



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone: 925.754.6622 Fax 925.757.2530

Board of Directors Meeting Agenda

Wednesday October 31st, 2018

4:00pm

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Available online: www.trideltatransit.com

Please see the last page of this agenda for:

- Public comment guidelines
- Agenda, staff report, and document availability
- Americans with Disabilities Act information
- Anticipated action by the Board of Directors

1. **Call to Order:** Chair Diane Burgis
a. Roll Call

2. **Pledge of Allegiance**

3. **Public Comment**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on Page 3 of this agenda.

4. **Chair's Report:** Chair Diane Burgis

5. **Consent Calendar (ACTION ITEM):** Minutes, Financial Report, and Marketing Activities Report (*see attachment: tab #1*)

- Minutes of the Board of Directors meeting of August 22nd, 2018
- Financial Report
- Marketing Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO's Report:** Jeanne Krieg

- Operations Report** (*see attachment: tab #2*)
- First Transit**

Board of Directors:

City of Antioch

Lamar Thorpe
Monica Wilson

City of Brentwood

Barbara Guise
Robert Taylor**

City of Oakley

Doug Hardcastle
Kevin Romick

City of Pittsburg

Merl Craft
Pete Longmire

Contra Costa County

Diane Burgis*
Federal Glover

Member-at-Large

Ken Gray

* Chair: FY 2018-19

** Vice-chair: FY 2018-19

**Board of Directors Meeting Agenda
Wednesday October 31st, 2018**

7. ACTION AND DISCUSSION ITEMS

- a. **ACTION ITEM:** Disposal of Vehicles and Equipment
(see attachment: tab #3)
Requested Action: Adopt Resolution 181031a authorizing staff to dispose of five Chevrolet Aveo staff driver exchange cars, et al.
- b. **ACTION ITEM:** CCTA Ex-Officio Appointment
(see attachment: tab #4)
Requested Action: Appoint CCTA Ex-Officio Alternate Monica Wilson to serve two one-year terms as the Contra Costa County bus operators' Ex-Officio representative on the CCTA Board of Commissioners from February 1, 2019 through January 31, 2021.
- c. **ACTION ITEM:** Appointment of ECCTA's Civil Rights Officer
(see attachment: tab #5)
Requested Action: Adopt Resolution 181031b acknowledging the appointment of Tania Babcock as the Eastern Contra Costa Transit Authority Civil Rights Officer effective November 1, 2018.
- d. **ACTION ITEM:** Biennial Review – Conflict-of-Interest Code Amendment
(see attachment: tab #6)
Requested Action: Adopt Resolution 181031c which authorizes the CEO to amend the designated position list of ECCTA's Conflict-of-Interest Code.
- e. **ACTION ITEM:** BART Early Morning Service
(see attachment: tab #7)
Requested Action: Authorize the CEO to enter into an MOU with BART for the provision of early morning service from the Antioch BART station to the Pittsburg/Bay Point BART station for a period of 3.5 years beginning February 11, 2019.

8. Board of Directors Comments

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. Adjourn

Next Meeting: December 12, 2018 at 4:00pm, 801 Wilbur Avenue, Antioch, CA 94509

NOTE: During the January 24th, 2018 meeting, the ECCTA Board of Directors adopted the following meeting schedule for the 4th quarter of 2018:

- September: cancelled
- October: rescheduled from the 4th Wednesday (October 24th) to the 5th Wednesday (October 31st)
- November and December: combined to December 12th

Public Comment Guidelines:

- Persons requesting to address the ECCTA Board of Directors are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

Agenda, staff report, and document availability:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at Tri Delta Transit's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at Tri Delta Transit's front desk at the above referenced address during regular business hours.

Americans with Disabilities Act Information:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the Tri Delta Transit parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSC and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

Anticipated action by the Board of Directors:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

TAB 1

Agenda Item 5a, b, c
Consent Calendar (ACTION ITEM): Minutes, Financial Report and
Marketing Activities Report

Board of Directors Meeting

Wednesday October 31, 2018

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

EASTERN CONTRA COSTA TRANSIT AUTHORITY
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

August 22, 2018

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Diane Burgis at 4:00 P.M.

ROLL CALL / CALL TO ORDER

PRESENT: Merl Craft (Pittsburg); Nancy Parent, Alternate for Federal Glover (Contra Costa County); Ken Gray (Director-at-Large); Barbara Guise (Brentwood); Doug Hardcastle (Oakley); Kevin Romick (Oakley); Lamar Thorpe* (Antioch); Monica Wilson (Antioch); and Diane Burgis (Contra Costa County/Chair)

*Arrived After Roll Call

ABSENT: Pete Longmire (Pittsburg); and Robert (Bob) Taylor (Brentwood/Vice Chair)

STAFF: Jeanne Krieg, Chief Executive Officer (CEO)
Steve Ponte, Chief Operating Officer (COO)
Ann Hutcheson, Director of Administrative Services
Ben Stock, Legal Counsel
Joe Chappelle, Executive Assistant

OTHERS

PRESENT: Michael Daugelli, Board Alternate
Mark Elias, First Transit
Susan Hinson, First Transit
Gary Mitchell, First Transit
Hosie Pintily, First Transit

PLEDGE OF ALLEGIANCE

Director Parent led the Pledge of Allegiance.

PUBLIC COMMENT

Michael Daugelli, Antioch, commended the Mobility on Demand project that he had recent occasion to need, and which had been most helpful and appreciated.

CHAIR'S REPORT

Chair Burgis had no report.

CONSENT CALENDAR

On motion by Director Parent, seconded by Director Romick, ECCTA Boardmembers adopted the Consent Calendar, as follows, which carried by the following vote:

- A. Minutes of the Board of Directors meeting of July 25, 2018
- B. Financial Report
- C. Marketing Activities Report

AYES: Craft, Gray, Guise, Hardcastle, Parent, Romick, Wilson, and Burgis
NOES: None
ABSTAIN: None
ABSENT: Longmire, Taylor, and Thorpe

CHIEF EXECUTIVE OFFICER'S REPORT

- A. Operations Report

Chief Executive Officer (CEO) Jeanne Krieg introduced Mark Elias, First Transit Regional Vice President, who was replacing the recently retired Don Swain, and who would be working with Susan Hinson and her team to offer corporate support.

Ms. Krieg reported that the California Office of Emergency Services had conducted an audit of ECCTA's Prop 1B funded program and all documents were found to be well organized and accessible during the site visit and no areas of concern had been noted. She thanked Chief Operating Officer Steve Ponte for organizing the necessary paperwork on short notice.

