



TRI DELTA TRANSIT

# Board of Directors Meeting Agenda

## Wednesday, March 26, 2025

**Meeting Time:**  
4:00 pm

**Location:**  
Eastern Contra Costa Transit Authority Boardroom  
801 Wilbur Avenue, Antioch



### BOARD OF DIRECTORS:

#### CITY OF ANTIOCH

Donald Freitas  
Louie Rocha

#### CITY OF OAKLEY

Shannon Shaw  
Anissa Williams

#### CONTRA COSTA COUNTY

Diane Burgis - Chair  
Shanelle Scales-Preston

#### CITY OF BRENTWOOD

Susannah Meyer  
Tony Oerlemans - Vice-Chair

#### CITY OF PITTSBURG

Dionne Adams  
Angelica Lopez

#### MEMBER-AT-LARGE

Merl Craft

## **PUBLIC COMMENT GUIDELINES:**

- Public comments can be submitted via e-mail to CEO@trideltatransit.org.
- Comments received one hour prior to the meeting will be distributed to the members of the Board of Directors and summarized in the minutes.
- Persons requesting to address the ECCTA Board of Directors in person are requested to complete a Comment Request form and submit it to the clerk. If possible, please submit the form prior to the start of the meeting. At the appropriate time, the ECCTA chair will call on individuals to comment.
- During the public comment agenda item, the public is permitted to address the ECCTA Board of Directors on items that are on the consent calendar or items not on the agenda. Individuals may also make a request for future agenda items. No action or discussion may take place on any item not appearing on the posted agenda.
- If a person wishes to speak on a specific agenda item, the ECCTA chair will call on the individual when the agenda item is being discussed by the Board of Directors.
- Persons addressing the ECCTA Board of Directors are requested to limit their remarks to three (3) minutes unless an extension of time is granted by the chair, subject to approval of the ECCTA Board of Directors.

## **AGENDA, STAFF REPORT, AND DOCUMENT AVAILABILITY:**

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Board of Director's meeting at ECCTA's front desk located at 801 Wilbur Avenue, Antioch, California. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at ECCTA's front desk at the above referenced address during regular business hours.

## **AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available in the ECCTA parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II} Please help us accommodate individuals with EI-MSD and refrain from wearing scented products to this meeting. Please turn off any electronic paging device or cell phone.

## **LIMITED ENGLISH PROFICIENCY (LEP):**

Any person with Limited English Proficiency (LEP) who requires language assistance to communicate with the Tri Delta Transit Board of Directors during the meeting should contact the CEO's Office at (925) 754-6622 or fax (925) 757-2530. Notification no fewer than 48 hours prior to the meeting will enable Tri Delta Transit to make reasonable arrangements to assure language assistance for this meeting.

## **ANTICIPATED ACTION BY THE BOARD OF DIRECTORS:**

The Board of Directors may take action on any item on the agenda, which action may consist of the recommended action, no action or a related action.



# Board of Directors Meeting Agenda

## Wednesday, March 26, 2025

**Available Online:** <https://trideltatransit.com/about/board-meetings-agendas/>

### 1. CALL TO ORDER Chair Diane Burgis

- a. Roll Call

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENT

While public comments are encouraged and taken very seriously, State law prevents the Board of Directors from discussing items that are not on the meeting agenda. If appropriate, staff will follow up on public comments. Please see Public Comment Guidelines on the last page of this agenda.

### 4. CHAIR'S REPORT Chair Diane Burgis

### 5. CONSENT CALENDAR (ACTION ITEM):

*(see attachment: tab #1)*

- a. Minutes of the Board of Directors meeting of February 26, 2025
- b. Financial Report
- c. Marketing and Customer Service Activities Report
- d. Legislative Report

**Requested Action:** Approve items 5a, 5b, 5c and 5d

### 6. CEO'S REPORT Rashidi Barnes

*(see attachment: tab #2)*

### 7. ACTION and DISCUSSION ITEMS

- a. **ACTION ITEM:** Contract Renewal with Connexionz for the Computer-Aided Dispatch/Automated Vehicle Location System

*(see attachment: tab #3)*

**Requested Action:** Adopt Resolution #250326A authorizing the CEO to enter into a three-year contract, with two one-year options, for provision and

## Board of Directors Meeting Agenda Wednesday, March 26, 2025

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support of CAD/AVL systems and software with Connexionz for \$102,000 per year for the first three years.

**b. ACTION ITEM:** Rider Code of Conduct Policy

*(see attachment: tab #4)*

**Requested Action:** Approve Resolution #250326B authorizing ECCTA's Rider Code of Conduct Policy to replace the "Rules and Procedures for Handling Problem Passengers" that was previously adopted on 6/24/2020.

**c. ACTION ITEM:** FY25 Low Carbon Transit Operations Program (LCTOP)

*(see attachment: tab #5)*

**Requested Action:** Adopt Resolution #250326C authorizing the execution of the ECCTA FY2025 Low Carbon Transit Operations Program (LCTOP) project.

**d. ACTION ITEM:** FY25 Low Carbon Transit Operations Program (LCTOP) Corrective Action Plan

*(see attachment: tab #6)*

**Requested Action:** Adopt Resolution #250326D authorizing the execution and submittal of ECCTA's Corrective Action Plan and allocation request in the FY2025 Low Carbon Transit Operations Program (LCTOP) allocation request cycle.

### 9. BOARD OF DIRECTOR'S COMMENTS

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to staff, or requesting a report be made at another meeting.

### 10. ADJOURN

Next Meeting: April 23, 2025, at 4:00 p.m., 801 Wilbur Avenue, Antioch, CA 94509.

# **TAB 1**

Agenda Item #5

Consent Calendar (ACTION ITEM): Minutes, Financial Report and  
Marketing Activities Report

## **Board of Directors Meeting**

Wednesday March 26, 2025

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

EASTERN CONTRA COSTA TRANSIT AUTHORITY  
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

February 26, 2024

The Eastern Contra Costa Transit Authority (ECCTA) meeting was called to order in the ECCTA Board Room, 801 Wilbur Avenue, Antioch, California by Chair Burgis at 4:18 P.M.

**ROLL CALL / CALL TO ORDER**

BOARD MEMBERS

PRESENT: Dionne Adams (Pittsburg)\*; Diane Burgis (Chair); Merl Craft (Member-At-Large Alternate); Donald Freitas (Antioch); Angelica Lopez (Pittsburg); Susannah Meyer (Brentwood); Tony Oerlemans (Brentwood); Louie Rocha (Antioch); Shanelle Scales-Preston (Pittsburg); Shannon Shaw (Oakley)\*; Anissa Williams (Oakley)

\*Arrived after role

ABSENT: None

STAFF PRESENT: Rashidi Barnes, Chief Executive Officer (CEO)  
Toan Tran, Chief Operating Officer (COO)  
Angeline Loeffler, Chief Financial Officer (CFO)  
Eli Flushman, General Counsel  
Rosanna Dominguez, Executive Assistant  
Joe Chappelle, Manager of Administrative Services  
Maceo Wiggins, Compliance Manager

OTHERS

PRESENT: Lori Sprinkle, Transdev Office Manager  
Renato Cruz, Assistant General Manager  
Debra Steidle, Paratransit Coordinator

**PLEDGE OF ALLEGIANCE**

Director Lopez led the Pledge of Allegiance.

**PUBLIC COMMENT**

No public comment



## **MOVEMENT OF CLOSED SESSION TO CONSENT CALENDAR**

On motion by Director Craft, seconded by Director Williams, ECCTA Board Members moved the Closed Session to after the Consent Calendar, which was carried by the following vote:

AYES: Burgis, Craft, Freitas, Lopez, Meyer, Oerlemans, Rocha, Scales-Preston, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: Adams, Shaw

## **CHAIR'S REPORT**

Chair Burgis welcomed all new Directors to the Board and expressed the importance of this body as a regional entity.

## **CONSENT CALENDAR**

Director Freitas requested that item A be separated from the rest of the items in the consent calendar and voted on as its own item.

On motion by Director Freitas, seconded by Director Lopez, ECCTA Board members adopted the Consent Calendar below, removing item A, which was carried by the following vote:

- A. ~~Minutes of the Board of Directors meeting of January 22, 2025~~
- B. Financial Report
- C. Marketing and Customer Service Activities Report
- D. Legislative Report

AYES: Burgis, Craft, Freitas, Lopez, Meyer, Oerlemans, Rocha, Scales-Preston, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: Adams, Shaw

On motion by Director Williams, seconded by Director Scales-Preston, ECCTA Board members adopted the Consent Calendar Item A. Minutes of the Board of Directors, which was carried by the following vote:

- A. Minutes of the Board of Directors meeting of January 22, 2025

AYES: Burgis, Craft, Freitas, Lopez, Meyer, Oerlemans, Rocha, Scales-Preston, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: Adams, Shaw

## **CLOSED SESSION**

### A. Conference with Labor Negotiators

Nothing to report

## **CHIEF EXECUTIVE OFFICER'S REPORT**

### A. Operations Report

Chief Executive Officer Rashidi Barnes opened by announcing the final two members of the Board of Directors have been selected. Director Lopez and Director Meyer will fill the final seats for Pittsburg and Brentwood.

Mr. Barnes gave an update on the regional measure. Next month, the MTC Commission will be updated on what voters would like to have included in the bill to ensure that it passes. Tri Delta Transit will continue in conversations, and Mr. Barnes will keep in contact with local legislative representatives. The county representative will be Sue Novak as Chair, and Candance Anderson will fill the position of Federal Glover.

BART will close the Pittsburg Center Station in the next couple of months. Tri Delta Transit will potentially provide a bus bridge. Operations are working with BART to accommodate riders; the station is only in construction, and the tracks will still be in service. At the request of Director Craft, the City of Pittsburg informs it's residents of this interruption. Details once available will be shared on Tri Delta Transit social media.

