



TRI DELTA TRANSIT

Board of Directors Meeting Agenda

Wednesday, December 11, 2024

Meeting Time:
4:00 pm

Location:
Eastern Contra Costa Transit Authority Boardroom
801 Wilbur Avenue, Antioch



BOARD OF DIRECTORS:

CITY OF ANTIOCH

Lamar Thorpe, Chair
Monica Wilson

CITY OF OAKLEY

Shannon Shaw
Anissa Williams

CONTRA COSTA COUNTY

Diane Burgis
Federal Glover, Vice-Chair

CITY OF BRENTWOOD

Joel Bryant
Tony Oerlemans

CITY OF PITTSBURG

Dionne Adams
Shanelle Scales-Preston

MEMBER-AT-LARGE

Merl Craft

PUBLIC COMMENT GUIDELINES:

- Public comments can be submitted via e-mail to CEO@trideltatransit.org.
- Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes.
- Persons requesting to address the ECCTA Board of Directors in person are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

AGENDA, STAFF REPORT, AND DOCUMENT AVAILABILITY:

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

LIMITED ENGLISH PROFICIENCY (LEP):

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

ANTICIPATED ACTION BY THE BOARD OF DIRECTORS:

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.

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Available Online: <https://trideltatransit.com/board.aspx>

1. **CALL TO ORDER** Chair Diane Burgis
 - a. Roll Call

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on the last page of this agenda.

4. **CHAIR'S REPORT** Chair Diane Burgis

5. **CONSENT CALENDAR (ACTION ITEM):**

(see attachment: tab #1)

- a. Minutes of the Board of Directors meeting of October 23, 2024
- b. Financial Report
- c. Marketing and Customer Service Activities Report

Requested Action: Approve items 5a, 5b, and 5c

6. **CEO'S REPORT** Rashidi Barnes

(see attachment: tab #2)

7. **ACTION and DISCUSSION ITEMS**

- a. **ACTION ITEM:** Revised DBE Triennial Goal for FFY 2023-2025

(see attachment: tab #3)

Requested Action: Approve Resolution #241211A accepting ECCTA's revised DBE triennial goal of one percent (1%) for FTA-assisted contracts for FFY 2023-2025 and authorizing staff to submit the goal to the FTA

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- b. ACTION ITEM:** 2025 ECCTA Board of Directors Calendar
(see attachment: tab #4)
Requested Action: Combine the November and December 2025 board meetings and conduct that meeting on December 10, 2025.

- c. ACTION ITEM:** Permanent One Seat Ride Program Memorandum of Understanding
(see attachment: tab #5)
Requested Action: Approve Resolution #241211C authorizing the CEO to enter into an MOU with County Connection, LAVTA, and WestCAT to formalize the One-Seat Ride program.

8. BOARD OF DIRECTOR'S COMMENTS

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

9. ADJOURN

Next Meeting: January 22, 2025, at 4:00 p.m., 801 Wilbur Avenue, Antioch, CA 94509.

TAB 1

Agenda Item #5

Consent Calendar (ACTION ITEM): Minutes, Financial Report and
Marketing Activities Report

Board of Directors Meeting

Wednesday December 11, 2024

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

October 23, 2024

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Burgis at 4:00 P.M.

ROLL CALL / CALL TO ORDER

BOARD MEMBERS

PRESENT: Dionne Adams (Pittsburg)*; Diane Burgis (Contra Costa County/Chair); Federal Glover (Contra Costa County); Lamar Hernandez-Thorpe*; Shanelle Scales-Preston(Pittsburg); Shannon Shaw (Oakley); Anissa Williams (Oakley); Monica Wilson (Antioch)
arrived after roll call

ABSENT: Merl Craft (Member-at-Large); Joel Bryant (Brentwood); Tony Oerlemans (Brentwood)

STAFF PRESENT: Rashidi Barnes, Chief Executive Officer (CEO)
Toan Tran, Chief Operating Officer (COO)
Angeline Loeffler, Chief Financial Officer (CFO)
Eli Flushman, General Counsel
Agustin Diaz, Manager of Planning and Grants
Uriel Diaz, Special Projects Analyst
Rosanna Dominguez, Executive Assistant
Tania Babcock, Compliance Manager
Leeann Lorono, Manager of Customer Service and Marketing
Sam Tolley, Director of Maintenance
Owi Akpan, Marketing Intern
Alicia Martinez, Customer Service Representative
Irene Schaefer, Receptionist

OTHERS

PRESENT: Myeisha Williams, General Manager
Renato Cruz, Assistant General Manager
Ben Trejo, Transdev Safety Manager
Bernard Chan, Transdev Hiring/Training Manager
Debra Steidle, Paratransit Coordinator
Lori Sprinkle, Transdev Office Manager
Linda Thompson, Operator for Transdev
Ashley Greene, Auditor for Brown Armstrong
Thomas Wittmann, Consultant Nelson/Nygaard

PLEDGE OF ALLEGIANCE

Director Glover led the Pledge of Allegiance.

PUBLIC COMMENT

No public comment

CHAIR'S REPORT

Chair Burgis requested that an alternative to the board holiday dinner be found in light of the agency's fiscal constraints this year. The discussion was had around the advantages of having it vs. not having it. Feedback provided will determine the direction Rashidi Barnes, Chief Executive Officer takes in regards to a holiday event.

CONSENT CALENDAR

On motion by Director Glover, seconded by Director Williams, ECCTA Board members adopted the Consent Calendar below, which was carried by the following vote:

- A. Minutes of the Board of Directors meeting of September 25, 2024
- B. Financial Report
- C. Marketing and Customer Service Activities Report

AYES: Burgis, Glover, Hernandez-Thorpe, Scales-Preston, Shaw, Williams, Wilson

NOES: None

ABSTAIN: None

ABSENT: Bryant, Craft, Oerlemans, Adams

CHIEF EXECUTIVE OFFICER'S REPORT

- A. Operations Report

Chief Executive Officer Rashidi Barnes reviewed new scenarios regarding a legislative measure that was discussed in a meeting with the Metropolitan Transportation Commission (MTC) recently. These scenarios have been presented to MTC's legislative committee before going forward. Scenario one is a 30-year four-county measure based on a \$.05 sales tax. This includes revenue for operations as well as county flex funds. The other measure is a 10-year scenario, the focus of this measure is more towards Caltrans and AC transit over a shorter period of time. A hybrid framework has also been requested to explore a measure that includes all nine counties.

Mr. Barnes acknowledged Ms. Linda Thompson for her 40-year service anniversary as an operator with Tri Delta Transit. Her record maintains with perfect attendance and no accidents.

ACTION ITEM AND DISCUSSION ITEMS

A. Clipper MOU Renewal

Manager of Customer Service and Marketing Leeann Lorono presented the MTC background around the contract that MTC had with Cubic for the Clipper payment systems. Since its initiation, the contract has had multiple amendments, including extensions. Most recently, the contract will be updated to reflect Clipper fare payment systems and extended to 2025. The Memo of Understanding (MOU) amendment will update current cost sharing and reflect the O&M term extension. This has been approved by the Clipper board, and MTC will issue a DocuSign to the Eastern Contra Costa Transit Authority.

On motion by Director Adams, seconded by Director Williams, approved resolution #241023A authorizing the Chief Executive Officer to renew the 2022 amended Clipper Memo of Understanding with the Metropolitan Transportation Commission to allow for the continued use of Clipper 1 through June 20, 2026, which was carried by the following vote:

AYES: Adams, Burgis, Glover, Hernandez-Thorpe, Scales-Preston, Shaw, Williams,
Wilson
NOES: None
ABSTAIN: None
ABSENT: Bryant, Craft, Oerlemans

B. Independent Auditors Report

Chief Financial Officer Angeline Loeffler and Ashley Greene, Auditor from Brown Armstrong CPAs, presented the findings from the annual fiscal audit conducted on June 30, 2024. Ms. Greene reviewed the standards and reports that were created as a result of the audit. The auditors found no deficiency in internal control that they consider to be a material weakness.

On motion by Director Glover, seconded by Director Adams, approved resolution #241023B accepting the Independent Auditors report for the fiscal year ending June 30, 2024, which was carried by the following vote:

AYES: Adams, Burgis, Glover, Hernandez-Thorpe, Scales-Preston, Shaw, Williams,
Wilson
NOES: None
ABSTAIN: None
ABSENT: Bryant, Craft, Oerlemans

C. Comprehensive Operational Analysis

Chief Operational Officer Toan Tran presented an update on the progress of the comprehensive operational analysis, sharing some key highlights. Thomas Wittmann from Nelson/Nygaard presented all of the different ways that the project team has reached out to the community for feedback.

Two alternatives were presented that will move forward to the next step. Funding levels were also considered to have a scalable outlook. It was expressed that ECCTA ensures it reaches out to all service areas for feedback, including people who don't normally ride public transportation. It was requested that ECCTA review alternatives to fixed route such as Tri MyRide.

This was a discussion-only item; no action was needed at this time.

D. 2024 Agency Safety Plan

Compliance Manager Tania Babcock presented the Agency Safety Plan. The plan needed an update to incorporate a safety management system per new regulations from the Federal Transit Administration (FTA). The FTA amended the Public Transportation Agency Safety Plan (PTASP) regulation. The safety plan was approved by the safety committee and then taken to the board for approval. Ms. Babcock reviewed the four components of the safety management system. Ms. Babcock reviewed the new safety performance targets that the agency must meet and the safety risk reduction performance targets that also must be met. These goals are to keep the public and our agency safe.

On motion by Director Shaw, seconded by Director Hernandez-Thorpe, approve resolution #241023D approving Eastern Contra Costa Transit Authority's 2024 Public Transportation Agency Safety Plan, which was carried by the following vote:

AYES: Adams, Burgis, Glover, Hernandez-Thorpe, Scales-Preston, Shaw, Williams, Wilson
NOES: None
ABSTAIN: None
ABSENT: Bryant, Craft, Oerlemans

E. Board of Directors Member-At-Large Appointment

Executive Assistant Rosanna Dominguez presented the appointment for a member-at-large. The current member-at-large is nearing the end of the term (2-years). The board can choose to reinstate the current member-at-large or open up the position for candidates.

On motion by Hernandez-Thorpe, seconded by Director Scales-Preston, the board chose to reinstate Director Merl Craft as the member-at-large for two more years., which was carried by the following vote:

AYES: Adams, Burgis, Glover, Hernandez-Thorpe, Scales-Preston, Shaw, Williams, Wilson
NOES: None
ABSTAIN: None
ABSENT: Bryant, Craft, Oerlemans

BOARD OF DIRECTORS COMMENT

The following Board of Directors commented:
Director Williams

ADJOURNMENT

The meeting of the Eastern Contra Costa Transit Authority adjourned at 5:25 p.m. until December 11, 2024, at 4:00 p.m. in the ECCTA Administrative Facility, 801 Wilbur Ave Antioch, California.

Respectfully submitted,

Rosanna Dominguez

Executive Assistant

TRI DELTA TRANSIT
Income Statement - Comparison to Annual Budget
As of October 31, 2024
(unaudited)

	FY 25 YTD Actual			FY25 Adopted Budget			YTD % of FY 25 Budget		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
OPERATING REVENUES									
Passenger Fares	\$ 784,016	\$ 516,596	\$ 267,420	\$ 1,986,465	\$ 1,013,097	\$ 973,368	39%	51%	27%
Other Income	\$ 225,841	\$ 127,889	\$ 97,952	\$ 529,115	\$ 120,000	\$ 409,115	43%	107%	24%
	\$ 1,009,857	\$ 644,485	\$ 365,372	\$ 2,515,580	\$ 1,133,097	\$ 1,382,483	40%	57%	26%
<i>Total Operating Revenues:</i>									
NON-OPERATING REVENUES									
Federal Funds	\$ 1,979,112	\$ 155,138	\$ 1,823,974	\$ 2,089,582	\$ 254,827	\$ 1,834,755	95%	61%	99%
State Funds	\$ 7,479,538	\$ 6,410,731	\$ 1,068,807	\$ 24,188,138	\$ 18,232,169	\$ 5,955,969	31%	35%	18%
Local Funds	\$ 800,000	\$ 656,000	\$ 144,000	\$ 3,958,140	\$ 2,398,449	\$ 1,559,691	20%	27%	9%
Inter-Operator Agreements (Bart Feeder)	\$ -	\$ -	\$ -	\$ 2,665,851	\$ 2,665,851	\$ -			n/a
Interest & Other Misc Income	\$ 43,230	\$ 35,750	\$ 7,480	\$ 50,000	\$ 40,000	\$ 10,000	86%	89%	75%
<i>Total Non-operating Revenues:</i>	\$ 10,301,880	\$ 7,257,619	\$ 3,044,261	\$ 32,951,711	\$ 23,591,296	\$ 9,360,415	31%	31%	33%
Total Revenues:	\$ 11,311,737	\$ 7,902,104	\$ 3,409,633	\$ 35,467,291	\$ 24,724,393	\$ 10,742,898			
OPERATING EXPENSES									
Purchased Transportation	\$ 7,030,876	\$ 4,451,178	\$ 2,579,698	\$ 21,187,290	\$ 13,613,752	\$ 7,573,538	33%	33%	34%
Materials and Supplies	\$ 1,463,514	\$ 1,186,358	\$ 277,156	\$ 5,294,307	\$ 4,261,135	\$ 1,033,172	28%	28%	27%
Salaries & Benefits	\$ 1,935,713	\$ 1,557,432	\$ 378,281	\$ 6,408,589	\$ 5,639,566	\$ 769,023	30%	28%	49%
Services	\$ 564,791	\$ 362,020	\$ 202,771	\$ 1,372,102	\$ 1,002,585	\$ 369,517	41%	36%	55%
Casualty and liability insurance	\$ 172,573	\$ 142,558	\$ 30,015	\$ 478,493	\$ 384,080	\$ 94,413	36%	37%	32%
Utilities	\$ 93,494	\$ 76,607	\$ 16,887	\$ 333,846	\$ 284,719	\$ 49,127	28%	27%	34%
Other (Dues, Travel, Taxes, and Other)	\$ 203,274	\$ 127,776	\$ 75,498	\$ 392,664	\$ 336,921	\$ 55,743	52%	38%	135%
Total Operating Expenses:	\$ 11,464,235	\$ 7,903,929	\$ 3,560,306	\$ 35,467,291	\$ 25,522,759	\$ 9,944,532	32%	31%	36%
EXCESS REV/(EXP)	\$ (152,498)	\$ (1,826)	\$ (150,673)	n/a	n/a	n/a			

Staff Report to ECCTA Board of Directors

Meeting Date: December 11, 2024
Agenda Item: Marketing/Communications Activities – Agenda Item #5c
Lead Staff: Leeann Loroño, Manager of Customer Service and Marketing
Approved: Rashidi Barnes, Chief Executive Officer

Tri Delta Transit strives to provide top notch service to our customers and the community, as well as communicate the pivotal role Tri Delta Transit plays. Here are some projects Marketing has been working on.

<p>Tri Delta Transit Published by H100u8t6 November 19 at 8:35 AM</p> <p>IMPORTANT</p> <p>Tri Delta Transit is changing our service! We need your feedback on proposed changes to bus routes, frequencies, and service hours to determine what future service will look like. Join us at our public meeting at Los Medanos College Library, Room L109 (2700 E Leland Rd, Pittsburg) on Tuesday, December 3, 2024 at 6:30 p.m., to learn more and be ENTERED TO WIN A \$100 HOME DEPOT GIFT CARD!... See more</p> <p>Revitalize TRI DELTA TRANSIT</p> <p>WE ARE CHANGING OUR SERVICE AND NEED TO HEAR FROM YOU!</p> <p>IN-PERSON PUBLIC MEETING ON CHANGES: Tuesday, December 3, 2024 at 6:30 p.m. Los Medanos College Library, Room L109 2700 E Leland Rd, Pittsburg</p> <p>WIN A \$100 HOME DEPOT GIFT CARD *First 20 to arrive for the meeting will win a \$100 Home Depot gift card. Drawing at end of the meeting. See rules and restrictions at tridelatransit.com</p> <p>Public Meeting December 3, 6:30 p.m. LMC Library, L109, 2700 E Leland Rd. Pittsburg, CA 94565</p> <p>Tri Delta Transit in partnership with LOS MEDANOS COLLEGE</p>	<h2>November & December Marketing Campaigns</h2> <p>Marketing is continuing to support the Revitalize Tri Delta Transit project with additional on-bus outreach, as well as assistance at outreach events. Email campaigns, social media and outreach was done for the in-person meeting at LMC Pittsburg on December 3rd.</p>
<p>Tri Delta Transit Published by H100u8t6 November 21 at 5:41 PM</p> <p>Tri Delta Transit was honored to have Delta Veterans Group and the Antioch Rivertown Veterans Lions Club along with Reverend Ed Harris to honor our Veterans at our November in-service. Thank you to our Veterans who served our country and our operators that serve the community.</p>	<h2>Honoring our Veterans</h2> <p>Delta Veterans Group and the Antioch Rivertown Veterans Lion’s Club came to the November in-service to once again honor the Veterans among us. After a beautiful ceremony, everyone was treated to either breakfast or lunch. We are honored and privileged to have these two amazing organizations with us each year.</p>

*Agenda Item #5c
 Eastern Contra Costa Transit Authority
 Board of Directors Meeting
 December 11, 2024*

Ongoing Projects:

Transit Takes You Places

Riders are encouraged to take public transportation to get to and from events safely. Riders could take transit to the following events (some not shown here):

- Makers Boulevard at Oakley Mobility Hub
- Antioch, Brentwood, Oakley, and Pittsburg Veterans City Celebrations

General Messages and National Campaigns

Tri Delta Transit posted the following public service, National Awareness Campaigns, and general messages on social media (not all shown).