Ms. Krieg advised that Assemblymember Frazier was working to implement new transportation services for veterans in East County, and in that process had asked Tri Delta Transit to meet with Butterfli, an organization interested in implementing a demonstration program called "Veterans Equal Access." He had also asked her and Randy Iwasaki of the Contra Costa Transportation Authority (CCTA) to look into the feasibility of extending transportation service from the Antioch BART station to Marsh Creek Road using a Bus Rapid Transit (BRT) type service or autonomous vehicles. She added that Assemblymember Frazier was seeking funding for both projects.

Reporting that all four electric buses were on site, Ms. Krieg explained that only the Proterra buses were in service while the BYDs were being prepared for service. The range of the Proterra buses had been found to be over 200 miles on a charge.

Ms. Krieg advised that while she had not been selected to be the next Vice Chair of the American Public Transportation Association (APTA), she had been selected to be a member of APTA's Executive Committee. She had been told that APTA's Nominating

Committee had preferred that the Chair be from a larger multimodal system, which meant that the small operators would never have a chance to serve as APTA Chair.

In other matters, Ms. Krieg reported that the facility solar system had resulted in a \$13,000 credit on the agency's electric bill so far this year; the mobile ticketing project was underway which allowed customers to download bus tickets and passes on their smart phones and feedback had been positive with over 400 people purchasing tickets on the app; and the number one stop for pickups and drop-offs for the Tri Delta Transit system was the Antioch BART station, followed by Pittsburg Bay Point, Pittsburg Wal-Mart, LMC, Pittsburg Center Station, Somersville Mall/Kaiser, Brentwood Park & Ride, Antioch Wal-Mart, Atlantic Plaza, and Concord BART.

While fixed route ridership continued to be below last year, the efficiencies looked good in terms of billable hours, salaries and benefits, and parts. Ridership decline was a national issue and to help the schedule would change on September 30 where routes would go to BART earlier in the morning and later in the evening. The Microtransit Demonstration Project would start on October 1 and focus on the neighborhoods to the south of the Antioch and Bay Point BART stations, which should also help address parking issues.

B. Status Report: 2018 Seafood Festival Shuttle

Ms. Krieg reported that the Seafood Festival was two and a half weeks away. Staff had been working with the Pittsburg Chamber of Commerce to provide the shuttle service and were hopeful that everything had been done to make the festival a success.

C. Status Report: Staffing

Ms. Krieg explained that with the retirement of the Chief Financial Officer and the pending retirement of Ann Hutcheson, there was an opportunity to make some changes that would set the agency up for a strong succession plan. Several employees had been promoted and the agency was currently recruiting for two fueler washer positions, a Controller, a Special Projects Coordinator, and a new Executive Assistant.

Director Parent suggested that with Ms. Krieg's position on APTA's Executive Committee, she should encourage a policy to allow the heads of small operations to be able to serve as Chair or Vice Chair of APTA.

ACTION AND DISCUSSION ITEMS

A. Disposal of Buses

Ms. Krieg described the process and evolution of the effort to dispose of twenty-six retired paratransit buses, nine MCI buses, and one 1994 Gillig bus, some of which had been retained for use in the Micro-Transit and Mobility on Demand projects, for the Marketing Department and for the Mobile Emergency Operations Center, while others had been offered to each member of the JPA, and had been approved to sell to the highest legally

qualified buyers. Given the success of the Mobility on Demand project, she recommended the retention of one additional paratransit vehicle for use in that program.

On motion by Director Romick, seconded by Director Wilson, ECCTA Boardmembers adopted Resolution 180822 which authorizes the disposal of seventeen paratransit buses, eight MCI buses, and one 1994 Gillig bus and supersedes previously adopted Resolution 180627b, carried by the following vote:

AYES: Craft, Gray, Guise, Hardcastle, Parent, Romick, Wilson, and Burgis
NOES: None
ABSTAIN: None
ABSENT: Longmire, Taylor, and Thorpe

B. Board of Directors Director-at-Large Appointment

Ms. Krieg advised that every two years the Board appointed the Director-at-Large. Ken Gray had been appointed in 2014 to fill the remainder of Joe Tovar's term, and had been reappointed in 2016 to a term that would end in 2018. There were no term limits. She reported that Mr. Gray had expressed a willingness to continue as the Director-at-Large.

On motion by Director Craft, seconded by Director Parent, ECCTA Boardmembers reappointed Ken Gray to fill the Director-at-Large position for the term January 1, 2019 to December 31, 2020, carried by the following vote:

AYES: Craft, Guise, Hardcastle, Parent, Romick, Wilson, and Burgis
NOES: None
ABSTAIN: Gray
ABSENT: Longmire, Taylor, and Thorpe

C. Means Based Fare Discount Program

Ms. Krieg presented the informational item, stated that MTC had piloted a new fare based discount program with four operators as an initial pilot: BART, Caltrain, Golden Gate Transit & Ferry, and SFMTA, with an option to provide pricing to expand the discount to other operators, such as Tri Delta Transit, if it was successful in the future. While there was currently no funding at ECCTA to offer that option, she explained it might be available in the future. Board action would be required prior to implementation.

CLOSED SESSION

The Board adjourned into Closed Session at 4:19 P.M.

RETURNED TO OPEN SESSION

Chair Burgis reconvened the Board at 4:32 P.M. and reported that the Board had considered a 2.5 percent salary increase for the CEO. She verified that the CEO's last

raise had been in 2016 and there had been an 18 percent increase at that time because the prior raise had been in 2008, and the previous raises had been in 2006 and 2003. Director Parent clarified that the cost of living index between 2016 and 2018 had been approximately 2.5 percent per year.

On motion by Director Parent, seconded by Director Gray, ECCTA Boardmembers approved a 5.0 percent salary increase for the Chief Executive Officer to keep her up-to-date with the cost of living, carried by the following vote:

AYES: Craft, Gray, Guise, Hardcastle, Parent, Romick, Thorpe, Wilson, and Burgis
NOES: None
ABSTAIN: None
ABSENT: Longmire, and Taylor

BOARD OF DIRECTORS COMMENTS

Director Parent announced that Sheila E. would perform at the Seafood Festival, and there had been a good show at the Jazz, Blues & Funk event. She also noted that the new signage for the Pittsburg Center Station was backlit and would be highly visible at night.

Director Guise reported that the Streets of Brentwood had discontinued the Art & Wine Festival which it was hoped would go back to the Downtown.

Director Gray thanked the Board for his reappointment and looked forward to working on the ridership issues and with Ms. Krieg on APTA's Executive Committee to help promote Tri Delta Transit.

