this vaccination policy as an emergency public health response to mitigate the negative public consequences associated with test positivity rates and the prevalence of new virus variants, including increased hospitalizations, intensive care unit admissions, and deaths. This policy is intended to effectuate positive public health outcomes in Eastern Contra Costa County by reducing the likelihood of hospitalizations, intensive care unit admissions, and deaths.

ECCTA employees, interns, volunteers, and contractors may obtain the COVID-19 vaccine at a vaccination site of their choosing. Information on the COVID-19 vaccines and how to obtain a vaccination is available at <https://covid19.ca.gov/vaccines/> all full, part-time, and as-needed employees of Eastern Contra Costa Transit Authority regardless of appointment type, as well as paid or unpaid volunteers, interns, contractors, and student workers.

Relevant Definitions

Employees: For the purposes of this vaccine requirement only, the term “employees” includes:

1. ECCTA employees, interns, and volunteers; and
2. ECCTA contractors who work at ECCTA worksites and facilities or interact with other ECCTA employees, contractors or members of the public in the performance of their duties on behalf of ECCTA.
 - a. Contractors who qualify include, for example, contracted staff who consistently work within ECCTA facilities, but would not include, for example, a third-party that a department retains on occasion to pick up or deliver a package or documents.
 - b. Identification as “employee” for purposes of this policy is not intended to and shall not bestow employment status upon any individual who is not an employee of ECCTA nor change the at-will nature of any person’s employment status.

COVID-19 vaccine: A COVID-19 vaccine approved by the FDA under either the Biologics License Application (“BLA”) (i.e., general use) approval process or the Emergency Use Authorization (“EUA”) approval process.

Fully vaccinated: It has been at least two weeks since a person has completed the entire recommended series of a COVID-19 vaccine, and the person has provided proof of vaccination in a form consistent with the requirements for verification of vaccine status in the State of California’s July 26, 2021 Public Health Officer Order which is available at the following web address: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Order-of-the-StatePublic-Health-Officer-Unvaccinated-Workers-In-High-Risk-Settings.aspx>.

Proof of vaccination includes the following:

1. COVID-19 vaccination record card (issued by the Department of Health and Human Services, Centers for Disease Control & Prevention (“CDC”) or World Health Organization Yellow Card) which includes name of person vaccinated, type of vaccine provided and date last dose administered);
2. a photo of a vaccination record card as a separate document;
3. a photo of a vaccination record card stored on a phone or electronic device;
4. documentation of COVID-19 vaccination from a health care provider;

5. digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type;
6. documentation of vaccination from other contracted employers who follow these vaccination records guidelines and standards.

Partially vaccinated: A person has received one dose of a two dose recommended series of a COVID-19 vaccine or the complete recommended series of a COVID-19 vaccine but it has not been at least two weeks since the person has completed the entire recommended series.

Scope

The policy applies to all ECCTA employees, interns, volunteers, and contractors.

Effective Period

The policy shall be effective immediately and shall remain in full force and effect until the Board of Directors determines that the local public health circumstances have sufficiently improved to permit the suspension of the policy.

Vaccination Requirement

ECCTA requires that ECCTA employees, interns, volunteers, and contractors adhere to the following requirements:

1. All who require an accommodation related to the vaccination requirement must submit a request for exemption by November 15, 2021
2. All must be fully vaccinated or must have previously submitted a request for exemption by December 15, 2021.
3. Effective immediately, all newly hired ECCTA employees, interns, volunteers, and contractors must be fully vaccinated or must submit a request for exemption. Requests for exemption from the vaccination must be submitted according to the requirements set forth in the section below. If a person's request for exemption is approved, the individual will be required to submit to COVID-19 testing as described below. If a person's request for exemption is not approved, the individual must be partially or fully vaccinated within 14 days and fully vaccinated within 6 weeks of when they were notified that their request for exemption was not approved.

ECCTA employees, interns, volunteers, and contractors who fail to comply with this policy shall not be permitted to perform services at ECCTA worksites or facilities. ECCTA employees, interns, volunteers, and contractors will be required to take unpaid leave or use their own paid leave in order to provide for their continued compensation while they fail to comply with the policy. Furthermore, in accordance with ECCTA rules, failure to comply with ECCTA policy may result in discipline up to and including termination in accordance with due process requirements prescribed in state law and employee handbooks. Employees who are making a good faith attempt to comply with ECCTA policy, but are delayed through no fault of their own, shall not be penalized or disciplined. A contractor, volunteer or intern may be released from performing any services for ECCTA for such failure.

