



Board of Directors Meeting Agenda

Wednesday, February 28, 2024

Meeting Time:
4:00 pm

Location:
Eastern Contra Costa Transit Authority Boardroom
801 Wilbur Avenue, Antioch



BOARD OF DIRECTORS:

CITY OF ANTIOCH

Lamar Hernandez-Thorpe, Chair
Monica Wilson

CITY OF BRENTWOOD

Joel Bryant
Tony Oerlemans

CITY OF OAKLEY

Shannon Shaw
Anissa Williams

CITY OF PITTSBURG

Dionne Adams
Shanelle Scales-Preston

CONTRA COSTA COUNTY

Diane Burgis
Federal Glover, Vice-Chair

MEMBER-AT-LARGE

Merl Craft

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1. **CALL TO ORDER** Chair Lamar Hernandez-Thorpe
 - a. Roll Call

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on the last page of this agenda.

4. **CHAIR'S REPORT** Chair Lamar Hernandez-Thorpe

5. **CONSENT CALENDAR (ACTION ITEM):**

(see attachment: tab #1)

- a. Minutes of the Board of Directors meeting of January 24, 2024
- b. Financial Report
- c. Marketing and Customer Service Activities Report
Requested Action: Approve items 5a, 5b, and 5c

6. **CEO'S REPORT** Rashidi Barnes

7. **ACTION ITEMS and DISCUSSION ITEMS**

- a. **ACTION ITEM:** Drug and Alcohol Program Revision
(see attachment: tab #2)

Requested Action: Adopt Resolution #240228A, authorizing the changes to ECCTA's Drug and Alcohol Program as a result of the December FTA Drug and Alcohol Program audit.

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b. ACTION ITEM: Vehicle Disposal

(see attachment: tab #3)

Requested Action: Adopt Resolution #240228B authorizing the disposal of eight 2009 40-foot Gillig buses using a two-pronged approach. JPA members will have the first opportunity to bid on the vehicles for \$5 each until March 19, 2024. The remaining vehicles will be sold at a public auction following March 19, 2024.

c. ACTION ITEM: 2024 Summer Youth Pass Program

(see attachment: tab #4)

Requested Action: Authorize staff to enter into an agreement with 511 Contra Costa enabling Tri Delta Transit to market and sell the \$60 unlimited-ride 2024 summer youth pass to passengers ages 5-17 for \$30 each.

d. ACTION ITEM: Regional Measure 3 Allocation Requests

(see attachment: tab #5)

Requested Action: Adopt Resolution #240228D authorizing the CEO to submit two allocation requests to MTC for RM 3 funds.

e. ACTION ITEM Comprehensive Operational Analysis

(see attachment: tab #6)

Requested Action: Adopt Resolution #240228E authorizing the CEO to enter into a contract for a comprehensive operational analysis with Nelson/Nygaard in the amount not to exceed \$397,000.

8. BOARD OF DIRECTOR'S COMMENTS

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. ADJOURN

Next Meeting: March 27, 2024, at 4:00 p.m., 801 Wilbur Avenue, Antioch, CA 94509.

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PUBLIC COMMENT GUIDELINES:

- Public comments can be submitted via e-mail to CEO@trideltatransit.org.
- Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes.
- Persons requesting to address the ECCTA Board of Directors in person are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

AGENDA, STAFF REPORT, AND DOCUMENT AVAILABILITY:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

LIMITED ENGLISH PROFICIENCY (LEP):

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

ANTICIPATED ACTION BY THE BOARD OF DIRECTORS:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.