ADJOURNMENT

Chair Burgis adjourned the meeting of the Eastern Contra Costa Transit Authority at 4:39 P.M. to October 31, 2018 at 4:00 P.M. in the ECCTA Administration Facility, 801 Wilbur Avenue, Antioch, California.

Respectfully submitted,

Anita L. Tucci-Smith

TRI DELTA TRANSIT
Income Statement - Comparison to Annual Budget
As of September 30, 2018
(unaudited)

	YTD Actual			YTD Budget			YTD Variance favorable/(unfavorable)			FY19 Full Year Budget			YTD % of Fiscal Year Budget		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
OPERATING REVENUES															
Passenger Fares	\$ 611,953	\$ 514,183	\$ 97,770	\$ 695,515	\$ 595,367	\$ 100,148	\$ (83,562)	\$ (81,184)	\$ (2,378)	\$ 2,765,569	\$ 2,368,069	\$ 397,500	22%	22%	25%
Other Income	\$ 20,028	\$ -	\$ 20,028	\$ 37,500	\$ -	\$ 37,500	\$ (17,472)	\$ -	\$ (17,472)	\$ 235,000	\$ 85,000	\$ 150,000	9%		13%
<i>Total Operating Revenues:</i>	\$ 631,981	\$ 514,183	\$ 117,798	\$ 733,015	\$ 595,367	\$ 137,648	\$ (101,034)	\$ (81,184)	\$ (19,850)	\$ 3,000,569	\$ 2,453,069	\$ 547,500	21%	21%	22%
OPERATING EXPENSES															
Purchased Transportation	\$ 3,079,652	\$ 2,422,341	\$ 657,311	\$ 3,058,487	\$ 2,275,500	\$ 782,987	\$ (21,165)	\$ (146,841)	\$ 125,676	\$ 12,142,672	\$ 9,030,500	\$ 3,112,172	26%	27%	21%
Materials and Supplies	\$ 484,102	\$ 386,994	\$ 97,108	\$ 796,449	\$ 651,899	\$ 144,550	\$ 312,347	\$ 264,905	\$ 47,442	\$ 3,168,000	\$ 2,593,000	\$ 575,000	15%	15%	17%
Salaries & Benefits	\$ 991,471	\$ 919,176	\$ 72,295	\$ 1,041,528	\$ 906,129	\$ 135,399	\$ 50,057	\$ (13,047)	\$ 63,104	\$ 4,166,112	\$ 3,624,517	\$ 541,595	24%	25%	13%
Services	\$ 166,593	\$ 149,099	\$ 17,494	\$ 212,498	\$ 170,001	\$ 42,497	\$ 45,905	\$ 20,902	\$ 25,003	\$ 850,000	\$ 680,000	\$ 170,000	20%	22%	10%
Other	\$ 118,989	\$ 111,837	\$ 7,152	\$ 99,200	\$ 95,590	\$ 3,610	\$ (19,789)	\$ (16,247)	\$ (3,542)	\$ 407,000	\$ 392,050	\$ 14,950	29%	29%	48%
Casualty and liability insurance	\$ 132,198	\$ 123,261	\$ 8,937	\$ 165,304	\$ 152,522	\$ 12,782	\$ 33,106	\$ 29,261	\$ 3,845	\$ 549,975	\$ 513,869	\$ 36,106	24%	24%	25%
Utilities	\$ 30,196	\$ 28,257	\$ 1,939	\$ 59,367	\$ 56,398	\$ 2,969	\$ 29,171	\$ 28,141	\$ 1,030	\$ 204,367	\$ 194,148	\$ 10,219	15%	15%	19%
Taxes	\$ 4,929	\$ 4,132	\$ 797	\$ 6,120	\$ 5,196	\$ 924	\$ 1,191	\$ 1,064	\$ 127	\$ 22,460	\$ 19,168	\$ 3,292	22%	22%	24%
<i>Total Operating Expenses:</i>	\$ 5,008,130	\$ 4,145,097	\$ 863,033	\$ 5,438,953	\$ 4,313,235	\$ 1,125,718	\$ 430,823	\$ 168,138	\$ 262,686	\$ 21,610,686	\$ 17,047,252	\$ 4,463,334	23%	24%	19%
NON-OPERATING REV															
Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 960,734	\$ 408,649	\$ 552,085			
State Funds	\$ 1,055,157	\$ 1,055,157	\$ -	\$ 3,498,963	\$ 2,743,911	\$ 755,052	\$ (2,443,808)	\$ (1,688,754)	\$ (755,052)	\$ 12,811,582	\$ 10,373,129	\$ 2,438,453	8%	10%	
Local Funds	\$ 1	\$ 1	\$ -	\$ 534,289	\$ 301,520	\$ 232,769	\$ (534,288)	\$ (301,519)	\$ (232,769)	\$ 2,046,952	\$ 1,122,656	\$ 924,296	0%	0%	
Inter-Operator Agreements	\$ -	\$ -	\$ -	\$ 671,437	\$ 671,437	\$ -	\$ (671,437)	\$ (671,437)	\$ -	\$ 2,685,749	\$ 2,685,749	\$ -			
Interest & Other Misc Income	\$ 67,268	\$ 44,725	\$ 22,543	\$ 1,248	\$ 999	\$ 249	\$ 68,020	\$ 43,728	\$ 22,294	\$ 5,000	\$ 4,000	\$ 1,000	1345%	1118%	2254%
<i>Total Non-operating Revenues:</i>	\$ 1,122,426	\$ 1,099,883	\$ 22,543	\$ 4,705,937	\$ 3,717,867	\$ 988,070	\$ (3,563,511)	\$ (2,617,984)	\$ (965,527)	\$ 18,510,017	\$ 14,594,183	\$ 3,915,834	6%	8%	1%
EXCESS REV/(EXP)	\$ (3,253,723)	\$ (2,531,031)	\$ (722,692)	\$ (1)	\$ (1)	\$ -	\$ (3,253,722)	\$ (2,531,030)	\$ (722,692)	\$ -	\$ -	\$ -			


Agenda item #5b
Eastern Contra Costa Transit Authority
Board of Directors Meeting
October 31, 2018

Staff Report to ECCTA Board of Directors

Meeting Date: October 31, 2018

Agenda Item: Marketing/Communications Activities
Agenda Item #5c

Lead Staff: Mike Furnary, Manager of Customer Service & Marketing

Approved: Jeanne Krieg, Chief Executive Officer 

Real Time Bus Location Feature

Completed real time tracking feature for mobile web site allowing users to see actual location of their bus in real time.