Exemptions

ECCTA employees, interns, volunteers, and contractors may request a reasonable accommodation to the vaccination requirement if they:

1. Have a health/medical condition or recently recovered from COVID-19 and are requesting an exemption as a reasonable accommodation:
 - a. The employee must provide a written statement signed by their licensed physician, licensed nurse practitioner, or other licensed medical professional acting under the license of a physician stating that the individual qualifies for the exemption (but the statement should not describe the underlying medical condition or disability) and indicating the probable duration of the worker's inability to receive the vaccine (or if the duration is unknown or permanent, so indicate).;
- or
2. Object to COVID-19 vaccination based on their sincerely-held religious belief, practice, or observance that is contrary to the practice of vaccination, and the employee provides written documentation and information to support an exemption.

To seek a reasonable accommodation from the vaccination requirements in this policy, ECCTA employees, interns, volunteers, and contractors should:

1. Contact their manager to obtain a copy of the appropriate form. The available forms are:
 - a. Disability Accommodation Request Form (This form also provides for requests for exemption based on contraindications); and
 - b. Religious Accommodation Request Form
2. Complete and submit the applicable form(s) to your manager. ECCTA's Human Resources Department will then contact the ECCTA employee, intern, volunteer, or contractor to request additional information, as necessary, and to engage in an interactive process if the individual so qualifies.

Requests for medical and religious exemptions will be processed by the ECCTA's Human Resources Department and maintained as confidential medical information. Requests for an exemption as a reasonable accommodation for a medical or religious reason will be determined on an individualized case-by-case basis.

COVID-10 Testing Accommodation for Exempted Employees and Contractors

Unless determined by ECCTA to be unreasonable or unsafe, personnel exempted from the vaccination requirement as provided above, shall submit to weekly COVID-19 testing as a health and safety measure for all workplace accommodations. Such personnel shall demonstrate compliance with the weekly COVID-19 testing accommodation through the production of a negative COVID-19 test result from a polymerase chain reaction (PCR) or an antigen test administered no more than three (3) days prior to commencement of the employee's regularly scheduled work week. Personnel shall be responsible for arranging their COVID-19 testing, at their own cost, in accordance with this accommodation. Results from a self-administered test shall not be acceptable. More frequent testing may be required in accordance with federal, state, or local health requirements that may be established. Under exigent circumstances requiring the recall of personnel to perform their job duties, ECCTA will provide and administer a rapid antigen test to any recalled personnel who have not produced a negative COVID19 test result for the work week in order to determine their status. Employees with a negative test result shall be allowed to enter ECCTA facilities and permitted to perform assigned work duties. Employees

who receive a positive test result shall be required to return home and await further instructions from ECCTA's Human Resources Department.

Personnel exempted from the vaccination requirement will be required to wear a face covering, as determined by ECCTA, such as an N95, at all times while inside and performing official ECCTA duties unless the individual is alone in a private office, or eating or drinking, provided the individual is at least six feet away from any other individuals. Cloth face coverings shall not be permitted.

Reporting Requirement

ECCTA employees, interns, volunteers, and contractors must report their vaccination status to their manager by December 15, 2021, which will be maintained in a confidential medical file. Access to employee's vaccination status is strictly limited only on a need-to-know basis, for the purposes of enforcing testing, masking, quarantining in the event of a close contact, and other safety requirements.

All ECCTA employees, interns, volunteers, and contractors must have received their final dose of a COVID-19 vaccine as a condition of employment by December 15, 2021, unless they have been approved for an exemption from the vaccination requirement as a reasonable accommodation for a medical condition or restriction or sincerely-held religious belief.

ECCTA employees, interns, volunteers, and contractors on an approved leave of absence as of December 15, 2021, must comply with the requirements of this policy prior to returning to work. Failure to comply with the requirements of this policy will result in discipline up to and including termination of employment.

