



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## Board of Directors Meeting Agenda

Wednesday May 24, 2023

4:00pm

Eastern Contra Costa Transit Authority Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: [www.trideltatransit.com](http://www.trideltatransit.com)

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Limited English Proficiency (LEP) information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Anissa Williams
  - a. Roll Call

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on the last page of this agenda.

4. **Chair's Report:** Chair Anissa Williams

5. **Consent Calendar (ACTION ITEM):** Minutes and Financial Report  
(see attachment: tab #1)

- a. Minutes of the Board of Directors meeting of April 26, 2023
- b. Financial Report
- c. Marketing and Customer Service Activities Report

**Requested Action:** Approve items 5a, 5b, and 5c

6. **CEO's Report:** Rashidi Barnes

- a. **Operations Report** (see attachment: tab #2)

### Board of Directors:

City of Antioch

Lamar Thorpe \*\*

Monica Wilson

City of Brentwood

Joel Bryant

Tony Oerlemans

City of Oakley

Shannon Shaw

Anissa Williams \*

City of Pittsburg

Dionne Adams

Shanelle Scales-Preston

Contra Costa County

Diane Burgis

Federal Glover

Member-at-Large

Merl Craft

\* Chair: FY 2022-23

\*\* Vice-chair: FY 2022-23

**Board of Directors Meeting Agenda  
Wednesday May 24, 2023**

**7. ACTION ITEMS**

**a. ACTION ITEM: AUTHORIZATION FOR LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

*(see attachment: tab #3)*

**Requested Action:** Adopt Resolution #230524A authorizing the execution of the ECCTA FY2023 Low Carbon Transit Operations Program (LCTOP) project.

**b. ACTION ITEM: AUTHORIZATION OF FILING FOR TDA AND STA FUNDING**

*(see attachment: tab #4)*

**Requested Action:** Adopt Resolution #230524B authorizing the Chief Executive Officer or their designee to file an application with the Metropolitan Transportation Commission for the FY2023-2024 allocation of Transportation Development Act and State Transit Assistance funds.

**c. ACTION ITEM: APPROVAL OF FY2023-24 ECCTA BUDGET**

*(see attachment: tab #5)*

**Requested Action:** Adopt Resolution #230524C approving the proposed FY2023-24 ECCTA operating and capital budget.

**8. Board of Directors Comments**

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

**9. Adjourn**

Next Meeting: June 28, 2023 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509.

**Board of Directors Meeting Agenda**  
**Wednesday May 24, 2023**

**Public Comment Guidelines:**

- Public comments can be submitted via e-mail to [CEO@trideltatransit.org](mailto:CEO@trideltatransit.org) Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes .
- Persons requesting to address the ECCTA Board of Directors in person are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

**Agenda, staff report, and document availability:**

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

**Americans with Disabilities Act Information:**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

**Limited English Proficiency (LEP):**

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

**Anticipated action by the Board of Directors:**

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

# **TAB 1**

Agenda Item #5

Consent Calendar (ACTION ITEM): Minutes, Financial Report and  
Marketing Activities Report

## **Board of Directors Meeting**

Wednesday May 24, 2023

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY  
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

April 26, 2023

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Williams at 4:00 P.M.

**ROLL CALL / CALL TO ORDER**

BOARDMEMBERS

PRESENT: Dionne Adams (Pittsburg)\*; Joel Bryant (Brentwood); Merl Craft (member at large); Tony Oerlemans (Brentwood); Nancy Parent (Alternate for Federal Glover, Contra Costa County); Kevin Romick (Alternate for Diane Burgis, Contra Costa County); Shanelle Scales-Preston (Pittsburg)\*\*; Shannon Shaw (Oakley); Lamar Thorpe (Antioch/Vice-Chair); Anissa Williams (Chair) and Monica Wilson (Antioch)

\*Arrived after Roll Call

\*\*Arrived after Consent Calendar

ABSENT: None

STAFF PRESENT: Rashidi Barnes, Chief Executive Officer (CEO)  
Toan Tran, Chief Operating Officer (COO)  
Eli Flushman, General Counsel  
Agustin Diaz, Chief Financial Officer (CFO)  
Joe Chappelle, Manager of Administrative Services  
Tania Babcock, Compliance Manager  
William Turner, Director of Maintenance  
Rosanna Dominguez, Executive Assistant

OTHERS

PRESENT: Myeisha Williams, First Transit Assistant General Manager  
Hosie Pintily, First Transit Safety Manager  
Lori Sprinkle, First Transit Office Manger  
Jose Anguiano, Member of the public

## **PLEDGE OF ALLEGIANCE**

Chair Williams led the Pledge of Allegiance.

## **PUBLIC COMMENT**

There were no comments from the public.

## **CHAIR'S REPORT**

There was no Chair's Report.

## **CONSENT CALENDAR**

On motion by Director Wilson, seconded by Director Shaw, ECCTA Board members adopted the Consent Calendar, as follows, which carried by the following vote:

- A. Minutes of the Board of Directors meeting of March 22, 2023
- B. Financial Report
- C. Marketing and Customer Service Activities Report

AYES: Adams, Bryant, Craft, Oerlemans, Parent, Romick, Shaw, Thorpe, Wilson, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: Scales-Preston

## **CHIEF EXECUTIVE OFFICER'S REPORT**

- A. Operations Report

Chief Executive Officer Rashidi Barnes provided a summary of ridership for Transit Employee Appreciation Day. He reviewed the results of this program and future plans to continue this next year.

Mr. Barnes reported on the BB gun shootings happening to Tri Delta Transit's bus fleets. Mr. Barnes gave a map as a visual aid showing where these shootings occurred. Mr. Barnes reported that Tri Delta Transit will be reaching out the Chiefs of Police and asking for support in beginning conversations on what action can be taken or any preventative measures.

Mr. Barnes reported on the MTC Commission meeting that occurred earlier this day April 26, 2023. He shared the entire presentation with the board. Mr. Barnes reviewed the transit fiscal cliff and ridership advocacy work that is being done. The state budget is being released in 6 weeks.

Mr. Barnes gave a summary on the visit from Congressman John Garamendi's local office to the Tri Delta Transit facility on April 11, 2023.

**ACTION AND DISCUSSION ITEMS**

A. Authorization for Shop Truck Purchase

Manager of Administrative Services Joe Chappelle requested the approval for purchase of two shop trucks.

Director Craft voiced concern around spending money outside of the jurisdiction. Director Bryant asked what the boundaries are around purchasing these trucks. It was reported that staff solicited inside Tri Delta Transit's jurisdiction and vehicles were unavailable within the timeframe that the purchase was needed. In addition, the state contracts are very time sensitive and it was determined that due diligence was taken in purchasing the vehicles within Tri Delta Transit's jurisdiction, however not losing the funding has taken priority.

On motion by Director Bryant, seconded by Director Shaw, ECCTA Board members adopted Resolution #230426A authorizing the Chief Executive Officer to enter into a contract for the purchase of two Chevrolet shop trucks from Winner Chevrolet through Statewide Contract #1-22-23-20D, carried by the following vote:

AYES: Adams, Bryant, Craft, Oerlemans, Parent, Romick, Scales-Preston, Shaw, Thorpe, Williams, Wilson  
NOES: None  
ABSTAIN: None  
ABSENT: None

B. Authorization for Uniform Contract Award

Manager of Administrative Services Joe Chappelle requested the approval for the CEO to enter into a three-year contract for the rental and laundering of uniforms, shop towels, and floor mats with Cintas Corporation.

Joe Chappelle reviewed the process for determining that Cintas Corporation was the best vendor for this contract.