New Route Launch Promotion – Route 384

Launched promotional campaign supporting new bus route 384. Promotion includes geo-targeted direct mail to households within a half-mile of the route, email/text alerts, and social media.

Seafood Festival Shuttle Service

Coordinated event shuttle service for the annual September event. Shuttles served two off-site parking locations: Los Medanos College and Pittsburg Center BART. The two-day shuttle ridership totaled 4,841.

Senior Resource Fairs

Attended two separate resource fairs in September (Antioch and Brentwood) targeting local seniors. Provided transportation information and assistance.

New Schedule Revise/Reprint

Completed all graphic design and communications campaign for September schedule revise/reprint. Plan tactics included:

- Notices at multiple bus stop locations one month in advance
- Website banner/click thru page one month in advance

- Website pop up one week in advance both main and mobile sites
- Weekly social media campaign weekly starting one month in advance
- Email/Text Alert two weeks before release date
- Press release: Press Newspapers, CCTimes, Eastcountytimes.net, 511 Contra Costa, 511.org, County Connection, Westcat, Wheels
- 511.org notice one month in advance
- 511 Contra Costa – request add to social media and website verification
- Inclusion in Take One on board newsletter

Big Truck Community Event

Attended local event at Antioch Community Center targeting local families. Event invited multiple community service providers to showcase their large vehicles and provide information to attendees. Tri Delta Transit was represented by our new electric bus.

Ongoing Marketing Programs

- Social media posting and communications
- 2-for-1 tickets promotion (subsidized by 511 Contra Costa)
- Take One on board newsletter
- Gatekeeper quarterly newsletter

Planned Marketing/Communications Activities

- Mobile Tickets targeted email marketing campaign
- Microtransit launch plan
- High-density housing direct mail

TAB 2

Agenda Item 6a
CEO's REPORT: Operations Report

Board of Directors Meeting

Wednesday October 31, 2018

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509

Chief Executive Officer's Report

September - October 2018



TRI DELTA TRANSIT

ECCTA Executive Team

Jeanne Krieg
Chief Executive Officer

Steve Ponte
Chief Operating Officer

Kevin Moody
Director of Maintenance

Susan Hinson
*First Transit
Director of Operations*

Highlights:

- Tri Delta Transit's operations contractor, First Transit, continues to be challenged with hiring enough drivers to fully operate the service.
- We welcomed new employees this month: Accessible Services Coordinator Irma Sublasky, Special Projects Analyst Uriel Diaz, Controller Maureen Gonzales, Customer Service Associate Maureisha Carter, Service Worker Justin Cortes, and Service Worker Jorge Mendoza.
- The local guide dog training group conducted a session on a bus to acclimate the dogs to the sounds, smells, and movement of the bus.
- We worked with the Contra Costa County Sheriff's Department to evacuate residents from their homes in Bay Point in response to a pipeline leak.
- Manager of Customer Service and Marketing Mike Furnary accepted a new opportunity. Recruitment for his replacement began.
- Board members and staff attended the APTA annual conference. The focus of the conference was on the evolving role of transit in the community.
- Ridership on the Pittsburg Seafood Festival shuttle was 4841.
- New schedules were implemented September 30th in response to customer comments about the system redesign that began in May.
- The Mobile Ticketing App demonstration project has been implemented.
- Plans are being made for the annual holiday dinner: December 12th at Lone Tree Event Center. Invitations will be mailed soon.
- Phase II of the UC Berkeley PATH Integrated Dynamic Transit Operations system demonstration project that uses Tri Delta Transit as the subject began. CCTA is overseeing the Caltrans-funded project that will demonstrate Transit Connect, Dynamic Dispatch, and Dynamic Rideshare in east county.
- The See Something - Say Something (*Tri Delta Watch*) Mobile App is available to all members of the public. It now includes an option to report suspected human trafficking situations.

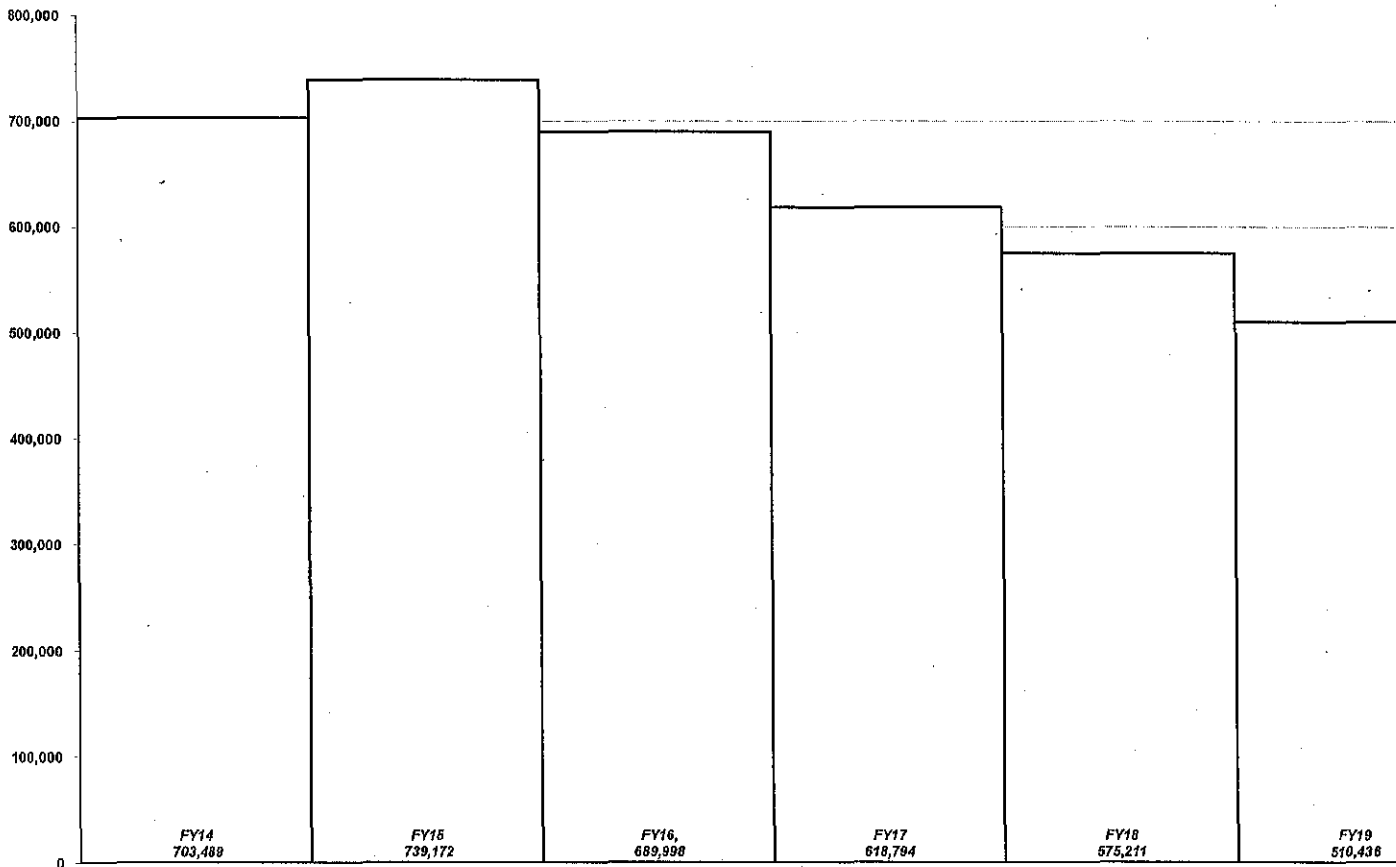
Pending:

- Mobile Emergency Operations Center construction
- Microtransit demonstration project
- Mobility on Demand demonstration project
- Mobile ticketing app implementation and group discount program
- Service to Brentwood LMC campus (2019)
- Antioch Park & Ride lot construction
- Oakley Park & Ride lot construction
- Federal grants
- Senior transportation service issues

*Agenda Item #6a
Eastern Contra Costa Transit Authority
Board of Directors Meeting
October 31, 2018*

TRI DELTA TRANSIT

COMPARATIVE FR RIDERSHIP - SEPTEMBER YTD



EASTERN CONTRA COSTA TRANSIT AUTHORITY KEY PERFORMANCE INDICATORS BY SERVICE

								YTD COMPARISON		
	Actual					Budget	18/19B	Actual		% ▲
	13/14	14/15	15/16	16/17	17/18	18/19	%	Sep-17	Sep-18	
DIAL-A-RIDE										
PASSENGERS										
Total DAR Trips Provided	131,476	133,769	131,917	133,406	125,558	124,604	-1%	32,548	30,810	-5%
Average Weekday Ridership	471	487	489	498	469	464	-1%	481	458	-5%
Average Sat Ridership	180	153	118	107	105	108	2%	108	92	-14%
Average Sun/Hol Ridership	68	63	49	47	47	48	2%	50	47	-5%
Average Passengers/Hour (wkdy's DAR Only)	2.3	2.4	2.5	2.9	2.9	2.9	-1%	2.8	3.3	15%
CUSTOMER SERVICE										
Ride Refusals / Day	0.0	0.0	0.0	0.0	0.0	0.0	-100%	0.0	0.0	0%
Customer Complaints	0.071%	0.103%	0.114%	0.382%	0.488%	0.250%	-48%	0.575%	0.536%	-7%
On Time Performance	89%	87%	85%	81%	66%	90%	37%	75%	55%	-26%
MAINTENANCE										
Gallons of Fuel Consumed	145,043	138,528	135,809	131,936	122,057	122,772	1%	34,701	28,236	-19%
Miles Between Preventable Accidents	244,390	162,293	159,143	153,397	207,048	200,000	-3%	108,331	198,516	83%
Miles Between Road calls	61,109	139,113	190,983	919,507	276,017	100,000	-64%	216,672	198,516	-8%
COST RATIOS										
Farebox Recovery Ratio	10%	10%	10%	11%	10%	9%	-15%	8%	11%	36%
\$/Gal Fuel	\$ 3.67	\$ 3.09	\$ 2.59	\$ 2.57	\$ 3.21	\$ 3.00	-7%	\$ 2.79	\$ 3.52	26%
Operating Cost/Passenger	\$ 35.25	\$ 34.18	\$ 34.41	\$ 29.15	\$ 29.68	\$ 35.82	21%	\$ 32.63	\$ 26.01	-14%
Operating Cost/Revenue Hour	\$ 68.75	\$ 69.81	\$ 72.26	\$ 73.97	\$ 80.33	\$ 95.04	18%	\$ 86.10	\$ 83.49	-3%
Operating Cost/Revenue Mile	\$ 5.76	\$ 5.74	\$ 5.85	\$ 5.18	\$ 5.38	\$ 6.72	25%	\$ 5.87	\$ 5.36	-9%
FIXED ROUTE										
PASSENGERS										
Total FR Trips Provided	2,832,264	2,806,028	2,574,864	2,344,985	2,232,469	2,321,636	4%	575,211	510,436	-11%
Average Weekday Ridership	9,930	9,794	8,999	8,230	7,886	8,238	4%	8,020	7,170	-11%
Average Sat Ridership	3,464	3,498	3,061	2,715	2,490	2,450	-2%	2,587	2,278	-12%
Average Sun/Hol Ridership	2,692	2,787	2,501	2,236	2,087	2,140	3%	2,249	1,818	-19%
Average Passengers/Hour	19.0	19.2	17.8	16.1	14.7	15.4	5%	15.4	13.5	-12%
CUSTOMER SERVICE										
Customer Complaints	0.009%	0.009%	0.009%	0.025%	0.025%	0.025%	-2%	0.030%	0.029%	0%
On Time Performance	92%	92%	92%	82%	83%	90%	8%	83%	81%	-2%
MAINTENANCE										
Gallons of Fuel Consumed	603,013	600,072	606,378	584,879	575,568	534,257	-7%	145,146	135,544	-7%
Miles Between Preventable Accidents	110,754	98,066	97,469	117,465	145,522	100,000	-31%	207,104	120,479	-42%
Miles Between Road calls	67,684	41,553	27,690	21,084	19,951	50,000	151%	23,897	35,435	48%
COST RATIOS										
Farebox Recovery Ratio	18%	18%	18%	16%	13%	14%	0%	15%	12%	-15%
\$/Gal Fuel	\$ 3.48	\$ 2.77	\$ 1.96	\$ 2.07	\$ 2.30	\$ 2.65	15%	\$ 2.33	\$ 2.36	1%
Operating Cost/Passenger	\$ 5.58	\$ 5.54	\$ 5.98	\$ 6.93	\$ 7.56	\$ 7.34	-3%	\$ 7.25	\$ 8.12	12%
Operating Cost/Revenue Hour	\$ 105.76	\$ 106.36	\$ 106.33	\$ 111.83	\$ 111.07	\$ 113.24	2%	\$ 111.35	\$ 109.74	-1%
Operating Cost/Revenue Mile	\$ 7.71	\$ 7.62	\$ 7.49	\$ 7.96	\$ 8.19	\$ 8.95	9%	\$ 8.10	\$ 8.62	6%

