

# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## Board of Directors Meeting Agenda

Wednesday October 25, 2017

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: [www.trideltatransit.com](http://www.trideltatransit.com)

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Monica Wilson

a. **Roll Call**

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 4 of this agenda.

4. **Chair's Report:** Chair Monica Wilson

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)

- Minutes of the Board of Directors meeting of September 27, 2017
- Financial Report
- Marketing Activities Report

**Requested Action:** Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg

- Operations Report** (*see attachment: tab #2*)

**Board of Directors:**

City of Antioch

Lamar Thorpe  
Monica Wilson\*

City of Brentwood

Barbara Guise  
Robert Taylor

City of Oakley

Doug Hardcastle  
Kevin Romick

City of Pittsburg

Merl Craft  
Pete Longmire

Contra Costa County

Diane Burgis\*\*  
Federal Glover

Member-at-Large

Ken Gray

\* Chair: FY 2017-18

\*\* Vice-chair: FY 2017-18

**Board of Directors Meeting Agenda  
Wednesday October 25, 2017**

**7. ACTION AND DISCUSSION ITEMS**

- a. **DISCUSSION ITEM:** State Safety Oversight and Safety Management System Overview

*(see attachment: tab #3)*

**No Action Requested**

- b. **ACTION ITEM:** Paratransit Vehicle Procurement

*(see attachment: tab #4)*

**Requested Action:** Adopt Resolution 171025 authorizing the CEO to execute and deliver a purchase order to Creative Bus Sales through the CalACT MBTA Vehicle Purchasing Cooperative Bid for an amount not to exceed \$3,371,000, which includes a 10% contingency, for the purchase of 30 paratransit vehicles.

**8. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Government Code Section 54956.9)**

NAME OF CASE: Megan Beach v. Sheena M. Glover, et al. (Contra Costa County Superior Court Case Number C17-00077)

**9. RETURN TO OPEN SESSION:** Report, if any

**10. Board of Directors Comments**

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

**11. Adjourn**

Next Meeting: December 13<sup>th</sup> – 4:00pm (at the January 25<sup>th</sup>, 2017 meeting, the ECCTA Board of Directors voted to combine the November and December meetings and hold the meeting on December 13<sup>th</sup>.)

**Public Comment Guidelines:**

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

**Agenda, staff report, and document availability:**

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.

**Americans with Disabilities Act Information:**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSC and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

**Anticipated action by the Board of Directors:**

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

# **TAB 1**

Agenda Item 5a, b, c

Consent Calendar (ACTION ITEM): Minutes, Financial Report and  
Marketing Activities Report

## **Board of Directors Meeting**

Wednesday October 25, 2017

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509

**EASTERN CONTRA COSTA TRANSIT AUTHORITY  
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County**

**MINUTES**

September 27, 2017

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Monica Wilson at 4:00 P.M.

**ROLL CALL / CALL TO ORDER**

**PRESENT:** Michael Daugelli, Alternate for Diane Burgis (Contra Costa County); Merl Craft (Pittsburg); Nancy Parent, Alternate for Federal Glover (Contra Costa County); Ken Gray (Member-at-Large); Barbara Guise (Brentwood); Doug Hardcastle (Oakley); Pete Longmire (Pittsburg); Kevin Romick (Oakley); Robert Taylor (Brentwood); Lamar Thorpe (Antioch/Vice Chair); and Monica Wilson (Antioch/Chair)

**ABSENT:** None

**STAFF:** Jeanne Krieg, Chief Executive Officer (CEO)  
Steve Ponte, Chief Operating Officer (COO)  
Tom Harais, Chief Financial Officer (CFO)  
Mike Furnary, Director of Marketing,  
Ann Hutcheson, Director of Administrative Services  
Kevin Moody, Director of Maintenance  
Joe Chappelle, Executive Assistant  
Ben Stock, Legal Counsel

**OTHERS**

**PRESENT:** Susan Hinson, First Transit  
Gary Mitchell, First Transit  
Hosie Pintily, First Transit

**PLEDGE OF ALLEGIANCE**

Director Gray led the Pledge of Allegiance.

**PUBLIC COMMENT**

There were no comments from the public.

### **CHAIR'S REPORT**

Chair Wilson advised that members of the Board would be attending the upcoming American Public Transportation Association (APTA) Annual Conference and EXPO.

### **CONSENT CALENDAR**

On motion by Director Romick, seconded by Director Daugelli,, ECCTA Boardmembers adopted the Consent Calendar, as shown, which carried by the following vote:

- A. Minutes of the Board of Directors meeting of August 23, 2017
- B. Financial Report
- C. Marketing Activities Report

AYES: Craft, Daugelli, Gray, Guise, Hardcastle, Longmire, Parent, Romick, Taylor, Thorpe, Wilson

NOES: None

ABSTAIN: None

ABSENT: None

### **CHIEF EXECUTIVE OFFICER'S REPORT**

- A. Operations Report

Chief Executive Officer (CEO) Jeanne Krieg presented some of the last details related to the upcoming APTA Annual Conference and EXPO, and noted that the conference would be educational, useful, and fun. She also presented the final version of the outreach brochure for Veterans, which had been developed with input from Supervisor Burgis's office and the local veterans group, and which had now been distributed to the various East County groups.

Ms. Krieg advised that she and COO Steve Ponte had met with the eBART Operations Manager to discuss various scenarios regarding e-BART service and Tri Delta Transit feeder bus service, with an expected eBART opening of May 2018, although it could be open in June 2018 to coincide with the opening of the San Jose extension. She stated that BART had been asked for a minimum eight-week lead time to allow new maps and schedules to be printed and to have the drivers bid on the new shifts.

Ms. Krieg reported that today was the 40<sup>th</sup> Anniversary of the beginning of Tri Delta Transit, which had evolved from Barbara Guise's kitchen into what it is today – something that everyone could be proud of. A barbeque lunch had been held for employees earlier today and members of the Board were invited to join the night crew after the Board meeting to continue the celebration.

Ms. Krieg announced that last week Sustainable Contra Costa had honored Tri Delta Transit with the Sustainable Resource Management award. Tri Delta Transit had also received recognition from Supervisors Burgis, Glover, and Anderson, along with certificates from Congressman DeSaulnier and the California State Assembly and Senate.