On motion by Director Scales-Preston, seconded by Director Craft, ECCTA Board members adopted Resolution #230426B authorizing the Chief Executive Officer to enter into a three-year contract, with two one-year options, for the rental and laundering of uniforms, shop towels, and mats, carried by the following vote:

AYES: Adams, Bryant, Craft, Oerlemans, Parent, Romick, Scales-Preston, Shaw, Thorpe,  
Williams, Wilson  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### BOARD OF DIRECTORS COMMENTS

Director Craft presented STS Academy's Taste of the Bayou event on May 20<sup>th</sup>, 2023.

Director Thorpe presented the City of Antioch's Crisis Response Team as an available resource as well as the first transitional housing opening April 27, 2023.

Director Scales-Preston presented Fishing with My PAL event with Police Activity League and Arbor Day Celebration.

Director Parent reported Pittsburg Theatre Company's final performance for Ah, Wilderness on April 30, 2023.

#### ADJOURNMENT

The meeting of the Eastern Contra Costa Transit Authority adjourned at 4:40 P.M. to May 24, 2023 at 4:00 P.M. in the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Rosanna Dominguez  
Executive Assistant



**TRI DELTA TRANSIT**  
**Income Statement - Comparison to Annual Budget**  
As of April 30, 2023  
*(unaudited)*

	YTD Actual			YTD Budget			YTD Variance <i>favorable/(unfavorable)</i>			FY23 Full Year Budget			YTD % of Fiscal Year Budget		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
<b>OPERATING REVENUES</b>															
Passenger Fares	\$ 1,355,827	\$ 763,763	\$ 592,064	\$ 1,434,486	\$ 819,668	\$ 614,818	\$ (78,659)	\$ (65,905)	\$ (22,754)	\$ 1,739,509	\$ 993,177	\$ 746,332	78%	77%	79%
Other Income	\$ 410,845	\$ 180,000	\$ 230,845	\$ 339,890	\$ 170,000	\$ 169,890	\$ 70,955	\$ 10,000	\$ 60,955	\$ 375,276	\$ 170,000	\$ 205,276	109%	106%	112%
<i>Total Operating Revenues:</i>	\$ 1,766,672	\$ 943,763	\$ 822,909	\$ 1,774,376	\$ 989,668	\$ 784,708	\$ (7,704)	\$ (45,905)	\$ 38,201	\$ 2,114,785	\$ 1,163,177	\$ 951,608	84%	81%	86%
<b>NON-OPERATING REVENUES</b>															
Federal Funds	\$ 4,411,188	\$ 2,312,135	\$ 2,099,053	\$ 3,634,310	\$ 2,109,660	\$ 1,524,950	\$ 776,878	\$ 202,475	\$ 574,403	\$ 4,361,172	\$ 2,531,592	\$ 1,829,580	101%		115%
State Funds	\$ 14,908,961	\$ 12,323,882	\$ 2,585,079	\$ 17,691,759	\$ 14,163,772	\$ 3,527,987	\$ (2,782,798)	\$ (1,839,890)	\$ (942,908)	\$ 21,512,953	\$ 17,228,711	\$ 4,284,242	69%	72%	60%
Local Funds	\$ 1,977,107	\$ 754,480	\$ 1,222,627	\$ 1,745,231	\$ 733,231	\$ 1,012,000	\$ 231,876	\$ 21,249	\$ 210,627	\$ 2,094,279	\$ 879,879	\$ 1,214,400	94%	86%	101%
Inter-Operator Agreements	\$ 1,404,496	\$ 1,404,496	\$ -	\$ 1,170,415	\$ 1,170,415	\$ -	\$ 234,081	\$ 234,081	\$ -	\$ 1,404,496	\$ 1,404,496	\$ -	100%	100%	n/a
Interest & Other Misc Income	\$ 18,657	\$ 15,837	\$ 2,820	\$ 8,336	\$ 6,668	\$ 1,668	\$ 10,321	\$ 9,169	\$ 1,152	\$ 10,000	\$ 8,000	\$ 2,000	187%	198%	141%
<i>Total Non-operating Revenues:</i>	\$ 22,720,409	\$ 16,810,830	\$ 5,909,579	\$ 24,250,051	\$ 18,183,746	\$ 6,066,305	\$ (1,529,642)	\$ (1,372,916)	\$ (156,726)	\$ 29,382,900	\$ 22,052,678	\$ 7,330,222	77%	76%	81%
<i>Total Revenues:</i>	\$ 24,487,081	\$ 17,754,593	\$ 6,732,488	\$ 26,024,427	\$ 19,173,414	\$ 6,851,013	\$ (1,537,346)	\$ (1,418,821)	\$ (118,525)	\$ 31,497,685	\$ 23,215,855	\$ 8,281,830			
<b>OPERATING EXPENSES</b>															
Purchased Transportation	\$ 15,902,685	\$ 10,816,204	\$ 5,086,481	\$ 15,216,956	\$ 10,016,339	\$ 5,200,617	\$ (665,729)	\$ (789,665)	\$ 114,136	\$ 18,473,766	\$ 12,170,311	\$ 6,303,455	86%	89%	81%
Materials and Supplies	\$ 4,184,971	\$ 3,402,204	\$ 782,767	\$ 3,717,448	\$ 2,902,737	\$ 814,711	\$ (467,523)	\$ (499,467)	\$ 31,944	\$ 4,525,155	\$ 3,539,656	\$ 985,499	92%	96%	79%
Salaries & Benefits	\$ 4,985,092	\$ 4,348,520	\$ 646,572	\$ 5,123,760	\$ 4,623,270	\$ 500,490	\$ 128,668	\$ 274,750	\$ (146,082)	\$ 6,148,512	\$ 5,547,924	\$ 600,588	81%	78%	108%
Services	\$ 917,515	\$ 659,762	\$ 247,753	\$ 871,968	\$ 670,792	\$ 201,196	\$ (45,527)	\$ 1,030	\$ (46,557)	\$ 1,036,006	\$ 804,950	\$ 231,056	89%	83%	107%
Other	\$ 318,174	\$ 264,654	\$ 51,520	\$ 331,192	\$ 287,108	\$ 44,084	\$ 15,018	\$ 22,454	\$ (7,436)	\$ 401,444	\$ 347,420	\$ 54,024	79%	76%	95%
Casualty and liability insurance	\$ 530,157	\$ 451,520	\$ 78,637	\$ 558,334	\$ 493,804	\$ 64,530	\$ 28,177	\$ 42,284	\$ (14,107)	\$ 670,003	\$ 592,566	\$ 77,437	79%	76%	102%
Utilities	\$ 202,158	\$ 171,322	\$ 30,836	\$ 181,731	\$ 160,760	\$ 20,971	\$ (20,427)	\$ (10,562)	\$ (9,865)	\$ 219,781	\$ 194,424	\$ 25,357	92%	88%	122%
Taxes	\$ 20,436	\$ 15,673	\$ 4,763	\$ 18,196	\$ 14,811	\$ 3,385	\$ (2,240)	\$ (862)	\$ (1,378)	\$ 23,018	\$ 18,604	\$ 4,414	89%	84%	108%
<i>Total Operating Expenses:</i>	\$ 27,069,188	\$ 20,139,859	\$ 6,929,329	\$ 26,019,605	\$ 19,169,621	\$ 6,849,984	\$ (1,049,583)	\$ (970,238)	\$ (79,345)	\$ 31,497,685	\$ 23,215,855	\$ 8,281,830	86%	87%	84%
<b>EXCESS REV/(EXP)</b>	\$ (2,582,107)	\$ (2,385,266)	\$ (196,841)	\$ 4,822	\$ 3,793	\$ 1,029	\$ (487,763)	\$ (448,583)	\$ (39,180)	\$ 0	\$ 0	\$ -			


Agenda Item #5b  
Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
May 24, 2023