- Veterans Day Weekend/Holiday Service
- Thanksgiving
- Thanksgiving Weekend/Holiday service

Agenda Item #5c

Eastern Contra Costa Transit Authority
Board of Directors Meeting
December 11, 2024

Collaborations and Information

Transportation is essential and connects communities, so Tri Delta Transit does as much as we can to spread information, collaborate with other agencies and organizations, and enhance customer experience.

Here are some examples of our recent collaborations:

- Congressman DeSaulnier’s Veterans Town Hall and Resource Fair
- 511 Contra Costa Buy One Get One Free campaign for 20 ride passes
- Transit Safety Tips for bad daylight savings early darkness



SOCIAL MEDIA ANALYTICS

Following please find a brief summary of metrics for the Tri Delta Transit social media accounts.

MAIN ACCOUNTS	MONTHS	
Followers	SEPTEMBER	NOVEMBER to date
Facebook	1.3k	1.3k
Instagram	1,047	1,051
X (Twitter)	1,066	1,066
LinkedIn	621	631

ALERT ACCOUNTS	MONTHS	
Followers	SEPTEMBER	NOVEMBER to date
Facebook	66	67
Instagram	85	85
X (Twitter)	25	25

- Tri Delta Transit is exploring the use of Bluesky in place of X. Bluesky is similar to X/Twitter in how it works. According to the APTA Marketing and Communication Forum, transit agencies are trying this platform in place of X/Twitter.

Please let us know if you have any questions or need further information about any of these materials.

*Agenda Item #5c
Eastern Contra Costa Transit Authority
Board of Directors Meeting
December 11, 2024*

TAB 2

Agenda Item #6
ACTION ITEM: CEO Report

Board of Directors Meeting

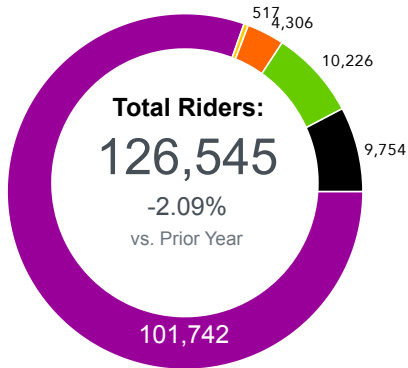
Wednesday December 11, 2024

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**



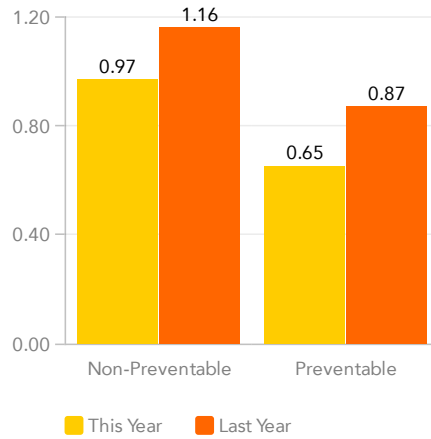
Performance Summary

Ridership

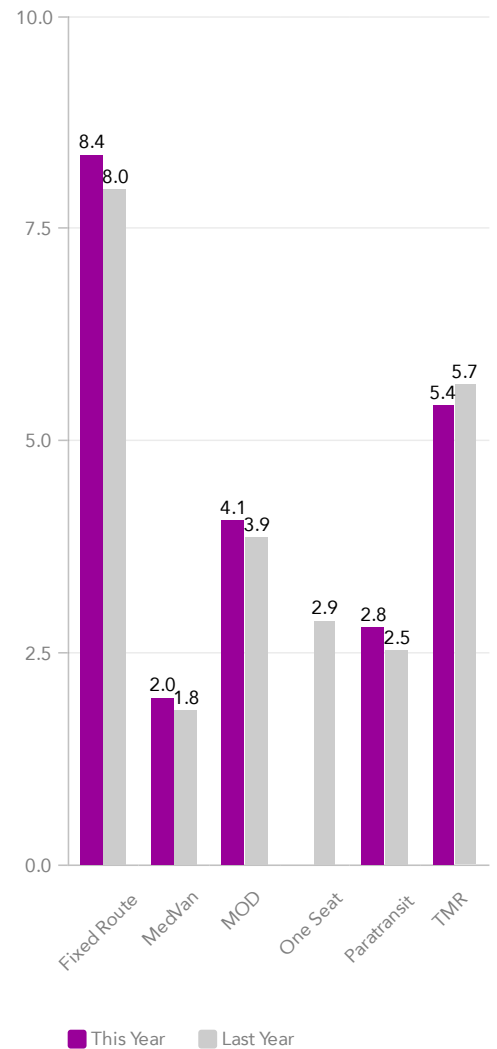


- Fixed Route
- MedVan
- MOD
- Paratransit
- TMR

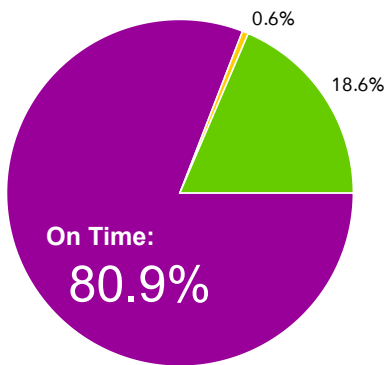
Accidents / 100K Miles



Passengers Per Revenue Hour

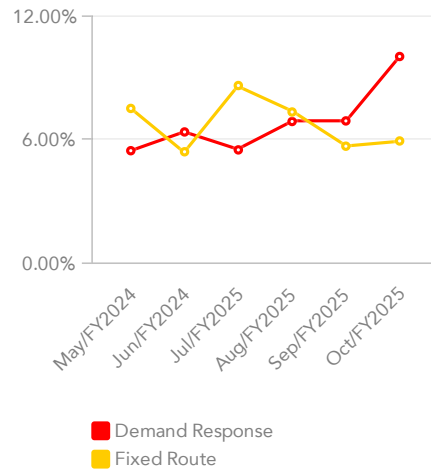


On Time Performance



- On Time
- Early
- Late

Cost Recovery Ratio



- Demand Response
- Fixed Route

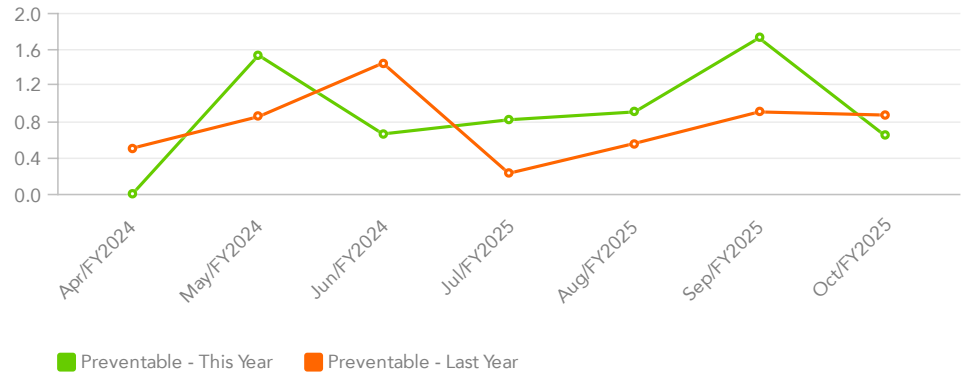
Preventable Accident Report

	Accidents	Per 100,000 Miles
May/FY2024	5	1.53
Jun/FY2024	2	0.66
Jul/FY2025	4	0.82
Aug/FY2025	3	0.91
Sep/FY2025	5	1.73
Oct/FY2025	2	0.65

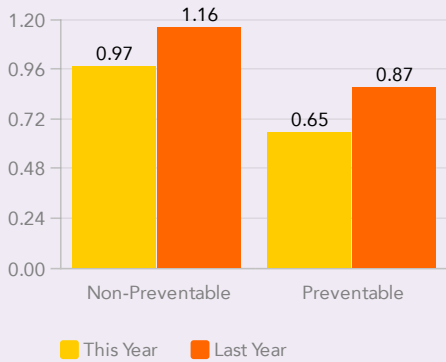
YTD 2024	3	0.87
YTD 2025	2	0.65
YTD Change		
Values	-1	-25.29%

Preventable Accidents Per 100,000 Miles

Last Six Months - System Wide

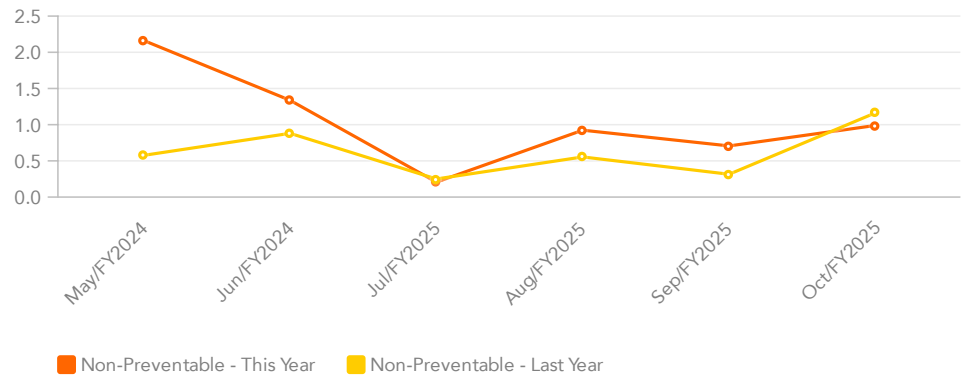


Year-over-Year - System Wide Accidents Per 100,000 Miles



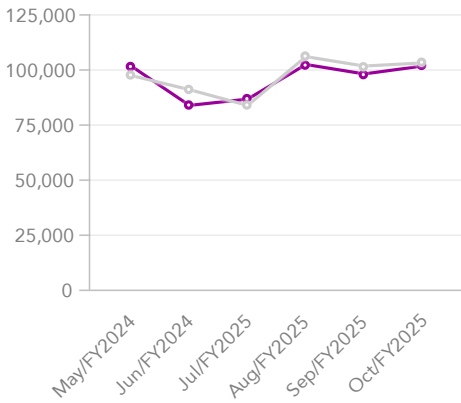
Non-Preventable Accidents Per 100,000 Miles

Last Six Months - System Wide



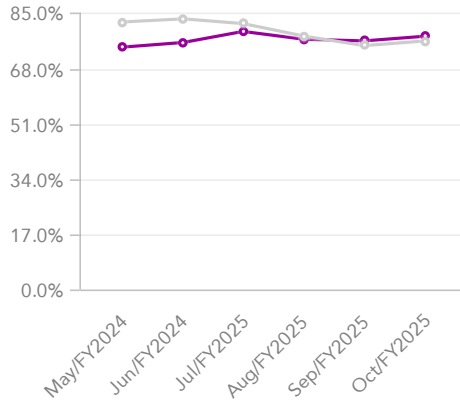
Fixed Route Performance

Total Ridership



■ This Year ■ Last Year

On Time Performance



■ This Year ■ Last Year

Operating Cost Per Revenue Hour

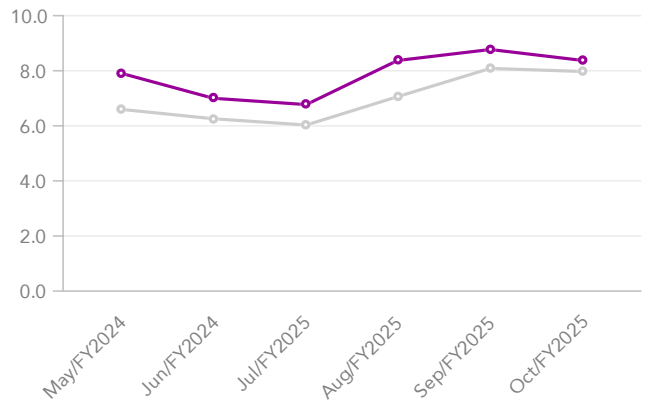


■ This Year ■ Last Year

Year-over-Year Report - Fixed Route

Metric	This Year	Prior Year	% Change
Customer % of Trips On Time	78.30	76.95	+1.8%
Service Average Miles Between Roadca	5,044.73	4,643.19	+8.6%
Complaints Per 100k Riders	33.42	37.93	-11.9%
Ridership Per Rev. Hour	8.36	8.75	-4.5%
Financial Operating Costs Per Rev. Hour	150.30	163.04	-7.8%
Ridership Ridership	101,742.00	97,552.00	+4.3%

Passengers Per Revenue Hour



■ This Year ■ Last Year

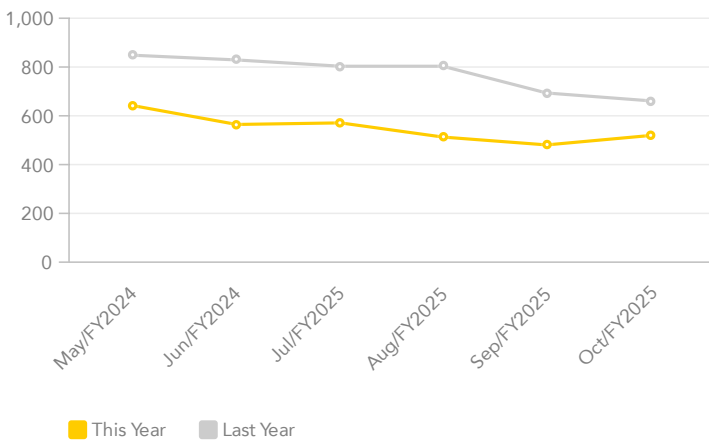
MedVan, Paratransit, and MOD Performance

Year-over-Year Report

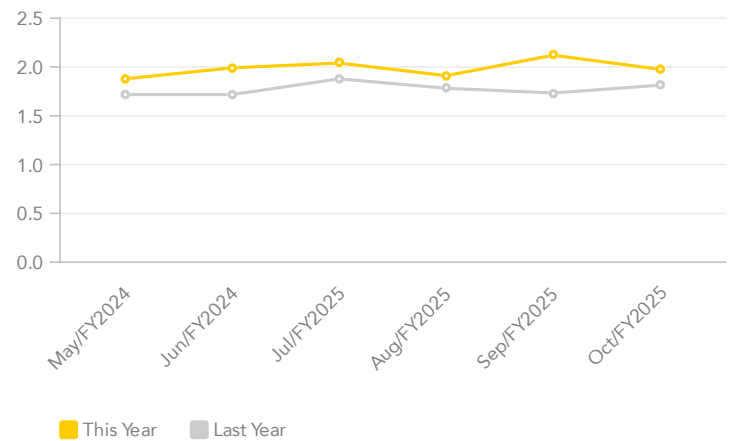
MedVan

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	96.30	92.80	+3.8%
Service	Complaints Per 100k Riders	386.85	0.00	
	Ridership Per Rev. Hour	1.97	1.81	+8.8%
Financial	Operating Costs Per Rev. Hour	131.96	121.93	+8.2%
Ridership	Ridership	517.00	656.00	-21.2%

Total Ridership



Passengers Per Revenue Hour

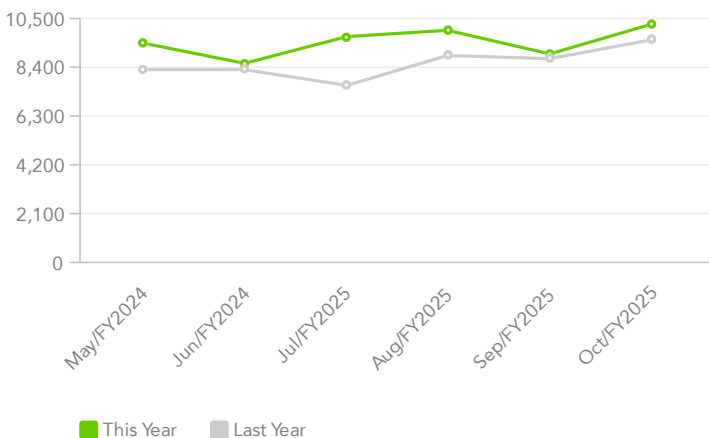


Year-over-Year Report

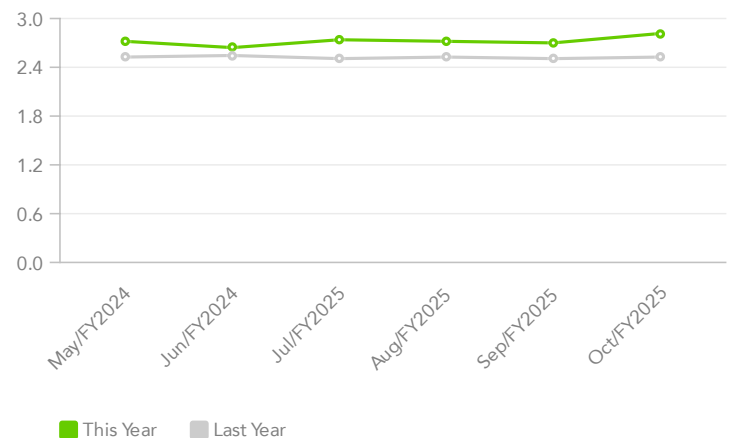
Paratransit

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	89.30	89.32	-0.0%
Service	Complaints Per 100k Riders	97.79	114.81	-14.8%
	Ridership Per Rev. Hour	2.80	2.52	+11.1%
Financial	Operating Costs Per Rev. Hour	131.96	118.21	+11.6%
Ridership	Ridership	10,226.00	9,581.00	+6.7%