Vaccine Boosters

To the extent that this policy remains in effect if and when COVID-19 vaccine boosters become necessary to prevent the contraction and transmission of the virus that causes COVID-19, this vaccination policy and the requirements and limited exemptions set forth herein shall apply to COVID-19 vaccine boosters. Under such circumstances, all ECCTA employees, interns, volunteers, and contractors must receive a COVID-19 vaccine booster when public health authorities, including the CDC, the California Department of Public Health ("CDPH"), or the Contra Costa County Department of Public Health indicate that a COVID-19 vaccine booster is necessary based on the COVID-19 vaccine that the ECCTA employee, intern, volunteer, or contractor received and the date upon which they became fully vaccinated.

Conflicts

Where a conflict exists between this policy and more permissive or restrictive standards pertaining to mandatory vaccinations or testing set forth in the law, or between this policy and any other Health Order applicable to Employees, or between this policy and any State Public Health Officer order or CDPH guidance pertaining to mandatory vaccinations or testing in response to the COVID-19 pandemic, the more restrictive provision controls. This policy is subject to change based on future developments as well as guidance or orders from governmental authorities, including but not limited to the CDC, CDPH, and the Contra Costa Health Officer.

Confidentiality of Vaccination Records

ECCTA will treat all vaccination records as confidential medical information and maintain such records as required by the Confidentiality of Medical Information Act (“CMIA”). ECCTA will not use or disclose such information, unless authorized to do so or as permitted or required under the law.

Approved by the ECCTA Board of Directors October 27, 2021

TAB 8

Agenda Item #7f

ACTION ITEM: Charging Station Purchase


Resolution #220323E

Board of Directors Meeting

Wednesday March 23, 2022

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: March 23, 2022
Agenda Item: Charging Station Purchase – Agenda Item #7f
Lead Staff: Joe Chappelle, Manager of Administrative Services
Approved: Jeanne Krieg, Chief Executive Officer 

Background

Beam Global is a company that manufactures a type of solar electric charging station that does not require any installation: the EV-ARC solar array consists of solar panels that sit on a frame that is attached to a pad that rests on the ground. The frame has plug-in charging ports attached to it that allow for electric vehicles to be plugged in and be charged by the energy produced by the solar panels. ECCTA would like to place one at the Oakley Park and Ride once construction of the Park and Ride is complete.

Considerations

- Beam Global offers the EV-ARC solar arrays on the State of California Statewide Contract, which is a Leveraged Procurement Agreement that any governmental entity can use to leverage the State's buying power to purchase directly from suppliers without further competitive bidding.
- ECCTA's Procurement Manual requires us to get approval from the Board of Directors before buying off of a state contract.

Requested Action

Adopt Resolution #220323E authorizing the CEO to enter into a contract with Beam Global through the State of California Statewide Contract #1-18-61-16 for the purchase of one EV ARC solar array and two battery packs for an amount not to exceed \$82,552.00, which includes a 10% contingency.



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EV ARC™ products deliver the Driving on Sunshine experience to government and enterprise customers in over 100 jurisdictions in the U.S. and also in the Caribbean, South America and Europe. Locations are as varied as densely populated urban environments like Manhattan, San Francisco, Atlanta and Los Angeles on one end of the spectrum, and remote wilderness locations such as parks, deserts and waterfronts on the other. In fact, any location which is environmentally sensitive, or where the construction and electrical work required to install grid tied chargers is disruptive, is an ideal location for an EV ARC™. There is no site disruption when an EV ARC™ is deployed and because it is transportable it can be moved at any time without leaving any trace of its having been there.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
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Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #220323E **Authorization for Award of Contract for** **Charging Station Purchase**

Resolution #220323E authorizes the CEO to enter into a contract with Beam Global for the purchase of one EV-ARC solar array and two battery packs.

WHEREAS, Beam Global manufactures a type of solar electric charging station that does not require installation; and

WHEREAS, Beam Global is a manufacturer listed on the State of California Statewide Contract #1-18-61-16, which is a Leveraged Procurement Agreement; and

WHEREAS, ECCTA’s Procurement Manual requires approval of the Board of Directors to buy off a state contract;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #220323E authorizing the CEO to enter into a contract for the purchase of one EV-ARC solar array and two battery packs with Beam Global for \$82,552.00, which includes a 10% contingency.

PASSED AND ADOPTED THIS 23rd day of March 2022, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Ken Gray, Chair

Jeanne Krieg, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____