**Staff Report to ECCTA Board of Directors**

**Meeting Date:** May 24, 2023

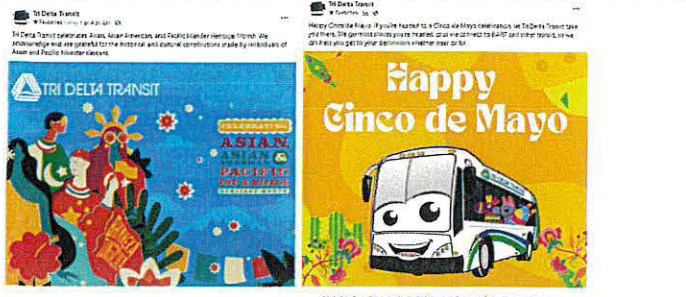

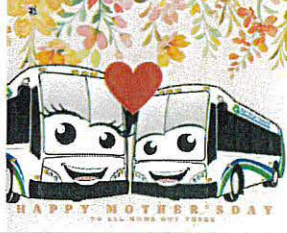


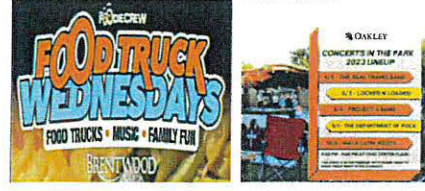
**Agenda Item:** Marketing/Communications Activities – Agenda Item #5c

**Lead Staff:** Leeann Loroño, Manager of Customer Service and Marketing

**Approved:** Rashidi Barnes, Chief Executive Officer 

Tri Delta Transit strives to provide top notch service to our customers and the community, as well as communicate the pivotal role Tri Delta Transit plays in the community. Here are some projects Marketing has been working on.

 <p><b>SUMMER YOUTH PASS</b> More Info + Order Online: <a href="http://511cc.org/youthpass">511cc.org/youthpass</a></p> <p>Only \$30 Ages 6-18</p> <p>Go More Places All Summer Long</p> <p>County Connection TRI DELTA TRANSIT WESTCATAR</p> <p>2023 SUMMER YOUTH PASS Pass valid June 1 - August 31, 2023</p>	<p><b>May Marketing Campaign –</b></p> <p>May and June will feature the Summer Youth Pass as sales started May 8<sup>th</sup>. This pass gives riders, ages 6-18 unlimited rides from June 1<sup>st</sup> to August 31<sup>st</sup> for \$30.</p> <p>Passes are available at Tri Delta Transit front office and on-line at <a href="http://511cc.org/youthpass">511cc.org/youthpass</a>.</p>
 <p><b>Ride Tri Delta Transit!</b> We take you to the people, places and things that you love.</p> <p>Proud partner of the Contra Costa County Fair <a href="http://www.trideltatransit.com">www.trideltatransit.com</a></p> <p><b>BAY AREA BIKE TO WHEREVER DAYS 2023</b></p>	<p><b>Into the Community</b></p> <p>Tri Delta Transit has or will participate in:</p> <ul style="list-style-type: none"> <li>• Pittsburg LMC Elementary Walk Thru Fieldtrip May, 12<sup>th</sup>.</li> <li>• Bike to Wherever Day, May 18<sup>th</sup></li> <li>• Contra Costa County Fair, May 18<sup>th</sup>-21<sup>st</sup></li> <li>• Pittsburg Green Footprint Festival, June 2<sup>nd</sup>.</li> </ul>

 <p>Tri Delta Transit celebrates Asian, Asian American, and Pacific Islander Heritage Month. We acknowledge and are grateful for the historical and cultural contributions made by individuals of Asian and Pacific Islander descent.</p> <p>Happy Cinco de Mayo! Tri Delta Transit is a Chicano heritage community, we Tri Delta Transit are proud to be here. We are grateful for the historical and cultural contributions made by individuals of Asian and Pacific Islander descent.</p> <p>Tri Delta Transit wishes all mothers a Happy Mother's Day!</p> <p>Tri Delta Transit wishes everyone safe travels on Highway 415 - on the roads, in the air, and beyond! May the Force be with you.</p>  	<h2>Highlighting Special Events</h2> <p>Tri Delta Transit celebrates occasions along with our riders.</p> <p>This month, we honored:</p> <ul style="list-style-type: none"> <li>• Asian, Asian American and Pacific Islander Month</li> <li>• May the Fourth be with You</li> <li>• Cinco de Mayo</li> <li>• Mother's Day</li> </ul> <p>and soon Memorial Day.</p>
 <p><b>TRAFFIC ADVISORY</b> HWY 4 between Lone Tree Way and Sand Creek Road</p> <p><b>Overnight Closure Postponed to Friday 5/12 - Saturday 5/13</b></p> <p><b>SPECIAL EVENT</b> Evento comunitario especial</p> <p>Tri Delta Transit Alerts RIDER ALERT for ROUTE 415 EB/WS The 2023 Pinburg Old Town Car Show will begin on Thursday, May 11th - Thursday, September 7th, 10:30 will occur around 3rd - 5th Street. Please visit the City of Pinburg website or our website for details. Have fun!</p>	<h2>Continued Customer Service</h2> <p>Tri Delta Transit strives to keep riders informed about road closures and detours that might impact their daily travel.</p>
<p>Ongoing projects:</p>	
	<h2>Website Redesign</h2> <p>The RFP has been released! The deadline for proposals is Thursday, June 15<sup>th</sup>.</p>
 <p><b>FOOD TRUCK WEDNESDAYS</b> FOOD TRUCKS • MUSIC • FAMILY FUN BRENTWOOD</p> <p><b>CONCERTS IN THE PARK 2023 LINEUP</b> OAKLEY</p>	<h2>Transit Takes You Places</h2> <p>Tri Delta Transit takes you to the people, places and things that you love. We love our local food and music events! If you have an event that a Tri Delta Transit route goes near or to, send it to <a href="mailto:comments@eccta.org">comments@eccta.org</a>, and we will let riders know.</p>

**SOCIAL MEDIA ANALYTICS**

Following please find a brief summary of metrics for the Tri Delta Transit social media accounts.

<b>MAIN ACCOUNTS</b>	<b>MONTHS</b>		
<b>Followers</b>	<b>FEBRUARY 2023</b>	<b>MARCH 2023</b>	<b>APRIL 2023</b>
Facebook	1.2k	1.2k	1.2k
Instagram	908	926	934
Twitter	1,021	1,024	1,024
LinkedIn	329	338	343

<b>NEW ALERT ACCOUNTS</b>	<b>MONTHS</b>		
<b>Followers</b>	<b>FEBRUARY 2023</b>	<b>MARCH 2023</b>	<b>APRIL 2023</b>
Facebook	19*	22	23
Instagram	64	71	72
Twitter	7	8	8

\*Less activity is currently on the alert pages due to the end of the driver shortage.

<b>TWITTER</b>	<b>MONTHS</b>		
	<b>FEBRUARY 2023</b>	<b>MARCH 2023</b>	<b>APRIL 2023</b>
	<b>Schedule change</b>		
Impressions	11.2k	5.4k	4,269
Engagement	42	18	42
Retweets	1	22	44
Likes - New	1	3	7

Please let us know if you have any questions or need further information about any of these materials.