Total Ridership



Passengers Per Revenue Hour

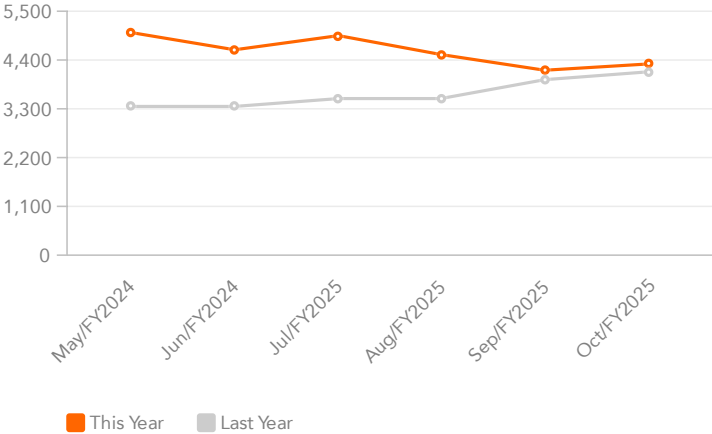


Year-over-Year Report

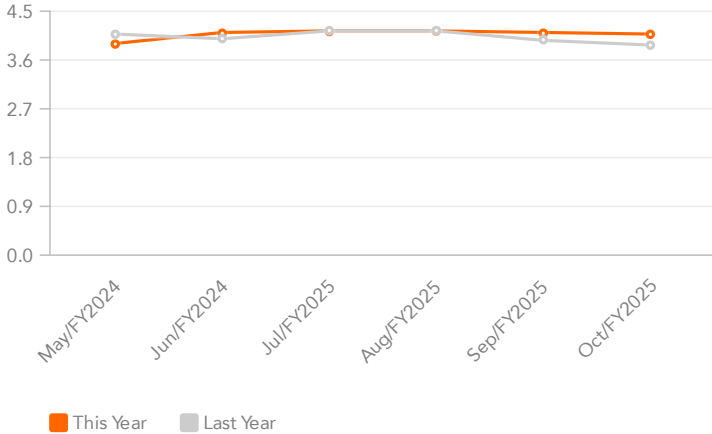
MOD

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	0.00	0.00	
Service	Ridership Per Rev. Hour	4.06	3.86	+5.2%
Financial	Operating Costs Per Rev. Hour	89.29	82.48	+8.3%
Ridership	Ridership	4,306.00	4,107.00	+4.8%

Total Ridership



Passengers Per Revenue Hour

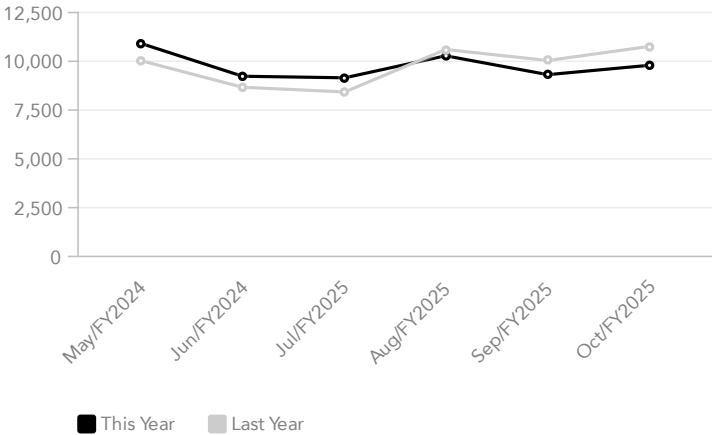


Year-over-Year Report

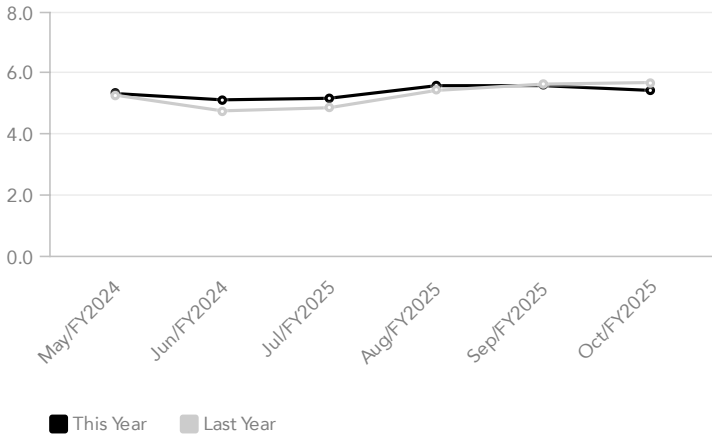
TMR

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	51.26	28.06	+82.7%
Service	Ridership Per Rev. Hour	5.42	5.66	-4.2%
Financial	Operating Costs Per Rev. Hour	131.96	116.64	+13.1%
Ridership	Ridership	9,754.00	10,692.00	-8.8%

Total Ridership



Passengers Per Revenue Hour



TAB 3

Agenda Item #7a

ACTION ITEM: Revised DBE Triennial Goal for FFY 2023-2025

Board of Directors Meeting

Wednesday December 11, 2024

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**

Staff Report to ECCTA Board of Directors

Meeting Date: December 11, 2024

Agenda Item: Revised DBE Triennial Goal for FFY 2023-2025– Agenda Item #7A

Lead Staff: Tania Babcock, Compliance Manager

Approved: Rashidi Barnes, Chief Executive Officer



Background

ECCTA implements a Disadvantaged Business Enterprise (DBE) Program in accordance with 49 CFR Part 26 and is required to set an overall triennial goal for Federal Transit Administration (FTA)-assisted contracts every three years.

ECCTA's original triennial goal for Federal Fiscal Years 2023-2025 was approved by the Board of Directors on May 25, 2022. At that time, the Board of Directors were informed that ECCTA would revise the DBE triennial goal after the architectural/engineering hydrogen fuel station consultant completed a cost estimate for construction of the hydrogen fuel station. ECCTA will use federal funding for the construction of the hydrogen fuel station and for replacing electric vehicle charging stations during Federal Fiscal Year 2025, which required the DBE triennial goal to be recalculated.

Discussion

Due to the change in anticipated FTA-assisted contracting opportunities scheduled to be awarded during Federal Fiscal Year 2025, ECCTA re-calculated the DBE goal based on the approved methodology and adjusted the DBE triennial goal from zero percent (0%) to one percent (1%).

Financial Impact

Adjusting the DBE triennial goal from zero percent (0%) to one percent (1%) does not financially impact ECCTA.

Requested Action

Approve Resolution #241211A accepting ECCTA's revised DBE triennial goal of one percent (1%) for FTA-assisted contracts for FFY 2023-2025 and authorizing staff to submit the goal to the FTA.

Attached

- ECCTA's revised DBE Triennial Goal for FFY 2023-2025



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

**RESOLUTION #241211A
REVISED DISADVANTAGED BUSINESS ENTERPRISE (DBE) TRIENNIAL GOAL
FOR FFY 2023-2025**

Resolution #241211A accepting ECCTA’s revised DBE triennial goal of one percent (1%) for FTA-assisted contracts for FFY 2023-2025 and authorizing staff to submit the goal to the FTA.

WHEREAS, in accordance with 49 CFR Part 26, Eastern Contra Costa Transit Authority (ECCTA) originally established a zero percent (0%) overall goal for DBE participation on all FTA-assisted contracts for FFY 2023-2025 that was approved by ECCTA’s Board of Directors on May 25, 2022; and

WHEREAS, due to a change in anticipated FTA-assisted contracting opportunities scheduled to be awarded during FFY 2025, ECCTA re-calculated the DBE triennial goal following the procedures established by 49 CFR Part 26; and

WHEREAS, ECCTA proposed the DBE triennial goal be adjusted from zero percent (0%) to one percent (1%) for FFY 2023-2025; and

WHEREAS, ECCTA published the public notice and proposed goal and methodology for the revised DBE triennial goal on its website on October 31, 2024; and

WHEREAS, ECCTA mailed the public notice to the organizations that participated in the April 2022 Consultation and Public Participation meetings and to the local Chambers of Commerce in ECCTA’s service area on October 31, 2024; and

WHEREAS, ECCTA distributed the public notice at a DBE and SBE event on November 8, 2024 in Oakland, California.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #241211A accepting ECCTA’s revised DBE triennial goal of one percent (1%) for FTA-assisted contracts for FFY 2023-2025 and authorizing staff to submit the goal to the FTA.

PASSED AND ADOPTED THIS 11th day of December 2024, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Diane Burgis, Chair

Rashidi Barnes, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

Eastern Contra Costa Transit Authority



Revised Disadvantaged Business Enterprise Triennial Goal FFY 2023 - FFY 2025

December 2024

**Eastern Contra Costa Transit Authority
(ECCTA)- Recipient ID 5617**

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Introduction

Eastern Contra Costa Transit Authority (ECCTA) implements a Disadvantaged Business Enterprise (DBE) Program in accordance with Title 49 of the Code of Federal Regulations, Part 26 (49 CFR Part 26). The DBE regulations require United States Department of Transportation (U.S. DOT) recipients to implement a DBE program and set triennial DBE participation goals.

The methodology to calculate the DBE triennial goal is a two-step process described in 49 CFR Part 26. Step-One of the methodology establishes a base figure for the anticipated U.S. DOT-assisted contracts to be awarded in the period. The base figure is derived from the relative availability of ready, willing and able DBEs in relationship to all comparable businesses that are ready, willing and able to participate in the anticipated U.S. DOT-assisted contracts. Step-Two relies on ECCTA's examination of evidence from its local market area to determine if an adjustment to the base figure is needed.

The DBE goal reflects ECCTA's determination of the level of DBE participation expected absent the effects of discrimination. As a recipient of federal money through the Federal Transit Administration (FTA), ECCTA has included a narrative description accompanied by tables and calculations in its goal setting and methodology to provide a clear explanation of how ECCTA developed its DBE triennial goal for FFY 2023-2025.

Summary

In determining the DBE goal for the federal fiscal period of October 1, 2022 - September 30, 2025 based on the Federal Fiscal Year of October 1 – September 30, ECCTA reviewed the anticipated FTA- assisted contracting opportunities over this period, exclusive of any FTA funds to be used for the purchase of transit vehicles as transit vehicle purchases are excluded from the goal setting process. It then determined a base figure that represented the percent of DBE participation that would be expected if there existed a level playing field between DBE firms and non-DBE firms. Evidence available from ECCTA's local market area was examined to determine if an adjustment to the base figure was warranted. This methodology was then brought before relevant stakeholders in the DBE and non-DBE community in April 2022 before the DBE goal was set at zero percent (0%) for FFY 2023-2025.

Due to a change in anticipated FTA-assisted contracting opportunities prior to September 30, 2025, ECCTA re-calculated the DBE goal and on October 31, 2024 informed the same relevant stakeholders in the DBE and non-DBE community of the proposed re-calculated DBE goal and methodology. Based on the revised calculations, ECCTA proposed the DBE goal be adjusted to one percent (1%) for FFY 2023-2025.

The revised DBE goal is posted on ECCTA's website: www.trideltatransit.com

FTA Money

ECCTA receives FTA-assisted money from various funding sources which may include FTA, CalTrans, and the Metropolitan Transportation Commission (MTC). The money includes Section 5307, Section 5310, Section 5311, and Section 5339 funding, among others. Due to the nature of how MTC determines its funding allocation, the amount of money that ECCTA receives from these funding sources can vary, and are often blocked off for specific purposes, such as bus replacement. During FFY 2023-2025, ECCTA anticipates receiving \$1,980,000 in Americans with Disabilities Act (ADA) operating assistance. ECCTA currently contracts its fixed-route and paratransit services to a private contractor, Transdev, and applies the ADA operating assistance toward supplementing the cost of operating ADA paratransit service. ECCTA will receive \$3,998,543 towards construction of a hydrogen fueling station and \$535,628 towards construction of electric charging stations on its existing property in Antioch, California.

Table 1 reflects the anticipated FTA-assisted contracting opportunities subject to the overall triennial goal period of FFY 2023-2025.

Table 1- FTA-Assisted Contracting Opportunities

Description of Contract	FTA Dollars
ADA operating assistance	\$1,980,000
Electric charging stations	\$535,628
Hydrogen fueling station	\$3,998,543
Total	\$6,514,171

Determining Local Market Area

The following areas were considered in determining ECCTA's local market area:

- 1) The area in which ECCTA spends the majority of its contracting dollars
- 2) The area in which the substantial majority of the contractors and subcontractors with which ECCTA does business are located

ECCTA's service area includes 225 square miles in Eastern Contra Costa County, which is also where ECCTA's headquarters is located. Currently all of the contracting dollars are spent in Contra Costa County.

ECCTA determined that the majority of contractors and subcontractors are located in the counties of Alameda, Contra Costa, Marin, Sacramento, San Francisco, San Mateo, San Joaquin, Santa Clara and Solano. ECCTA will use these counties to determine the number of DBEs and all firms in its local market area.

Goal Methodology

Step-One: Determining Base Figure

Base figures were calculated for contracts to be awarded during FFY 2023-2025 to determine the relative availability of DBEs in specific areas of expertise using the North American Industrial Classification System (NAICS) codes. ECCTA examined NAICS codes that would be associated with transportation providers able to provide its fixed route and paratransit service and NAICS codes involved in the construction of the hydrogen fueling station and electric charging stations.

At this time, ECCTA contracts with one transportation provider for fixed route and paratransit services. The layout of ECCTA’s facility in Antioch, California currently is only able to accommodate one contracted transportation provider. Limited facility space and parking space, as well as the current design and layout of ECCTA’s facility, and additional costs associated with housing two transportation providers, reasonably allow for only one contracted transportation provider.

The NAICS code, description, and associated contracting opportunity are identified in column A, B and C of Table 2.

Table 2-NAICS Code and Associated Contracting Opportunity

A. NAICS CODE	B. NAICS DESCRIPTION	C. CONTRACTING OPPORTUNITY
485113	Bus and other Motor Vehicle Transit Systems	ADA operating assistance
238210	Electrical Contractors and Other Wiring Installation Contractors	Electric charging stations
423830	Industrial Machinery and Equipment Merchant Wholesalers	Hydrogen fueling station
423610	Electrical Apparatus and Equipment, Wiring Supplies and Related Equipment Merchant Wholesalers	Hydrogen fueling station
541330	Engineering Services	Hydrogen fueling station
238910	Site Preparation Contractors	Hydrogen fueling station
238990	All Other Specialty Trade Contractors	Hydrogen fueling station

Number of DBEs: To determine the number of DBEs in ECCTA’s nine county market area, ECCTA searched the California Department of Transportation’s CUCP¹ database for DBEs that are certified in the identified NAICS code. The number of DBEs identified is displayed in column C of Table 3.

¹ <https://caltrans.dbesystem.com/>

Number of All Firms (DBEs and non-DBEs): To determine the number of all firms (DBEs and non-DBEs) in ECCTA's nine county market area, ECCTA searched the United States Census Bureau's most recent California Business Patterns (CBP)² database, 2022 data table, for all firms in the identified NAICS codes. Numbers of all firms identified are displayed in column D of Table 3.

Relative Availability of DBE Firms: Relative availability is derived by dividing the number of DBEs available in a particular NAICS code by the number of all firms in that NAICS code. Column E in Table 3 displays the relative availability of DBE firms for the associated NAICS code.

Table 3- DBE Availability by NAICS Code

A. NAICS CODE	B. NAICS DESCRIPTION	C. DBEs AVAILABLE TO PERFORM THIS WORK	D. ALL FIRMS AVAILABLE	E. RELATIVE DBE AVAILABILITY
485113	Bus and other Motor Vehicle Transit Systems	0	13	0.0000
238210	Electrical Contractors and Other Wiring Installation Contractors	32	2128	0.0150
423830	Industrial Machinery and Equipment Merchant Wholesalers	3	485	0.0062
423610	Electrical Apparatus and Equipment, Wiring Supplies and Related Equipment Merchant Wholesalers	7	379	0.0185
541330	Engineering Services	90	2552	0.0353
238910	Site Preparation Contractors	21	481	0.0437
238990	All Other Specialty Trade Contractors	14	694	0.0202

Calculating Weighted Base Figure: Contract dollars of each industry classification were divided by the total contract dollars resulting in percentage of total dollars per classification. This weighted percentage is displayed in column D of Table 4.