In other matters, Ms. Krieg advised that there had been some issues with the Dial-A-Ride service given a shortage of drivers to operate the service and changes in licensing requirements combined with medical certification requirements, which made it difficult for current drivers to retain their license and new drivers to navigate the Department of Motor Vehicle requirements. To address the recent issues with Dial-A-Ride, a letter with free tickets had been sent to those inconvenienced on the worst days, which were Fridays and Mondays, and greater communication with the riders was being pursued. She also reported that fixed route ridership continued to be at 2012 levels and she continued to hear reports of declining ridership across the country, and continued to evaluate strategies to address the situation. Unique ways to provide service to those who needed it the most were being pursued and a program was expected to be presented to the Board in December 2017. All financial performance parameters were otherwise as expected.

### **ACTION AND DISCUSSION ITEMS**

#### **A. Pittsburg Seafood Shuttle**

Ms. Krieg explained that the issue with respect to the Pittsburg Seafood Shuttle had been discussed on multiple occasions given the parameters that the Board had established to justify the shuttle, a minimum ridership of 4,000. This year, the ridership was much lower than expected.

Wolfgang Crosky, President of the Pittsburg Chamber of Commerce, stated the Tri Delta Transit Shuttle was an important component of the Seafood Festival given that the parking for the event was spread out throughout the City, and getting people down to the site of the festival at the Marina was most efficiently done by bus. He acknowledged that people were not using buses at previous levels and suggested the event could offer an opportunity to help ridership overall by promoting the benefits of bus transportation and encouraging people to leave their cars at home. While most event goers did not live in East County, he suggested the shuttle would allow people to learn more about the benefits of public transportation.

Director Parent noted that 2017 attendance was about 150 off from last year's attendance of 2,956, even with the record heat at the time of this year's event.

Director Gray understood that there had been shuttle service from the parking lots at Los Medanos College (LMC), the Pittsburg/Bay Point BART station, and the Civic Center. He verified with staff that the most pickups were at LMC.

Director Romick recommended that the item be continued to the next meeting to allow staff and the Chamber to provide numbers currently unavailable of where event goers were coming from, particularly since it would not be helpful if the people were not coming from East County, and whether the venue could be moved closer to the eBART station.

Director Guise explained that the use of the shuttle for less than 4,000 riders was a cost problem and she questioned whether the shuttle remained cost effective.

Director Longmire agreed that having the service for the event was valuable and that the data should be provided to identify the particulars related to ridership before making a decision. He too supported a continuance and thanked the Board for giving the shuttle another opportunity.

Director Craft agreed given that the shuttle was an integral part of the Seafood Festival, and while she agreed with the need to continue to work with the Chamber to reach some resolution, she also suggested the need to reinvent. She recommended that the City of Pittsburg work with the Chamber to come up with joint suggestions to see how things might be done differently.

Director Taylor suggested that the City of Pittsburg create an ad hoc committee to discuss the item and work with the Chamber prior to the item's return to the Board.

By consensus, the Board determined to continue the discussion of the Pittsburg Seafood Festival Shuttle pending the receipt of the data from this year's event, to include the cost to Tri Delta Transit of operating the shuttle, and that the Chamber determine what it would cost to charter a bus to serve as a shuttle for the event.

#### B. Project Status Report

Ms. Krieg presented a new process to familiarize the Board of ECCTA staff and to identify the status of current projects.

Steve Ponte, Chief Operating Officer, provided a presentation on the solar signs being tested for three months and stated that feedback was being sought from riders, with a report to be presented after that time; information was also available on the mobile app. In addition, the two 40-foot BYD electric buses would be delivered in December 2017, while the two 40-foot Proterra electric buses would be delivered in February 2018.

Ann Hutcheson, Director of Administrative Services, reported that 30, 16-passenger paratransit vans would be purchased through the California Association for Coordinated Transportation (CalACT), and ECCTA would also consider alternative fuel paratransit vans. Staff was also participating in a joint procurement which would result in a greater discount when replacing the current 11 paratransit buses that had reached the end of life.



With respect to the status of benefits, Ms. Hutcheson reported that health care premiums had only increased 9.6 percent this year while dental insurance costs had not increased at all.

Kevin Moody, Director of Maintenance, reported that bus preproduction required a preproduction meeting where staff had traveled to Gillig to meet with the sales team to tour the sales facility and to go over all the details, much different than buying a car. For fuel, he reported that fixed route buses were no longer using petroleum based diesel fuel and were using renewable diesel (not bio-diesel), a 100 percent drop-in replacement for regular diesel made from, among other things, food waste with no mixing of other fuels which would result in an 80 percent reduction in greenhouse gas emissions, 33 percent reduction in particulate matter, 9 percent reduction in nitrogen oxides, 24 percent reduction in carbon monoxide, and 30 percent reduction in hydrocarbons, ultimately saving 1,985,256 gallons of oil annually. He reported the renewable diesel had been used for two months and there had been no problems.

Director Romick requested a press release to inform the public of the fuel change and resulting benefits.

Mike Furnary, Director of Marketing, spoke to transportation network company (TNC) projects, and noted that Uber and Lyft offered alternative forms of transportation, which had been incorporated into Tri Delta Transit service in addition to regular vehicles. The fare structure for all three of the companies had just been finalized to be the same for all passengers. The next step is for TNCs to develop a code to identify them as one of Tri Delta Transit customers to allow the discounted rate. Once done, it would be launched with 20 selected passengers to provide a test market to see how it would work on a smaller scale prior to a launch system wide, which would be done in the next four to six weeks to get the test market underway; one of the pieces to address paratransit issues.

Mr. Furnary reported that Tri Delta Watch, the security app, had been finalized and was ready to be used by customers but had yet to be promoted. Staff and dispatchers had been trained on how to use the program, a press release would go out next week with information on the buses, and a social media campaign would promote it to help make passengers feel comfortable riding the bus.

With respect to Route 381, Mr. Furnary explained that it had been launched and offered circulator service between LMC and downtown Pittsburg, with new stops added on Railroad Avenue and 5<sup>th</sup> and on 8<sup>th</sup> Streets. Staff had been working with faculty and students at LMC, which had been offered free rides to allow them to build a habit and to see the value, and at the end of the year regular fares would be applied. Staff had also done some target marketing for the route with free trial passes and once the BART station opened in May 2018 more riders were expected.

Director Daugelli verified with Mr. Furnary for the Tri Delta Watch program that there was a text number available for those who did not have smart phones.

Mr. Ponte stated that staff had been working with American Eagle.com with respect to the mobile ticket demonstration project and would complete a Master Services Agreement where other transit operators could also become involved, if desired. Another project was the Sendio email service, which would eliminate a lot of junk email.