# **TAB 2**

Agenda Item #6  
CEO's Report

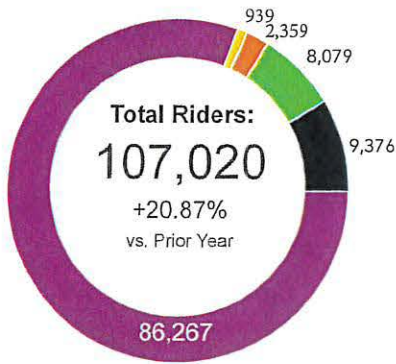
## **Board of Directors Meeting**

Wednesday May 24, 2023

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509

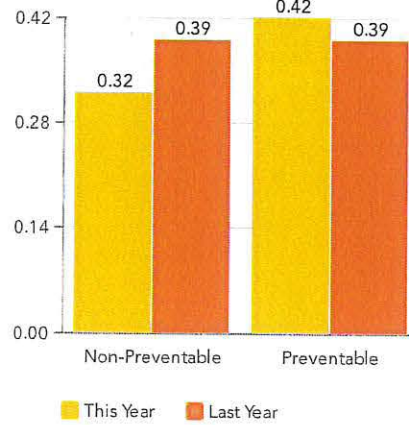
# TRI DELTA TRANSIT Performance Summary

Ridership

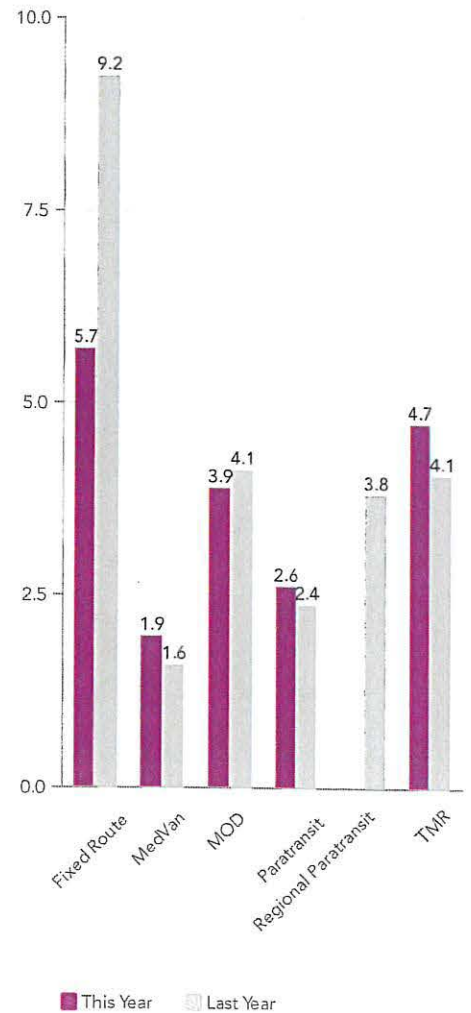


- Fixed Route
- MedVan
- MOD
- Paratransit
- TMR

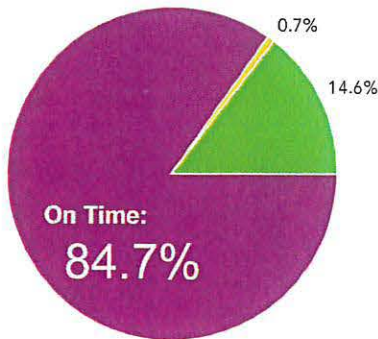
Accidents / 100K Miles



Passengers Per Revenue Hour

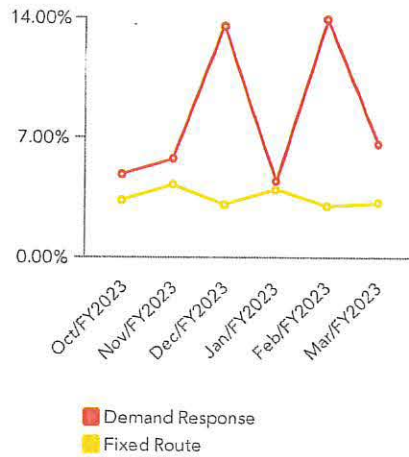


On Time Performance



- On Time
- Early
- Late

Cost Recovery Ratio



- Demand Response
- Fixed Route

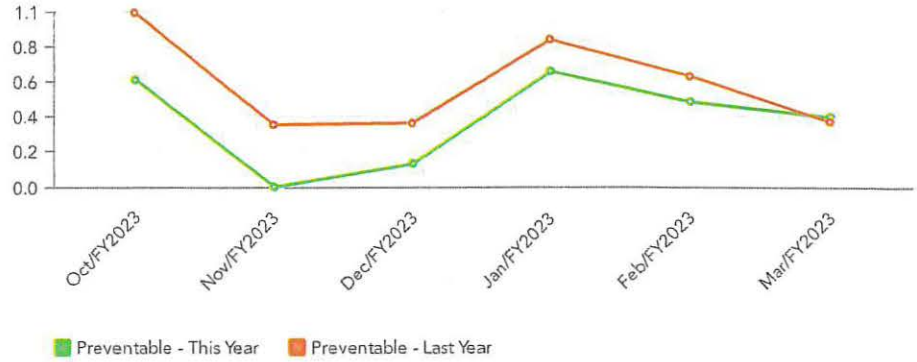


# TRI DELTA TRANSIT Safety Performance

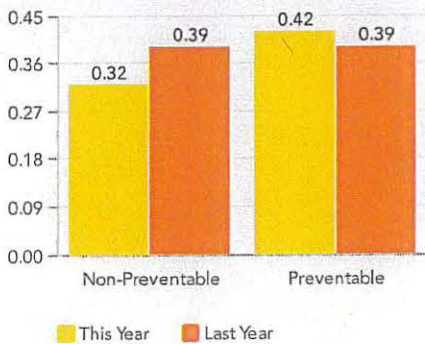
## Preventable Accident Report

	Accidents	Per 100,000 Miles
Oct/FY2023	2	0.64
Dec/FY2023	1	0.14
Jan/FY2023	4	0.69
Feb/FY2023	2	0.51
Mar/FY2023	4	0.42
YTD 2022	1	0.39
YTD 2023	4	0.42
YTD Change	3	7.69%

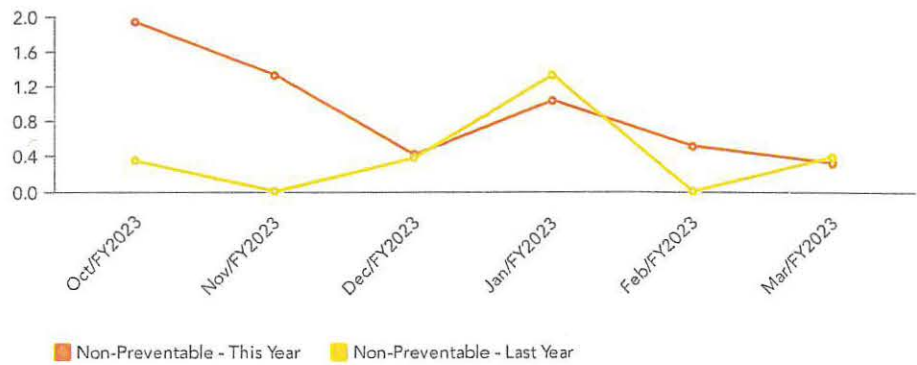
## Preventable Accidents Per 100,000 Miles Last Six Months - System Wide



## Year To Date - System Wide Accidents Per 100,000 Miles



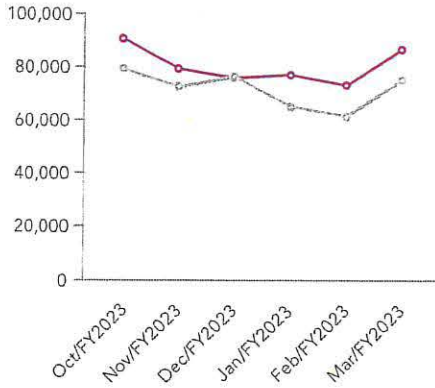
## Non-Preventable Accidents Per 100,000 Miles Last Six Months - System Wide