² As found with the U.S. Census data tool, County Business Patterns, CBP Tables 2022
ECCTA Revised DBE Triennial Goal FFY 2023-2025

Table 4- Calculating Weighted Base Figure

A. NAICS CODE	B. CONTRACTING OPPORTUNITY	C. FTA DOLLARS	D. WEIGHTED % OF TOTAL FTA DOLLARS	E. DBE AVAILABILITY	F. BASE FIGURE
485113	ADA operating assistance	\$1,980,000	0.3040	0.0000	0.0000
238210	Electric charging stations	\$535,628	0.0822	0.0150	0.0012
423830	Hydrogen fueling station	\$3,283,068	0.5040	0.0062	0.0031
423610	Hydrogen fueling station	\$71,600	0.0110	0.0185	0.0002
541330	Hydrogen fueling station	\$375,000	0.0576	0.0353	0.0020
238910	Hydrogen fueling station	\$80,625	0.0124	0.0437	0.0005
238990	Hydrogen fueling station	\$188,250	0.0289	0.0202	0.0006
	Total	\$6,514,171	1		0.0077
				Expressed as a %	.77%
				Rounded Weighted Base Figure	1%

Overall Goal Base Figure: The base figure for the overall goal was calculated by multiplying the weighted percentage of funds to be expended for each NAICS code by DBE relative availability for each NAICS code.

Step-Two: Adjusting Step-One Base Figure

49 C.F.R. Section 26.45 Part 26 requires an examination of available relevant evidence to determine what additional adjustment to the Base Figure is needed, if any, to narrowly tailor the Base Figure to ECCTA’s marketplace and to establish the overall DBE goal. To adjust the base figure, ECCTA reviewed and assessed other known evidence potentially impacting the relative availability of DBEs within ECCTA’s local market area, in accordance with prescribed narrow tailoring provisions set forth in 49 CFR Part 26.45. Evidence considered in making an adjustment to the base figure included ECCTA’s past DBE participation, disparity studies, and consultation/public participation information.

ECCTA did not consider past participation as relevant for adjusting the base figure due to the infrequency of contracting opportunities.

ECCTA reviewed disparity studies in its local market area and found a San Francisco Bay Area Rapid Transit District (BART) Disparity Study issued on January 12, 2017³ and a California Department of Transportation (Caltrans) Disparity Study that was completed on August 6, 2021⁴. Caltrans is currently completing a new disparity study with results expected to be available in September 2025.

The BART Disparity Study documented a statistically significant disparity in construction procurements for African American owned firms, Asian American owned firms, Hispanic American owned firms and Caucasian female owned firms. The BART Disparity Study also documented a statistically significant disparity in professional services procurements for Asian American owned firms, Hispanic American owned firms and Caucasian female owned firms.

ECCTA did not find the BART Disparity Study to be relevant to ECCTA as BART's marketplace is significantly larger than ECCTA's marketplace and the types of contracts awarded by BART are not substantially similar to the contracts awarded by ECCTA.

The Caltrans Disparity study "examined disparity analysis results separately for construction and professional services work to assess whether contracting outcomes differ by industry.... minority- and woman-owned businesses considered together exhibited substantial disparities on both construction (disparity index of 73) and professional services (disparity index of 50) contracts. Results for individual groups indicate that:

- All groups except non-Hispanic white woman-owned businesses (disparity index of 133) and Native American-owned businesses (disparity index of 81) showed substantial disparities on construction contracts. A disparity index of 81 indicates a disparity, but it does not reach the threshold to be considered substantial.
- All groups except Subcontinent Asian American-owned businesses (disparity index of 110) showed substantial disparities on professional services contracts."

ECCTA did not find the Caltrans Disparity Study to be relevant to ECCTA. The Caltrans Disparity Study is based on the statewide marketplace. ECCTA's marketplace consists of the counties of Alameda, Contra Costa, Marin, Sacramento, San Francisco, San Mateo, San Joaquin, Santa Clara and Solano. ECCTA does not believe the general statewide statistical findings of the disparity study can be interpolated to ECCTA's limited market area given the demographic differences between the various regions in California. In addition, the types of contracts awarded by Caltrans are not substantially similar to the contracts awarded by ECCTA.

After reviewing the information, ECCTA did not make any adjustments to its overall base figure.

ECCTA is a member of the Business Outreach Committee (BOC) in the San Francisco Bay Area. The BOC is a consortium of San Francisco Bay Area Transit and Transportation Agencies. BOC members include: Alameda-Contra Costa Transit District, Alameda County Transportation Commission, California Department of Transportation, California High Speed

³ As found in the January 12, 2017 San Francisco Bay Area Rapid Transit District Disparity Study Volume 1 https://www.bart.gov/sites/default/files/docs/VI.BART%20Final%20Report.Volume%20I.1.12.2017_1.pdf

⁴ As found in the August 6, 2021 Caltrans Disparity Study <https://dot.ca.gov/-/media/dot-media/programs/civil-rights/documents/disparity-study/caltrans-disparity-study-2021-final-report.pdf>

Rail Authority, Central Contra Costa Transit Authority, City of Rio Vista, City of Santa Rosa, Eastern Contra Costa Transit Authority, Golden Gate Bridge Highway and Transportation District, Livermore Amador Valley Transit Authority, Marin Transit, Metropolitan Transportation Commission, Napa Valley Transportation Authority, Port of Oakland, San Francisco Bay Ferry/WETA, San Francisco County Transportation Authority, San Francisco International Airport, San Francisco Bay Area Rapid Transit District, San Francisco Municipal Transportation Agency, San Mateo County Transit District/Peninsula Joint Power Authority, Santa Clara Valley Transportation Authority, Santa Cruz Metropolitan Transit District, Solano County Transit, Sonoma-Marin Area Rail Transit, Sonoma-Marin Area Rail Transit District, Transbay Joint Powers Authority and Western Contra Costa Transit Authority.

ECCTA participates in BOC group programs, activities and efforts in the San Francisco Bay Area. These efforts help to create a level playing field on which DBEs and small businesses can compete fairly, enhance outreach and communication efforts with these firms, and provide appropriate assistance and information for participation in DOT-assisted contracts. Through the BOC, ECCTA conducts outreach to introduce procurement opportunities to construction firms, professional services firms, product suppliers and manufacturers. The BOC publishes a quarterly “Contracting Opportunities” newsletter that features contracting opportunities, resources, and guidance for small businesses and DBEs. ECCTA publishes its contracting opportunities in the newsletter and current issues of the newsletter are placed on ECCTA’s website at www.trideltatransit.com.

ECCTA participated in a virtual Consultation Meeting and Virtual series of Public Participation Meetings for establishing the original DBE triennial goal in April 2022. The details of the April 2022 outreach meetings are in the Appendix.

When two new FTA-assisted contracting opportunities arose and ECCTA re-calculated the Triennial DBE Goal in October 2024, ECCTA performed outreach to those who participated in the consultation and public participation meetings held in April 2022 to notify them that ECCTA re-calculated the triennial DBE goal and requested public comment on the re-calculated goal that adjusted ECCTA’s DBE triennial goal to one percent (1%).

Race-Neutral/Race-Conscious

Consistent with the intent of leveling the competitive playing field for DBE firms, the U.S. DOT requires the maximum feasible portion of the DBE overall goal be achieved by race-neutral means. When a DBE firm wins a prime contract through normal competitive means, receives a subcontract from a prime that does not have a DBE goal attached, or receives a subcontract from a prime that did not consider its DBE status when making the award, it is considered to have done so through race-neutral means.

Race-conscious means, such as contract goals, take race into consideration. However, two complications arise in this area: one, California Proposition 209 requires that race-conscious means for contracts only apply to U.S. DOT-funded contracts; and two, the Ninth Circuit Court of Appeals ruled in *Western States Paving Co, Inc. v. Washington State Department of*

Transportation, 407 F.3d 983 (9th Cir. 2005), that race-conscious means can only be used on U.S. DOT-funded contracts when there is evidence of discrimination against specific groups. ECCTA strives to meet its goal through race-neutral means. However, if ECCTA finds a disparity study relevant to its market area and contracting opportunities, ECCTA may consider requesting approval from the FTA to use race-conscious means if it determines the need in the future.

Public Participation/Publication

ECCTA is a member of the BOC and participates in BOC group programs, activities, and efforts in the San Francisco Bay Area. These efforts help to create a level playing field on which DBEs and small businesses can compete fairly, enhance outreach and communication efforts with these firms, and provide appropriate assistance and information for participation in DOT-assisted contracts.

ECCTA, in collaboration with other BOC members, conducted a virtual Consultation Meeting on April 11, 2022 and a series of virtual Public Participation Meetings on April 11, 2022 and April 26, 2022. Interested parties were notified that BOC member agencies were beginning the process of establishing overall DBE triennial goals for contracts and procurements that may be financed in whole or in part by the FTA for FFY 2023-2025. The meetings included an overview of the DBE program, DBE goal setting exercise, comment period for input on proposed DBE goals, and notice of upcoming contracting opportunities. ECCTA discussed its proposed DBE triennial goal and provided an opportunity for feedback on the proposed goal at the Consultation and Public Participation Meetings.

On March 7, 2022 the Public Participation Meeting flyer and ECCTA's public notice announcing its original proposed DBE triennial goal were posted on ECCTA's website at www.trideltatransit.com. This information was posted on ECCTA's website in conjunction with the e-mailed invitation letter sent on March 8, 2022 and the U.S. Postal Service mailed invitation letter sent on March 10, 2022 to Community Based Organizations for the Consultation and Public Participation Meetings. ECCTA's original public notice informed the public that the proposed DBE triennial goal and its rationale were available online and in-person for inspection during normal business hours at its administrative office in Antioch, California for a thirty-day comment period. ECCTA posted the original public notice and proposed overall goal and methodology on its website: www.trideltatransit.com.

On March 8, 2022 ECCTA mailed the original public notice, the proposed overall DBE goal and methodology, and the Consultation Meeting and Public Participation invitation letter to local Chambers of Commerce in ECCTA's service area, including the Antioch, Brentwood, Bay Point, Concord, Martinez, Oakley and Pittsburg Chambers of Commerce.

On October 31, 2024, ECCTA posted the public notice announcing the revised proposed DBE triennial goal on its website at www.trideltatransit.com. ECCTA's public notice informed the public that the proposed revised DBE triennial goal and its rationale were available online and in-person for inspection during normal business hours at its administrative office in Antioch, California for a thirty-day comment period.

On October 31, 2024, ECCTA mailed the public notice to the organizations that participated in the April 2022 Consultation and Public Participation meetings and to the local Chambers of Commerce in ECCTA’s service area, including the Antioch, Brentwood, Bay Point, Concord, Martinez, Oakley and Pittsburg Chambers of Commerce.

On November 8, 2024, ECCTA distributed the public notice to DBEs and SBEs that attended a “Meet the Primes Panel Discussion and Business Networking” event hosted by the Business Outreach Committee at the Joseph P. Bort MetroCenter in Oakland, CA.

ECCTA received no public comments on the proposed revised DBE triennial goal.

Conclusion

ECCTA’s DBE triennial goal for FTA-assisted contracts for FFY 2023-2025 was originally set at zero percent (0%). Based on two new FTA-assisted contracting opportunities that arose during the federal fiscal period of October 1, 2022 - September 30, 2025, ECCTA re-calculated the DBE triennial goal and the goal was adjusted to one percent (1%).

If information is needed in another language, please contact 1-925-754-6622.

Si necesita información en Español, llame al 1- 925-754-6622

如果需要中文信息，请致电 1-925-754-6622.

Kung kailangan ng impormasyon sa Tagalog, mangyaring tumawag sa 1-925-754-6622.

Nếu cần thông tin bằng tiếng Việt, vui lòng gọi 1-925-754-6622.

Appendix

- 1) Original DBE Triennial Goal Public Notice English
- 2) Original DBE Triennial Goal Public Notice Spanish
- 3) Original DBE Triennial Goal Tri Delta Transit Webpage- www.trideltatransit.com
- 4) Email/ Invitation letter/ Flyer/ List of Community-Based Organizations Invited to the Consultation Meeting on April 11, 2022 and Public Participation Meetings on April 11, 2022 and April 26, 2022
- 5) BOC April 2022 Public Participation Meeting Comment Card and Comments
- 6) Original DBE Triennial Goal Board Resolution
- 7) Revised DBE Triennial Goal Public Notice English
- 8) Revised DBE Triennial Goal Public Notice Spanish
- 9) Revised DBE Triennial Goal Tri Delta Transit Webpage- www.trideltatransit.com
- 10) Revised DBE Triennial Goal Board Resolution

Original DBE Triennial Goal Public Notice English



PUBLIC NOTICE

Eastern Contra Costa Transit Authority (ECCTA)

Disadvantaged Business Enterprise

Triennial Goal Federal Fiscal Years 2023-2025

Notice is hereby given that Eastern Contra Costa Transit Authority (ECCTA), also referred to as Tri Delta Transit, has established a Disadvantaged Business Enterprise (DBE) Participation Goal in accordance with U.S. Department of Transportation Regulations at 49 CFR Part 26. ECCTA has established a proposed race-neutral overall DBE goal of 0 (zero)% for Federal Fiscal Years 2023 through 2025. The DBE goal is applicable to DOT-assisted contracting opportunities scheduled to be awarded during the period of October 1, 2022 through September 30, 2025.

ECCTA's proposed overall goal and its rationale are available for inspection online at www.TriDeltaTransit.com/business-dbe.aspx or in-person for thirty (30) days following the date of this Notice, between 8:00am to 5:00pm, Pacific Standard Time, Monday through Friday at the following location:

Eastern Contra Costa Transit Authority
801 Wilbur Avenue
Antioch, CA 94509
Telephone: 925-754-6622
Fax: 925-757-2530
civilrights@eccta.org
Contact: Tania Babcock, DBE Liaison Officer

ECCTA will accept comments on this proposed goal for thirty (30) days from the date of this notice. Written comments may be sent to ECCTA at the above address.

In compliance with the Americans with Disabilities Act, ECCTA is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations, please contact the DBE Liaison Officer at (925) 754-6622 or fax (925) 757-2530. Any person with Limited English Proficiency (LEP) who requires language assistance may also contact the DBE Liaison Officer at (925) 754-6622 or fax (925) 757-2530. To assist us in meeting specific needs, prior notice of at least five (5) business days is appreciated.

If information is needed in another language, please contact 1-925-754-6622.

Si necesita información en otro idioma, contacte al 1- 925-754-6622.

如果需要其他語言的信息，請聯繫 1-925-754-6622.

Kung kailangan ng impormasyon sa ibang wika, mangyaring makipag-ugnayan sa 1-925-754-6622.

Dated at Antioch, California this March 7, 2022.

Original DBE Triennial Goal Public Notice Spanish



AVISO AL PUBLICO

Eastern Contra Costa Transit Authority (ECCTA)

Empresa Comercial Minoritaria

Objetivo del Trimestre de los Años Fiscales Federales 2023-2025

Eastern Contra Costa Transit Authority (ECCTA), también conocida como Tri Delta Transit, por éste medio extiende un comunicado que ha establecido una Empresa Comercial Minoritaria (DBE) con Participación como Objetivo de acuerdo con los Reglamentos del Departamento de Transporte de los Estados Unidos, Código 49 (CFR), Código de Regulaciones Federales, Sección 26. ECCTA ha establecido un objetivo mediante una propuesta general DBE, del 0 (cero)% para los Años Fiscales Federales comenzando el 2023 hasta el 2025. El objetivo del DBE es aplicable al DOT Departamento de Transporte y a sus oportunidades de contratación asistida programado para ser otorgado durante el periodo entre Octubre 1, 2022 hasta Septiembre 30, 2025.

Los objetivos generales de ECCTA y sus razones fundamentales están disponibles para su inspección treinta (30) días a partir de la fecha de éste AVISO de las 8:00 am hasta las 5:00 pm, Tiempo Standard del Páccifico, de Lunes a Viernes en la siguiente dirección y en el sitio web en www.TriDeltaTransit.com/business-dbe.aspx:

Eastern Contra Costa Transit Authority

801 Wilbur Avenue

Antioch, CA 94509

Teléfono: 925-754-6622

Fax: 925-757-2530

civilrights@eccta.org

Ponerse en contacto con: Tania Babcock, Cordinadora Oficial DBE

ECCTA aceptará comentarios sobre ésta propuesta objetiva treinta (30) días a partir de la fecha de éste aviso. Comentarios por escrito pueden ser enviados a la dirección que se indica arriba.

En cumplimiento con el Acta de Americanos con Discapacidades, ECCTA es accesible a personas en silla de ruedas, así también como a los espacios disponibles en el estacionamiento de ECCTA. Si usted es una persona con discapacidad y necesita modificaciones de alojamiento relacionadas con su discapacidad, favor de ponerse en contacto con la cordinadora oficial de DBE al 925-754-6622 o bien mandar un Fax 925-757-2530. Cualquier persona con dominio limitado del Inglés (LEP) que requiera asistencia en su idioma también puede ponerse en contacto con la Cordinadora Oficial de DBE al teléfono (925) 754-6622, Fax (925) 754-5730. Para permitirnos ayudarle con sus necesidades específicas, favor de notificarnos por lo menos con cinco (5) días de anticipación.

If information is needed in another language, please contact 1-925-754-6622.

Si necesita información en otro idioma, contacte al 1- 925-754-6622.

如果需要其他語言的信息，請聯繫 1-925-754-6622.

Kung kailangan ng impormasyon sa ibang wika, mangyaring makipag-ugnayan sa 1-925-754-6622.