## **ACTION ITEM AND DISCUSSION ITEMS**

### A. Authorization of filing of Regional Measure 2 (RM2) Operating Assistance Program FY2024-2025

Chief Financial Officer Angeline Loeffler provided an overview of the Regional Measure 2 Operating Assistance Program and allocations that are assigned to this funding typically. ECCTA is requesting to submit an amendment to MTC for \$445,449.

On motion by Director Freitas, seconded by Director Scales-Preston ECCTA Board members requested that resolution #250226A be adopted, approving and authorizing the CEO to file an amended FY2024-2025 claim to MTC requesting the allocation of RM2 operating assistance funds for ECCTA, which was carried by the following vote:

AYES: Adams, Burgis, Craft, Freitas, Lopez, Meyer, Oerlemans, Rocha, Scales-Preston, Shaw, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: None

B. Authorization for filing of Regional Measure 3 (RM3) Operating Assistance Program FY2024-2025

Chief Financial Officer Angeline Loeffler provided background on the measure. ECCTA is prepared to submit an amended claim to MTC. The recipients have not yet received the funding amount.

On motion by Director Williams, seconded by Director Shaw, the board of directors adopted resolution #250226B approving and authorizing the CEO to file an amended FY2024-2025 claim to MTC requesting the allocation of RM3 operating assistance fund for ECCTA, which was carried by the following vote:

AYES: Adams, Burgis, Craft, Freitas, Lopez, Meyer, Oerlemans, Rocha, Scales-Preston, Shaw, Williams

NOES: None

ABSTAIN: None

ABSENT: None

C. Micro-Transit Software and Support Services

Chief Operational Officer Toan Tran presented this item, reviewing the micro-transit service and software that support this service. The current contract with Via Mobility expires in May, and an RFP was issued in November. After a review panel and scoring, it was determined that Via Mobility, Inc. was the most qualified firm. The cost of this current contract will be lower than the previous one. There are additional services that this firm offers that will be explored once this contract is secured. There was discussion around the ability to bring in DBEs if additional services begin to be provided.

On motion by Director Craft, seconded by Director Adams, the board of directors adopted resolution #250226C authorizing the CEO to enter into a three-year contract, with three one-year options, for provision and support of micro-transit software as a service with Via Mobility, Inc. for \$33,600 per year for the first three years, which was carried by the following vote:

AYES: Adams, Burgis, Craft, Freitas, Lopez, Meyer, Oerlemans, Rocha, Scales-Preston, Shaw, Williams

NOES: None

ABSTAIN: None

ABSENT: None

**BOARD OF DIRECTORS COMMENT**

The following Board of Directors commented:

Director Meyer

Director Shaw

Director Craft

Director Scales-Preston  
Director Williams  
Director Lopez  
Director Adams

**ADJOURNMENT**

The meeting of the Eastern Contra Costa Transit Authority adjourned at 4:58 p.m. until March 26, 2025, at 4:55 p.m. in the ECCTA Administrative Facility, 801 Wilbur Ave Antioch, California.

Respectfully submitted,

Rosanna Dominguez  
Executive Assistant





## Income Statement - Comparison to Annual Adopted Budget

< July 1, 2024 through February 28, 2025 >  
(unaudited)


	FY 25 YTD Actual			FY25 Adopted Budget			YTD % of FY 25 Budget		
	ECCTA	FR	DR	ECCTA	FR	DR	ECCTA	FR	DR
<b>OPERATING REVENUES</b>									
Passenger Fares	\$ 1,405,133	\$ 935,370	\$ 469,763	\$ 1,986,465	\$ 1,013,097	\$ 973,368	71%	92%	48%
Other Income	\$ 127,889	\$ 127,889	-	\$ 120,000	\$ 120,000	-	107%	107%	
<b>Total Operating Revenues:</b>	<b>\$ 1,533,022</b>	<b>\$ 1,063,259</b>	<b>\$ 469,763</b>	<b>\$ 2,106,465</b>	<b>\$ 1,133,097</b>	<b>\$ 973,368</b>	<b>73%</b>	<b>94%</b>	<b>48%</b>
<b>NON-OPERATING REVENUES</b>									
Federal Funds	\$ 1,979,112	\$ 155,138	\$ 1,823,974	\$ 2,089,582	\$ 254,827	\$ 1,834,755	95%	61%	99%
State Funds	\$ 12,533,132	\$ 11,464,326	\$ 1,068,806	\$ 24,188,138	\$ 19,030,535	\$ 5,157,603	52%	60%	21%
Local Funds	\$ 3,236,377	\$ 1,467,153	\$ 1,769,224	\$ 4,367,255	\$ 2,398,449	\$ 1,968,806	74%	61%	90%
Inter-Operator Agreements (Bart Feeder)	\$ 2,665,851	\$ 2,665,851	-	\$ 2,665,851	\$ 2,665,851	-	100%	100%	n/a
Interest & Other Misc Income	\$ 57,168	\$ 47,358	\$ 9,810	\$ 50,000	\$ 40,000	\$ 10,000	114%	118%	98%
<b>Total Non-operating Revenues:</b>	<b>\$ 20,471,640</b>	<b>\$ 15,799,826</b>	<b>\$ 4,671,814</b>	<b>\$ 33,360,826</b>	<b>\$ 24,389,662</b>	<b>\$ 8,971,164</b>	<b>61%</b>	<b>65%</b>	<b>52%</b>
<b>Total Revenues:</b>	<b>\$ 22,004,662</b>	<b>\$ 16,863,085</b>	<b>\$ 5,141,577</b>	<b>\$ 35,467,291</b>	<b>\$ 25,522,759</b>	<b>\$ 9,944,532</b>	<b>62%</b>	<b>66%</b>	<b>52%</b>
<b>OPERATING EXPENSES</b>									
Purchased Transportation	\$ 13,628,606	\$ 8,619,374	\$ 5,009,232	\$ 21,187,290	\$ 13,613,752	\$ 7,573,538	64%	63%	66%
Materials and Supplies	\$ 2,530,685	\$ 2,045,984	\$ 484,701	\$ 5,294,307	\$ 4,261,135	\$ 1,033,172	48%	48%	47%
Salaries & Benefits	\$ 3,873,458	\$ 3,062,200	\$ 811,258	\$ 6,408,589	\$ 5,639,566	\$ 769,023	60%	54%	105%
Services	\$ 926,556	\$ 642,535	\$ 284,021	\$ 1,372,102	\$ 1,002,585	\$ 369,517	68%	64%	77%
Casualty and liability insurance	\$ 292,056	\$ 242,028	\$ 50,028	\$ 478,493	\$ 384,080	\$ 94,413	61%	63%	53%
Utilities	\$ 203,113	\$ 164,267	\$ 38,846	\$ 333,846	\$ 284,719	\$ 49,127	61%	58%	79%
Other ( Dues, Travel, Taxes, and Other)	\$ 337,052	\$ 205,816	\$ 131,236	\$ 392,664	\$ 336,921	\$ 55,743	86%	61%	235%
<b>Total Operating Expenses:</b>	<b>\$ 21,791,526</b>	<b>\$ 14,982,204</b>	<b>\$ 6,809,322</b>	<b>\$ 35,467,291</b>	<b>\$ 25,522,759</b>	<b>\$ 9,944,532</b>	<b>61%</b>	<b>59%</b>	<b>68%</b>
<b>EXCESS REV/(EXP)</b>	\$ 213,136	\$ 1,880,881	\$ (1,667,745)	n/a	n/a	n/a			

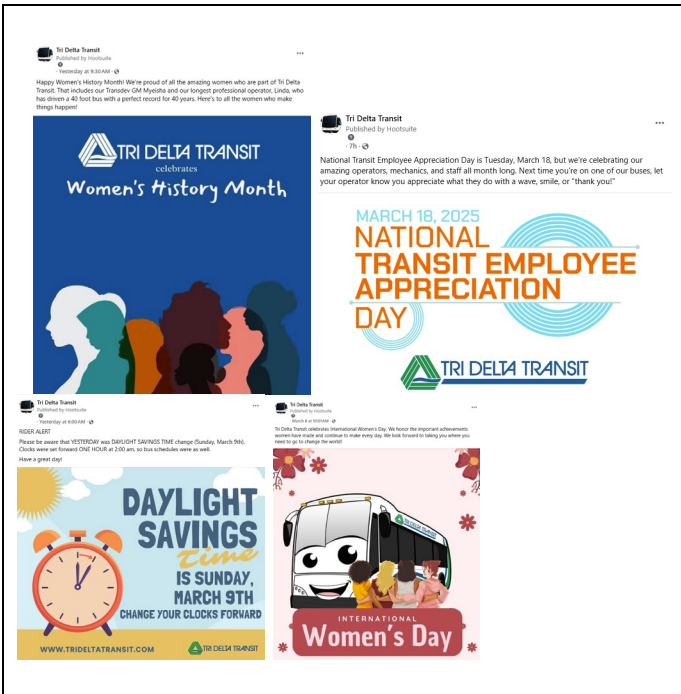
# Staff Report to ECCTA Board of Directors

**Meeting Date:** March 26, 2025  
**Agenda Item:** Marketing/Communications Activities – Agenda Item #5c  
**Lead Staff:** Leeann Loroño, Manager of Customer Service and Marketing  
**Approved:** Rashidi Barnes, Chief Executive Officer



Tri Delta Transit strives to provide top notch service to our customers and the community, as well as communicate the pivotal role Tri Delta Transit plays. Here are some projects Marketing has been working on.