**TRI DELTA TRANSIT
COMPARATIVE YTD FR RIDERSHIP BY ROUTE**

TOTAL PASSENGER TRIPS												YTD COMPARISON		
ROUTE											Sep-17	Sep-18	% Chg	
	13/14	% Chg	14/15	% Chg	15/16	% Chg	16/17	% Chg	17/18	% Chg				
200	55,914	1%	54,167	-3%	48,866	-10%	44,467	-9%	40,568	-9%	11,120	8,658	-22%	
201	124,289	4%	112,116	-10%	116,301	4%	117,839	1%	115,491	-2%	27,738	26,634	-4%	
300	328,582	13%	353,802	8%	340,127	-4%	351,131	3%	323,694	-8%	86,435	22,335	-74%	
379	6,759	-56%	3,223	-52%	3,659	14%	2,407	-34%	2,358	-2%	577	386	N/A	
380	682,650	0%	666,704	-2%	606,012	-9%	552,671	-9%	510,333	-8%	132,200	120,300	-9%	
381	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	51,256	N/A	N/A	27,264	N/A	
383	32,073	-8%	30,200	-6%	25,830	-14%	21,936	-15%	21,987	0%	5,116	9,687	89%	
384	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3,366	N/A	N/A	10,698	N/A	
385	70,974	16%	68,013	-4%	66,045	-3%	54,207	-18%	55,316	2%	14,107	14,439	2%	
386	1,902	-12%	1,583	-17%	1,507	-5%	1,398	-7%	1,104	-21%	301	N/A	N/A	
387	264,036	1%	257,944	-2%	233,185	-10%	198,990	-15%	180,733	-9%	48,276	45,910	-5%	
388	400,190	9%	370,128	-8%	327,585	-11%	287,820	-12%	265,449	-8%	68,674	65,958	-4%	
389	53,068	0%	51,480	-3%	45,836	-11%	40,557	-12%	41,396	2%	10,660	15,149	42%	
390	72,054	5%	71,211	-1%	70,022	-2%	71,431	2%	70,019	-2%	18,620	9,944	-47%	
391	386,640	4%	402,579	4%	360,256	-11%	317,873	-12%	286,436	-10%	78,158	69,551	-11%	
Shuttles	3,370	-32%	5,375	59%	13,410	149%	2,956	-78%	2,027	-31%	0	4,841	N/A	
392	142,284	7%	142,650	0%	124,708	-13%	110,687	-11%	105,150	-5%	28,640	23,861	-17%	
393	133,078	-2%	141,281	6%	126,653	-10%	114,022	-10%	98,170	-14%	27,720	9,604	-65%	
394	64,904	-9%	63,087	-3%	53,894	-15%	48,389	-10%	47,726	-1%	12,024	13,640	13%	
395	9,497	100%	10,485	100%	10,968	100%	6,204	100%	5,937	100%	1,568	1,648	5%	
396	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3,953	N/A	N/A	9,949	N/A	
Total Fixed Route	2,832,264	3%	2,806,028	-1%	2,574,864	-8%	2,344,985	-9%	2,232,489	-5%	571,934	510,436	-11%	

AVERAGE PASSENGERS PER REVENUE HOUR												YTD COMPARISON		
ROUTE											Sep-17	Sep-18	% Chg	
	13/14	% Chg	14/15	% Chg	15/16	% Chg	16/17	% Chg	17/18	% Chg				
200	12.5	-1%	12.6	1%	11.5	-9%	9.9	-14%	8.6	-14%	9.3	7.3	-21%	
201	17.9	1%	17.0	-5%	16.1	-5%	13.8	-15%	12.9	-6%	12.2	12.6	3%	
300	18.6	18%	20.3	10%	19.6	-4%	20.6	5%	20.5	0%	20.5	12.2	-41%	
379	16.8	57%	26.5	57%	30.6	15%	18.9	-38%	16.7	-11%	23.4	9.0	N/A	
380	20.6	2%	20.2	-2%	18.7	-7%	17.3	-8%	16.1	-7%	16.5	16.4	0%	
381	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	11.6	N/A	N/A	13.0	N/A	
383	12.6	23%	13.0	3%	11.6	-11%	10.1	-12%	8.8	-13%	9.4	7.3	-22%	
384	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6.8	N/A	N/A	8.3	N/A	
385	12.9	8%	12.3	-4%	11.4	-8%	9.3	-19%	9.5	2%	9.5	10.2	7%	
386	6.3	74%	6.3	1%	6.6	5%	6.0	-10%	4.8	-20%	5.1	N/A	N/A	
387	23.7	4%	23.3	-2%	21.7	-7%	18.6	-14%	15.9	-15%	17.1	14.4	-16%	
388	18.2	7%	17.4	-5%	16.2	-7%	14.3	-12%	13.1	-8%	13.5	13.1	-3%	
389	14.4	8%	15.4	7%	14.4	-6%	12.4	-14%	11.9	-4%	12.2	17.3	42%	
390	20.8	12%	21.5	3%	21.4	-1%	22.1	3%	21.3	-4%	22.3	12.5	-44%	
391	20.5	4%	21.9	7%	19.7	-10%	17.3	-12%	15.5	-11%	16.7	16.2	-3%	
Shuttles	6.4	N/A	30.7	383%	23.6	-23%	15.0	-36%	15.4	3%	0.0	63.4	N/A	
392	19.1	9%	18.9	-1%	16.7	-12%	14.2	-15%	13.1	-7%	13.9	13.6	-3%	
393	17.5	0%	18.7	7%	16.8	-10%	15.3	-9%	13.8	-9%	14.6	10.9	-26%	
394	17.0	13%	15.9	-7%	13.9	-13%	12.9	-7%	12.4	-4%	12.4	13.3	7%	
395	16.2	N/A	16.4	1%	17.1	5%	9.9	-42%	9.9	0%	10.1	9.1	-10%	
396	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9.2	N/A	N/A	9.7	N/A	
Total Fixed Route	19.0	7%	19.2	1%	17.8	-7%	16.1	-9%	14.7	-9%	15.3	13.5	-12%	

TAB 3

Agenda Item 7a

ACTION ITEM: Disposal of Vehicles and Equipment


Resolution 181031a

Board of Directors Meeting

Wednesday October 31, 2018

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: October 31, 2018
Agenda Item: Disposal of Vehicles and Equipment – Agenda Item #7a
Lead Staff: Joe Chappelle, Manager of Administrative Services
Approved: Jeanne Krieg, Chief Executive Officer 

Background

ECCTA currently has five Chevrolet Aveo driver exchange cars that have reached the end of their useful life, as well as six class racks (four horizontal and two vertical), one four-drawer metal file cabinet, six Sefac S3 post lifts, one headlamp alignment machine, one trap cooker, one parts washer, one tire machine, one copy machine, one air compressor, two pallets of printers, one pallet of office desks and chairs, and one pallet of miscellaneous office supplies that have reached the end of their useful life.