Antioch, California 7 de Marzo del 2022

Original DBE Triennial Goal Tri Delta Transit Webpage



BUSINESS/GENERAL INFO

- Advertising on Buses
- Bus Turnout Dimensions
- Disadvantaged Business Enterprises (DBE) Program
- Doing Business with Us
- Employment
- Environmental and Sustainability Management System Policy
- Financial Statement & Audits
- Procurement
- Legal Notices
- Press & Public Information
- Reasonable Modification of Policies and Practices Policy
- Title VI
- Transit Plans

Disadvantaged Business Enterprise (DBE) Program

DBE Program Policy Statement and Program Objectives (§26.1, 26.23)

Eastern Contra Costa Transit Authority (ECCTA) has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 Code of Federal Regulations (CFR) Part 26. As a recipient of Federal financial assistance from the DOT, ECCTA has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of ECCTA to ensure that DBEs, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. The objectives of the DBE Program include:

1. Ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. Create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. Ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. Help remove barriers to the participation of DBEs in DOT-assisted contracts; and
6. Adhere to the adopted ECCTA purchasing policy principles throughout all aspects of the DBE Program.

ECCTA's Executive Assistant has been delegated as the DBE Liaison Officer (DBELO). In that capacity, the Executive Assistant is responsible for implementing all aspects of the DBE program. Implementation of the DBE program has the same priority as compliance with all other legal obligations incurred by ECCTA in its financial assistance agreements with the DOT.

ECCTA has disseminated this policy statement to its Board of Directors and to all departments of its organization. This policy statement is disseminated to members of the DBE and non-DBE business communities that perform or are interested in performing work on ECCTA's DOT-assisted contracts. The policy statement is on the Tri Delta Transit website at www.trideltatransit.com/business.aspx. Questions regarding ECCTA's DBE Program should be addressed to DBE Liaison Officer, 801 Wilbur Avenue, Antioch, CA 94509, fax 925-757-2530, telephone 925-754-6622, email civilrights@eccta.org.

DBE Goals

ECCTA establishes an overall goal for the participation of DBEs in contracting opportunities that are expected to receive federal financial assistance.

- PROPOSED DBE GOAL PUBLIC NOTICE- ENGLISH (PDF)
- PROPOSED DBE GOAL PUBLIC NOTICE- SPANISH (PDF)
- PROPOSED DBE GOAL AND METHODOLOGY FFY 2023- FFY 2025 (PDF)
- DBE GOAL FFY 2020- FFY 2022 (PDF)
- DBE GOAL FFY 2017 - FFY 2019 (PDF)

DBE and SBE Resources

- **Search for a certified DBE firm**- Prime contractors can search for certified DBE's to use as a subcontractor. (Hosted by the California Department of Transportation, Office of Business & Economic Opportunity)
- **Apply for DBE certification under the Unified Certification Program (UCP) of California**- Disadvantaged Business Enterprises are small, for-profit businesses that are at least 51% owned by individuals who are both

Select Language
 Powered by  Translate

- BUSINESS/GENERAL INFO
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- Title VI
- Transit Plans

Legal Notices

Public Notice- ECCTA Disadvantaged Business Enterprise Triennial Goal Federal Fiscal Years 2023-2025

- [Proposed DBE Goal Public Notice- English \(PDF\)](#)
- [Proposed DBE Goal Public Notice- Spanish \(PDF\)](#)

If you see something, say something.

Tri Delta Watch

Mobile Security App



- Transit App
- TDT Watch App
- More Than Buses
- Clipper Card
- Bus Pass Savings Program
- Buy Tickets Online
- Sign up for Email Alerts
- Streets of Brentwood
- Report Safety Issue
- Press & Public Info
- Title VI & Civil Rights
- Business Center
- Board of Directors
- Privacy Policy
- Contact

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Email/Invitation Letter/Flyer/ List of Community-Based Organizations Invited to Consultation Meeting on April 11, 2022 and Public Participation Meetings on April 11, 2022 and April 26, 2022

AD Invitation: BOC Consultation Meeting - Triennial Overall DBE Goal FFY 2023-2025
This message was sent with High importance.

CBO Invitation Letter 2022.pdf 334 KB
BOC Public Participation Meeting_FFY2023-2025_Flyer.pdf 218 KB

Action Items + Get more add-ins

Dear Business Partners,

The Business Outreach Committee (BOC), a consortium of Bay Area transit and transportation agencies, invites you to participate in a virtual consultation meeting to share information on the availability of Disadvantaged Business Enterprises (DBEs) and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and agency efforts to establish a level playing field in procurement and contracting activities.

Numerous BOC member agencies are in the process of establishing Overall Triennial DBE goals for contracts and procurements that will be financed in whole or in part with Federal Transit Administration funds for Federal Fiscal Year (FFY) 2023-2025. Your input on the methodology agencies use to determine their overall DBE goals is a critical part of the triennial DBE goal-setting process.

Please read the attached invitation letter for full details. **The Consultation Session is intended ONLY for minority, women's and general contractor groups, and community organizations.** Immediately following the consultation meeting, a separate Public Participation meeting will be held with the contracting community. The Public Participation meeting flyer is also attached separately to share with your clients.

Consultation Session
Monday, April 11, 2022, 9:30 AM – 10:30 AM (PST)
Cisco Webex:
<https://goldengate.webex.com/goldengate/j.php?MTID=m2e2e1e06db3f21038644aabb97939b05>

Agenda:

- I. Welcome & Introductions
- II. Brief Overview of the Business Outreach Committee
- III. Goal Methodology Process
- IV. Agencies' Upcoming Contracting Opportunities
- V. Input/Dialogue - Discussion Topics
- VI. Open Forum – Proposed DBE Goals

You should have already received an invite via Cisco Webex. Please share this invitation with other minority, women's and general contractor groups, community organizations, and other officials or organizations that can provide valuable information concerning the availability of disadvantaged and non-disadvantaged businesses. Please feel free to contact me with any questions you may have.

The BOC hopes you will join us for this very important meeting.



March 8, 2022

Dear Business Partner:

The Business Outreach Committee (BOC) invites you to participate in a virtual consultation meeting with Bay Area transit and transportation agencies to share information on the availability of Disadvantaged Business Enterprises (DBEs) and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and agency efforts to establish a level playing field in procurement and contracting activities. The BOC seeks your input on the methodology agencies use to determine their overall DBE goals for Federal Transit Administration (FTA) assisted contracts for Federal Fiscal Year (FFY) 2023 - 2025.

Members of trade associations, chambers of commerce, builders exchanges, and technical resource groups are invited to join in this discussion. We have included a list of proposed discussion topics and contact information for the BOC agency representatives that are participating in this meeting.

Immediately following the consultation session, BOC member agencies will conduct a virtual meeting for the public. The Public Participation meeting will include information on the role of recipients, the DBE goal-setting process, a DBE goal-setting exercise, agencies' proposed overall DBE goals, and an open forum to receive comments and/or suggestions on agencies' proposed DBE goals for the upcoming FFY. We are interested in hearing from you and the disadvantaged and small business community on how agencies can improve their DBE Programs. Please share the attached flyer with your clients.

Here are the details of the Consultation Meeting:

Consultation Session

Monday, April 11, 2022, 9:30 AM – 10:30 AM (PST)

Cisco Webex:

<https://goldengate.webex.com/goldengate/j.php?MTID=m2e2e1e06db3f21038644aabb97939b05>

The goal of the BOC is to assist small, disadvantaged and local firms in doing business with Bay Area transportation agencies. We strive to provide opportunities for small, disadvantaged, and/or local companies to expand their capacity by developing relationships with transit agency staff and the contracting community of the San Francisco Bay Area.

For questions, please contact me at adavenport@goldengate.org or 415-257-4581.

Please join us and provide your input on our efforts.

Respectfully,

Artemisé Davenport

Artemisé Davenport
Chair, Business Outreach Committee

Attachments: Public Participation Flyer

- Alameda-Contra Costa Transit District (AC Transit)
- Alameda County Transportation Commission (Alameda CTC)
- Bay Area Rapid Transit (BART)
- California Department of Transportation (CALTRANS)
- California High Speed Rail Authority (HSR)
- Central Contra Costa Transit Authority (County Connection)
- City of Rio Vista (Delta Breeze)
- City of Santa Rosa
- Golden Gate Bridge, Highway and Transportation District (GGBHTD)
- Marin Transit
- Metropolitan Transportation Commission (MTC)
- Napa Valley Transportation Authority (NVTA)
- Peninsula Corridor Joint Powers Board (Caltrain)
- San Francisco Bay Area Water Emergency Transportation Authority (WETA)
- San Francisco County Transportation Authority (SFCTA)
- San Francisco Municipal Transportation Agency (SFMTA)
- San Mateo County Transit District (SamTrans)
- Santa Clara Valley Transportation Authority (VTA)
- Santa Cruz Metropolitan Transit District (SCMTD)
- Solano County Transit (SolTrans)
- Sonoma County Department of Transportation & Public Works
- Sonoma-Marín Area Rail Transit District (SMART)
- Transbay Joint Powers Authority (TJPA)
- Tri Delta Transit (ECCTA)
- Western Contra Costa Transit Authority (WestCAT)

**Business Outreach Committee
c/o GGBHTD, 1011 Andersen Drive, San Rafael, CA 94901**

Proposed Discussion Topics

1. What are the major barriers for your members in competing for contracting opportunities?
2. What trades are there a lack/plethora of DBE participation?
3. What are some recommended strategies to attract and increase DBE participation?
4. Do you have suggestions for resources and references that the BOC should develop, maintain, and disseminate to your members?
5. How can the Business Outreach Committee assist you in your mission?

The Business Outreach Committee includes Civil Rights Officers and Contract Administrators from:



Business Outreach Committee Contact List

Alameda Contra Costa Transit District (AC Transit) www.actransit.org; Contracts Compliance Administrator: Phillip Halley; pahalley@actransit.org; 510-891-7164; Management Compliance Analyst Contracts Compliance: Brooklyn Moore-Green; bmgreen@actransit.org; 510-891-7231

Bay Area Rapid Transit District (BART) www.bart.gov; Manager, Performance & Data Analytics Unit: Joseph Towner; jtowner@bart.gov; 510-987-5210

California Department of Transportation (CALTRANS) www.dot.ca.gov; Branch Chief Small Business and Property Control: Ayanna Nobles; Ayanna.nobles@dot.ca.gov; 510-908-8681

California High Speed Rail Authority (HSR) www.hsr.ca.gov Small Business Manager: Damon Dorn; damon.dorn@hsr.ca.gov; 916-330-5631

Central Contra Costa Transit Authority (County Connection) www.countyconnection.com Director of Recruitment & Employee Development: Kristina Martinez; kmartinez@countyconnection.com; 925-680-2031

City of Santa Rosa www.srcity.org/reimagining; Transit Planner: Yuri Koslen; ykoslen@srcity.org; 707-543-3335

Golden Gate Bridge, Highway & Transportation District (GGBHTD) www.goldengate.org; DBE Program Administrator: Artemis Davenport; adavenport@goldengate.org; 415-257-4581

Marin Transit www.marintransit.org; Director of Policy & Legislative Programs: Keith Green; kgreen@marintransit.org; 415-226-0870

Metropolitan Transportation Commission (MTC) www.mtc.ca.gov Contract Compliance Manager: Michael Brinton; mbrinton@bayareametro.gov; 510-778-6727; Purchasing: Luz Campos; lcampos@bayareametro.gov; 510-778-5390

Napa Valley Transportation Authority (NVTA) www.nvta.ca.gov; Administrative Technician: Renée Kulick; rkulick@nvta.ca.gov; 707-259-8780

San Francisco Bay Ferry, a service of the Water Emergency Transportation Authority (WETA) www.watertransit.org Program Manager/Analyst: Lauren Duran Gualarte; gualarte@watertransit.org; 415-364-3188; Government & Regulatory Affairs Specialist: Terence Candell; candell@watertransit.org;

San Francisco County Transportation Authority (SFCTA) www.sfcta.org; Principle Management Analyst: Lily Yu; lily.yu@sfcta.org; 415-522-4811

San Francisco Municipal Transportation Agency (SFMTA) www.sfmta.gov; Contract Compliance Office Employment Unit Manager Finance and Information Technology Division: Todd Senigar; todd.senigar@sfmta.com; 415-646-2014

San Mateo County Transit District (SamTrans) and Peninsula Joint Powers Board (Caltrain) www.smctd.com/bidscontracts; DBE Administrator: Kamal Hubbard; Hubbardk@samtrans.com; 650-508- 7939

Santa Clara Valley Transportation Authority (VTA) www.vta.org Business Diversity Programs Management Analyst: Jennifer Mena; Jennifer.mena@vta.org; 408-321-5876

Santa Cruz Metropolitan Transit District (Santa Cruz Metro) www.scmtd.com; Purchasing Agent: Joan Jeffries; jjeffries@scmtd.com; 831-420-2572

Solano County Transit (SolTrans) www.soltransride.com; DBE Liaison Officer: Reilly Kent; reilly@soltransride.com; 707-736-6986

Sonoma-Marín Area Rail Transit (SMART) www.sonomamarintrain.org Chief Financial Officer: Heather McKillop; hmckillop@sonomamarintrain.org; 707-794-3320

Tri Delta Transit (ECCTA) www.trideltaatransit.com DBE Liaison Officer: Tania Babcock; tbabcock@eccta.org; 925-754-6622 ext. 223

Western Contra Costa Transit Authority (WestCAT) www.westcat.org Grants & Compliance Manager: Mike Furnary; mike@westcat.org; 510-724-3331

Business Outreach Committee
c/o GGBHTD, 1011 Andersen Drive, San Rafael, CA 94901



THE BUSINESS OUTREACH COMMITTEE(BOC) A CONSORTIUM OF BAY AREA TRANSPORTATION AGENCIES



Public Participation Meeting

Virtual Events – Cisco Webex Platform

Registration Required

The BOC hereby notifies all interested parties that member agencies are beginning the process of establishing Triennial Overall Disadvantaged Business Enterprise (DBE) goals for contracts and procurements that may be financed in whole or in part with Federal Transit Administration funds for Federal Fiscal Year 2023-2025. Two sessions offered:

Monday, April 11, 2022
11:30 a.m. – 1:00 p.m. (PST)

[Register Here](#)

Tuesday, April 26, 2022
10:00 a.m. – 11:30 p.m. (PST)

[Register Here](#)

MEETINGS WILL INCLUDE:

- OVERVIEW OF DBE PROGRAM
- DBE GOAL SETTING PROCESS & EXERCISE
- COMMENT PERIOD FOR INPUT ON PROPOSED DBE GOALS
- NOTICE OF UPCOMING CONTRACTING OPPORTUNITIES

WHO SHOULD ATTEND?

Disadvantaged and Small Business Enterprises | Community Based Organizations | Prime Contractors
For questions, contact Artemisé Davenport at adavenport@goldengate.org or 415-257-4581



Participating Agencies:

AC Transit ♦ BART ♦ Caltrain/SamTrans ♦ City of Santa Rosa ♦ County Connection ♦ GGBHTD
Marin Transit ♦ MTC ♦ NVTA ♦ Santa Cruz Metro ♦ SFCTA ♦ SFMTA ♦ SMART ♦ SolTrans ♦ Tri Delta Transit
VTA ♦ WestCat ♦ WETA

The BOC serves the disadvantaged and small business communities. It is the policy of the member agencies participating in the Business Outreach Committee that small businesses owned and controlled by socially and economically disadvantaged individuals are provided equal opportunity to participate in the construction, professional service and procurement activities of their agencies.