	<h2>February/March Campaign</h2> <p>Our annual community drive-thru Shred-It event is back on Thursday, April 24<sup>th</sup>, at the Oakley Mobility Hubs.</p> <p>Thanks to the City of Oakley, City of Antioch, Republic Services, and Mt. Diablo Resource and Recovery, two trucks will be available at 9:00 a.m. until full.</p> <p>Last year the trucks were full before 11:00 am from over 75 cars bringing 21,000 pounds of paper.</p> <p>Board members are welcome to come help for some fun photo ops and engagement with the communities we serve.</p>
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## General Messages and National Campaigns

Tri Delta Transit strives to celebrate, honor, and educate about various messages. Here are a few for February/March:

- Women's History Month
- National Transit Employee Appreciation Day, March 18<sup>th</sup>
- Daylight Savings Spring Forward
- International Women's Day



## Transit Employee Appreciation Day

Join in on the fun on Thursday, March 27th, at 11:30, 3:00, and 6:00 pm (come to any of the sessions) to honor and thank our transit employees for a wonderful year. Come mix and mingle, help give out appreciation gifts, or serve food. The fun will be had by all.

### BEFORE



### AFTER



## A Bright New Look

Try MyRide is coming into its sixth year and with that it's getting a bright new look. The overwhelming success of the program means it's definitely NOT a pilot anymore.

Our three new vehicles and the current eight are being redone with a clean, modern look.

The roofs will remain blue, so you will still see a blue bus coming your way.



## Mobility Hub Study

Metropolitan Transportation Commission, in partnership with Tri Delta Transit, is studying viable locations for a Mobility Hub in eastern Contra Costa. The consulting group will be holding town hall meetings for public feedback on their suggested locations :

- Tuesday, March 18<sup>th</sup> from 11 – 12:45 at St. Vincent de Paul, Pittsburg
- Monday, April 14<sup>th</sup>. 10 am – 12 pm at East County First Five, Pittsburg

More outreach is planned for the project.

## Ongoing Projects:



## Transit Takes You Places

Riders are encouraged to take public transportation to get to and from events safely.

With the assistance of our City of Antioch intern, Owi, riders were encouraged to take transit to the following events (some not shown here):

- Antioch Food Truck Thursdays
- Brentwood’s Musical Shrek



## Collaborations and Information

Tri Delta Transit is an integral part of Bay Area transportation and essential to making our slice of heaven accessible to everyone. As part of that venture, we work in collaboration with transit, transportation entities and more. Here are some examples from February/March:

- Continued promoting and sharing Contra Costa Transit Authority County Transportation Plan (CTP)



Tri Delta Transit  
Published by iStockphoto

March 8 at 8:45 AM

La estación Pittsburg Center estará cerrada el sábado 8 de marzo y el domingo 9 de marzo para permitir que los equipos de trabajo instalen puertas de tarifa de próxima generación en la estación. Pittsburg Center debe estar cerrado para facilitar este trabajo porque normalmente no tiene personal y es más pequeño en comparación con las estaciones típicas de BART. Durante el cierre temporal de la estación, el servicio de la Línea Amarilla seguirá funcionando entre las estaciones. [See more](#)

380 Pick Up - BART Shuttle Pick Up

Shuttle Pick Up

**BIG WIN ON TRANSIT**  
presents  
**FREE Starbucks Gift Card Wednesday**

February 24 at 8:45 AM

Have your say in Bay Area transit's future! Take our short survey to help improve Bay Area transit's new maps and signs. Take a short survey to tell Bay Area transit your thoughts!  
<https://mtc.ca.gov/.../transi.../regional-mapping-wayfinding>

Collaboration and Information continued....

- Advertising of the bus shuttle assisting BART with the closure of Pittsburg Center BART for new fare gates. (English and Spanish)
- Win big on Transit gift card promotional giveaway contest for riding from 511 Contra Costa
- Periodically advertise the Bay Area Wayfinding signage program survey. Bay Area transit is seeking to make signage and symbols uniform across our system. Test stations are showing off new signage already for rider feedback.

Tri Delta Transit wishes former employee George Jones a HAPPY 100th BIRTHDAY!

George worked for Tri Delta Transit as a service worker for 14 years from 2000-2014. He is known for his hard work, big heart, and always thinking of others. George still lives in his own home and cooks his favorite breakfast of potatoes, bacon and eggs. A big heart and good breakfast must be the key to a long life. Thank you for all you did for Tri Delta Transit George and have the best birthday ever.

**George Jones**

Tri Delta Transit - Service Worker

**Exciting and Fun**

Tri Delta Transit wishes former employee George Jones a HAPPY 100th BIRTHDAY!

George worked for Tri Delta Transit as a service worker for 14 years, from 2000-2014. He is known for his hard work, big heart, and always thinking of others.

George still lives in his own home and cooks his favorite breakfast of potatoes, bacon, and eggs. A big heart and a good breakfast must be the key to a long life. Thank you for all you did for Tri Delta Transit George!

## SOCIAL MEDIA ANALYTICS

Following please find a brief summary of metrics for the Tri Delta Transit social media accounts.

<b>MAIN ACCOUNTS</b>	<b>MONTHS</b>		
<b>Followers</b>	<b>DECEMBER</b>	<b>JANUARY 2025</b>	<b>FEBRUARY 2025</b>
Facebook	1.3k	1.4k	1.4k
Instagram	1,056	1,071	1,076
LinkedIn	641	653	663
BlueSky	11	20	23

<b>ALERT ACCOUNTS</b>	<b>MONTHS</b>		
<b>Followers</b>	<b>DECEMBER</b>	<b>JANUARY 2025</b>	<b>FEBRUARY 2025</b>
Facebook	71	73	79
Instagram	87	87	88

Please let us know if you have any questions or need further information about any of these materials.

*Agenda Item #5c  
Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
March 26, 2025*



March 5, 2025

To: East Bay Small Operator Transit Coalition

From: Chris Lee, Partner, Politico Group

**Re: February State Advocacy Report & Legislative and Budget Updates**

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Politico Group is pleased to provide the following report to the East Bay Small Operators Transit Coalition (Coalition) on recent advocacy activities, as well as state legislative and budget updates.

## February Advocacy Activities

In February, Politico Group facilitated a lobby day with members of the coalition to highlight key priorities, including the significant funding needs of Bay Area Transit operators in general, and the Coalition members in particular, with a special focus on the relationship between BART and the Coalition through feeder bus funding. The messaging also included positive examples of inter-operator coordination and collaboration, highlighting the Coalition members' work on coordinated fares, transfer policies, and paratransit services, as well as educating members of the Legislature on the unintended consequences of poorly-conceived consolidation proposals on the availability of transit services.

Meetings included:

- Senate Transportation Committee
- Assembly Transportation Committee
- Office of Senator Arreguín (D-Berkeley)
- Office of Assemblymember Bauer-Kahan (D-Orinda)
- Office of Assemblymember Wicks (D-Oakland)
- Office of Senator Cabaldon (D-Yolo)
- Office of Senator Grayson (D-Concord)

Politico Group also continued to monitor budget hearings and bill introductions for the Coalition. Friday, February 21 was the deadline for legislators to introduce bills in the current year. Approximately 2,400 bills have been introduced, although hundreds are currently non-substantive "spot bills." Bills must be in print for 30 days before they can be heard in committee or amended, so additional bills of interest to the coalition are likely to emerge over the next several weeks. An initial list of bills Politico Group is tracking for the Coalition is attached to this report.

## State Budget Update

### Hearings Begin on Governor's Proposed Budget

Budget Committees have started to hold hearings on the Governor's January budget, which was submitted to the Legislature last month. These early hearings often provide insight into the key issues that the majority party in each house will prioritize in upcoming three-party negotiations surrounding

the budget. Initial hearings show significant interest in transit on the Senate side, while the Assembly is prioritizing housing and homelessness, as well as accountability and oversight.

The Senate Budget and Fiscal Review Committee held a budget overview hearing on January 30, followed by a full committee hearing focused on public transportation funding in California on February 6. Since transportation funding issues are typically the domain of the Committee's Subcommittee No. 5, the full committee hearing on this topic highlights the importance of transit to Chair Wiener and demonstrates his willingness to use his platform to advance funding solutions for operators facing a fiscal cliff. In a related effort, public transit agencies, labor groups, and advocacy organizations are working with legislators from the Bay Area to advance a \$2 billion state General Fund transit funding request for consideration during the budget process.

The Assembly held its first full budget committee hearing on February 10. Assembly Budget Chair Jessie Gabriel (D-Encino) kicked off the Committee's inaugural hearing by stating that the lack of resources for housing and homelessness in the Governor's budget was "impossible to overlook" for the Assembly's Democratic majority, and do not reflect prior funding commitments or the importance of these broader issues for the state. Chair Gabriel also highlighted the Assembly's ongoing focus on accountability for state spending through the continuation of Budget Subcommittee No. 7, which is focused solely on oversight. The Subcommittee held its first hearing of the year on February 20 with an agenda focused on the [impact of federal funding](#) in California.

The Governor's May Revision to his January budget proposal is due to the Legislature in mid-May. As noted in last month's report, Politico Group anticipates significant changes to both revenue and expenditure estimates in the May Revision due to the impacts of the fires in Los Angeles County, disaster-related tax payment extensions, and significant uncertainty related to federal funding to California—both for congressionally authorized programs and anticipated fire-related disaster assistance. The Legislature must approve a balanced budget bill for FY 2025-26 by June 15.

## **Attachment**

East Bay Coalition Legislative Tracking Report



# East Bay Small Operators Transit Coalition Legislative Report

## Wednesday, March 05, 2025

### [AB 21](#)

#### **(DeMaio R) Taxpayer Protection Act of 2025.**

**Current Text:** Introduced: 12/2/2024 [html](#) [pdf](#)

**Introduced:** 12/2/2024

**Status:** 12/3/2024-From printer. May be heard in committee January 2.

**Is Fiscal:** N

**Location:** 12/2/2024-A. PRINT

**Summary:** Would declare the intent of the Legislature to enact a constitutional amendment to limit the ability of state and local governments to raise taxes, restore a 2/3 vote requirement on local special tax increases, impose voter approval requirements on specific categories of new taxes, and regulate the titles on state and local ballot measures relating to tax increases.