ECCTA will be replacing the five driver exchange cars with six new staff vehicles, as approved by the Board of Directors Resolution 180725b at the July 25th, 2018 Board of Directors meeting.

Staff Recommendation

Auction five Chevrolet Aveos, et al., to the highest legally qualified buyer(s). The award for these vehicles and items will be made either separately or as one award based on what is most advantageous to ECCTA.

Requested Action

Adopt Resolution #181031a authorizing staff to dispose of five Chevrolet Aveo staff driver exchange cars, et al.



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

Resolution #181031a DISPOSAL OF FIVE DRIVER EXCHANGE VEHICLES AND OTHER ITEMS

Resolution #181031a authorizes staff to dispose of five Chevrolet Aveo driver relief vehicles, six class racks, one four-drawer metal file cabinet, six Sefac S3 post lifts, one headlamp alignment machine, one trap cooker, one parts washer, one tire machine, one copy machine, one air compressor, two pallets of printers, one pallet of office desks and chairs, and one pallet of miscellaneous office supplies.

Whereas, ECCTA currently has five Chevrolet Aveo driver relief vehicles that have reached the end of their useful life; and

Whereas, ECCTA has other items that are in need of disposal.

Now, therefore, be it resolved, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #181031a authorizing staff to dispose of said items to the highest legally qualified bidder through a public auction or public advertising in a manner that is most advantageous to ECCTA with the following provisions:

1. The sale of the vehicles and items will be made either separately or as one award based on what is most advantageous to ECCTA.
2. Payment shall be made by the successful bidder(s) in the form of a certified or cashier's check made payable to ECCTA, and each purchaser shall forthwith take all steps which are necessary in order to transfer title and registration of each purchased vehicle to the purchaser, and each purchaser shall further be responsible for paying, in addition to the purchase price, any and all sales or use taxes which may be required by the Department of Motor Vehicles in order to transfer title and ownership of each vehicle to its buyer.

Passed and adopted this 31st day of October 2018, by the following votes:

Eastern Contra Costa Transit Authority

Diane Burgis, Chair

Jeanne Krieg, CEO

Ayes: _____
Noes: _____
Absent: _____
Abstentions: _____

TAB 4

Agenda Item 7b

ACTION ITEM: CCTA Ex-Officio Appointment

Board of Directors Meeting

Wednesday October 31, 2018

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: October 31st, 2018

Agenda Item: CCTA Ex-Officio Appointment
Agenda Item #7b

Lead Staff: Jeanne Krieg, Chief Executive Officer



Background

- The CCTA Board of Commissioners is comprised of eleven appointed commissioners and their alternates.
- Additionally, three Ex-Officio representatives and their alternates serve on the commission. The three Ex-Officio representatives are from MTC, BART, and the Contra Costa County transit districts (WestCat, County Connection, Tri Delta Transit, and AC Transit). The transit district Ex-Officio representative position rotates between the transit districts:

	<u>Ex-Officio</u>	<u>Ex-Officio Alternate</u>
2/1/17 – 1/31/19	County Connection	Tri Delta Transit
2/1/19 – 1/31/21	Tri Delta Transit	WestCat
2/1/21 – 1/31/23	WestCat	AC Transit
2/1/23 – 1/31/25	AC Transit	County Connection

- On January 25, 2017, the Tri Delta Transit Board of Directors selected Monica Wilson to serve two one-year terms as the alternate beginning February 1, 2017 through January 31, 2019.

Considerations

- All representatives and alternates on the CCTA Board of Commissioners must be an elected official.
- Directors Federal Glover, Kevin Romick, and Robert Taylor are currently members of the CCTA Board of Commissions

Agenda Item #7b
*Eastern Contra Costa Transit Authority
Board of Directors Meeting
October 31, 2018*

- The CCTA Board of Commissioners meets in Pleasant Hill at 6:00pm the third Wednesday of every month. Dinner and paid parking are provided.

Requested Action

Appoint CCTA Ex-Officio Alternate Monica Wilson to serve two one-year terms as the Contra Costa County bus operators' Ex-Officio representative on the CCTA Board of Commissioners from February 1, 2019 through January 31, 2021.

TAB 5

Agenda Item 7c

ACTION ITEM: Appointment of ECCTA's Civil Rights Officer

Resolution 181031b

Board of Directors Meeting

Wednesday October 31, 2018

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: October 31st, 2018

Agenda Item: Appointment of ECCTA's Civil Rights Officer
Agenda Item #7c

Lead Staff: Jeanne Krieg, Chief Executive Officer



Background

The Federal Transit Administration requires that the CEO of a transit agency designate an individual to be responsible for the following programs:

1. Title VI: guards against discriminatory practices or decisions based on race and/or ethnicity.
2. Environmental Justice (EJ): guards against discriminatory practices or decisions based on low income or poverty level income.
3. Equal Employment Opportunity (EEO): guards against the discriminatory hiring practices by ECCTA or any of ECCTA's subcontractors based on race, ethnicity, creed, color, physical, mental disability, medical condition, marital status, age, and/or sexual orientation.
4. Disadvantaged Business Enterprises (DBE): assures equal opportunity for for-profit small businesses where socially and economically disadvantaged individuals own at least a 51% interest and also control management and daily business operations.
5. Limited English Proficiency (LEP): guards against discriminatory practices or decisions based on the inability to speak English "not well or not at all".

The responsible individual must:

- Report to the CEO.
- Have the authority to assure policies are being followed in all agency hiring, outreach, and purchasing activities.
- Report status of the programs to the Federal Transit Administration (FTA).
- Report program policies and progress to the Board of Directors.

ECCTA's current Civil Rights Officer, Joseph Chappelle, has been promoted and the duties are assigned to the Executive Assistant position. Tania Babcock has been promoted to the Executive Assistant position.

Requested Action

Adopt Resolution 181031b acknowledging the appointment of Tania Babcock as the Eastern Contra Costa Transit Authority Civil Rights Officer effective November 1, 2018.