Organization Name	Street	City	Sta	Zip	Contact Name
AFRICAN AMERICAN CHAMBER OF COMMERCE	333 Hegenberger Road, Suite 369	Oakland	CA	94621	
AMERICAN COUNCIL OF ENGINEERING COMPANIES	1303 J Street, Suite 450	Sacramento	CA	95814	Brad Diede
AMERICAN INDIAN CHAMBER OF COMMERCE OF CALIFORNIA	633 West Fifth Street, 26th Floor	Los Angeles	CA	90071	
ANEWAMERICA WOMEN'S BUSINESS CENTER, EAST BAY	1470 Fruitvale Ave, Suite 5	Oakland	CA	94601	Darleen Neel
ANEWAMERICA WOMEN'S BUSINESS CENTER, SAN JOSE	210 N. 4th Street, Suite 205	San Jose	CA	95112	Steve Dial
ASIA AMERICA MULTITECHNOLOGY ASSOCIATION	555 Bryant Street #332	Palo Alto	CA	94301	
ASIAN AMERICAN ARCHITECTS ENGINEERS (AAAE)	1167 Mission St., 4th Floor	San Francisco	CA	94103	Ben Au
ASIAN BUSINESS LEAGUE OF SAN FRANCISCO	PO Box 191345	San Francisco	CA	94119	
ASIAN INC.	1167 Mission St., 4th Floor	San Francisco	CA	94103	
ASSOCIATED BUILDERS AND CONTRACTORS NORTHERN ASSOCIATED GENERAL CONTRACTORS OF CALIFORNIA	4577 Las Positas Road Unit C	Livermore	CA	94551	Deborah Maus
BAY AREA BUILDERS EXCHANGE	3055 Alvarado Street	San Leandro	CA	94577	
BAY AREA CHAPTER AMERICAN SUBCONTRACTORS ASSOCIATION	425 Market Street, Suite 2800	San Francisco	CA	94105	Dominic Ashley Connie Ng-Wong
BREAKFAST OF CHAMPIONS					
BUILDERS' EXCHANGE OF STOCKTON	4561 Quail Lakes Drive, STE B2	Stockton	CA	95207	Shannon Hurlles
BUILDERS EXCHANGE	850 South Van Ness Ave.	San Francisco	CA	94110	Deanna Johnson
BUILDERS' EXCHANGE OF SANTA CLARA COUNTY	400 Reed Street	Santa Clara	CA	95050	
CA DEPARTMENT OF GENERAL SERVICES OFFICE OF SMALL BUSINESS	707 3rd Street	West	CA	95605	Bruce Betts
CALASIAN CHAMBER OF COMMERCE	1610 R Street, Suite 322	Sacramento	CA	95811	Pat Fong Kushida
CALIFORNIA BLACK CHAMBER OF COMMERCE	1600 Sacramento Inn Way, Suite 232	Sacramento	CA	95815	Jay King
CALIFORNIA DEPT. OF GENERAL SERVICES PROCUREMENT	707 Third Street, 1st Floor, Room 400	West	CA	95605	
	1510 J Street, Suite 110	Sacramento	CA	95814	
CALIFORNIA PUBLIC UTILITIES COMMISSION SMALL BUSINESS	505 Van Ness Avenue	San Francisco	CA	94102	Bezawit Dilgassa
CALIFORNIA UNIFIED CERTIFICATION PROGRAM (CUCP)/CALMINTOR PROGRAM	300 Lakeside Drive, 18th Floor	Oakland	CA	94607	
	111 West Grand Avenue	Oakland	CA	94612	Kayla Miller
CENTRE CITY DEVELOPMENT CORPORATION	193 Horton Plaza	San Diego	CA	92101	
CHINESE FOR AFFIRMATIVE ACTION	17 Walter U. Lum Place	San Francisco	CA	94108	
CITIBANK, N.A.	1325 Broadway	Oakland	CA	94612	Asad Anwer
CITY OF SAN JOSE OFFICE OF ECONOMIC DEVELOPMENT	200 E. Santa Clara St., 17th Floor	San Jose	CA	95113	Nanci Klein
COMTO-NORTHERN CALIFORNIA	PO Box 71855	Oakland	CA	94612-	Sheila Evans-
CONSTRUCTION BID SOURCE	PO Box 1735	Templeton	CA	93465	
DBE CONTRACTOR	1 Avenue of The Palms, Ste 415	San Francisco	CA	94130	Ms. Julie Berry
DBE GOODFAITH, INC.	PO Box 521	Newark	CA	94560	Jose Altamirano
EAST BAY SCORE	PO Box 429	Alameda	CA	94501	
EAST BAY SMALL BUSINESS DEVELOPMENT CENTER	25800 Carlos Bee Boulevard VBT 346	Hayward	CA	94542	
EAST BAY WOMEN IN BUSINESS ROUNDTABLE C/O FACE - REDWOOD RESOURCES	1333 Broadway, Plaza Level Suite 100	Oakland	CA	94612	Schenaer Rourk
FILIPINO AMERICAN CHAMBER OF COMMERCE OF SILICON VALLEY	2086 Walsh Avenue, Ste. B1	Santa Clara	CA	95050	
FOUNDATION FOR FAIR CONTRACTING	3807 Pasadena Avenue Suite 150	Sacramento	CA	95821	Jesse Jimenez
HISPANIC CHAMBER OF COMMERCE ALAMEDA COUNTY	2 Embarcadero Center, 8 FL	San Francisco	CA	94111	
HISPANIC CHAMBER OF COMMERCE OF CONTRA COSTA COUNTY	1990 N. California Blvd 8th Floor, Suite	Walnut Creek	CA	94596	Douglas Lezameta
HISPANIC CHAMBER OF COMMERCE OF MARIN COUNTY					

HISPANIC CHAMBER OF COMMERCE OF SILICON VALLEY	1887 Monterey Road #215	San Jose	CA	95112	Dennis King
HISPANIC CHAMBER OF COMMERCE OF SONOMA COUNTY	3033 Cleveland Avenue #306	Santa Rosa	CA	95403	
HORIZONS UNLIMITED	440 Potrero Avenue	San Francisco	CA	94110	Celina Lucero
INDUSTRY COUNCIL FOR SMALL BUSINESS DEVELOPMENT	3141 Stevens Creek Blvd #358	San Jose	CA	95117	
J.R. OLSEN BONDS & INSURANCE BROKERS, INC.	7407 Topanga Canyon Boulevard	Canoga Park	CA	91303	Hope Olsen
JAPANESE CHAMBER OF COMMERCE OF NORTHERN CALIF	950 Tower Lane, Suite 345	Foster City	CA	94404	Tasha Yorozu
LA RAZA ROUNDTABLE DE CALIFORNIA	749 Story Road	San Jose	CA	95122	Victor Garza
LAWYERS COMMITTEE FOR CIVIL RIGHTS	131 Steuart Street, Suite 400	San Francisco	CA	94105	Elica Vafaie, Esq.
LINK 2000	79 - 28th Street	San Francisco	CA	94110	Michael Juarez
MARIN BUILDERS ASSOCIATION	660 Las Gallinas Avenue	San Rafael	CA	94903	Rick Wells
MINORITY BUSINESS CONSORTIUM	111 West St. John Street, Suite 702	San Jose	CA	95113	Walter Wilson
MISSION ECONOMIC DEVELOPMENT AGENCY (MEDA)	2301 Mission St. #301	San Francisco	CA	94110	Luis Granados
MISSION HIRING HALL	3080 16th Street	San Francisco	CA	94103	
NAPA-SONOMA SMALL BUSINESS DEVELOPMENT CENTER	2277 Napa Vallejo Highway Building	Napa	CA	94558	Cathy Balach
NATIONAL ASSOCIATION OF MINORITY CONTRACTORS NOR	8100 Capwell Drive	Oakland	CA	94621	Pete Varma
NATIONAL ASSOCIATION OF SURETY BOND PRODUCERS	7735 Old Georgetown Road, Suite 900	Bethesda	MD	20814	
NATIONAL ASSOCIATION OF WOMEN BUSINESS OWNERS	PO Box 428	San Francisco	CA	94108	Nooshin Behroyan
NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION	327 S. Adams St.	Fort Worth	TX	76104	
NATIONAL BUILDERS CONTROL	2039 Shattuck Avenue, Suite 200	Berkeley	CA	94704	
NATIONAL CENTER FOR AMERICAN INDIAN ENTERPRISE	953 E. Juanita Avenue	Mesa	AZ	85204	Yevette Fielder
NATIONAL ORGANIZATION OF MINORITY ARCHITECTS SAN	P.O. Box 190638	San Francisco	CA	94119	Julia
NAWBO SILICON VALLEY	P.O. Box 2696	Santa Clara	CA	95055	
NORCAL MENCHANICAL CONTRACTORS ASSOCIATION	78 Cernon Street, Suite D	Vacaville	CA	95688	Alex Hall
NORCAL PTAC	1 Harpst Street	Arcata	CA	95521	Taylor Bowes
NORTH BAY BLACK CHAMBER OF COMMERCE	PO Box 11262	Santa Rosa	CA	95406	
NORTHERN CALIFORNIA MINORITY BUSINESS ENTERPRISE	3031 Tischway Ste 80	San Jose	CA	95128	Tony Tang
NORTHERN CALIFORNIA VETERANS BUSINESS OUTREACH CE	490 Chadbourne Rd Ste #A137	Fairfield	CA	94534	
OAKLAND BUILDERS ALLIANCE	300 Frank H. Ogawa Plaza #222	Oakland	CA	94612	Laura Sarapochillo
OAKLAND SMALL BUSINESS DEVELOPMENT CENTER	1 Frank H. Ogawa Plaza	Oakland	CA	94612	
OAKLAND SMALL BUSINESS GROWTH CENTER	675 Hegenberger Road, Suite 201	Oakland	CA	94621	
OFFICE OF COMMUNITY INVESTMENT AND	One South Van Ness Ave., 5th Floor	San Francisco	CA	94103	George Bridges
PENDERGAST CONSULTING GROUP	1 Avenue of the Palms, Suite 304	San Francisco	CA	94130	Paul Pendergast
SACRAMENTO MBDA BUSINESS CENTER	1610 R Street, Suite 328	Sacramento	CA	95811	
SACRAMENTO REGIONAL BUILDERS EXCHANGE	5370 Elvas Avenue	Sacramento	CA	95819	Timothy A. Murphy
SAN FRANCISCO AFRICAN AMERICAN CHAMBER OF	1485 Bayshore Boulevard, Suite 427,	San Francisco	CA	94124	Dr. Matthew
	235 Montgomery Street, Suite 760	San Francisco	CA	94104	
SAN FRANCISCO FILIPINO CULTURAL CENTER	814 Mission Street	San Francisco	CA	94103	
SAN FRANCISCO HUMAN RIGHTS COMMISSION	25 Van Ness Avenue, 8th Floor	San Francisco	CA	94102	
SAN FRANCISCO SCORE	455 Market St., Ste 600	San Francisco	CA	94105	
SBTRC SOUTHWEST REGION	1610 R Street, Suite 328	Sacramento	CA	95811	Sonia Dueñas Navai
SILICON VALLEY BLACK CHAMBER OF COMMERCE	6203 San Ignacio Ave, Ste #110 PMB 148	San Jose	CA	95110	Sam Washington
SILICON VALLEY SCORE COUNSELORS TO AMERICA'S	PO Box 149	San Jose	CA	95103	Bridget Weston
SILICON VALLEY VIETNESE AMERICAN CHAMBER OF COM	1376 North 4th Street, Suite #102	San Jose	CA	95112	Nancy Kieu Nga Avi

SMALL BUSINESS CALIFORNIA	2311 Taraval Street	San Francisco	CA	94116	Scott Hauge
SMALL BUSINESS COMMISSION	City Hall, Ste 448, 1 Dr. Carlton B.	San Francisco	CA	94102	Kerry Birnbach
SMALL BUSINESS DEVELOPMENT CENTER LEAD	House 71, 1 Harpst Street	Arcata	CA	95521	
SMALL BUSINESS EXCHANGE (SBE), INC.	1160 Battery Street East Suite #100	San Francisco	CA	94111	
SOCIETY OF MARKETING PROFESSIONALS					
SOLANO NAPA SMALL BUSINESS DEVELOPMENT CENTER	500 Chadbourne Road	Fairfield	CA	94534	Tim Murrill
SONOMA SMALL BUSINESS DEVELOPMENT CENTER C/O	50 Old Courthouse Square, Suite 110	Santa Rosa	CA	95404	Louise Dawson
SUPPLIER CLEARINGHOUSE OF THE PUBLIC UTILITIES	3525 Hyland Avenue, Suite 135	Costa Mesa	CA	92626	
SURETY INFORMATION OFFICE (SIO)					
THE HISPANIC CHAMBERS OF COMMERCE OF SAN	3597 Mission St	San Francisco	CA	94110	Carlos Solorzano-
TRADESWOMEN, INC	337 17th Street, Suite 204	Oakland	CA	94612	Meg Vasey
U.S. DEPARTMENT OF TRANSPORTATION OFFICE OF SMALL	1200 New Jersey Avenue, SE	Washington	D.C.	20590	Ledra Post
U.S. PAN ASIAN AMERICAN CHAMBER OF COMMERCE-	275 Fifth Street, Floor 2	San Francisco	CA	94103	Sandhya
U.S. SMALL BUSINESS ADMINISTRATION SAN FRANCISCO	455 Market Street, #600	San Francisco	CA	94105	Julie Clowes
WESTERN REGIONAL MINORITY SUPPLIER DEVELOPMENT	80 Swan Way, Suite 245	Oakland	CA	94621	Cecil Plummer
WOMEN CONSTRUCTION OWNERS AND EXECUTIVES USA	1032 15th Street NW Suite 300	Washington	D.C.	20005	
WOMEN IN CONSULTING San Francisco Chapter	P.O. Box 36255	San Jose	CA	95158	Kathryn Gorges
WORKING SOLUTIONS	930 Montgomery Street, Suite 400	San Francisco	CA	94133	Sara Razavi
YEI ENGINEERS	7677 Oakport Street, Suite 200	Oakland	CA	94621	

CBO List: Chambers of Commerce

Name	Address	City	State	Zip
Brentwood Chamber of Commerce	35 Oak Street	Brentwood	CA	94513
Antioch Chamber of Commerce	101 H Street, Unit 4	Antioch	CA	94509
Pittsburg Chamber of Commerce	985 Railroad Ave	Pittsburg	CA	94565
Bay Point Chamber of Commerce	3105 Willow Pass Road	Bay Point	CA	94565
Oakley Chamber of Commerce	3330 Main Street, Suite B	Oakley	CA	94561
Concord Chamber of Commerce	2280 Diamond Blvd, Suite 200	Concord	CA	94520
Martinez Chamber of Commerce	603 Marina Vista Ave	Martinez	CA	94553

April 2022 BOC Public Participation Meeting Comment Card and Comments

4/4/22, 1:34 PM

BOC Public Participation Meeting Triennial Overall DBE Goal FFY 2023-2025

BOC Public Participation Meeting Triennial Overall DBE Goal FFY 2023- 2025

Please use this form for general or agency specific comments or suggestions only applicable to the BOC Public Participation meetings held on April 11, 2022 and April 26, 2022 . Please visit each agencies website for specific instructions regarding their comment period.

1. Firm Name

2. Contact Name

3. E-mail

4. Work Number

<https://forms.office.com/pages/responsepage.aspx?id=ME0NRvjA0IbsBWrcKnSIRRVFO6mJF1MohdgeOP9I4RURUxTVEZFskxVnkZSSzFKRFhXN...> 1/3

Enter your answer

5. Agency

- Alameda Contra Costa Transit District (AC Transit)
- Bay Area Rapid Transit District (BART)
- California Department of Transportation (Caltrans)
- California High Speed Rail (HSR)
- Central Contra Costa Transit Authority (County Connection)
- City of Santa Rosa
- Golden Gate Bridge, Highway & Transportation District (GGBHTD)
- Marin Transit
- Metropolitan Transportation Commission (MTC)
- Napa Valley Transportation Authority (NVTA)
- San Francisco Bay Water Emergency Transportation Authority (WETA)
- San Francisco County Transportation Authority (SFCTA)
- San Mateo County Transit District (SamTrans) and Peninsula Joint Powers Board (Caltrain)
- Santa Clara Valley Transportation Authority (VTA)
- Santa Cruz Metropolitan Transit District (SCMTD)
- Solano County Transit (SolTrans)
- Sonoma-Marin Area Rail Transit (SMART)
- Eastern Contra Costa Transit Authority (Tri Delta Transit)
- Western County Costa Transit Authority (WestCAT)

6. Comment

Enter your answer

You can print a copy of your answer after you submit

Submit

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ECCTA, in collaboration with other BOC members, conducted a Consultation Meeting on April 11, 2022 and a series of Public Participation Meetings on April 11, 2022 and April 26, 2022. The Consultation Meeting and Public Participation Meetings were held virtually over the Cisco WebEx Platform due to the ongoing COVID-19 pandemic. All interested parties were notified that member agencies were beginning the process of establishing overall DBE triennial goals for contracts and procurements that may be financed in whole or in part by FTA funds for FFY 2023-2025.

Consultation Meeting- April 11, 2022

The Consultation Meeting was dedicated to various trade groups, minority, women's and general contractor groups, community organizations, and technical resource groups from the San Francisco Bay Area. On March 8, 2022, an electronic invitation letter to Community Based Organizations (CBOs) was sent to 90 e-mails. ECCTA also distributed the invitation letter via U.S. Postal Service mail on March 10, 2022. Various trade groups, minority, women's and general contractor groups, community organizations, and technical resource groups from the San Francisco Bay Area were invited such as the African American, Asian, Black, Hispanic, Filipino, Japanese, American Indian Chambers of Commerce; the Bay Area Builders Exchange, the San Francisco Builders Exchange and the Sacramento Builders Exchange; the U.S. Small Business Administration (SBA); National Association of Women Business Owners San Francisco Bay Area Chapter and Silicon Valley Chapter; Marin Builders Association; Veterans Business Outreach Center; National Organization of Minority Architects San Francisco Chapter; Women in Consulting San Francisco Chapter; Department of General Services Office of Small Business Certification and Resources; National Association of Women in Construction; American Subcontractors Association; Small Business Development Centers; and NorCal Procurement Technical Assistance Center (PTAC). A total of four organizations registered, but only two were present. Representatives from NorCal PTAC and the SBA attended the consultation session. 20 BOC members also attended the consultation session.

The BOC asked questions to get feedback on issues within the DBE/SBE community, challenges to the DBE program, and how agencies can better assist DBEs/SBEs. The questions included:

- What are the major barriers for your members in competing for contracting opportunities?
- What trades are there a lack of/plethora of DBE participation?
- What are some recommended strategies to attract and increase DBE participation?
- Do you have suggestions for resources and references that the BOC should develop, maintain, and disseminate to your members?
- How can the Business Outreach Committee assist you in your mission?

Comments received from NorCal PTAC and SBA included:

- One of the barriers is that some of the primes are reluctant to use DBE certified firms because they are new and/or don't have prior experience.
- Pre-proposal conferences are good for DBE firms to meet the primes and see what requirements are for projects.
- SBA does liaison work with federal agencies and would like to support outreach efforts and information sharing to help reach the small business community.