#### **Position**

Watch

### [AB 23](#)

#### **(DeMaio R) The Cost of Living Reduction Act of 2025.**

**Current Text:** Introduced: 12/2/2024 [html](#) [pdf](#)

**Introduced:** 12/2/2024

**Status:** 12/3/2024-From printer. May be heard in committee January 2.

**Is Fiscal:** N

**Location:** 12/2/2024-A. PRINT

**Summary:** Current law establishes the Milton Marks "Little Hoover" Commission on California State Government Organization and Economy (Little Hoover Commission) to promote economy, efficiency, and improved service in the transaction of the public business in the various departments, agencies, and instrumentalities of the executive branch of state government. This bill, the Cost of Living Reduction Act of 2025, would declare the intent of the Legislature to enact subsequent legislation to reduce the cost of living in California by undertaking specified activities, including, among other things, by suspending all state taxes and fees on gasoline and electric and gas utilities and by requiring the Little Hoover Commission to provide a report on methods to reduce the cost of living in other areas, as provided.

#### **Position**

Watch

### [AB 30](#)

#### **(Alvarez D) State Air Resources Board: gasoline specifications: ethanol blends.**

**Current Text:** Amended: 3/4/2025 [html](#) [pdf](#)

**Introduced:** 12/2/2024

**Last Amend:** 3/4/2025

**Status:** 3/4/2025-From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

**Is Fiscal:** Y

**Location:** 2/18/2025-A. NAT. RES.

**Summary:** Current law requires the State Air Resources Board to adopt and implement motor vehicle fuel specifications for the control of air contaminants and sources of air pollution under specified circumstances. This bill would require the state board to complete a rulemaking on or before July 1, 2025, to adopt specifications for blends of gasoline containing 10.5% to 15% ethanol by volume for use as a transportation fuel. If the state board does not complete the rulemaking on or before that date, the bill would require that blends of gasoline containing 10.5% to 15% ethanol by volume be treated as approved by the state board and would authorize them to be sold in the state as a transportation fuel.

#### **Position**

Watch

### [AB 33](#)

#### **(Aguir-Curry D) Autonomous vehicles.**

**Current Text:** Amended: 3/4/2025 [html](#) [pdf](#)

**Introduced:** 12/2/2024

**Last Amend:** 3/4/2025

**Status:** 3/4/2025-From committee chair, with author's amendments: Amend, and re-refer to Com. on TRANS. Read second time and amended.

**Is Fiscal:** Y

**Location:** 3/3/2025-A. TRANS.

**Summary:** Current law authorizes the operation of an autonomous vehicle on public roads for testing purposes by a driver who possesses the proper class of license for the type of vehicle operated if specified requirements are satisfied. Current law prohibits the operation of an autonomous vehicle on

public roads until the manufacturer submits an application to the Department of Motor Vehicles, as specified, and that application is approved. Current law makes it a crime to violate, or fail to comply with, any provision of the Vehicle Code or any local ordinance adopted pursuant to this code. This bill would prohibit the delivery of commercial goods, as defined, directly to a residence or to a business for its use or retail sale through the operation of autonomous vehicles without a human operator on any highway within the State of California. The bill would exclude the transportation of prepared meals and food intended for immediate consumption from restaurants or food establishments directly to consumers from this prohibition.

**Position**

Watch

**[AB 35](#) (Alvarez D) California Environmental Quality Act: clean hydrogen transportation projects.**

**Current Text:** Introduced: 12/2/2024 [html](#) [pdf](#)

**Introduced:** 12/2/2024

**Status:** 2/18/2025-Referred to Coms. on NAT. RES. and JUD.

**Is Fiscal:** Y

**Location:** 2/18/2025-A. NAT. RES.

**Summary:** The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of an environmental impact report on a project that it proposes to carry out or approve that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. This bill would provide for limited CEQA review of an application for a discretionary permit or authorization for a clean hydrogen transportation project, as defined, by requiring the application to be reviewed through a clean hydrogen environmental assessment, unless otherwise requested by the applicant, as prescribed. The bill would, except as provided, require the lead agency to determine whether to approve the clean hydrogen environmental assessment and issue a discretionary permit or authorization for the project no later than 270 days after the application for the project is deemed complete.

**Position**

Watch

**[AB 41](#) (Macedo R) State Air Resources Board: regulations: impact estimates: retail gasoline prices: public disclosure.**

**Current Text:** Introduced: 12/2/2024 [html](#) [pdf](#)

**Introduced:** 12/2/2024

**Status:** 2/18/2025-Referred to Com. on NAT. RES.

**Is Fiscal:** Y

**Location:** 2/18/2025-A. NAT. RES.

**Summary:** Would require the State Air Resources Board, in consultation with the State Energy Resources Conservation and Development Commission, before adopting or amending a regulation that imposes costs on gasoline refiners, distributors, or retailers, to make available to the public, including on its internet website, an estimate of the impact on retail gasoline prices due to the proposed new regulation or the existing regulation and the proposed amendments to that regulation. The bill would require the estimate to include a maximum estimated impact on retail gasoline prices that assumes the maximum possible cost imposed, as specified, and that all costs are passed on to consumers.

**Position**

Watch

**[AB 259](#) (Rubio, Blanca D) Open meetings: local agencies: teleconferences.**

**Current Text:** Introduced: 1/16/2025 [html](#) [pdf](#)

**Introduced:** 1/16/2025

**Status:** 2/10/2025-Referred to Com. on L. GOV.

**Is Fiscal:** N

**Location:** 2/10/2025-A. L. GOV.

**Summary:** The Ralph M. Brown Act authorizes the legislative body of a local agency to use teleconferencing, as specified, and requires a legislative body of a local agency that elects to use teleconferencing to comply with specified requirements, including that the local agency post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local

agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Current law requires a member to satisfy specified requirements to participate in a meeting remotely pursuant to these alternative teleconferencing provisions, including that specified circumstances apply. Current law establishes limits on the number of meetings a member may participate in solely by teleconference from a remote location pursuant to these alternative teleconferencing provisions, including prohibiting such participation for more than 2 meetings per year if the legislative body regularly meets once per month or less. This bill would remove the January 1, 2026, date from those provisions, thereby extending the alternative teleconferencing procedures indefinitely.

**Position**

Watch

**[AB 394](#) (Wilson D) Crimes: public transportation providers.**

**Current Text:** Introduced: 2/3/2025 [html](#) [pdf](#)

**Introduced:** 2/3/2025

**Status:** 2/18/2025-Referred to Com. on PUB. S.

**Is Fiscal:** Y

**Location:** 2/18/2025-A. PUB. S.

**Summary:** Current law defines a battery as any willful and unlawful use of force or violence upon the person of another. Current law provides that when a battery is committed against the person of an operator, driver, or passenger on a bus, taxicab, streetcar, cable car, trackless trolley, or other motor vehicle, as specified, and the person who commits the offense knows or reasonably should know that the victim is engaged in the performance of their duties, the penalty is imprisonment in a county jail not exceeding one year, a fine not exceeding \$10,000, or both the fine and imprisonment. Current law also provides that if the victim is injured, the offense would be punished by a fine not exceeding \$10,000, by imprisonment in a county jail not exceeding one year or in the state prison for 16 months, 2, or 3 years, or by both that fine and imprisonment. This bill would expand this crime to apply to an employee or contractor of a public transportation provider. The bill would authorize the court, following a conviction, to impose a prohibition order barring reentry to public transit property, as specified.

**Position**

Watch

**[SB 63](#) (Wiener D) San Francisco Bay area: local revenue measure: transportation funding.**

**Current Text:** Introduced: 1/9/2025 [html](#) [pdf](#)

**Introduced:** 1/9/2025

**Status:** 1/29/2025-Referred to Com. on RLS.

**Is Fiscal:** N

**Location:** 1/9/2025-S. RLS.

**Summary:** Would state the intent of the Legislature to enact legislation authorizing a revenue measure to invest in transportation in the San Francisco Bay area.

**Position**

Watch

**[SB 71](#) (Wiener D) California Environmental Quality Act: exemptions: transit projects.**

**Current Text:** Introduced: 1/14/2025 [html](#) [pdf](#)

**Introduced:** 1/14/2025

**Status:** 1/29/2025-Referred to Coms. on E.Q. and TRANS.

**Is Fiscal:** Y

**Location:** 1/29/2025-S. E.Q.

**Summary:** The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of an environmental impact report on a project that it proposes to carry out or approve that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. CEQA, until January 1, 2030, exempts from its requirements active transportation plans, pedestrian plans, or bicycle transportation plans for the restriping of streets and highways, bicycle parking and storage, signal timing to improve street and highway intersection operations, and the related signage for bicycles, pedestrians, and vehicles. This bill would extend the operation of the above-mentioned exemption indefinitely. The bill would also exempt a transit comprehensive operational analysis, as defined, a transit route readjustment, or other transit agency route addition, elimination, or modification, from the requirements of CEQA.

**Position**

Watch

**[SB 79](#) (Wiener D) Planning and zoning: housing development: transit-oriented development.**

**Current Text:** Introduced: 1/15/2025 [html](#) [pdf](#)

**Introduced:** 1/15/2025

**Status:** 1/29/2025-Referred to Com. on RLS.

**Is Fiscal:** N

**Location:** 1/15/2025-S. RLS.

**Summary:** Would declare the intent of the Legislature to enact legislation that would make housing more affordable for California families, reduce greenhouse gas emissions, and enhance public transit systems by, among other things, requiring the upzoning of land near rail stations and rapid bus lines to encourage transit-oriented development.