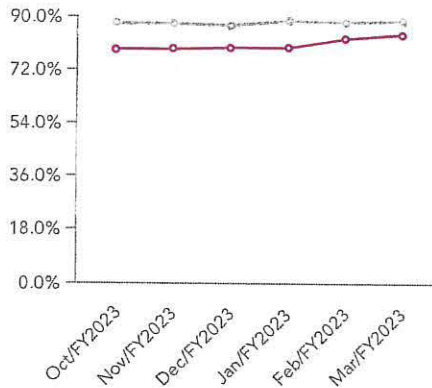
# Fixed Route Performance

### Total Ridership



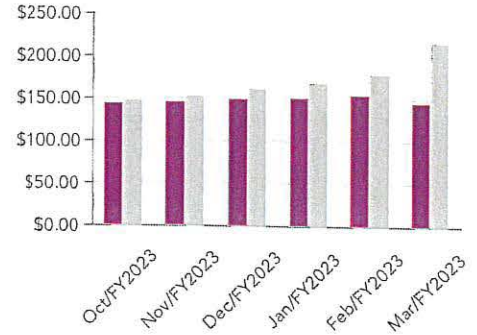
■ This Year ■ Last Year

### On Time Performance



■ This Year ■ Last Year

### Operating Cost Per Revenue Hour

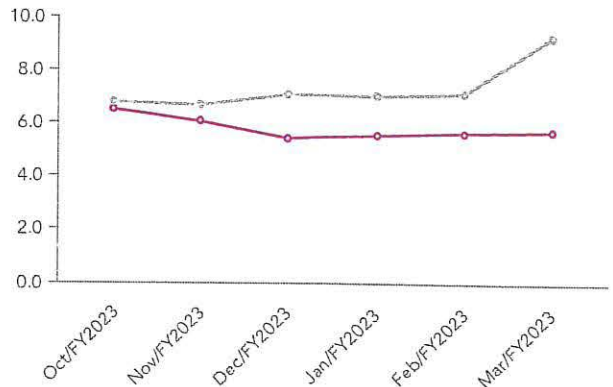


■ This Year ■ Last Year

## YTD Report - Fixed Route

Metric	This Year	Prior Year	% Change
Customer % of Trips On Time	83.66	88.39	-5.4%
Service Average Miles Between Roadcalls	0.00	32,496.60	-100.0%
Complaints Per 100k Riders	32.46	26.69	+21.6%
Ridership Per Rev. Hour	5.69	9.24	-38.4%
Financial Operating Costs Per Rev. Hour	144.09	215.37	-33.1%
Ridership Ridership	86,267.00	74,927.00	+15.1%

### Passengers Per Revenue Hour



■ This Year ■ Last Year





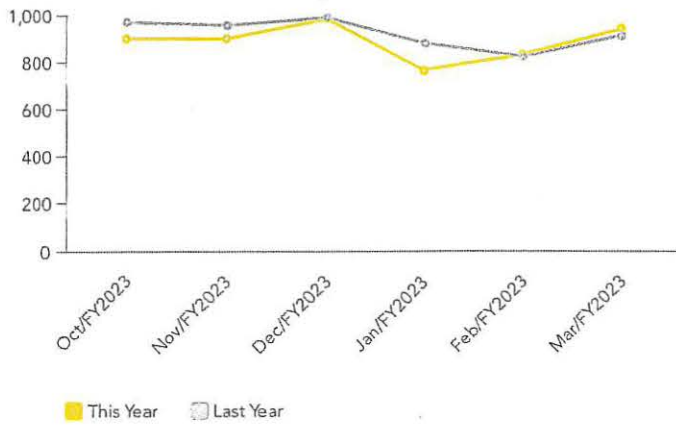
# MedVan, Paratransit, and MOD Performance

## YTD Report

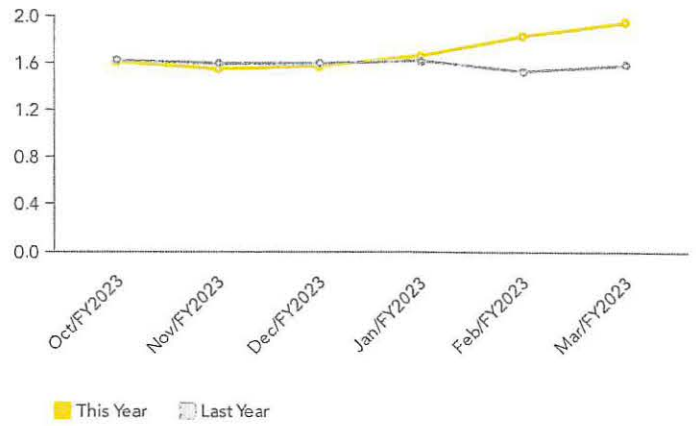
### MedVan

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	97.00	96.40	+0.6%
Service	Complaints Per 100k Riders	319.49	220.02	+45.2%
	Ridership Per Rev. Hour	1.94	1.58	+22.8%
Financial	Operating Costs Per Rev. Hour	147.32	106.09	+38.9%
Ridership	Ridership	939.00	909.00	+3.3%

### Total Ridership



### Passengers Per Revenue Hour

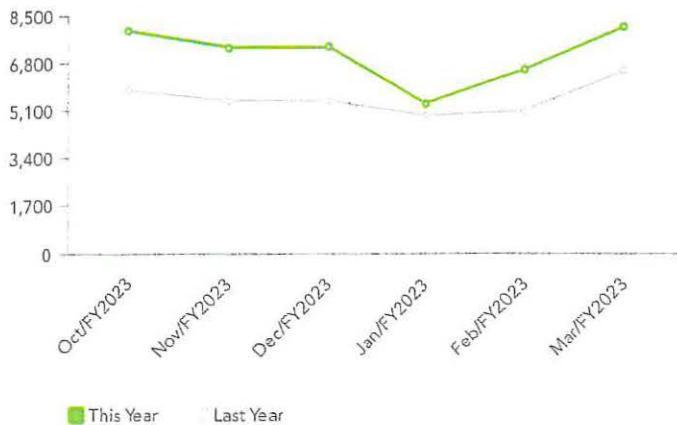


## YTD Report

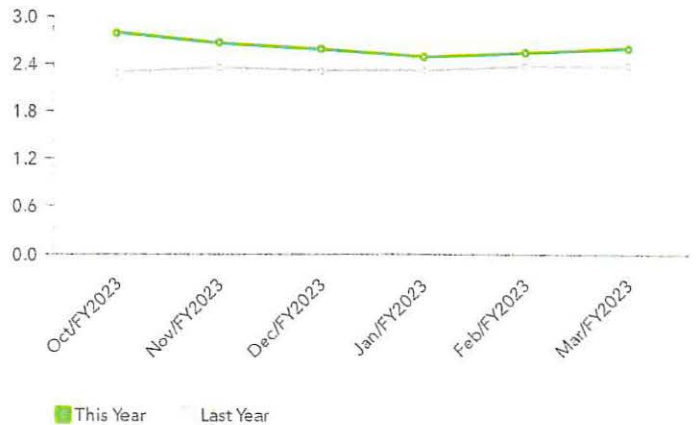
### Paratransit

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	88.61	96.36	-8.0%
Service	Complaints Per 100k Riders	185.67	169.02	+9.9%
	Ridership Per Rev. Hour	2.59	2.37	+9.3%
Financial	Operating Costs Per Rev. Hour	124.01	106.45	+16.5%
Ridership	Ridership	8,079.00	6,508.00	+24.1%