Tom Harais, Chief Financial Officer, spoke to fuel hedging program and reported that the program had been started since May 2017, a trading account had been established, ECCTA had an advisor, and there would be a footnote in the financials. There were currently 12 forward contracts, each for 1,000 barrels of oil (42 gallons a barrel) about 1,000 gallons less than used each month to operate fixed route. He reported that \$1,277,500 had been budget for 594,000 gallons of diesel for FY 18 at a cost of \$2.15 a gallon, while ECCTA had paid an average of \$2.35 a gallon this year for fuel including tax, and had spent \$4,400 on fuel hedging activities, and remained on target for the cost of diesel fuel this year. He added that this month ECCTA was up more than it had lost.

Mr. Ponte reported on the solar project where 1,244 panels would be involved in four separate roofing areas and four different standalone shade structures in the bus parking area and employee parking area to provide 96 percent of the total electric bill without bus charging. For the charging infrastructure required to charge the new electric buses, he described the car charging stations and the bus charging stations and explained that staff was waiting for PG&E to finish the transformer across the street to hook up the charging stations, expected in October.

Ms. Krieg reported that in the future, she would bring one project a month to the Board for its information.

#### **BOARD OF DIRECTORS COMMENTS**

Director Romick advised that GoMentum, the organization working on the autonomous vehicles, wanted Tri Delta Transit to partner with them to stay constant with the evolution of autonomous vehicles, which was changing faster than expected.

Director Guise announced that a news story would be placed on Channel 5 today and tomorrow to announce that Delta Community Services had received an award for being the best benefactor to East County and would give the City of Brentwood accolades for supporting Delta Community Services.

Director Daugelli complimented a Tri Delta Transit driver, Mrs. Phelps, given a recent experience where her ability to deal with passenger issues had been extraordinary. He noted that he had wonderful experiences on Tri Delta Transit.

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Director Craft thanked the Board for the opportunity to work on something for the Pittsburg Seafood Festival.

Chair Wilson reminded the Board of Tri Delta Transit's 40<sup>th</sup> Anniversary celebration in the Driver's Room.

**ADJOURNMENT**

Chair Wilson adjourned the meeting of the Eastern Contra Costa Transit Authority at 5:06 P.M. to October 25, 2017 at 4:00 P.M. in the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Anita L. Tucci-Smith

**TRI DELTA TRANSIT**  
**Income Statement - Comparison to Annual Budget**  
*(unaudited)*  
As of September 30, 2017

	YTD Actual			YTD Budget			YTD Variance favorable/(unfavorable)			FY18 Full Year Budget			YTD % of Fiscal Year Budget			
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>OPERATING REVENUES</b>																
Passenger Fares	683,658	605,237	88,421	761,988	653,472	108,516	(68,330)	(48,235)	(20,069)	3,022,000	2,592,000	430,000	23%	23%	21%	
Other Income	34,860	-	34,860	37,500	-	37,500	(2,640)	-	(2,640)	235,000	85,000	150,000	15%	23%	23%	
	728,518	605,237	123,281	799,488	653,472	146,016	(70,970)	(48,235)	(22,709)	3,257,000	2,677,000	580,000	22%	23%	21%	
<b>Total Operating Revenues:</b>																
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>OPERATING EXPENSES</b>																
Purchased Transportation	2,954,044	2,319,662	634,382	2,972,100	2,142,900	829,200	18,056	(176,762)	184,818	11,809,200	8,516,900	3,283,300	25%	27%	19%	
Materials and Supplies	722,157	684,668	137,489	755,249	613,069	142,180	33,092	53,401	(20,309)	3,000,000	2,454,900	545,100	24%	23%	29%	
Salaries & Benefits	976,090	804,338	171,752	1,050,000	913,500	136,500	71,810	109,162	(37,252)	4,200,000	3,654,000	546,000	23%	22%	32%	
Services	237,044	194,053	42,991	207,487	159,750	47,747	(29,647)	(4,303)	(25,244)	630,000	689,000	191,000	29%	26%	36%	
Other	108,770	103,226	5,544	82,000	79,400	2,600	(26,770)	(23,826)	(2,944)	402,000	387,900	14,100	27%	27%	36%	
Casualty and liability insurance	161,975	148,931	13,044	158,825	146,833	11,992	(3,150)	(2,098)	(1,052)	534,000	499,600	34,400	30%	30%	36%	
Utilities	64,408	60,617	3,791	64,800	60,912	3,888	392	295	97	240,000	225,600	14,400	27%	27%	28%	
Taxes	6,098	4,866	1,232	5,500	4,700	800	(598)	(166)	(432)	23,000	19,900	3,100	27%	25%	36%	
	5,232,586	4,170,391	1,062,195	5,295,971	4,126,094	1,169,877	63,385	(44,297)	107,682	21,038,200	16,396,500	4,641,700	25%	25%	23%	
<b>Total Operating Expenses:</b>																
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>NON-OPERATING REV</b>																
Federal Funds	-	-	-	-	-	-	-	-	-	949,673	408,649	541,024	13%	13%	16%	
State Funds	1,857,238	1,237,056	620,182	3,370,132	2,592,616	807,516	(1,712,894)	(1,325,560)	(387,334)	12,328,127	9,670,829	2,655,298	11%	-24%	62%	
Local Funds	204,433	(246,277)	450,710	468,951	252,669	216,282	(264,516)	(498,946)	234,428	1,875,804	1,010,676	865,128	53%	34%	13%	
Inter-Operator Agreements	-	-	-	656,148	656,148	-	(656,148)	(656,149)	-	2,824,596	2,824,596	-	10%	7%	21%	
Interest & Other Misc Income	1,637	1,605	32	1,251	1,186	63	398	417	(31)	5,000	4,750	250	10%	7%	7%	
	1,863,308	982,384	870,924	4,498,433	3,472,622	1,023,861	(2,653,175)	(2,480,238)	(152,937)	17,781,200	13,719,500	4,061,700	10%	7%	21%	
<b>Total Non-operating Revenues:</b>																
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>EXCESS REV(EXP)</b>																
	(2,640,760)	(2,572,770)	(67,990)	(2,640,760)	(2,572,770)	(67,990)										

Agenda Item #5b  
Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
October 25, 2017