**Position**

Watch

**SB 239 (Arreguín D) Open meetings: teleconferencing: subsidiary body.**

**Current Text:** Introduced: 1/30/2025 [html](#) [pdf](#)

**Introduced:** 1/30/2025

**Status:** 2/14/2025-Referred to Coms. on L. GOV. and JUD.

**Is Fiscal:** N

**Location:** 2/14/2025-S. L. GOV.

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as specified. Current law, until January 1, 2026, authorizes specified neighborhood city councils to use alternate teleconferencing provisions related to notice, agenda, and public participation, as prescribed, if, among other requirements, the city council has adopted an authorizing resolution and 2/3 of the neighborhood city council votes to use alternate teleconference provisions, as specified. This bill would authorize a subsidiary body, as defined, to use alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. The bill would require the subsidiary body to post the agenda at the primary physical meeting location. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified.

**Position**

Watch

**Total Measures: 12**

**Total Tracking Forms: 12**

# **TAB 2**

Agenda Item #6  
ACTION ITEM: CEO Report

## **Board of Directors Meeting**

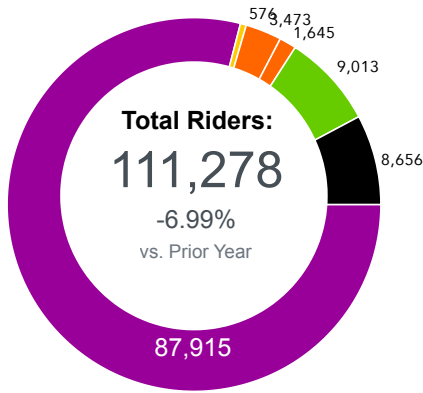
Wednesday March 26, 2025

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509



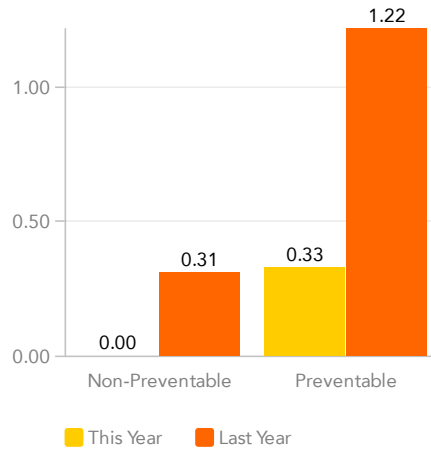
# Performance Summary

Ridership

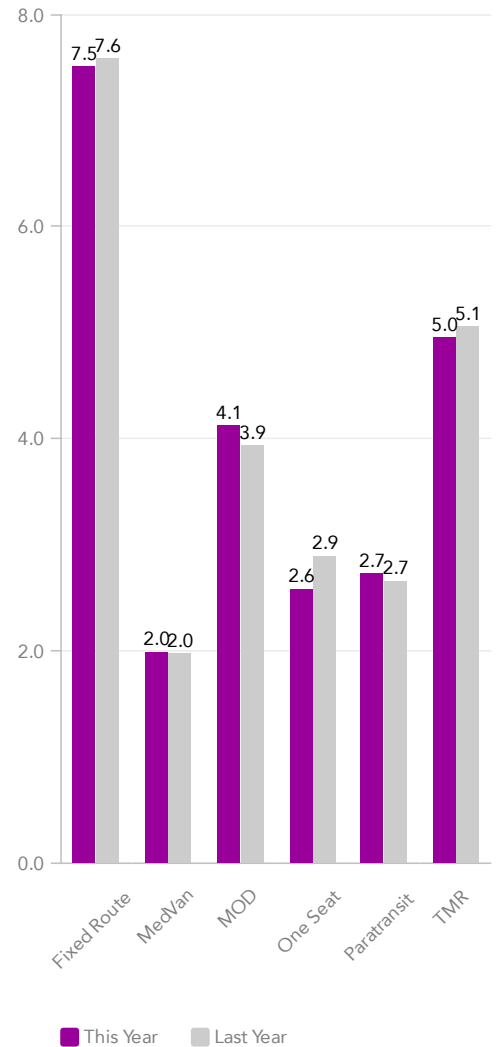


- Fixed Route
- MedVan
- MOD
- One Seat
- Paratransit
- TMR

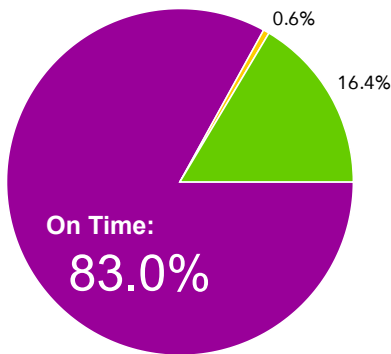
Accidents / 100K Miles



Passengers Per Revenue Hour

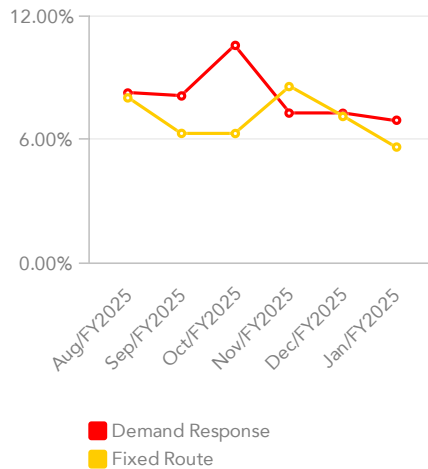


On Time Performance



- On Time
- Early
- Late

Cost Recovery Ratio



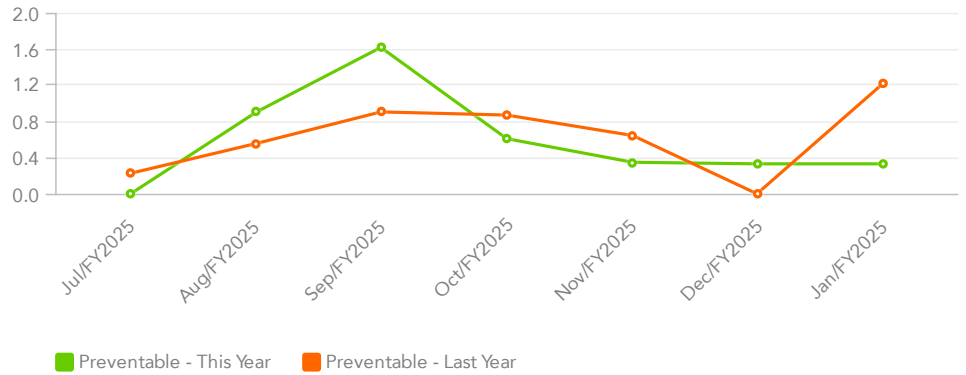
- Demand Response
- Fixed Route

## Preventable Accident Report

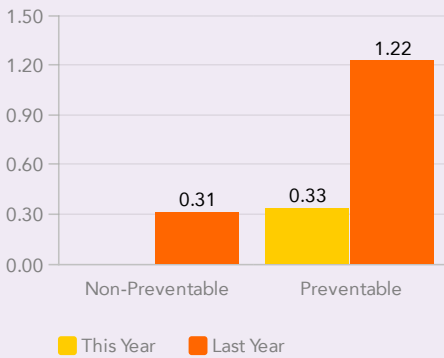
	Accidents	Per 100,000 Miles
Aug/FY2025	3	0.91
Sep/FY2025	5	1.62
Oct/FY2025	2	0.61
Nov/FY2025	1	0.34
Dec/FY2025	1	0.33
Jan/FY2025	1	0.33
<b>YTD 2024</b>		
	4	1.22
<b>YTD 2025</b>		
	1	0.33
<b>YTD Change</b>		
Values	-3	-72.95%

## Preventable Accidents Per 100,000 Miles

### Last Six Months - System Wide

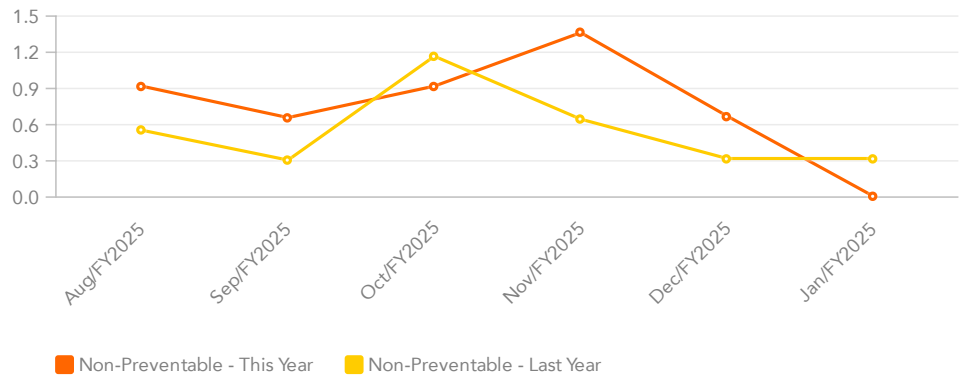


## Year-over-Year - System Wide Accidents Per 100,000 Miles



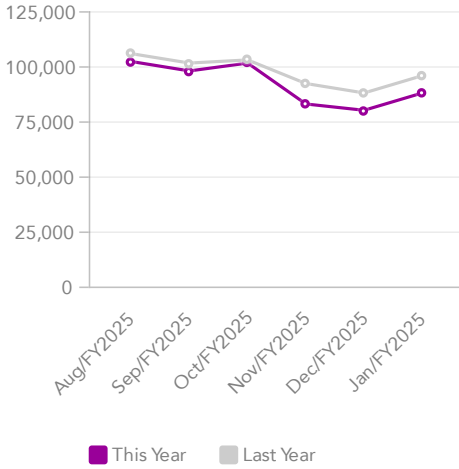
## Non-Preventable Accidents Per 100,000 Miles