ECCTA Revised DBE Triennial Goal FFY 2023-2025

- Most of the agencies that are federally funded do not have a procurement feature for vendors to “opt in” or post a vendor ad to reach a prime for a construction or professional services contract.
- Why have the majority of transit agencies not listed their DBE goals? A response was provided that several agencies were still finalizing their proposed goals and there is another BOC Public Participation Meeting scheduled for April 26, 2022 and that MTC and VTA would also host a Public Participation Meeting on June 7, 2022 that would include additional transit agencies.
- How many of the transit agencies that receive over \$100 million dollars conducted a disparity study? A response was provided that BART, VTA and Golden Gate Bridge, Highway, and Transportation District were doing a disparity study. It was noted that a disparity study is a challenge as it costs approximately \$1/2 to \$3/4 of a million dollars and takes on average 3 years to complete.
- NorCal PTAC encouraged transit agencies to use them as a resource to assist small businesses.

The presentation for the Consultation Meeting held on April 11, 2022 is located online at https://www.goldengate.org/assets/1/6/consultation_presentation.pdf and the recording is located online at:

<https://goldengate.webex.com/recordingservice/sites/goldengate/recording/2328ab639be2103abf7bca6d6344b975/playback> Password: con411

The BOC offered two separate Public Participation meetings held via the Cisco WebEx Platform on April 11, 2022 and April 26, 2022. The meetings were open to the public to receive comments and questions on the overall goal setting process, discuss the proposed projected DBE goals from each participating agency, and answer any questions or concerns. The BOC distributed an electronic invitation and event flyer to approximately 9,354 businesses. The flyer was advertised in the Small Business Exchange on March 31, 2022 and April 7, 2022 and was promoted on NorCal PTAC’s event calendar and website at: <https://www.norcalptac.org/events/business-outreach-committee-boc-public-participation-meeting>.

Public Participation Meeting- April 11, 2022

57 individuals registered for the Public Participation Meeting on April 11, 2022 and 41 attended, including 21 firms/members of the public and 20 BOC members.

Listed below are comments received and addressed at the April 11th meeting:

- After the goal setting is done, do any agencies follow up with resource availability for the DBE contractor? Different types of assistance are needed for the different markets and subcontractors. An example was given that many DBE subcontractors do not know how to estimate. More assistance in the form of teaching, classes, etc. needs to be given to the DBE community so they learn how to be competitive and get bids. BOC responded stating that technical assistance and DBE supportive services are offered by the BOC. Some challenges are getting firms to participate, but the BOC will definitely look into offering more assistance.
- It was stated that an RFP for professional services is oftentimes less likely to be shown on the transit agencies websites versus capital projects and it is more challenging to find out

ECCTA Revised DBE Triennial Goal FFY 2023-2025

who will be a prime when you are trying to get on a team. It was also stated that there are financial burdens in professional services. The commenter asked if there are trainings that can be offered to DBEs to get past some of the professional services challenges for developing bids? Lastly, the commenter stated that there are some agencies that have very high goals and many of the agency goals seem low. BOC responded that the BOC will offer trainings for professional services and look into what some of the barriers may be. The reason that goals may be low is that it depends on what types of contracts are included in the projected goal and the availability of DBEs for the contracts.

- It was stated that the mentoring and protégé program at CalTrans is a great place to network with primes and get educational opportunities. There is also a VTA supply and diversity program. It was advised that DBEs register for these programs. It was suggested that money needs to be set aside at each agency for DBE education programs on how to maneuver in the government contracting arena. Many DBEs do not understand how to do estimating and how to get a contract with a prime.
- It was stated that emerging A&E firms have a difficult time forming relationships with primes because teams are formed in advance. Many primes are hesitant to work with a smaller DBE firm.
- I appreciate all of you setting goals for us DBE's. Very often we would not otherwise have an opportunity to participate on these projects. These requirements open the doors for us.
- I encourage all agencies to continue to focus on supportive services to bolster tradespersons starting business, residential contractors moving into the public works arena, and firms seeking to grow. Working in the public works arena requires a unique skill set and we need to continue to support the DBE firms that are working for your agencies.
- Thank you for the opportunity to learn about the process.
- Focus on your Technical Support Service Program to build DBE Success!
- Work with the Ethic Chambers and Trade Associations on a Training/Education & Development Accelerator Partnering Program.
- Networking with the Primes is the Key!

Listed below are questions received during registration for the April 11th meeting:

- How can Diversity/Outreach Inclusion Programs provide the necessary training on estimating, bidding, and project management? This is the help that DBE firms need!
- How to partner with prime contractor.
- Upcoming contracts and construction management opportunities.
- Small business network.

The presentation for the Public Participation Meeting held on April 11, 2022 is located online at https://www.goldengate.org/assets/1/6/final_public_participation_meeting_presentation_april_11_2022.pdf and the recording is located online at: <https://goldengate.webex.com/recordingservice/sites/goldengate/recording/533db8799bf3103a9ca9c22ff4ecfe39/playback> Password: ppm411

Public Participation Meeting- April 26, 2022

37 individuals registered for the Public Participation Meeting on April 26, 2022 and 29 attended, including 10 firms/members of the public and 19 BOC members.

Listed below are comments received and addressed at the April 26th meeting:

- How do you address when goals are not met? BOC responded that an agency has to do a shortfall analysis which details the conditions that prevented the agency from meeting the goal and a corrective action plan detailing how the agency will mitigate future shortfalls. It was also noted that an agency can ask the Federal Transit Administration to approve a singular contract to use race-conscious goals using another agency's disparity study if there are similarities in the contracting opportunities; getting more firms certified as DBEs; and encouraging DBEs to attend pre-proposal conferences to network with prime contractors can assist in meeting goals.
- It was stated that many businesses are not government procurement sound and benefit from business development programs. BOC responded that the BOC provides resources and workshops to assist the DBE and small business community. The BOC also partners with NorCal PTAC and other businesses such as SCORE to promote the free resources available to assist DBEs and small businesses. Many larger transit agencies also offer business development programs.
- A participant who works with DBEs in the Central Valley stated that he wanted to offer similar public participation outreach as the BOC to the Central Valley and was interested in attending future BOC outreach events. The BOC shared a Federal Transit Administration YouTube channel and the U.S. Department of Transportation's "DBE Community of Practice Training Sessions" as additional resources.

Listed below is the question received during registration for the April 26th meeting:

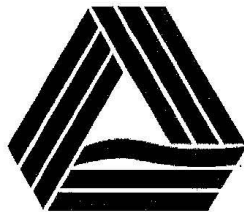
- How do you determine the percentage DBE per project solicitation? When it is below 10%DBE we have more challenges finding teaming opportunities.

The presentation for the Public Participation Meeting held on April 26, 2022 is located online at https://www.goldengate.org/assets/1/6/april_26_public_participation_meeting_presentation2.pdf and the recording is located online at:

<https://goldengate.webex.com/recordingservice/sites/goldengate/recording/1327905ea7b0103ab9ff1aca0dfb00a6/playback> Password: ppm426

ECCTA received no additional comments on its proposed original DBE triennial goal before or after the Consultation or Public Participation Meetings.

FFY 2023-2025 Original DBE Triennial Goal Board Resolution



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #220525D DISADVANTAGED BUSINESS ENTERPRISE (DBE) TRIENNIAL GOAL FOR FEDERAL FISCAL YEARS (FFY) 2023-2025

Resolution #220525D accepts the DBE Triennial Goal of 0% for FFY 2023-2025.

WHEREAS, in accordance with 49 CFR Part 26, Eastern Contra Costa Transit Authority (ECCTA) must establish an overall goal for DBE participation on all FTA-assisted contracts for FFY 2023-2025; and

WHEREAS, ECCTA must follow the procedures established by 49 CFR Part 26 to calculate its overall goal; and

WHEREAS, ECCTA has developed a methodology based on demonstrable evidence of the availability of ready, willing and able DBEs relative to all businesses ready, willing and able to participate on ECCTA's FTA-assisted contracts; and

WHEREAS, the methodology includes the base figure and the evidence with which it was calculated, and the evidence for any adjustments made to the base figure, and

WHEREAS, the goal reflects ECCTA's determination of the level of DBE participation it would expect absent the effects of discrimination; and

WHEREAS, ECCTA published its goal and methodology on its website on March 7, 2022; and

WHEREAS, ECCTA consulted with groups and organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and ECCTA's efforts to establish a level playing field for the participation of DBEs; and

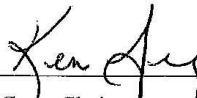

WHEREAS, ECCTA will revise its DBE goal after new federally-assisted contracting opportunities become available;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #220525D accepting the DBE Triennial Goal of 0% for FFY 2023-2025. Upon approval, ECCTA shall submit to the FTA the DBE Triennial Goal of 0% for FTA-assisted contracts for FFY 2023-2025.

RESOLUTION #220525D

PASSED AND ADOPTED THIS 25th day of May 2022, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

 _____	 _____
Ken Gray, Chair	Jeanne Krieg, CEO
AYES:	<u>8</u>
NOES:	<u>0</u>
ABSENT:	<u>2</u>
ABSTENTIONS:	<u>0</u>

Revised DBE Triennial Goal Public Notice English



PUBLIC NOTICE

Eastern Contra Costa Transit Authority (ECCTA)

Revised Disadvantaged Business Enterprise

Triennial Goal Federal Fiscal Years 2023-2025

Notice is hereby given that Eastern Contra Costa Transit Authority (ECCTA), also referred to as Tri Delta Transit, has re-calculated its Disadvantaged Business Enterprise (DBE) Participation Goal that is set in accordance with U.S. Department of Transportation Regulations at 49 CFR Part 26. Due to a change in anticipated Federal Transit Administration-assisted contracting opportunities, ECCTA re-calculated the DBE goal and proposed the DBE triennial goal be adjusted to one percent (1%) for Federal Fiscal Years 2023 - 2025. The DBE goal is applicable to U.S. Department of Transportation-assisted contracting opportunities scheduled to be awarded during the period of October 1, 2022 - September 30, 2025.

ECCTA's proposed overall goal and its rationale are available for inspection thirty (30) days following the date of this Notice, online at www.trideltatransit.com, and between 8:00am to 5:00pm, Pacific Standard Time, Monday through Friday at the following location:

Eastern Contra Costa Transit Authority
801 Wilbur Avenue
Antioch, CA 94509
Telephone: 925-754-6622 ext 262
Fax: 925-757-2530
civilrights@eccta.org
Contact: Tania Babcock, DBE Liaison Officer

ECCTA will accept comments on this proposed goal for thirty (30) days from the date of this notice. Written comments may be sent to ECCTA at the above address.

In compliance with the Americans with Disabilities Act, ECCTA is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations, please contact the DBE Liaison Officer at (925) 754-6622 or fax (925) 757-2530. Any person with Limited English Proficiency (LEP) who requires language assistance may also contact the DBE Liaison Officer at (925) 754-6622 or fax (925) 757-2530. To assist us in meeting specific needs, prior notice of at least five (5) business days is appreciated.

Dated at Antioch, California this October 31, 2024.

Revised V1

Revised DBE Triennial Goal Public Notice Spanish



AVISO AL PUBLICO

Eastern Contra Costa Transit Authority (ECCTA)

Empresa Comercial Minoritaria Revisado

Objetivo del Trimestre de los Años Fiscales Federales 2023-2025

Eastern Contra Costa Transit Authority (ECCTA), también conocida como Tri Delta Transit, ha recalculado su Empresa Comercial Minoritaria (DBE) y su participación como objetivo de acuerdo con los Reglamentos del Departamento de Transporte de los Estados Unidos, Código 49 CFR Sección 26. Debido a un cambio en las oportunidades de contratación asistidas por la Administración Federal de Tránsito anticipadas, ECCTA recalculado el objetivo DBE y propone que el objetivo DBE se ajuste al uno por ciento (1%) para los Años Federales Fiscales 2023 - 2025. El objetivo del DBE es aplicable al Departamento de Transporte y a sus oportunidades de contratación asistida programado para ser otorgado durante el periodo entre Octubre 1, 2022 - Septiembre 30, 2025.

Los objetivos generales de ECCTA y sus razones fundamentales están disponibles para su inspección treinta (30) días a partir de la fecha de éste AVISO, en línea en www.trideltatransit.com, y entre las 8:00 am hasta las 5:00 pm, Tiempo Estandar del Páccifico, de Lunes a Viernes en la siguiente dirección:

Eastern Contra Costa Transit Authority
801 Wilbur Avenue
Antioch, CA 94509
Teléfono: 925-754-6622 ext 262
Fax: 925-757-2530
civilrights@eccta.org

Ponerse en contacto con: Tania Babcock, Cordinadora Oficial DBE

ECCTA aceptará comentarios sobre ésta propuesta objetiva treinta (30) días a partir de la fecha de éste aviso. Comentarios por escrito pueden ser enviados a la dirección que se indica arriba.

En cumplimiento con el Acta de Americanos con Discapacidades, ECCTA es accesible a personas en silla de ruedas, así también como a los espacios disponibles en el estacionamiento de ECCTA. Si usted es una persona con discapacidad y necesita modificaciones de alojamiento relacionadas con su discapacidad, favor de ponerse en contacto con la cordinadora oficial de DBE al 925-754-6622 o bien mandar un Fax 925-757-2530. Cualquier persona con dominio limitado del Inglés (LEP) que requiera asistencia en su idioma también puede ponerse en contacto con la Cordinadora Oficial de DBE al teléfono (925) 754-6622, Fax (925) 754-5730. Para permitirnos ayudarle con sus necesidades específicas, favor de notificarnos por lo menos con cinco (5) días de anticipación.

Antioch, California 31 de Octubre del 2024

Revisado V1

Revised DBE Triennial Goal Tri Delta Transit Webpage

[Home](#) > [Work With Us](#) > [Disadvantaged Business Enterprises \(DBE\)](#)

Disadvantaged Business Enterprises (DBE)

Eastern Contra Costa Transit Authority (ECCTA) has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (U.S. DOT), 49 Code of Federal Regulations (CFR) Part 26. As a recipient of Federal financial assistance from the DOT, ECCTA has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of ECCTA to ensure that DBEs, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts.

The objectives of the DBE Program include:

1. nondiscrimination in the award and administration of DOT-assisted contracts;
2. Create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. Ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. Help remove barriers to the participation of DBEs in DOT-assisted contracts; and
6. Adhere to the adopted ECCTA purchasing policy principles throughout all aspects of the DBE Program.

ECCTA's Chief Executive Officer (CEO) has designated the Compliance Manager as the DBE Liaison Officer (DBELO). The Compliance Manager has direct and independent access to ECCTA's CEO concerning DBE matters. The Compliance Manager is responsible for implementing all aspects of the DBE program. Implementation of the DBE program has the same priority as compliance with all other legal obligations incurred by ECCTA in its financial assistance agreements with the DOT.

ECCTA has disseminated this policy statement to its Board of Directors and to all departments of its organization. This policy statement is disseminated to members of the DBE and non-DBE business communities that perform or are interested in performing work on ECCTA's DOT-assisted contracts.

The policy statement is on the Tri Delta Transit website at www.TriDeltaTransit.com. (This site)

Questions regarding ECCTA's DBE Program should be addressed to:

- **Mail:** DBE Liaison Officer, 801 Wilbur Avenue, Antioch, CA 94509,
- **telephone** 925-754-6622,
- **fax** 925-757-2530,
- **email** civilrights@eccta.org.

DBE Goals

ECCTA establishes an overall goal for the participation of DBEs in contracting opportunities that are expected to receive federal financial assistance.

 [FFY 2023 – FFY 2025 DBE Triennial Goal Public Notice – English](#)

 [FFY 2023 – FFY 2025 DBE Triennial Goal Public Notice – Spanish](#)

 [DBE Triennial Goal FFY 2023 – FFY 2025](#)

 [DBE Goal FFY 2020 – FFY 2022](#)

 [DBE Goal FFY 2017 – FFY 2019](#)

FFY 2023-2025 Revised DBE Triennial Goal Board Resolution



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
801 Wilbur Avenue • Antioch, California 94509
Phone 925.754.6622 Fax 925.757.2530

RESOLUTION #241211A REVISED DISADVANTAGED BUSINESS ENTERPRISE (DBE) TRIENNIAL GOAL FOR FFY 2023-2025

Resolution #241211A accepting ECCTA's revised DBE triennial goal of one percent (1%) for FTA-assisted contracts for FFY 2023-2025 and authorizing staff to submit the goal to the FTA.

WHEREAS, in accordance with 49 CFR Part 26, Eastern Contra Costa Transit Authority (ECCTA) originally established a zero percent (0%) overall goal for DBE participation on all FTA-assisted contracts for FFY 2023-2025 that was approved by ECCTA's Board of Directors on May 25, 2022; and

WHEREAS, due to a change in anticipated FTA-assisted contracting opportunities scheduled to be awarded during FFY 2025, ECCTA re-calculated the DBE triennial goal following the procedures established by 49 CFR Part 26; and

WHEREAS, ECCTA proposed the DBE triennial goal be adjusted from zero percent (0%) to one percent (1%) for FFY 2023-2025; and

WHEREAS, ECCTA published the public notice and proposed goal and methodology for the revised DBE triennial goal on its website on October 31, 2024; and

WHEREAS, ECCTA mailed the public notice to the organizations that participated in the April 2022 Consultation and Public Participation meetings and to the local Chambers of Commerce in ECCTA's service area on October 31, 2024; and

WHEREAS, ECCTA distributed the public notice at a DBE and SBE event on November 8, 2024 in Oakland, California.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #241211A accepting ECCTA's revised DBE triennial goal of one percent (1%) for FTA-assisted contracts for FFY 2023-2025 and authorizing staff to submit the goal to the FTA.