**TRI DELTA TRANSIT**  
**Income Statement - Comparison to Prior Year**  
 As of September 30, 2017  
*(unaudited)*

	September 2017 YTD Actual			September 2016 YTD Actual			FY18 vs FY17 - YTD			% Change from Previous Year		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
<b>OPERATING REVENUES</b>												
Passenger Fares	\$ 693,658	\$ 605,237	\$ 88,421	\$ 810,008	\$ 687,436	\$ 122,572	\$ (116,350)	\$ (82,199)	\$ (34,151)	-14%	-12%	-28%
Other Income	\$ 34,860	\$ -	\$ 34,860	\$ 27,202	\$ -	\$ 27,202	\$ 7,658	\$ -	\$ 7,658	0%	0%	0%
<b>Total Operating Revenues:</b>	<b>\$ 728,518</b>	<b>\$ 605,237</b>	<b>\$ 123,281</b>	<b>\$ 837,210</b>	<b>\$ 687,436</b>	<b>\$ 149,774</b>	<b>\$ (108,692)</b>	<b>\$ (82,199)</b>	<b>\$ (26,493)</b>	<b>-13%</b>	<b>-12%</b>	<b>-18%</b>
<b>OPERATING EXPENSES</b>												
Purchased Transportation	\$ 2,954,044	\$ 2,319,662	\$ 634,382	\$ 2,892,659	\$ 2,179,141	\$ 713,518	\$ (61,385)	\$ (140,521)	\$ 79,136	-2%	-6%	11%
Materials and Supplies	\$ 722,157	\$ 564,698	\$ 157,459	\$ 723,092	\$ 611,861	\$ 111,231	\$ 935	\$ 47,163	\$ (46,228)	0%	8%	-42%
Salaries & Benefits	\$ 978,090	\$ 804,338	\$ 173,752	\$ 946,392	\$ 867,907	\$ 88,485	\$ (31,698)	\$ 53,568	\$ (85,267)	-3%	6%	-96%
Services	\$ 237,044	\$ 194,053	\$ 72,991	\$ 205,199	\$ 172,554	\$ 32,645	\$ (31,845)	\$ 8,501	\$ (40,346)	-16%	5%	-124%
Other	\$ 108,770	\$ 103,226	\$ 5,544	\$ 109,012	\$ 102,111	\$ 6,901	\$ 242	\$ (1,115)	\$ 1,357	0%	-1%	20%
Casualty and liability insurance	\$ 161,975	\$ 148,931	\$ 13,044	\$ 155,728	\$ 143,778	\$ 11,950	\$ (6,247)	\$ (5,153)	\$ (1,094)	-4%	-4%	-9%
Utilities	\$ 64,408	\$ 60,617	\$ 3,791	\$ 81,249	\$ 76,691	\$ 4,558	\$ 16,841	\$ 16,074	\$ 767	21%	21%	17%
Taxes	\$ 6,098	\$ 4,866	\$ 1,232	\$ 6,047	\$ 4,679	\$ 1,368	\$ (51)	\$ (187)	\$ 136	-1%	-4%	10%
<b>Total Operating Expenses:</b>	<b>\$ 5,232,586</b>	<b>\$ 4,170,391</b>	<b>\$ 1,062,195</b>	<b>\$ 5,119,378</b>	<b>\$ 4,148,722</b>	<b>\$ 970,656</b>	<b>\$ (113,208)</b>	<b>\$ (21,869)</b>	<b>\$ (91,539)</b>	<b>-2%</b>	<b>-1%</b>	<b>-9%</b>
<b>NON-OPERATING REV</b>												
Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
State Funds	\$ 1,657,236	\$ 1,237,056	\$ 420,182	\$ 2,499,142	\$ 1,831,751	\$ 667,391	\$ (841,904)	\$ (594,696)	\$ (247,209)			
Local Funds	\$ 204,433	\$ (246,277)	\$ 450,710	\$ 509,637	\$ 242,617	\$ 266,920	\$ (305,104)	\$ (488,894)	\$ 183,790			
Inter-Operator Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Interest & Other Misc Income	\$ 1,637	\$ 1,605	\$ 32	\$ 4,461	\$ 1,233	\$ 3,228	\$ (2,824)	\$ 372	\$ (3,196)	-63%	30%	-98%
<b>Total Non-operating Revenues:</b>	<b>\$ 1,863,308</b>	<b>\$ 992,384</b>	<b>\$ 870,924</b>	<b>\$ 3,013,140</b>	<b>\$ 2,075,601</b>	<b>\$ 937,539</b>	<b>\$ (1,149,832)</b>	<b>\$ (1,083,217)</b>	<b>\$ (66,615)</b>	<b>-38%</b>	<b>-52%</b>	<b>-7%</b>
<b>EXCESS REV/(EXP)</b>	<b>\$ (2,640,760)</b>	<b>\$ (2,572,770)</b>	<b>\$ (67,990)</b>	<b>\$ (1,269,028)</b>	<b>\$ (1,385,655)</b>	<b>\$ 116,657</b>	<b>\$ (1,371,732)</b>	<b>\$ (1,187,085)</b>	<b>\$ (184,647)</b>			


Agenda Item #50  
 Eastern Contra Costa Transit Authority  
 Board of Directors Meeting  
 October 25, 2017

## Staff Report to ECCTA Board of Directors

**Meeting Date:** October 25, 2017

**Agenda Item:** Marketing/Communications Activities – Agenda Item 5c

**Lead Staff:** Mike Furnary, Director of Marketing

**Approved:** Jeanne Krieg, Chief Executive Officer 

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### **40<sup>th</sup> Anniversary Promotion/Celebration**

A six-week promotion to commemorate Tri Delta Transit's 40<sup>th</sup> year of service in East County was launched mid-October to encourage new weekend ridership on all weekend routes by providing free rides during the month of November. A comprehensive social media contest is also included in the plan to encourage new followers to our social media channels. The promotion includes television, print, on-board materials, online, mail, and an extensive social media campaign.

### **TNC Program Updated**

We are finalizing our fare structures with our three service providers and service codes are being created for our customers. Our final agreements with Uber, Lyft and United Taxi will likely include varying discount fare structures and we will allow customers to decide which service they will use. Discounts include:

- Uber: 60% discount with a maximum agency supplement of \$16. Customers are responsible for any amount over the maximum agency supplement.
- Lyft and Taxi: \$4 per ride, agency supplement up to \$16, and customer is responsible for any amount over the maximum agency supplement.

