



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## Board of Directors Meeting Agenda

Wednesday February 25<sup>th</sup>, 2015

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available on line: [www.trideltatransit.com](http://www.trideltatransit.com)

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Gene Clare

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Gene Clare

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)

- Minutes of the Board of Directors meeting of January 28<sup>th</sup>, 2015
- Financial Report
- Marketing Activities Report

**Requested Action:** Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg

- Operations Report** (*see attachment: tab #2*)

### Board of Directors:

City of Antioch

Wade Harper

Mary Rocha

City of Brentwood

Gene Clare\*

Barbara Guise

City of Oakley

Doug Hardcastle

Kevin Romick

City of Pittsburg

Ben Johnson\*\*

Pete Longmire

Contra Costa County

Federal Glover

Mary Piepho

Member-at-Large

Ken Gray

\* Chair: FY 2014-15

\*\* Vice-chair: FY 2014-15

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**7. ACTION AND DISCUSSION ITEMS**

- a. **ACTION ITEM:** 2015 Summer Youth Pass  
(see attachment: tab #3)  
**Requested Action:** Authorize staff to market an unlimited ride 2015 summer pass to passengers aged 5-17 for \$50
  
- b. **ACTION ITEM:** Problem Ticket Policy  
(see attachment: tab #4)  
**Requested Action:** Adopt a Problem Ticket Policy
  
- c. **ACTION ITEM:** Facility Parking Lot Policy  
(see attachment: tab #5)  
**Requested Action:** Adopt Resolution 150225c which establishes a policy for parking at the Eastern Contra Costa Transit Authority facility located at 801 Wilbur Avenue, Antioch, CA.
  
- d. **ACTION ITEM:** Change Order for Title VI Analysis  
(see attachment: tab #6)  
**Requested Action:** Adopt Resolution 150225a authorizing the CEO to enter into a change order with CDM Smith to conduct the required Title VI analysis for an amount not to exceed \$15,000
  
- e. **ACTION ITEM:** Fixed Route Bus Procurement  
(see attachment: tab #7)  
**Requested Action:** Adopt Resolution 150225b authorizing the CEO to execute and deliver a purchase order to Gillig LLC, through County Connection RFP 2012-MA-02, for an amount not to exceed \$10,741,489

**8. Board of Directors Comments**

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

**9. Adjourn**

Next Meeting: March 25<sup>th</sup>, 2015 at 4:00pm at the ECCTA administration facility, 801 Wilbur Avenue, Antioch, CA

**Public Comment Guidelines:**

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

**Agenda, staff report, and document availability:**

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.

**Americans with Disabilities Act Information:**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

**Anticipated action by the Board of Directors:**

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.