PASSED AND ADOPTED THIS 11th day of December 2024, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Diane Burgis, Chair

Rashidi Barnes, CEO

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

TAB 4

Agenda Item #7b

**ACTION ITEM: 2025 ECCTA Board of Directors Meeting
Schedule**

Board of Directors Meeting

Wednesday December 11, 2024

**ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509**



Staff Report to ECCTA Board of Directors

Meeting Date: December 11, 2024

Agenda Item: 2025 ECCTA Board of Directors Meeting Schedule - Agenda Item #7B

Lead Staff: Rosanna Dominguez, Executive Assistant

Approved: Rashidi Barnes, Chief Executive Officer

A handwritten signature in black ink, appearing to be "RB", located to the right of the "Approved" line.

Background

- The regular meeting date and time of the ECCTA Board of Directors is the 4th Wednesday of each month at 4:00 p.m.
- The Board Chair has the authority to cancel or reschedule any Tri Delta Transit Board meeting if there is a lack of pressing agenda items or if extenuating circumstances exist. As much notice as possible is given so board members can plan accordingly.

Discussion

- The 4th Wednesday of each month in 2025:

January 22	May 28	September 24
February 26	June 25	October 22
March 26	July 23	November 26
April 23	August 27	December 24

*Agenda Item #7b
Eastern Contra Costa Transit Authority
Board of Directors Meeting
December 11, 2024*

In the last several years, the Board of Directors combined the November and December meetings to avoid the Thanksgiving, Christmas, and New Year holidays.

Financial Impact

None

Requested Action

Combine the November and December 2025 board meetings and conduct that meeting on December 10, 2025.

TAB 5

Agenda Item #7c

ACTION ITEM: Permanent One Seat Ride Program Memorandum of Understanding


Board of Directors Meeting

Wednesday December 11, 2024

ECCTA Boardroom
801 Wilbur Avenue, Antioch, CA 94509



Staff Report to ECCTA Board of Directors

Meeting Date: December 11, 2024
Agenda Item: Permanent One Seat Ride Program Memorandum of Understanding – Agenda Item #7C
Lead Staff: Toan Tran, Chief Operating Officer
Approved: Rashidi Barnes, Chief Executive Officer 

Background

On November 1, 2020, ECCTA, LAVTA, County Connection, and WestCAT entered into an MOU for a pilot program to provide paratransit trips within Contra Costa County and eastern Alameda County that do not require a transfer between transit agencies. The pilot program was called One-Seat Ride (OSR). The traditional system required passengers who wanted a ride outside of their service area to transfer between buses. For example: a passenger who wanted to go to Pinole from Oakley would take an ECCTA bus to Concord BART, transfer to a County Connection bus to Martinez, where they would transfer to a WestCat bus to finish their trip. OSR allows ADA passengers from any service area to call a single phone number and book a trip from one service area to another without having to change buses. The costs for the service are split among each agency involved in the trip based on hours and miles associated with the trip. The initial pilot program was scheduled to run from December 1, 2020, to April 30, 2021.

The pilot program was extended in April 2021, November 2022, and November 2023 while the program matured and partner agencies implemented a variety of innovations and improvements, including streamlining customer service procedures, expanding fare payment options to include County Connection prepaid fare accounts and Tri Delta, LAVTA, and WestCAT paratransit tickets, unified data management and invoicing algorithms, and procedures for reporting OSR program data to the National Transit Database (NTD).

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Board of Directors Meeting
December 11, 2024*

Discussion

After an extended pilot phase, the OSR program has proven itself to be enormously beneficial for riders as well as operationally advantageous and cost-effective for the participating transit agencies when compared to the previous system of coordinated inter-operator transfer trips. Customers benefit from shorter and more comfortable origin-to-destination rides as well as lower fares, while OSR partner agencies benefit from significantly greater predictability and much lower shared per-trip costs. For fiscal year 2024-25 to date, the average cost per passenger on OSR is approximately \$20, whereas the average cost per passenger on the regular paratransit service is over \$50.

In consultation with the partner agencies and Legal, County Connection has prepared a permanent MOU to govern the OSR program going forward. The MOU is based largely on the earlier pilot-phase agreements and incorporates significant changes at the request of all parties involved. Notable changes from the pilot MOUs include clarification of party roles and responsibilities, and new provisions for cost sharing and monthly reporting. As before, the operating costs for OSR service will be apportioned between the partners based on the actual time and distance traveled in each agency's service area. However, the new MOU also includes partial support for County Connection's overhead costs, which would increase each partner agency's share of the cost, including ECCTA, by about 10%. Recognizing this additional cost was not included in the budget; County Connection has agreed to waive the overhead fee for this fiscal year.

Financial Impact

None. The cost for the OSR program is included in the FY 2024-25 approved budget.

Requested Action

Approve Resolution #241211C authorizing the CEO to enter into an MOU with County Connection, LAVTA, and WestCAT to formalize the One-Seat Ride program.

Attached

- Draft MOU



TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority
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RESOLUTION #241211C PERMANENT ONE SEAT RIDE PROGRAM MEMORANDUM OF UNDERSTANDING

Resolution #241211C authorizing the CEO to enter into a MOU with Central Contra Costa County Transit Authority, LAVTA, and WestCAT to formalize the One-Seat Ride Paratransit program.

WHEREAS, on August 20, 2020 the Central Contra Costa County Transit Authority’s (County Connection) Board of Directors approved a six-month pilot program to provide a one-seat regional ride for paratransit passengers wishing to travel across multiple transit agency service areas;

WHEREAS, the participating agencies included Central Contra Costa County Transit Authority (CCCTA), Livermore Amador Valley Transit Authority (LAVTA), Western Contra Costa Transit Authority (WestCAT), Eastern Contra Costa Transit Authority (Tri Delta Transit);

WHEREAS, the pilot program streamlined regional paratransit ride practices by eliminating required transfers for trips that crossed multiple transit service areas, enabling passengers to have a one-seat ride for the entire duration of their trip;

WHEREAS, due to the success of the pilot program and the participating agencies need to collect and analyze data, the pilot program was extended through November 30, 2024;

WHEREAS, due to the continued success of the pilot program, ECCTA and the other participating agencies wish to implement the One-Seat Regional Ride Program as a permanent program and

WHEREAS, staff requests that the Board of Directors authorize the Chief Executive Officer to execute the Memorandum of Understanding with the participating agencies implementing the program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes the Chief Executive Officer to execute a Memorandum of Understanding implementing the program and to take any other actions necessary to implement the program.

PASSED AND ADOPTED THIS 11th day of December 2024, by the following votes:

EASTERN CONTRA COSTA TRANSIT AUTHORITY

Diane Burgis, Chair

Rashidi Barnes, Chief Executive Officer

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTIONS: _____

MEMORANDUM OF UNDERSTANDING
REGARDING the
CONTRA COSTA COUNTY & TRI VALLEY
“ONE-SEAT RIDE” REGIONAL PARATRANSIT PROGRAM

This Memorandum of Understanding (MOU) is entered into as of this 1st day of December 2024 (Effective Date), by and between the Central Contra Costa Transit Authority, Livermore Amador Valley Transit Authority, Western Contra Costa Transit Authority, Eastern Contra Costa Transit Authority, referred to individually as “Party” and collectively as “the Parties.”

RECITALS

The Central Contra Costa Transit Authority (County Connection) is a joint powers authority that provides public bus transit service and complementary paratransit in the Central Contra Costa County area.

The Livermore Amador Valley Transit Authority (LAVTA) is a joint powers authority that provides public bus service and complementary paratransit in the Tri-Valley area of Alameda County.

The Western Contra Costa Transit Authority (WestCat) is a joint powers authority that provides public bus service and complementary paratransit in the Western Contra Costa County area.

The Eastern Contra Costa Transit Authority (Tri Delta Transit) is a joint powers authority that provides public bus service and complementary paratransit in the Eastern Contra Costa County area.

On November 1, 2020, County Connection, LAVTA, Tri Delta Transit, and WestCat entered into an MOU to memorialize the arrangements for administration and coordination between the Parties regarding a pilot program to provide one-seat rides to paratransit customers traveling between Party jurisdictions, and to share the cost of those trips equitably between the Parties.

The MOU was amended on April 28, 2021, November 30, 2021, November 30, 2022, and November 30, 2023, to extend the program through November 30, 2024, and to make other necessary revisions.

The Parties now desire to execute a new MOU for a permanent One-Seat Ride Regional Paratransit Program.

PURPOSE

This MOU serves to memorialize arrangements for the ongoing administration and coordination between the Parties regarding the One-Seat Ride program.

One-Seat Ride MOU

I. SCOPE OF ONE-SEAT RIDE (OSR) PROGRAM:

The OSR program offers the eligible ADA Paratransit rider traveling between Party jurisdictions a single-seat, single-vehicle shared ride from their origin to destination, within the Parties' combined paratransit service areas. Eligible OSR trips must cross at least one jurisdictional boundary and may not begin and end within the same Party's jurisdiction.

The County Connection LINK paratransit call center will accept, schedule, and dispatch all OSR program trip reservations.

All OSR program trips will be performed under County Connection's ADA paratransit operations and maintenance contract. County Connection's paratransit subcontractor will act as the main provider of OSR trips, and the primary paratransit contractor will provide "reverse rescue" service in instances where the subcontractor is unable to provide a particular OSR trip, for reasons beyond its control.

The fare charged for each one-way trip on the OSR program will match the local undiscounted ADA paratransit fare for the partner agency having jurisdiction over the origin point of the trip.

The service area for OSR program operations will mirror, to the extent practicable, the service area by time of day and day of week within each partner agency's jurisdiction.

The on-time pickup window, no-show/cancellation policies, and rider code of conduct for the OSR program will match the corresponding rules contained in County Connection's LINK Paratransit Riders' Guide. A copy of the guide is available at: <https://countyconnection.com/wp-content/uploads/2023/06/LINK-Riders-Guide-Text-5.23.pdf>.

II. COUNTY CONNECTION RESPONSIBILITIES:

County Connection will administer and provide primary oversight for the OSR program.

County Connection will retain all fares paid in cash or pre-purchased fare credit and will deduct the fare value retained from the invoices to the other Parties.

County Connection will prepare and send individual monthly invoices for each partner agency, based on the agreed-upon cost sharing formulas described in Section V.

County Connection will submit all OSR program operations data to the National Transit Database (NTD) using a single S-10 form and will submit OSR program financial data to the NTD using form B-30, in coordination with the other Parties.

III. SHARED & OTHER PARTY RESPONSIBILITIES:

The Parties will meet regularly to discuss program operations, plans, and any desired changes to the program.

The Parties will cooperate on NTD reporting for the OSR program by submitting coordinated NTD B-30 forms to document program costs.

One-Seat Ride MOU

The Parties will pay County Connection according to the formula described in Section V within 30 days after receipt of an invoice.

The Parties will have the right to audit County Connection's records to confirm that the compensation requested in the invoice is consistent with the services provided.

The primary contact person for administration of the program for each Party is as follows:

County Connection:	Director of ADA & Specialized Services
LAVTA:	Director of Operations
WestCat:	General Manager
Tri Delta Transit:	Manager of Accessible Services

IV. MONTHLY REPORTS

County Connection will report the following individual trip and aggregate program operations data monthly to all Parties:

- A) Passenger ID,
- B) Pickup and drop-off dates, times, locations,
- C) Passenger type(s) (registered rider, attendant, companion),
- D) Passenger space type(s) (ambulatory, wheelchair, etc.),
- E) Fare collected and payment method,
- F) Trip distance,
- G) Trip vendor,
- H) Unlinked Passenger Trips by vendor within each partner agency's jurisdiction,
- I) Revenue Hours and Miles by vendor within each partner agency's jurisdiction,
- J) Deadhead Hours and Miles by vendor (where applicable) within each partner agency's jurisdiction,
- K) NTD S-10 and B-30 monthly reports,
- L) On-Time percentage,
- M) Validated customer complaints per 1,000 rides.

V. OSR PROGRAM COST SHARING

OSR program costs will be shared by all Parties in the following manner:

Hourly costs will be apportioned between the Parties, based on the total number of OSR revenue hours performed within each Party's service area for each OSR trip during the month.

The cost of fuel for reverse rescue trips will be shared between the Parties, based on the actual number of vehicle revenue miles driven within each Party's service area for reverse rescue trips during the month.

County Connection will charge a 10% administrative fee in addition to the hourly and per-mile costs described above, to partially offset County Connection's overhead costs to

One-Seat Ride MOU

administer the OSR program, and the proportional share attributable to the OSR program of the fixed fee paid to County Connection's paratransit service contractor.

The monthly invoice for each party will be calculated as shown in the table below.

Description	Qty.	Rate	Amount
OSR Revenue Hours	100.00	\$ 63.83*	\$ 6,383.00
Reverse Rescue Fuel Miles	319.83	\$ 0.8194*	\$ 262.07
Admin Cost	10%		\$ 664.51
Fare Credit			\$ (1,000.00)
Invoice Total			\$ 6,309.58

*NOTE: rates shown for hourly service and fuel miles are those charged for July 2024, and are included for demonstration only. The per-mile rate for fuel is recalculated monthly by dividing the actual cost paid for fuel by the actual miles driven during the month.

As of the date of this MOU, expected rates for OSR revenue service hours will be:

Effective Dates	Rate per VRH
July 1, 2024 – June 30, 2025	\$ 63.83
July 1, 2025 – June 30, 2026	\$ 66.16
July 1, 2026 – June 30, 2027	\$ 68.38

The Parties mutually agree to cooperatively conduct a program evaluation including cost sharing within a reasonable amount of time following a request by any Party. Notwithstanding any other provision of this MOU, the Parties mutually agree to conduct a full program evaluation, including program cost sharing and potential funding sources, to be completed no later than June 30, 2026.

VI. MUTUAL HOLD HARMLESS

Each Party will hold harmless the other Parties, their directors, officers, representatives, agents and employees from and against all liability or losses, whether direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of negligence or intentional misconduct of the indemnifying Party, its directors, officers, representatives, agents and employees in connection with this MOU.

VII. TERM; WITHDRAWAL; TERMINATION

The term of this MOU shall commence as of December 1, 2024, and continue until terminated by mutual written agreement of the Parties.

Any Party may withdraw from this MOU with 30 days' written notice to the other Parties.

A Party's participation in the MOU may be terminated for convenience with 30 days' written notice by a unanimous decision of the other Parties.

A defaulting Party's participation in the MOU may be terminated immediately for cause if the defaulting Party does not cure the default within 5 business days from written notice of

One-Seat Ride MOU

default. All amounts due and owing for services provided will be paid to County Connection by the withdrawing or terminated Party through the effective date of withdrawal or termination.

VIII. SERVICE AREA ADDITIONS

Additional service areas may be added to the OSR program following unanimous agreement between the Parties and written amendment of this MOU to include the designated public transit operators for the added jurisdictions as new Parties to this MOU. Upon ratification of any such amendment, the Parties so added will have the same rights and responsibilities as the other Parties specified herein.

IX. MISCELLANEOUS:

A. Notices.

All notices and communications deemed by the Parties to be necessary or desirable shall be in writing and may be given by email, by personal delivery to a representative of the Parties, or by mailing the same postage prepaid, addressed as follows:

If to County Connection: Central Contra Costa Transit Authority
(dba: County Connection)
Attn: General Manager
2477 Arnold Industrial Way
Concord, CA 94520-5327

If to LAVTA: Livermore Amador Valley Transit Authority
Attn: Executive Director
1362 Rutan Court, Suite 100
Livermore, CA 94551

If to WestCat: Western Contra Costa Transit Authority
(dba: WestCat)
Attn: General Manager
601 Walter Avenue
Pinole, CA 94564

If to Tri Delta Transit: Eastern Contra Costa Transit Authority
(dba: Tri Delta Transit)
Attn: Chief Executive Officer
801 Wilbur Ave
Antioch, CA 94509

The address to which mailings may be made may be changed from time to time by notice mailed as described above. Any notice given by mail shall be deemed given on the day after that on which it is deposited in the United States Mail as provided above.

One-Seat Ride MOU

B. Modification.

This MOU may be amended or modified only in a writing approved by each of the Parties.

C. No Third-Party Beneficiaries.

Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies on any persons other than the parties to it, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third persons to any Party to this MOU.

D. Attorneys' Fees.

If any legal proceeding shall be instituted by any of the parties hereto to enforce the terms of this MOU or to determine their respective rights or obligations under this MOU, the prevailing Party in said proceeding shall recover, in addition to all court costs, reasonable attorneys' fees.

E. Integration.

This MOU constitutes the entire agreement between the Parties pertaining to the subject matter contained in it and supersedes all prior or contemporaneous oral or written agreements, representations, statements, documents, or understandings of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding by their respective duly authorized officers as of the Effective Date.

[add Signature Blocks]