We are in the process of identifying our test audience for the program for our four-week evaluation period. As of this report, draft contracts have been prepared and are being reviewed by staff and legal for approval and/or revision.

### **Tri Delta Watch Security App Completed**

Product-launch efforts have been completed to support the new mobile security app. Promotional efforts included:

- Web promotional banners (desktop and mobile)
- Web site landing page (desktop and mobile)

- Email/text alerts (current alert system)
- Press release
- Car cards
- On board newsletter article
- Ticket sleeve printing
- Outgoing mail flyers/postcards
- Social media campaign
- Development of video tutorial

### **Rivertown Jamboree Cross Promotion**

Tri Delta Transit participated in a month-long cross promotion with this local weekend festival.

### **Ongoing Marketing Programs**

- Welcome Pack mailing
- Social Media posting and communications
- 2-for-1 tickets on Route 300 (subsidized by 511 Contra Costa)
- Take One on board newsletter
- Gatekeeper quarterly newsletter

### **Planned Marketing/Communications Activities**

- Route-specific ridership promotions
- Advertising creative development per 2018-2020 Marketing Plan
- 40<sup>th</sup> anniversary rider promotion
- Paratransit-alternative program marketing and training

# **TAB 2**

Agenda Item 6a  
CEO's REPORT: Operations Report

## **Board of Directors Meeting**

Wednesday October 25, 2017

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509



# Chief Executive Officer's Report

October 2017



TRI DELTA TRANSIT

## ECCTA Executive Team

Jeanne Krieg  
*Chief Executive Officer*

Steve Ponte  
*Chief Operating Officer*

Tom Harais  
*Chief Financial Officer*

Ann Hutcheson  
*Director of  
Administrative Services*

Kevin Moody  
*Director of  
Maintenance*

Mike Furnary  
*Director of Marketing*

Susan Hinson  
*First Transit  
Director of Operations*

## Highlights:

- Board members and staff members attended the APTA Annual Conference and EXPO in Atlanta.
- ECCTA staff met with representatives from the Brentwood senior center to discuss ways to improve service to the seniors. A pilot program was developed and will be implemented in November. If it is successful, it will be presented to the Board of Directors for possible system-wide implementation.
- Staff attended several planning meetings for the beginning of BART service to Pittsburg Center and Antioch. Plans for the East County Transit Center in Brentwood are also being discussed.
- Tri Delta Transit's 40<sup>th</sup> anniversary celebration will include free rides on all buses on all weekend routes in November.
- Work continued on a partnership with Uber, Lyft, and a taxi company.
- Training for the new scheduling software continued. It will go live January 1<sup>st</sup>.
- Paratransit applications are now available on the Tri Delta Transit website.
- The new route that serves the Pittsburg Marina, Pittsburg Center BART, and LMC began September 25<sup>th</sup>. Ridership has been very good for a new route.
- Work continued on the facility solar project.
- Work continued on the electric bus and car charging stations. There is a slight delay by PG&E.
- The See Something – Say Something Mobile App is available to all members of the public. Reports have been submitted.

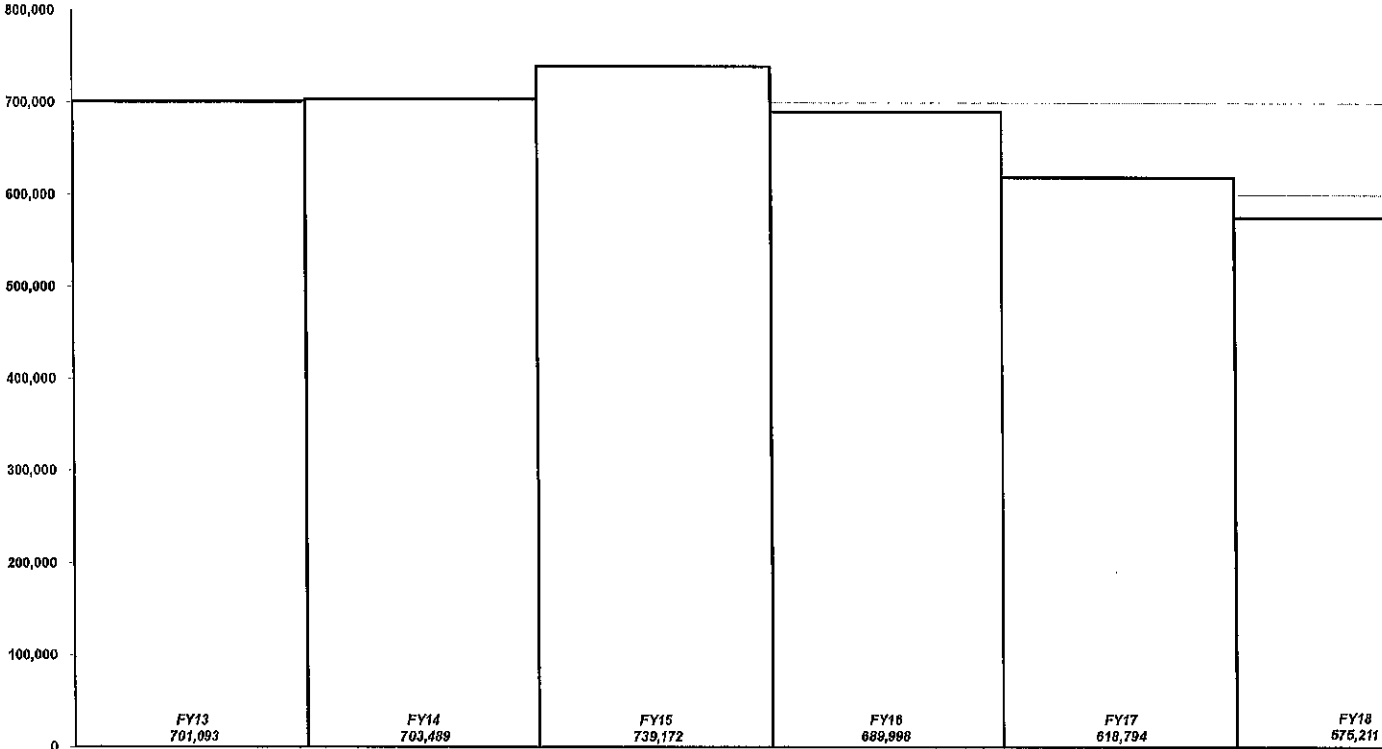
## Pending:

- 2018 Pittsburg Seafood Festival Shuttle discussion
- Bus roof scaffolding delivery and installation (for electric buses)
- 2018 Triennial Audit (FTA)
- Scheduling software full implementation (1/1/18)
- Subsidized fare project
- Holiday dinner (December 13)
- Electric bus delivery (late 2017)
- PG&E electric extension
- Facility solar project
- Service to Brentwood LMC campus (August 2018)
- Next generation of Clipper (2020)
- Service to eBART stations in Pittsburg and Antioch (May 2018)
- FTA's Safety Program
- Antioch Park & Ride lot construction
- Oakley Park & Ride lot construction
- Federal grants

*Agenda Item #6a  
Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
October 25, 2017*

# TRI DELTA TRANSIT

## COMPARATIVE Q1 FR RIDERSHIP



## EASTERN CONTRA COSTA TRANSIT AUTHORITY KEY PERFORMANCE INDICATORS BY SERVICE

	Actual							17/18B % ▲	YTD COMPARISON		
	12/13	13/14	14/15	15/16	16/17	Budget 17/18	Actual		% ▲		
							Sep-16			Sep-17	
<b>DIAL-A-RIDE</b>											
<b>PASSENGERS</b>											
Total DAR Trips Provided	128,999	131,476	133,769	131,917	133,406	132,000	-1%	33,074	32,548	-2%	
Average Weekday Ridership	470	471	487	489	498	496	0%	485	481	-1%	
Average Sat Ridership	140	180	153	118	107	102	-6%	98	108	9%	
Average Sun/Hol Ridership	72	68	63	49	47	42	-11%	49	50	3%	
Average Passengers/Hour (wkdys DAR Only)	2.1	2.3	2.4	2.5	2.9	2.9	0%	2.9	2.8	-2%	
<b>CUSTOMER SERVICE</b>											
Ride Refusals / Day	0.0	0.0	0.0	0.0	0.0	0.0	-100%	0.0	0.0	0%	
Customer Complaints	0.097%	0.071%	0.103%	0.114%	0.382%	0.326%	-15%	0.299%	0.575%	92%	
On Time Performance	87%	89%	87%	85%	81%	85%	5%	86%	75%	-13%	
<b>MAINTENANCE</b>											
Gallons of Fuel Consumed	139,678	145,043	138,528	135,809	131,936	130,106	-1%	33,354	34,701	4%	
Miles Between Preventable Accidents	328,002	244,390	162,293	169,143	153,397	200,000	30%	234,561	108,331	-54%	
Miles Between Road calls	109,568	61,109	139,113	190,963	919,507	100,000	-89%	234,561	216,672	-8%	
<b>COST RATIOS</b>											
Farebox Recovery Ratio	11%	10%	10%	10%	11%	9%	-12%	13%	8%	-34%	
\$/Gal Fuel	\$ 3.81	\$ 3.67	\$ 3.09	\$ 2.59	\$ 2.57	\$ 2.60	1%	\$ 2.35	\$ 2.79	19%	
Operating Cost/Passenger	\$ 33.22	\$ 35.25	\$ 34.18	\$ 34.41	\$ 29.15	\$ 35.16	21%	\$ 29.35	\$ 32.63	11%	
Operating Cost/Revenue Hour	\$ 63.52	\$ 68.75	\$ 69.81	\$ 72.26	\$ 73.97	\$ 87.68	19%	\$ 71.84	\$ 86.10	20%	
Operating Cost/Revenue Mile	\$ 5.36	\$ 5.76	\$ 5.74	\$ 5.85	\$ 5.18	\$ 6.17	19%	\$ 5.08	\$ 5.87	16%	
<b>FIXED ROUTE</b>											
<b>PASSENGERS</b>											
Total FR Trips Provided	2,740,834	2,832,264	2,806,028	2,574,864	2,344,985	2,368,206	1%	618,794	575,211	-7%	
Average Weekday Ridership	9,616	9,930	9,794	8,999	8,230	8,332	1%	8,502	8,020	-6%	
Average Sat Ridership	3,232	3,464	3,498	3,061	2,715	2,777	2%	2,947	2,587	-12%	
Average Sun/Hol Ridership	2,788	2,892	2,787	2,501	2,236	2,227	0%	2,425	2,249	-7%	
Average Passengers/Hour	17.7	19.0	19.2	17.8	16.1	16.2	0%	17.0	15.4	-9%	
<b>CUSTOMER SERVICE</b>											
Customer Complaints	0.012%	0.009%	0.009%	0.009%	0.025%	0.026%	5%	0.024%	0.030%	23%	
On Time Performance	86%	92%	92%	92%	82%	85%	4%	79%	83%	4%	
<b>MAINTENANCE</b>											
Gallons of Fuel Consumed	562,702	603,013	600,072	606,378	584,879	594,184	2%	156,213	145,146	-7%	
Miles Between Preventable Accidents	65,392	110,754	98,066	97,469	117,465	100,000	-15%	103,596	207,104	100%	
Miles Between Road calls	42,844	67,684	41,553	27,690	21,084	50,000	137%	23,021	23,897	4%	
<b>COST RATIOS</b>											
Farebox Recovery Ratio	18%	18%	18%	18%	16%	16%	0%	17%	15%	-12%	
\$/Gal Fuel	\$ 3.95	\$ 3.48	\$ 2.77	\$ 1.98	\$ 2.07	\$ 2.15	4%	\$ 1.97	\$ 2.33	18%	
Operating Cost/Passenger	\$ 6.01	\$ 5.58	\$ 5.54	\$ 5.98	\$ 6.93	\$ 6.92	0%	\$ 6.70	\$ 7.25	8%	
Operating Cost/Revenue Hour	\$ 105.53	\$ 105.76	\$ 106.36	\$ 106.33	\$ 111.83	\$ 112.11	0%	\$ 114.08	\$ 111.81	-2%	
Operating Cost/Revenue Mile	\$ 7.98	\$ 7.71	\$ 7.62	\$ 7.49	\$ 7.98	\$ 8.08	1%	\$ 8.06	\$ 8.10	0%	