### Total Ridership



### Passengers Per Revenue Hour

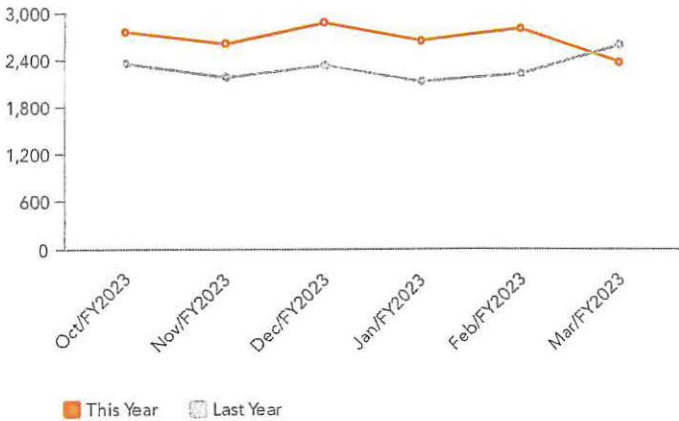


# MOD

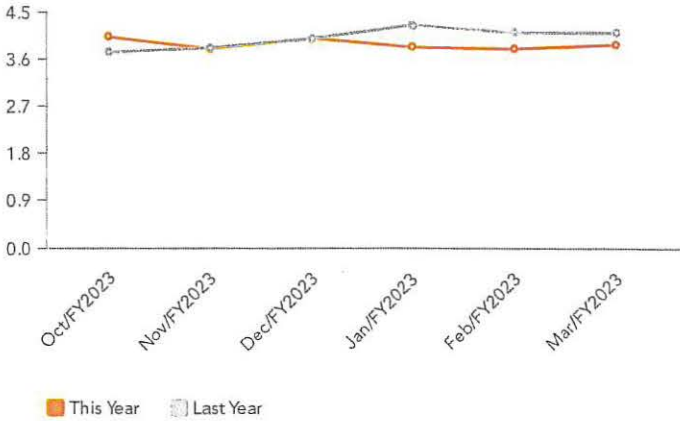
## YTD Report

Metric	This Year	Prior Year	% Change	
Customer	Complaints Per 100k Riders	0.00	0.00	
Service	Ridership Per Rev. Hour	3.87	4.11	-5.8%
Financial	Operating Costs Per Rev. Hour	119.69	105.03	+14.0%
Ridership	Ridership	2,359.00	2,585.00	-8.7%

### Total Ridership



### Passengers Per Revenue Hour

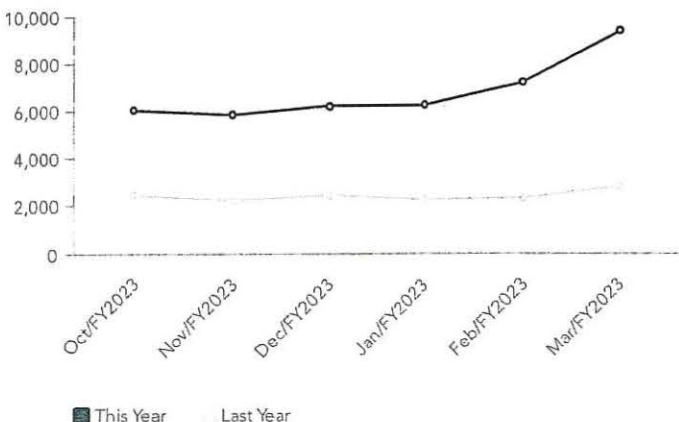


# TMR

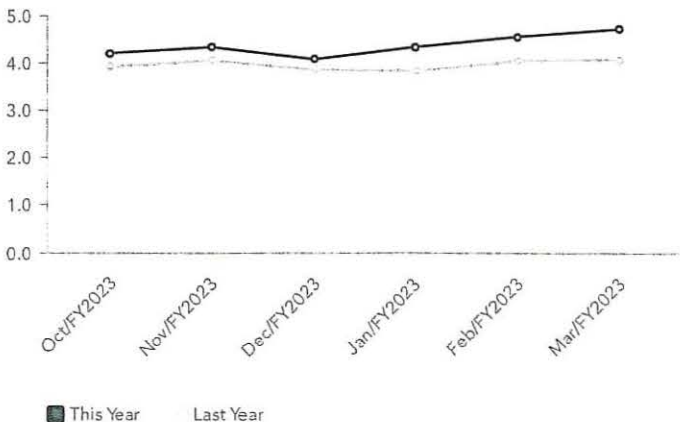
## YTD Report

Metric	This Year	Prior Year	% Change	
Customer	Complaints Per 100k Riders	42.66	71.33	-40.2%
Service	Ridership Per Rev. Hour	4.72	4.06	+16.3%
Financial	Operating Costs Per Rev. Hour	111.12	100.80	+10.2%
Ridership	Ridership	9,376.00	2,804.00	+234.4%

### Total Ridership



### Passengers Per Revenue Hour



# **TAB 3**

Agenda Item #7a

**ACTION ITEM: Authorization for Low Carbon Transit Operations Program(LCTOP)**

Resolution #230524A

## **Board of Directors Meeting**

**Wednesday May 24, 2023**


**ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509**

## Staff Report to ECCTA Board of Directors

**Meeting Date:** May 24, 2023

**Agenda Item:** Low Carbon Transit Operations Program (LCTOP) - Agenda Item #7a

**Lead Staff:** Agustin Diaz, Chief Financial Officer

**Approved:** Rashidi Barnes, Chief Executive Officer 

---

### Background

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.

This program will be administered by Caltrans in coordination with Air Resource Board (ARB) and the State Controller's Office (SCO). The California Department of Transportation (Caltrans) is responsible to ensure that the statutory requirements of the program are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

ECCTA is an eligible recipient for Low Carbon Transit Operations Program funds. We are prepared to file a FY23 LCTOP capital project application for \$867,656 with Caltrans at this time. And are seeking board approval.

Staff recommends that the FY23 LCTOP funds available to us be applied to a three-year capital rollover project to provide the local funding match for the hydrogen fueling station.

**Requested Action**

Adopt Resolution #230524A authorizing the execution of the ECCTA FY2023 Low Carbon Transit Operations Program (LCTOP) project.



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

**RESOLUTION # 230524A**  
**AUTHORIZATION FOR THE EXECUTION OF THE**  
**CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS**  
**FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**  
**FOR THE FOLLOWING PROJECT:**  
**Hydrogen Fueling Station (\$867,656)**

**WHEREAS**, the Eastern Contra Costa Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Eastern Contra Costa Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Rashidi Barnes, Chief Executive Officer; and

**WHEREAS**, the Eastern Contra Costa Transit Authority wishes to implement the following LCTOP projects listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Eastern Contra Costa Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Rashidi Barnes, Chief Executive Officer, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the submittal of the following project nominations and allocation requests to the Department in FY2022-2023 LCTOP funds:

**Project Name:** Hydrogen Fueling Station

**Amount of LCTOP funds requested:** \$867,656

**Short description of project:** LCTOP funding will provide the local matching funds for the construction of a hydrogen fueling station that will support up to 30 fuel cell hydrogen buses.

**Benefit to Priority Populations:** Reduction in GHG and particulate matter emissions.

**Contributing Sponsors:** Metropolitan Transportation Commission

**PASSED AND ADOPTED THIS 24<sup>th</sup> day of May 2023, by the following votes:**

**EASTERN CONTRA COSTA TRANSIT AUTHORITY**

\_\_\_\_\_  
Anissa Williams, Chair

\_\_\_\_\_  
Rashidi Barnes, Chief Executive Officer

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTIONS:** \_\_\_\_\_

# **TAB 4**

Agenda Item #7b

**ACTION ITEM: Authorization of Filing for TDA and STA Funding**

Resolution #230426B

## **Board of Directors Meeting**

**Wednesday May 24, 2023**

**ECCTA Boardroom**

**801 Wilbur Avenue, Antioch, CA 94509**



## Staff Report to ECCTA Board of Directors

**Meeting Date:** May 24, 2023

**Agenda Item:** Authorization of Filing for TDA and STA Funding – Agenda Item #7b

**Lead Staff:** Agustin Diaz, Chief Financial Officer

**Approved:** Rashidi Barnes, Chief Executive Officer 

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### Background

The Mills-Alquist-Deddeh Act (SB 325) was enacted by the California Legislature to improve existing public transportation services and encourage regional transportation coordination. Known as the Transportation Development Act (TDA) of 1971, this law provides funding to be allocated to transit and non-transit related purposes that comply with regional transportation plans. The TDA provides two funding sources:

1. Local Transportation Fund (LTF), which is derived from a ¼ cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel.

The State Board of Equalization, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The STA funds are appropriated by the legislature to the State Controller's office. The Controller's office then allocates the tax revenue, by formula, to planning agencies and other selected agencies. Statute requires that 50% of STA funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year. The Metropolitan Transportation Commission (MTC) is the transportation planning agency for the Bay Area and administers TDA and STA funds for the region.