### Last Six Months - System Wide

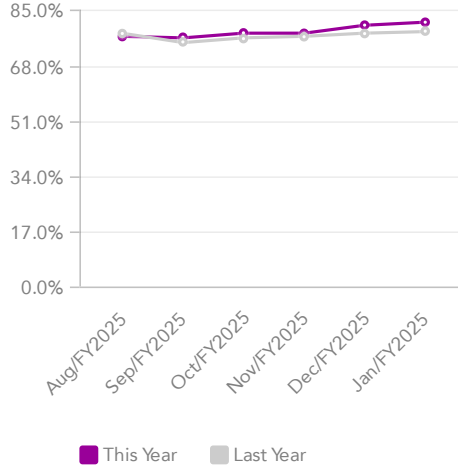


# Fixed Route Performance

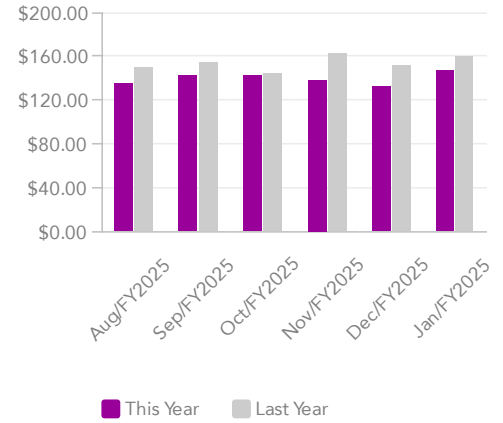
### Total Ridership



### On Time Performance



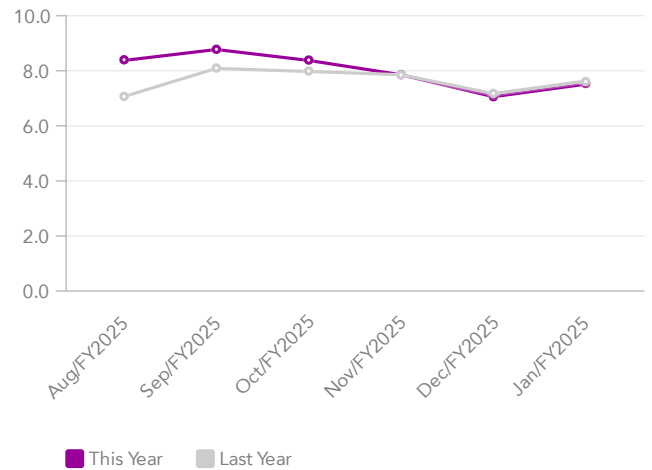
### Operating Cost Per Revenue Hour



### Year-over-Year Report - Fixed Route

	Metric	This Year	Prior Year	% Change
Customer Service	% of Trips On Time	81.59	80.69	+1.1%
	Average Miles Between Roadca	7,634.73	3,772.66	+102.4%
	Complaints Per 100k Riders	23.89	27.61	-13.5%
	Ridership Per Rev. Hour	7.51	7.03	+6.8%
Financial	Operating Costs Per Rev. Hour	146.90	131.86	+11.4%
Ridership	Ridership	87,915.00	79,669.00	+10.4%

### Passengers Per Revenue Hour





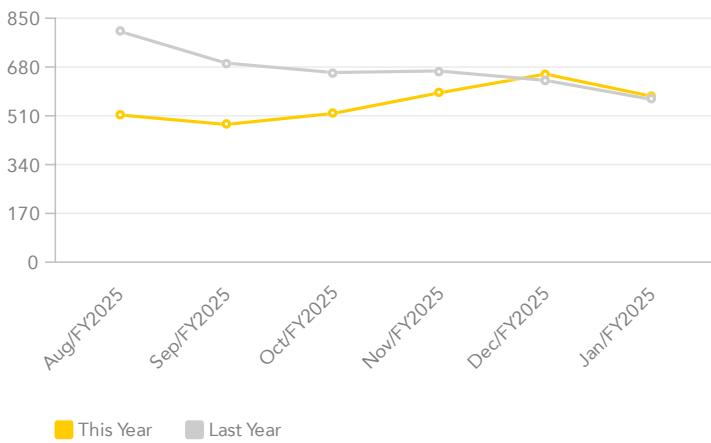
# MedVan, Paratransit, and MOD Performance

## Year-over-Year Report

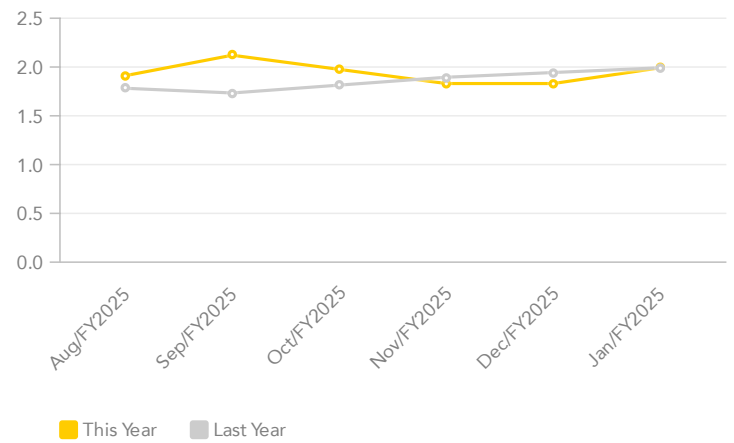
### MedVan

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	95.93	94.81	+1.2%
Service	Complaints Per 100k Riders	173.61	176.37	-1.6%
	Ridership Per Rev. Hour	1.99	1.98	+0.5%
Financial	Operating Costs Per Rev. Hour	121.95	123.80	-1.5%
Ridership	Ridership	576.00	567.00	+1.6%

### Total Ridership



### Passengers Per Revenue Hour

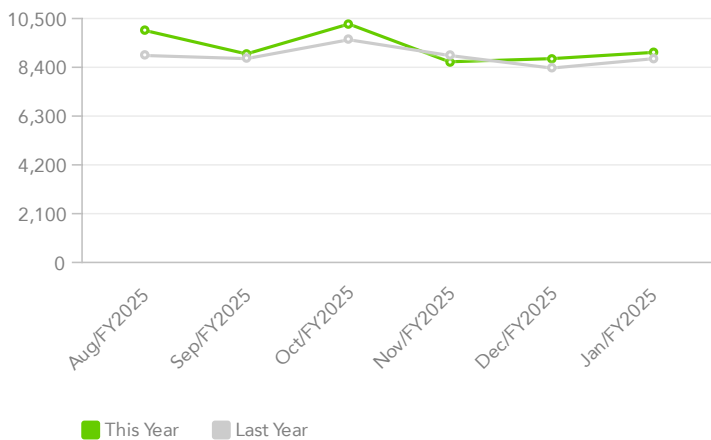


## Year-over-Year Report

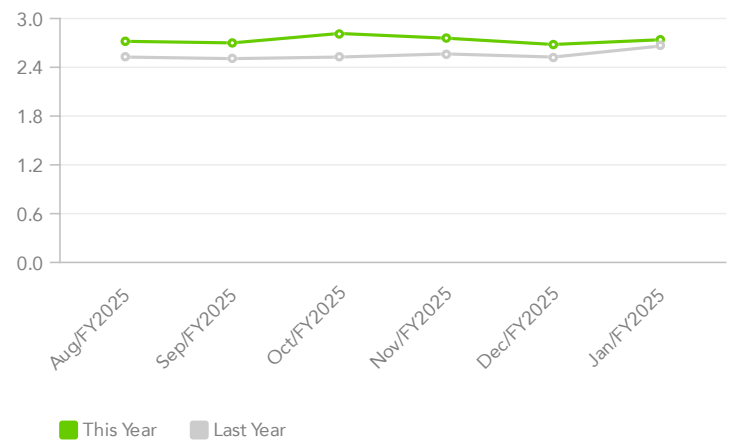
### Paratransit

	Metric	This Year	Prior Year	% Change
Customer	% of Trips On Time	87.73	90.71	-3.3%
Service	Complaints Per 100k Riders	122.05	103.00	+18.5%
	Ridership Per Rev. Hour	2.73	2.66	+2.6%
Financial	Operating Costs Per Rev. Hour	121.95	120.84	+0.9%
Ridership	Ridership	9,013.00	8,738.00	+3.1%