**TRI DELTA TRANSIT  
COMPARATIVE YTD FR RIDERSHIP BY ROUTE**

<b>TOTAL PASSENGER TRIPS</b>											<b>YTD COMPARISON</b>		
<b>ROUTE</b>	<b>12/13</b>		<b>13/14</b>		<b>14/15</b>		<b>15/16</b>		<b>16/17</b>		<b>Aug-16</b>	<b>Aug-17</b>	<b>% Chg</b>
	<b>Trips</b>	<b>% Chg</b>	<b>Trips</b>	<b>% Chg</b>	<b>Trips</b>	<b>% Chg</b>	<b>Trips</b>	<b>% Chg</b>	<b>Trips</b>	<b>% Chg</b>			
200	55,322	47%	55,914	1%	54,167	-3%	48,866	-10%	44,467	-9%	11,743	11,120	-5%
201	119,977	8%	124,289	4%	112,116	-10%	116,301	4%	117,839	1%	28,909	27,738	-4%
300	290,313	-4%	328,582	13%	353,802	8%	340,127	-4%	351,131	3%	88,950	86,435	-3%
379	15,232	49%	6,759	-56%	3,223	-52%	3,659	14%	2,407	-34%	361	577	60%
380	680,981	16%	682,650	0%	666,704	-2%	606,012	-9%	552,671	-9%	143,251	132,200	-8%
381	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
383	35,031	2%	32,073	-8%	30,200	-6%	25,830	-14%	21,936	-15%	6,111	5,116	-16%
384	8,227	-69%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
385	61,388	68%	70,974	16%	68,013	-4%	66,045	-3%	54,207	-18%	14,964	14,107	-6%
386	2,172	-29%	1,902	-12%	1,583	-17%	1,507	-5%	1,398	-7%	306	301	-2%
387	262,396	23%	264,036	1%	257,944	-2%	233,185	-10%	198,990	-15%	55,636	48,276	-13%
388	366,041	14%	400,190	9%	370,128	-8%	327,585	-11%	287,820	-12%	76,197	68,674	-10%
389	53,255	14%	53,068	0%	51,480	-3%	45,836	-11%	40,557	-12%	10,281	10,660	4%
390	68,564	30%	72,054	5%	71,211	-1%	70,022	-2%	71,431	2%	18,186	18,620	2%
391	370,500	7%	386,640	4%	402,579	4%	360,256	-11%	317,873	-12%	86,251	78,158	-9%
Shuttles	4,941	-48%	3,370	-32%	5,375	59%	13,410	149%	2,956	-78%	2,956	2,027	N/A
392	133,569	19%	142,284	7%	142,650	0%	124,708	-13%	110,687	-11%	30,256	28,640	-5%
393	135,181	21%	133,078	-2%	141,281	6%	126,653	-10%	114,022	-10%	29,686	27,720	-7%
394	71,557	41%	64,904	-9%	63,087	-3%	53,894	-15%	48,369	-10%	12,792	12,024	-6%
395	6,187	100%	9,497	100%	10,485	100%	10,968	100%	6,204	100%	1,958	1,568	-20%
<b>Total Fixed Route</b>	<b>2,740,834</b>	<b>13%</b>	<b>2,832,264</b>		<b>2,808,028</b>	<b>-1%</b>	<b>2,574,864</b>	<b>-8%</b>	<b>2,344,985</b>	<b>-9%</b>	<b>618,794</b>	<b>575,211</b>	<b>-7%</b>

<b>AVERAGE PASSENGERS PER REVENUE HOUR</b>											<b>YTD COMPARISON</b>		
<b>ROUTE</b>	<b>12/13</b>		<b>13/14</b>		<b>14/15</b>		<b>15/16</b>		<b>16/17</b>		<b>Aug-16</b>	<b>Aug-17</b>	<b>% Chg</b>
	<b>PPRH</b>	<b>% Chg</b>	<b>PPRH</b>	<b>% Chg</b>	<b>PPRH</b>	<b>% Chg</b>	<b>PPRH</b>	<b>% Chg</b>	<b>PPRH</b>	<b>% Chg</b>			
200	12.6	22%	12.5	-1%	12.6	1%	11.5	-9%	9.9	-14%	10.8	9.3	-14%
201	17.8	-10%	17.9	1%	17.0	-5%	16.1	-6%	13.8	-16%	13.8	12.2	-12%
300	15.8	0%	18.6	18%	20.3	10%	19.6	-4%	20.6	5%	20.1	20.5	2%
379	10.7	9%	16.8	57%	26.5	57%	30.6	15%	18.9	-38%	17.0	23.4	37%
380	20.2	16%	20.6	2%	20.2	-2%	18.7	-7%	17.3	-8%	17.8	16.5	-7%
381	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
383	10.2	6%	12.6	23%	13.0	3%	11.6	-11%	10.1	-12%	10.9	9.4	-14%
384	14.6	43%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
385	11.9	7%	12.9	8%	12.3	-4%	11.4	-8%	9.3	-19%	10.2	9.5	-6%
386	3.6	-7%	6.3	74%	6.3	1%	6.6	5%	6.0	-10%	5.5	5.1	-8%
387	22.8	16%	23.7	4%	23.3	-2%	21.7	-7%	18.6	-14%	21.4	17.1	-20%
388	17.1	10%	18.2	7%	17.4	-5%	16.2	-7%	14.3	-12%	15.0	13.5	-10%
389	13.4	-1%	14.4	8%	15.4	7%	14.4	-6%	12.4	-14%	12.9	12.2	-5%
390	18.6	73%	20.8	12%	21.5	3%	21.4	-1%	22.1	3%	22.8	22.3	-2%
391	19.6	5%	20.5	4%	21.9	7%	19.7	-10%	17.3	-12%	18.8	16.7	-12%
Shuttles	N/A	N/A	6.4	N/A	30.7	383%	23.6	-23%	15.0	-36%	0.1	17.2	0%
392	17.6	16%	19.1	9%	18.9	-1%	16.7	-12%	14.2	-15%	16.7	13.9	-16%
393	17.5	7%	17.5	0%	18.7	7%	16.8	-10%	15.3	-9%	16.2	14.6	-10%
394	15.0	28%	17.0	13%	15.9	-7%	13.9	-13%	12.9	-7%	13.9	12.4	-10%
395	12.0	N/A	16.2	N/A	16.4	1%	17.1	5%	9.9	-42%	12.6	10.1	-20%
<b>Total Fixed Route</b>	<b>17.7</b>	<b>12%</b>	<b>19.0</b>	<b>7%</b>	<b>19.2</b>	<b>1%</b>	<b>17.8</b>	<b>-7%</b>	<b>16.1</b>	<b>-9%</b>	<b>17.0</b>	<b>15.4</b>	<b>-9%</b>