Agenda Item #7c
*Eastern Contra Costa Transit Authority
Board of Directors Meeting
October 31, 2018*



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION # 181031b

Acknowledgement of the appointment of Tania Babcock as the Eastern Contra Costa Transit Authority Civil Rights Officer effective November 1, 2018

WHEREAS, the Federal Transit Administration requires that the Chief Executive Officer (CEO) of a transit agency designate an individual to be responsible for the following programs:

1. Title VI
2. Environmental Justice
3. Equal Employment Opportunity
4. Disadvantaged Business Enterprises
5. Limited English Proficiency

WHEREAS, Joseph Chappelle has served admirably as ECCTA’s Civil Rights Officer for two years and has assured ECCTA’s compliance with all requirements; and

WHEREAS, Tania Babcock meets all requirements to serve as ECCTA’s Civil Rights Officer; and

WHEREAS, the CEO has designated Tania Babcock as ECCTA’s Civil Rights Officer effective November 1, 2018

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

The ECCTA Board of Directors acknowledges the appointment of Tania Babcock as the Eastern Contra Costa Transit Authority Civil Rights Officer effective November 1, 2018.

PASSED AND ADOPTED THIS 31st day of October 2018, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Diane Burgis, Chair

Jeanne Krieg, CEO

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 6

Agenda Item 7d

ACTION ITEM: Biennial Review--Conflict-of-Interest Code Amendment

Resolution 181031c

Board of Directors Meeting

Wednesday October 31, 2018

ECCTA Boardroom


801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: October 31st, 2018

Agenda Item: Biennial Review – Conflict-of-Interest Code Amendment
Agenda Item #7d

Lead Staff: Tania Babcock, Executive Assistant

Approved: Jeanne Krieg, Chief Executive Officer 

Background

Every two years, ECCTA is required under the Political Reform Act of 1974 to review its Conflict-of-Interest Code and make note of any amendments or deletions required. The results of that review must be submitted to the Clerk of the Board of Supervisors of Contra Costa County.

Review Results

ECCTA staff determined that several changes to its list of designated positions are required:

1. The job title of “Chief Financial Officer” should be revised to “Controller.”
2. The job title of “Director of Administrative Services” should be revised to “Manager of Administrative Services.”
3. The job title of “Director of Marketing” should be revised to “Manager of Customer Service and Marketing.”
4. The job title of “Maintenance Coordinator” should be revised to “Facilities Manager.”

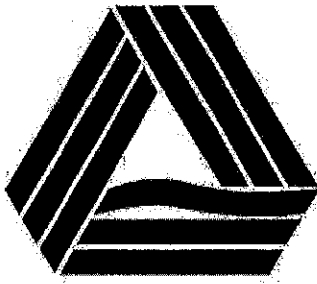
Once these changes are made, ECCTA’s list of designated positions on its Conflict-of-Interest Code will read:

1. Board of Directors and alternates
2. Chief Executive Officer
3. Chief Operations Officer
4. Manager of Administrative Services
5. Manager of Customer Service and Marketing
6. Director of Maintenance
7. Facilities Manager
8. Consultants that provide legal, financial, professional, and technical advice

Requested Action

Adopt Resolution #181031c which authorizes the CEO to amend the designated position list of ECCTA’s Conflict-of-Interest Code.

Agenda Item #7d
Eastern Contra Costa Transit Authority
Board of Directors Meeting
October 31, 2018



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #181031c 2018 Biennial Notice for Conflict-of-Interest Codes

Resolution #181031c authorizes the CEO to amend the designated position list of Eastern Contra Costa Transit Authority's (ECCTA) Conflict-of-Interest Code

WHEREAS, the Political Reform Act requires every local government agency to review its conflict-of-interest code biennially; and

WHEREAS, ECCTA desires to revise the titles of four job positions in its conflict-of-interest code; and

WHEREAS, the revisions are:

1. "Chief Financial Officer" to "Controller"
2. "Director of Administrative Services" to "Manager of Administrative Services"
3. "Director of Marketing" to "Manager of Customer Service and Marketing"
4. "Maintenance Coordinator" to "Facilities Manager."

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt resolution #181031c which authorizes the CEO to amend the designated position list of ECCTA's Conflict-of-Interest Code.

BE IT FURTHER RESOLVED ECCTA's Conflict-of-Interest Code will now read:

- Board of Directors members and alternates
- Chief Executive Officer
- Chief Operating Officer
- Controller
- Manager of Administrative Services
- Manager of Customer Service and Marketing
- Director of Maintenance
- Facilities Manager
- Consultants that provide legal, financial, professional, and technical advice

PASSED AND ADOPTED THIS 31st day of October 2018, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Diane Burgis, Chair

Jeanne Krieg, CEO

AYES: _____
 NOES: _____
 ABSENT: _____
 ABSTENTIONS: _____

TAB 7

Agenda Item 7e

ACTION ITEM: BART Early Morning Service

Board of Directors Meeting

Wednesday October 31, 2018

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

Staff Report to ECCTA Board of Directors

Meeting Date: October 31st, 2018

Agenda Item: BART Early Morning Service
Agenda Item #7e

Lead Staff: Steve Ponte, Chief Operating Officer

Approved Jeanne Krieg, Chief Executive Officer



Background

For 3.5 years beginning February 11, 2019, BART will be retrofitting the transbay tube to address concerns of flooding in the event of a 1000-year earthquake. The \$313 million project will install an inner steel lining to the 3.6 mile-long tube and construct a new pumping system that will allow larger quantities of water to be removed from the tube more quickly. To extend the work window and to save an estimated \$15 million, BART will be opening the system at 5:00am instead of 4:00am. To mitigate the impact on early morning customers, BART developed an Early Morning Service Plan. BART approached Tri Delta Transit and requested the provision of bus service from the Antioch Station to the Pittsburg/Bay Point station. Passengers going to San Francisco or Oakland would connect to either an AC Transit bus or County Connection express bus at Pittsburg/Bay Point station to complete their trips. BART is expecting ridership of 300 from Antioch. The BART Board of Directors approved BART staff's plan at their last board meeting.

The next step is for BART to enter into an MOU with ECCTA to operate the early morning bus service from the Antioch BART station to the Pittsburg/Bay Point BART station for four trips westbound and two trips eastbound. This service plan will add five hours to our existing service. BART will pay ECCTA the fully allocated cost less administrative costs of \$98 per hour for the provision of service.

Requested Action

Authorize the CEO to enter into an MOU with BART for the provision of early morning service from the Antioch BART station to the Pittsburg/Bay Point BART station for a period of 3.5 years beginning February 11, 2019.