### Total Ridership



### Passengers Per Revenue Hour

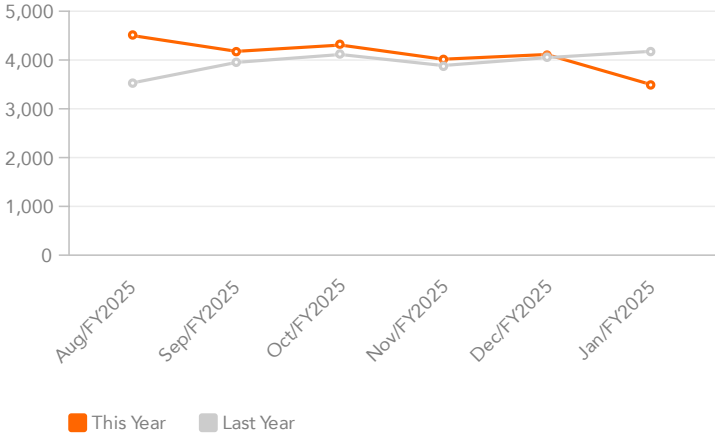


### Year-over-Year Report

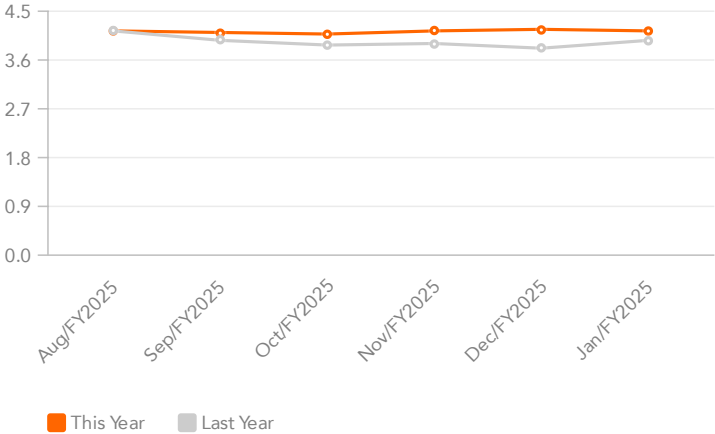
**MOD**

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	0.00	0.00	
Service	Ridership Per Rev. Hour	4.12	3.94	+4.6%
Financial	Operating Costs Per Rev. Hour	97.47	81.13	+20.1%
Ridership	Ridership	3,473.00	4,157.00	-16.5%

**Total Ridership**



**Passengers Per Revenue Hour**

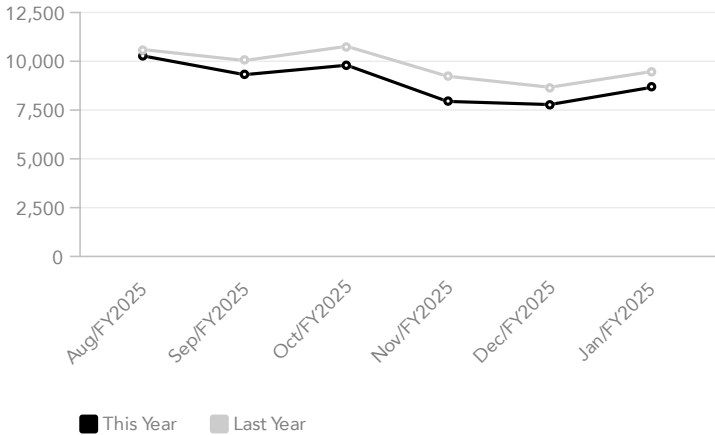


### Year-over-Year Report

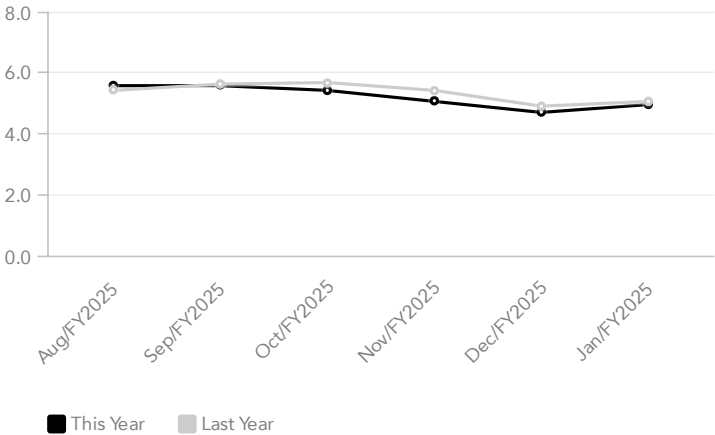
**TMR**

	Metric	This Year	Prior Year	% Change
Customer	Complaints Per 100k Riders	34.66	53.09	-34.7%
Service	Ridership Per Rev. Hour	4.96	5.06	-2.0%
Financial	Operating Costs Per Rev. Hour	121.95	119.31	+2.2%
Ridership	Ridership	8,656.00	9,418.00	-8.1%

**Total Ridership**



**Passengers Per Revenue Hour**



# **TAB 3**

Agenda Item #7a

**ACTION ITEM: Contract Renewal with Connexionz for the Computer-Aided  
Dispatch/Automated Vehicle Location System**

## **Board of Directors Meeting**

**Wednesday March 26, 2025**


**ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509**

## Staff Report to ECCTA Board of Directors

**Meeting Date:** March 26, 2025

**Agenda Item:** Contract Renewal with Connexionz for the Computer-Aided Dispatch/Automated Vehicle Location system -Agenda Item #7a

**Lead Staff:** Joe Chappelle, Manager of Administrative Services

**Approved:** Rashidi Barnes, Chief Executive Officer 

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### Background

ECCTA employs a Computer-Aided Dispatch/Automated Vehicle Location (CAD/AVL) system that delivers real-time GPS tracking, fleet diagnostics, on-time performance monitoring, and ensures compliance with industry standards for General Transit Feed Specifications (GTFS). The system interfaces with MTC's regional 511 database and popular trip planning applications like Google Maps, Transit App, and the BART Trip Planner. Additionally, it integrates seamlessly with the agency's transit reporting software, TransTrack.

### Discussion

The current contract for CAD/AVL services expires on April 1, 2025. ECCTA has determined that Connexionz, the current provider of the CAD/AVL system, qualifies for sole-source procurement due to the unique capabilities of their system and its seamless integration with existing hardware and software configurations.

### Financial Impact

The annual cost of renewing the service has been reduced by 13%, bringing the price to \$102,000 per year, with no annual CPI-based increases. These reductions reflect the long-standing partnership between Connexionz and ECCTA.

## **Requested Action**

Adopt Resolution #250326A authorizing the CEO to enter into a three-year contract, with two one-year options, for provision and support of CAD/AVL systems and software with Connexionz for \$102,000 per year for the first three years.



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## RESOLUTION #250326A

### AUTHORIZATION FOR CONTRACT AWARD WITH Connexionz FOR COMPUTER DISPATCH/AUTOMATED VEHICLE LOCATION (CAD/AVL)

**Resolution #250326A authorizes the CEO to enter into a three-year contract, with two one-year options, for provision and support of CAD/AVL systems and software with Connexionz for \$102,000 per year for the first three years.**

**WHEREAS**, ECCTA employs a Computer-Aided Dispatch/Automated Vehicle Location (CAD/AVL) system that delivers real-time GPS tracking, fleet diagnostics, on-time performance monitoring, and ensures compliance with industry standards for General Transit Feed Specifications (GTFS); and

**WHEREAS**, the system interfaces with MTC's regional 511 database, as well as popular trip planning applications like Google Maps, Transit App, and the BART Trip Planner; and

**WHEREAS**, the current contract for CAD/AVL services expires on April 1, 2025; and

**WHEREAS**, ECCTA has determined that Connexionz, the current provider of the CAD/AVL system, qualifies for sole-source procurement due to the unique capabilities of their system and its seamless integration with existing hardware and software configurations; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution # authorizing the CEO to enter into a three-year contract, with two one-year options, for provision and support of CAD/AVL systems and software with Connexionz for \$102,000 per year for the first three years.

**PASSED AND ADOPTED THIS** 26<sup>th</sup> day of March 2025, by the following votes:

### EASTERN CONTRA COSTA TRANSIT AUTHORITY

\_\_\_\_\_  
Diane Burgis, Chair

\_\_\_\_\_  
Rashidi Barnes, Chief Executive Officer

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_  
**ABSTENTIONS:** \_\_\_\_\_

# **TAB 4**

Agenda Item #7b  
ACTION ITEM: Rider Code of  
Conduct Policy

## **Board of Directors Meeting**

Wednesday March 26, 2025

ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509

## Staff Report to ECCTA Board of Directors

**Meeting Date:** February 26, 2025  
**Agenda Item:** Rider Code of Conduct Policy – Agenda Item #7b  
**Lead Staff:** Maceo Wiggins, Compliance Manager  
**Approved:** Rashidi Barnes, Chief Executive Officer



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### Background

ECCTA currently has a board-adopted policy from June 24, 2020, for “Rules and Procedures for Handling Problem Passengers” that defines a limited number of unacceptable behaviors or actions that allow the CEO to either temporarily or permanently suspend a passenger from using ECCTA’s services.

### Discussion

ECCTA has determined updating the “Rules and Procedures for Handling Problem Passengers” and establishing a “Rider Code of Conduct” will aid in its ability to inform passengers of ECCTA’s minimum standards of conduct. Passengers failing to meet these minimum standards of conduct may be subject to a temporary or permanent suspension, as well as to criminal citations pursuant to California Penal Code section 640. In making this update, ECCTA has reviewed the policies of other transit agencies that have established a Rider Code of Conduct Policy. Such codes of conduct appear to be useful in informing riders and citizens what rules they are expected to follow while riding on any of the agency’s services or while on any agency-owned property or facilities, what actions/behaviors are prohibited, and consequences of the actions/behaviors that are prohibited.

ECCTA staff finds that the drafted Rider Code of Conduct fairly addresses the occasions when customer behavior seriously disrupts or endangers the health and safety of ECCTA employees and members of the public who use ECCTA services. When such behavior fails to meet the established code of conduct, it may be necessary for ECCTA to deny services and/or access to ECCTA facilities.

In establishing this Rider Code of Conduct, ECCTA is nevertheless committed to providing quality and non-discriminatory public transportation. Nothing in ECCTA’s policy is intended or will be applied in a manner that discriminates against individuals with disabilities, and individuals with



disabilities may request reasonable accommodation to the policy. Nor is the policy aimed to discriminate against any other protected classes, or impact otherwise lawful activity.

The policy also includes a review process whereby a person would have the ability to request a review to challenge the existence of the asserted violation, or provide a reasonable explanation that may excuse the conduct.