# **TAB 3**

Agenda Item 7a

DISCUSSION ITEM: State Safety Oversight and Safety Management System  
Overview

## **Board of Directors Meeting**

Wednesday October 25, 2017


ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509

## Staff Report to ECCTA Board of Directors

**Meeting Date:** October 25, 2017

**Agenda Item:** State Safety Oversight and Safety Management System Overview –  
Agenda Item #7a

**Lead Staff:** Joe Chappelle, Executive Assistant

**Approved:** Jeanne Krieg, Chief Executive Officer 

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### State Safety Oversight Background

In 1991, Congress made the decision that States were to be the principal oversight authority for rail transit within their jurisdictions. Four years later, in 1995, the FTA implemented its first State Safety Oversight (SSO) rule that directed states to designate a State Safety Oversight Agency (SSOA) that would direct the rail agencies within its jurisdiction on how to properly develop and maintain a safety program. In April 2016, Congress identified critical deficiencies in the oversight of rail transit safety throughout the country and directed the FTA to strengthen its SSO Program. This resulted in new rules being implemented by the FTA that required states to become certified, indicating that they had adopted all the steps necessary to meet the FTA's new, stricter SSO Program. Failure to become certified by the deadline of April 15, 2019 would result in federal funds being pulled from all public transit agencies within the state.

### Current SSO Status

Currently, the State of California is in Stage 2 of the certification process, which means that they have submitted some, but not all, of the requirements necessary for certification to the FTA. California's SSOA is listed on the FTA's website as the California Public Utilities Commission. California currently receives approximately \$1.4 billion dollars in FTA Formula funding that would be lost if California did not become certified.

### Safety Management System Overview

As a basis for enhancing the safety of public transportation, the FTA proposed the adoption of a set of principles and methods that are collectively known as the Safety Management System (SMS); apart and separate from the FTA's SSO Program. The goal of the SMS is to shift the reactive stance towards safety that most agencies have to a more proactive stance. This requires agencies to identify and address safety risks that are applicable to them and to direct human and financial resources appropriately in order to mitigate or eliminate the consequences of those safety risks. While the FTA has decided

that they want agencies to adopt and implement the SMS system, they have not yet decided how they want agencies to prove that they have successfully adopted the system.

### **Current SMS Status**

The FTA is currently running a pilot program with the Washington Metropolitan Area Transit Authority (WMATA) that will aid them in developing guidance and compliance goals for other transit agencies to follow. In the meantime, ECCTA will be making what changes make sense for us, given our size and complexity, to better ease the incoming transition.

### **Requested Action**

No action required.

# **TAB 4**

Agenda Item 7b

**ACTION ITEM: Paratransit Vehicle Procurement**

## **Board of Directors Meeting**


**Wednesday October 25, 2017**

**ECCTA Boardroom**

**801 Wilbur Avenue, Antioch, CA 94509**



## Staff Report to ECCTA Board of Directors

**Meeting Date:** October 25, 2017  
**Agenda Item:** Paratransit Vehicle Procurement – Agenda Item #7b  
**Lead Staff:** Ann Hutcheson, Director of Administrative Services  
**Approved:** Jeanne Krieg, Chief Executive Officer 

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### **Background**

Tri Delta Transit has 25 paratransit vehicles that have reached the end of their useful life and need to be replaced. To continue to meet the service needs of Tri Delta Transit's Dial-a-Ride passengers, Tri Delta Transit also needs to procure 5 expansion paratransit vehicles.

### **Process**

Tri Delta Transit has received funds for the purchase of these 30 vehicles from the Federal Transit Administration (FTA) 5307 funds and AB 664, Bridge Toll Funds.

These 30 vehicles will be purchased through the CalACT MBTA Vehicle Purchasing Cooperative Bid. The successful bidder for these buses is Creative Bus Sales. This bid meets the requirements of all applicable State of California and FTA solicitation and bid award requirements and follows ECCTA's procurement policy.

### **Requested Action**

Adopt Resolution #171025 authorizing the CEO to execute and deliver a purchase order to Creative Bus Sales through the CalACT MBTA Vehicle Purchasing Cooperative Bid for an amount not to exceed \$3,371,000, which includes a 10% contingency, for the purchase of 30 paratransit vehicles.



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## RESOLUTION #171025 PARATRANSIT VEHICLE PROCUREMENT

**Resolution #171025 authorizes the CEO to execute and deliver a purchase order to Creative Bus Sales for an amount not to exceed \$3,371,000, which includes a 10% contingency, for the purchase of 30 paratransit vehicles.**

**WHEREAS, EASTERN CONTRA COSTA TRANSIT AUTHORITY (ECCTA) has twenty-five paratransit vehicles that need replacing and needs five expansion paratransit vehicles; and**

**WHEREAS, twenty-five ECCTA paratransit vehicles have been in service for six years; and**

**WHEREAS, The Federal Transit Administration (FTA) replacement policy for these vehicles is after five years of service; and**

**WHEREAS, ECCTA's FY 2017-2018 budget includes funding to purchase the twenty-five replacement vehicles and the five expansion vehicles; and**

**WHEREAS, Creative Bus Sales was awarded a contract through the CalACT-MBTA Vehicle Purchasing Cooperative Bid for the purchase of these vehicles; and**

**WHEREAS, the Class C Ford E450 gasoline paratransit bus manufactured by Creative Bus Sales will meet ECCTA's needs and is within budget; and**

**WHEREAS, this was a competitively bid contract and complies with FTA Circular 4220.1F for Third Party Contracting Requirements and State of California applicable requirements; and**

**WHEREAS, this procurement complies with ECCTA's procurement policies; and**

**WHEREAS, ECCTA will receive a fair and reasonable price for these buses.**

**NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt resolution #171025 authorizing the CEO to execute and deliver a purchase order to Creative Bus Sales through the CalAct-MBTA Vehicle Purchasing Cooperative Bid #15-03 from the awarded AB 664 and FTA funds. The purchase shall be conducted in accordance with all applicable State and FTA requirements, for an amount not to exceed \$3,371,000, which includes a 10% contingency, for the purchase of thirty paratransit vehicles.**

**PASSED AND ADOPTED THIS 25<sup>th</sup> day of October 2017, by the following votes:**

### **EASTERN CONTRA COSTA TRANSIT AUTHORITY**

\_\_\_\_\_  
Monica Wilson, Chair

\_\_\_\_\_  
Jeanne Krieg, CEO

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_  
**ABSTENTIONS:** \_\_\_\_\_