



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## Board of Directors Meeting Agenda

Wednesday October 27, 2021

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: [www.trideltatransit.com](http://www.trideltatransit.com)

Pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, which went into effect on October 1, 2021, this meeting will be conducted as a teleconference and a physical location will not be provided. The public is invited to participate telephonically or electronically.

Members of the Board of Directors or members of the public can attend the meeting from a laptop or a phone:

Click to join Zoom Meeting:

<https://zoom.us/j/99420999810?pwd=dONIVDdSYjhUQWJyclJjOHdWMG1RUT09>

OR

Go to: <https://zoom.us/join>, then enter meeting ID: 994 2099 9810. Then click join. Then enter passcode: 571719

OR

Dial: 1 669 900 6833 US  
Meeting ID: 994 2099 9810

- Public comments can be submitted via e-mail to [CEO@trideltatransit.org](mailto:CEO@trideltatransit.org) Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes.



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Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Limited English Proficiency (LEP) information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Ken Gray
  - a. Roll Call
2. **Pledge of Allegiance**
3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.
4. **Chair's Report:** Chair Ken Gray
5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)
  - a. Minutes of the Board of Directors meeting of September 22, 2021
  - b. Financial Report
  - c. Marketing and Customer Service Activities Report  
**Requested Action:** Approve items 5a, 5b, and 5c
6. **CEO's Report:** Jeanne Krieg
  - a. **Operations Report** (*see attachment: tab #2*)

### Board of Directors:

City of Antioch  
Lamar Thorpe  
Monica Wilson

City of Brentwood  
Joel Bryant  
Barbara Guise

City of Oakley  
Sue Higgins  
Anissa Williams \*\*

City of Pittsburg  
Merl Craft  
Shanelle Scales-Preston

Contra Costa County  
Diane Burgis  
Federal Glover

Member-at-Large  
Ken Gray \*

\* Chair: FY 2021-22

\*\* Vice-chair: FY 2021-22

**Board of Directors Meeting Agenda  
Wednesday October 27, 2021**

**7. ACTION and DISCUSSION ITEMS**

**a. ACTION ITEM: Bus Wash Dryer Purchase and Installation**

*(see attachment: tab #3)*

**Requested Action:** Adopt Resolution #211027A authorizing the CEO to enter into a contract for the purchase and installation of a bus wash dryer system with N/S Wash Corporation for \$102,719 which includes a 10% contingency.

**b. ACTION ITEM: Income-Based Transit Fare Discount Pilot Program Extension**

*(see attachment: tab #4)*

**Requested Action:** Adopt Resolution #211027B which accepts the extension of the San Francisco Bay Area's income-based transit fare discount pilot program to June 2023.

**c. ACTION ITEM: Employee Boot and Tool Allowance**

*(see attachment: tab #5)*

**Requested Action:** Authorize increasing the annual tool allowance for mechanics to \$550/year and the boot allowance for applicable employees to \$175/year effective July 1, 2021.

**d. ACTION ITEM: Vaccination Requirement for ECCTA Employees and Contract Employees**

*(see attachment: tab #6)*

**Requested Action:** Adopt Resolution #211027C adopting a COVID-19 vaccination policy requiring all employees and contract employees to be fully vaccinated by December 15, 2021.

**e. ACTION ITEM: Bus Route Evaluation and Redesign**

*(see attachment: tab #7)*

*Advance Mobility Group will make a presentation which will include the opening of a public hearing, acceptance of comments, and closing the public hearing*

**Requested Action:** Adopt Resolution #211027D authorizing the system redesign changes as outlined in the AMG report *Tri Delta Transit System Bus Route Evaluation and Redesign* (Draft October 2021) to take effect in February 2022.

**8. Board of Directors Comments**

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

**9. Adjourn**

Next Meeting: December 15, 2021 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509.

**Public Comment Guidelines:**

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

**Agenda, staff report, and document availability:**

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

**Americans with Disabilities Act Information:**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

**Limited English Proficiency (LEP):**

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

**Anticipated action by the Board of Directors:**

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.