### ECCTA's Responsibilities

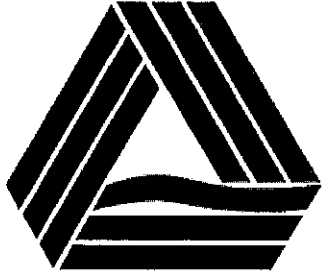
- applies for an annual allocation of TDA and STA funds through MTC each year;
- uses TDA funds for general operating purposes, including amounts statutorily directed to paratransit services;
- obligates an amount of these TDA funds for capital projects and as a required local match for other capital funds obtained when necessary;
- applies for an annual STA allocation through MTC simultaneously with the TDA application; and
- uses the STA funds received for general operating purposes in much the same way that TDA funds are used.

### **Application Process**

ECCTA submits an annual TDA/STA application to MTC. A resolution adopted by the governing board is required.

### **Requested Action**

Adopt Resolution #230524B which authorizes the Chief Executive Officer or their designee to file an application with the Metropolitan Transportation Commission for the FY2023-2024 allocation of Transportation Development Act and State Transit Assistance funds.



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## RESOLUTION # 230524B AUTHORIZATION OF FILING FOR TDA and STA FUNDING

**Resolution #230524B authorizes the Chief Executive Officer or their designee to file an application with the Metropolitan Transportation Commission for the allocation of Transportation Development Act and State Transit Assistance funding.**

**WHEREAS**, the Transportation Development Act (TDA), (Public Utilities Code §99200 *et seq.*), provides for the disbursement of funds from the Local Transportation Fund (LTF) of the County of Contra Costa for use by eligible applicants for the purpose of administering and operating public transit services in Eastern Contra Costa County; and

**WHEREAS**, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal. Code of Regs. §6600 *et seq.*) a prospective applicant wishing to receive an allocation from the Local Transportation Fund (LTF) shall file its claim with the Metropolitan Transportation Commission; and

**WHEREAS**, the State Transit Assistance (STA) fund is created pursuant to Public Utilities Code §99310 *et seq.*, and

**WHEREAS**, the STA fund makes funds available pursuant to Public Utilities Code §99313.6 for allocation to eligible applicants to support approved transit projects; and

**WHEREAS**, TDA funds from the Local Transportation Fund of Contra Costa County and STA funds will be required by applicant in Fiscal Year 2023-2024 for administering and operating Fixed-Route and paratransit services for the public of Eastern Contra Costa County; and

**WHEREAS**, the Eastern Contra Costa Transit Authority is an eligible applicant for TDA and STA funds pursuant to PUC §99260;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chief Executive Officer is authorized to execute and file appropriate TDA/STA applications together with all necessary supporting documents with the Metropolitan Transportation Commission; and be it further

**RESOLVED**, that a copy of this resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of such claims; and the Metropolitan Transportation Commission be requested to grant the allocation of funds specified in the applications and supporting documents.

**PASSED AND ADOPTED THIS** 24<sup>th</sup> day of May 2023, by the following votes:

### EASTERN CONTRA COSTA TRANSIT AUTHORITY

\_\_\_\_\_  
Anissa Williams, Chair

\_\_\_\_\_  
Rashidi Barnes, Chief Executive Officer

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_  
**ABSTENTIONS:** \_\_\_\_\_

# **TAB 5**

Agenda Item #7c

**ACTION ITEM: Approval of FY2023-24 ECCTA Budget**

Resolution #230524C


## **Board of Directors Meeting**

**Wednesday May 24, 2023**

**ECCTA Boardroom**

**801 Wilbur Avenue, Antioch, CA 94509**

## Staff Report to ECCTA Board of Directors

**Meeting Date:** May 24, 2023  
**Agenda Item:** Proposed FY2023-2024 ECCTA Budget – Agenda Item #7c  
**Lead Staff:** Toan Tran, Chief Operating Officer  
**Approved:** Rashidi Barnes, Chief Executive Officer 

---

The proposed, balanced and fully-funded FY2023-2024 operating and capital budget was developed using projected service levels, revenue sources and planned projects.

### **Operating Budget Components**

#### Operating Revenue

Operating revenues are divided into the following categories:

1. Non-Fund Operating (fares, advertising sales, BART DR contract)
2. Federal Operating Assistance
3. Transportation Development Act (TDA) and State Transit Assistance (STA) funds
4. BART Feeder Bus (STA)
5. Regional Measure 2 (RM2 Bridge Toll Revenues)
6. Measure J (County ½ Cent Transportation Sales Tax)

#### Operating Expenses

Operating expenses are divided into the following categories:

1. Purchased Transportation (Transdev operations contract and Mobility On-Demand)
2. Materials and Supplies (fuel, parts, tires, and other materials and supplies)
3. Salaries and Benefits
4. Services (professional and technical services, temporary help and contract maintenance service)
5. Casualty and Liability
6. Utilities
7. Taxes (property and diesel fuel tax)
8. Miscellaneous (dues, subscriptions, travel/meetings and advertising)

## **Operating Budget Process**

The operating budget is primarily driven by the projected miles, hours and passengers for each mode of service. From that point, everything else is derived from actual expenses such as purchased transportation, fuel, parts, tires, insurance and taxes.

### Revenues

- The Metropolitan Transportation Commission (MTC) issued their annual estimate and proposed apportionment and distribution of funds. Additionally, the Contra Costa Transportation Authority (CCTA) apportioned STA and Measure J operating funds for FY2023-2024. Those revenue estimates were used as a guide to create the proposed budget for FY2023-2024 operating and capital projects
- The previous fiscal year-to-date average fare per passenger was used to calculate fare revenue (\$1.00 for fixed-route, \$1.77 for demand response and \$25.81 for MedVan)
- Federal operating revenues include our regular apportionment of ADA operating assistance and also include additional general operating assistance from Federal formula funds

### Expenses

ECCTA's budgeted expenses are based off of the current year actual expenses with the following adjustments:

- Purchased Transportation – beginning July 1, 2023 the operations contract will have a 5% increase to the fixed annual cost and to the variable cost. The variable cost will increase from \$58.68 to \$61.61 per service hour.
- Materials and Supplies – The increase is mainly attributed to maintenance parts and tires and tubes costs.
- Salaries and Benefits – staffing levels has decreased due to the elimination of the transition officer positions. Similar to last year, there is an 8% increase in wages for cost of living adjustment.
- Services – Assumes a 10% increase from prior year.
- Casualty and Liability – based on actual costs for insurance from the Transdev operations contract and a 15% increase for other insurance premiums.
- Utilities – there is slight increase in utilities due to the addition of two battery electric buses to the fleet.
- Taxes – based on current property tax rate and projected diesel fuel usage.
- Miscellaneous – accounts for the annual conferences and marketing initiatives.

The proposed operating budget is \$35,732,994

## Capital Budget

The capital budget projects are either fully-funded with TDA capital funding or the TDA capital funding serves as a local match to another fund source. Here are the proposed projects for FY2023-2024:

Project	TDA Share	Other Funds	Other Sources	Total Cost
Maintenance Facility Paving	\$25,000	\$80,000	STA-SGR	\$105,000
HVAC Project	\$0	\$65,000	STA-SGR	\$65,000
Roof Repair	\$38,000	\$0		\$38,000
Fire Alarm System	\$80,000	\$0		\$80,000
Security Camera System	\$75,000	\$0		\$75,000
Training Trailer Decking	\$18,000	\$0		\$18,000
Maintenance Trucks	\$167,000	\$0		\$167,000
15 DR Bus Replacement	\$839,241	\$1,499,729	FTA 5307/5339	\$2,338,970
System Redesign	\$300,000	\$100,000	AOPP	\$400,000
Fueling Pumps	\$78,000	\$0		78,000
Land Purchase	\$400,000	\$1,600,000	FTA 5307	\$2,000,000
<b>TOTALS</b>	<b>\$2,020,241</b>	<b>\$3,344,729</b>		<b>\$5,364,970</b>

## Total Budget

ECCTA's proposes, fully-funded FY2023-2024 operating budget is \$35,732,994

ECCTA's proposes, fully-funded FY2023-2024 capital budget is \$5,364,970

## Requested Action

Adopt Resolution #230524C approving the Proposed FY2023-2024 ECCTA operating and capital budget.

Eastern Contra Costa Transit Authority  
FY 2023-2024 Operating Budget

	FY22 Actual	% Total	FY23 Budget	% Chng	% Total	FY23 Estimate	% Chng	% Total	FY24 Budget	% Chng	% Total
<b>REVENUES</b>											
(\$ in thousands)											
Fares	1,381	5%	1,740	26%	6%	1,642	-6%	5%	1,883	14.7%	5%
Advertising Sales	0	0%	170	1%	1%	180	6%	1%	190	5.6%	1%
BART DR Service Reimbursement	184	1%	205	11%	1%	275	34%	1%	286	4.0%	1%
<b>Total Operating Sources:</b>	<b>1,565</b>	<b>5%</b>	<b>2,115</b>	<b>35%</b>	<b>7%</b>	<b>2,097</b>	<b>-1%</b>	<b>6%</b>	<b>2,359</b>	<b>12.5%</b>	<b>7%</b>
Federal	3,552	13%	4,361	23%	14%	4,996	15%	15%	1,614	-67.7%	5%
State	16,486	62%	21,513	30%	68%	20,656	-4%	63%	26,383	27.7%	74%
Local	2,086	8%	2,094	0%	7%	2,632	26%	8%	2,784	5.8%	8%
BART "feeder bus"	2,900	11%	1,405	-52%	4%	2,388	70%	7%	2,533	6.1%	7%
Interest & Other	13	0%	10	-23%	0%	16	80%	0%	60	275.0%	0%
<b>Total Non-operating Sources:</b>	<b>25,037</b>	<b>94%</b>	<b>29,383</b>	<b>17%</b>	<b>93%</b>	<b>30,688</b>	<b>4%</b>	<b>94%</b>	<b>33,374</b>	<b>8.8%</b>	<b>93%</b>
<b>Total Operating Revenues:</b>	<b>26,602</b>	<b>100%</b>	<b>31,498</b>	<b>18%</b>	<b>100%</b>	<b>32,785</b>	<b>4%</b>	<b>100%</b>	<b>35,733</b>	<b>9.0%</b>	<b>100%</b>
<b>EXPENDITURES</b>											
(\$ in thousands)											
Purchased Transportation	15,163	57%	18,474	22%	59%	19,353	5%	59%	21,051	8.8%	59%
Materials and Supplies	4,120	15%	4,525	10%	14%	4,930	9%	15%	5,512	11.8%	15%
Salaries & Benefits	5,087	19%	6,149	21%	20%	6,103	-1%	19%	6,522	6.9%	18%
Services	1,054	4%	1,036	-2%	3%	1,119	8%	3%	1,231	10.0%	3%
Casualty and Liability Insurance	613	2%	670	9%	2%	625	-7%	2%	655	4.8%	2%
Utilities	200	1%	220	10%	1%	251	14%	1%	282	12.5%	1%
Other	365	1%	424	16%	1%	404	-5%	1%	480	18.7%	1%
<b>Total Operating Expense:</b>	<b>26,602</b>	<b>100%</b>	<b>31,498</b>	<b>18%</b>	<b>100%</b>	<b>32,785</b>	<b>4%</b>	<b>100%</b>	<b>35,733</b>	<b>9.0%</b>	<b>100%</b>
<b>KEY PERFORMANCE INDICATORS</b>											
(*number in thousands)											
Passengers*	1,035		1,189	15%		1,179	-1%		1,314	11.4%	
Revenue Hours*	202		234	16%		241	3%		258	6.5%	
Revenue Miles*	2,704		3,122	15%		3,301	6%		3,459	4.8%	
Gallons of Diesel Fuel*	508		558	10%		544	-2%		555	2.1%	
Gallons of Gasoline*	115		172	50%		153	-11%		149	-2.4%	
FTEs	175		191	9%		198	4%		234	18.2%	
Average # ECCTA Positions	37.0		38.0	3%		39.0	3%		40.0	2.6%	
<b>FINANCIAL RATIOS</b>											
(*\$ in thousands)											
\$/Passenger	\$25.70		\$26.48	3%		\$27.80	5%		\$27.20	-2.1%	
\$/Revenue Hour	\$131.69		\$134.69	2%		\$135.79	1%		\$138.49	2.0%	
\$/Revenue Mile	\$9.84		\$10.09	3%		\$9.93	-2%		\$10.33	4.0%	
\$/Gallon Diesel	\$3.92		\$6.00	53%		\$3.30	-45%		\$6.25	89.7%	
\$/Gallon Gasoline	\$4.48		\$4.75	6%		\$4.83	2%		\$5.00	3.5%	
\$ Sal&Ben/Employee ECCTA*	\$137		\$162	18%		\$156	-3%		\$163	4.2%	





# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## RESOLUTION #230524C APPROVAL OF THE FISCAL YEAR 2023-2024 OPERATING AND CAPITAL BUDGET

**WHEREAS**, the County of Contra Costa and the cities of Antioch, Brentwood, Oakley and Pittsburg (hereinafter “Member Jurisdictions”) have formed the Eastern Contra Costa Transit Authority (“ECCTA”), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

**WHEREAS**, the adoption of an operating and capital budget is required by the Joint Exercise of Powers Agreement and Bylaws of ECCTA, and is necessary for obtaining both Federal, State and Local funds to support ECCTA’s transit program; and

**WHEREAS**, the Chief Executive Officer or their designee have prepared and presented to the Board of Directors a proposed final Operating Budget for Fiscal Year 2023-2024 in the amount of \$35,732,994 which sets forth the projected revenues and expenses associated with ECCTA’s operating and maintenance program; and

**WHEREAS**, the Chief Executive Officer or her designee have prepared and presented a proposed final Capital Budget for Fiscal Year 2023-2024 in the amount of \$5,364,970.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Eastern Contra Costa Transit Authority adopts the Operating and Capital budget for Fiscal Year 2023-2024, a copy of which is attached and incorporated by this reference; and

**BE IT FURTHER RESOLVED, BE IT RESOLVED**, that the Chief Executive Officer or their designee is directed to submit this budget to the Metropolitan Transportation Commission, together with a copy of this resolution at the earliest practicable date.

**PASSED AND ADOPTED THIS** 24<sup>th</sup> day of May 2023, by the following votes:

### EASTERN CONTRA COSTA TRANSIT AUTHORITY

\_\_\_\_\_  
Anissa Williams, Chair

\_\_\_\_\_  
Rashidi Barnes, Chief Executive Officer

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_  
**ABSTENTIONS:** \_\_\_\_\_