ECCTA would like to enhance the previously adopted policy and has developed a Rider Code of Conduct Policy that if approved, will replace the previously adopted policy. The Rider Code of Conduct Policy is enacted pursuant to the authority granted to ECCTA by the California Penal Code Section 640.

The Rider Code of Conduct Policy has been designed as a brochure for distribution and increased awareness and has been translated into Spanish. Also included in the brochure are reporting options for riders to report safety and security concerns. The policy will be placed on the website, in the administration lobby, on vehicles as space allows, and distributed at outreach events to increase awareness of the policy and the consequences for violation of its provisions. Additionally, to ensure that riders are aware of the new policy changes staff has developed a car card to notify riders of the change. This car card has also been translated into Spanish.

Prior to presenting this policy to the board, the Rider Code of Conduct was reviewed by ECCTA's Safety Committee which is comprised of front-line staff, including bus operators and mechanics, as well as management. The Safety Committee was very supportive of the policy. Proper behavior is essential for providing quality service to the members of our community and for increased safety for all transit riders and ECCTA employees. In addition, the policy was distributed to local law enforcement partners. On recommendation from the Contra Costa County Sheriff's office, the policy was reviewed by the Chief of Police for AC Transit, who is contracted from the Contra Costa County Sheriff's office and provides police services to protect AC Transit passengers, staff, and property. Positive feedback was received from law enforcement. Further, the ECCTA executive staff, and General Counsel have also reviewed the policy.

## **Financial Impact**

Minimal cost to the agency to print the Rider Code of Conduct Policy brochure to distribute on vehicles, in the lobby, and at outreach events. There will also be minor costs of staff time related to appeals.

## **Requested Action**

Approve Resolution #250326B authorizing ECCTA's Rider Code of Conduct Policy to replace the "Rules and Procedures for Handling Problem Passengers" that was previously adopted on 6/24/2020.

## **Attachments Following Resolution:**

1. ECCTA's Rules and Procedures for Handling Problem Passengers adopted 6/24/2020
2. ECCTA's Rider Code of Conduct Policy
3. ECCTA's Rider Code of Conduct Policy brochure
4. California Penal Code Section 640
5. Ride Code Car Cards



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## **RESOLUTION #250326B ECCTA'S RIDER CODE OF CONDUCT POLICY**

**Resolution #250326B authorizes ECCTA's Rider Code of Conduct Policy to replace the "Rules and Procedures for Handling Problem Passengers" that was previously adopted on 6/24/2020.**

**WHEREAS**, Eastern Contra Costa Transit Authority (ECCTA) has previously adopted a policy on 6/24/2020 for Rules and Procedures for Handling Problem Passengers; and

**WHEREAS**, ECCTA would like to update that policy and adopt rules to further regulate the conduct occurring on ECCTA vehicles, within ECCTA facilities, upon ECCTA properties, and in connection with ECCTA's provision of public transportation services; and

**WHEREAS**, there are occasions when customer behavior seriously disrupts or endangers the health and safety of ECCTA employees and members of the public who use ECCTA services; and

**WHEREAS**, when this occurs, in order to provide a safe work and transit environment for ECCTA passengers and employees, it may be necessary to deny ECCTA services and/or access to ECCTA facilities to specific individuals who fail to adhere to minimum standard of conduct on or within ECCTA facilities and buses; and

**WHEREAS**, establishing a Rider Code of Conduct provides notice to customers and employees of minimum standards of conduct which are required to utilize ECCTA services to ensure the safety of ECCTA customers and employees;

**WHEREAS**, ECCTA remains committed to providing quality and non-discriminatory public transportation; and

**WHEREAS**, nothing in this policy shall be applied in a manner that discriminates against individuals with disabilities, or other protected classes; and

**WHEREAS**, individuals with disabilities, as defined by law, may request reasonable accommodation to the Rider Code of Conduct; and

**WHEREAS**, the policy is enacted pursuant to the authority granted to ECCTA by the California Penal Code Section 640.



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## **RESOLUTION #250326B** **ECCTA's Rider Code of Conduct Policy**

**Resolution #250326B authorizes ECCTA's Rider Code of Conduct Policy to replace the "Rules and Procedures for Handling Problem Passengers" that was previously adopted on 6/24/2020.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Eastern Contra Costa Transit Authority to adopt Resolution #250326B authorizing ECCTA's Rider Code of Conduct Policy to replace the "Rules and Procedures for Handling Problem Passengers" that was previously adopted on 6/24/2020.

**PASSED AND ADOPTED THIS 26<sup>th</sup> day of March 2025**, by the following votes:

### **EASTERN CONTRA COSTA TRANSIT AUTHORITY**

\_\_\_\_\_  
Diane Burgis, Chair

\_\_\_\_\_  
Rashidi Barnes, Chief Executive Officer

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_  
**ABSTENTIONS:** \_\_\_\_\_



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
 801 Wilbur Avenue • Antioch, California 94509  
 Phone 925.754.6622 Fax 925.757.2530

## **Eastern Contra Costa Transit Authority Rules and Procedures for Handling Problem Passengers**

**Adopted 6/24/2020**

All individuals using the transportation services furnished by the Eastern Contra Costa Transit Authority (ECCTA) are expected to conduct themselves courteously and safely. ECCTA service may be suspended either temporarily or permanently if a passenger:

- physically or verbally threatens another passenger or an employee or agent of ECCTA,
- physically or verbally abuses another passenger or an employee or agent of ECCTA,
- engages in any conduct or activity that is hazardous to him/herself or to any other person on a bus or at a bus stop, and/or
- damages or destroys any property of ECCTA.

If an individual is involved in any activity of the type described above, that individual is subject to the following action:

The operator of any ECCTA vehicle shall radio the dispatch office to report a passenger's unacceptable behavior or actions. The dispatcher will take the appropriate action which could include:

1. Summon police assistance and dispatch a road supervisor  
 The decision of the police officer regarding the passenger is final.
2. Dispatch a road supervisor  
 A road supervisor may remove a passenger from a bus. If this action is taken, the supervisor will deliver the passenger to location where there is shelter and a telephone available.

In all cases, an incident report must be submitted to the Chief Executive Officer of ECCTA within 24 hours of the occurrence, including incidents that occur on weekends or holidays. The Chief Executive Officer or a designee can immediately ban the individual from using ECCTA's services. If the Chief Executive Officer determines that banning a passenger from using ECCTA's services is appropriate she/he will report the action at the next regularly scheduled Board of Directors meeting.



## AGENCY POLICY

The following policy has been reviewed and approved by the Eastern Contra Costa Transit Authority (Tri Delta Transit) Board of Directors.

<b>POLICY NAME:</b>	Rider Code of Conduct Policy
<b>DEPARTMENT:</b>	Safety
<b>DATE APPROVED:</b>	
<b>DATE REVISED:</b>	

### THE POLICY IS AS FOLLOWS:

#### Rider Code of Conduct Policy for Eastern Contra Costa Transit Authority

Eastern Contra Costa Transit Authority (ECCTA), also known as Tri Delta Transit, is committed to providing quality and non-discriminatory public transportation. Unfortunately, there are occasions when customer behavior seriously disrupts or endangers the health and safety of our employees and members of the public who use our services. When this occurs, it may be necessary to deny ECCTA services and/or access to ECCTA facilities to those customers in accordance with the criteria and procedures specified in this policy.

The rules contained herein are intended to regulate the conduct occurring on ECCTA vehicles, within or upon ECCTA facilities and properties, and in connection with ECCTA's provision of public transportation services.

The policy is enacted pursuant to the authority granted to ECCTA by the California Penal Code Section 640.

This policy applies to any member of the public utilizing or located upon or within ECCTA's public transportation services, ECCTA property, and/or ECCTA facilities.

Nothing in this policy shall be applied in a manner that discriminates against individuals with disabilities, or other protected classes. Individuals with disabilities, as defined by law, may request reasonable accommodation to the Rider Code of Conduct Policy by contacting the Compliance Manager at ECCTA's Administration office, located at 801 Wilbur Avenue, Antioch by calling 1-925-754-6622.



### **Procedures for Suspension /Exclusion**

A person who violates this policy is subject to a notice of violation and imposition of any and all remedies, fines, criminal sanctions, damages, and penalties available by law. Enforcement of any provisions of this policy involving the payment of any fees, penalties, other administrative amounts, or community service, based on California Penal Code section 640 (b) and (c), shall be pursuant to the authority and according to the procedures herein.

#### **Administrative Action:**

Staff will review all reports by bus operators or riders relating to complaints of conduct or behavior in violation of this code.

Upon such review, the agency in its sole discretion may:

- Suspend future riding privileges for a definite or indefinite period (refer to “Suspension of Service” below).
- Notify, appropriate law enforcement agency(s) and pursue arrest and criminal prosecution of the offending customer.
- Pursue any other appropriate legal or administrative remedy.
- Contact appropriate school authorities where applicable.
- Issue a warning letter.
- Determine that no further action is required.

#### **Suspension of Service:**

The agency reserves the right to suspend service to individuals who violate any of the policies and/or rules contained herein. Penalties may be increased if the infraction is deemed to be of a criminal nature and under investigation and/or action by the police and/or court jurisdiction. The Chief Operations Officer (COO) of ECCTA, or their designee, shall be authorized to make a decision for suspension of service, which shall be final, subject to the individual’s right to appeal.

#### **Dangerous Conduct- Presenting a Serious Threat to Public Safety:**

In the case of conduct which is determined by ECCTA to present a clear and immediate threat to the safety of customers or ECCTA employees, and/or which has resulted in injury to the violator or to customers and/or ECCTA employees, ECCTA may immediately and/or permanently suspend transit services subject to the individual’s right to appeal.

**First Offense:**

The first violation of this code may result in suspension of transit services for a period no longer than seven (7) calendar days.

**Second Offense:**

The second violation of this code may result in a suspension of transit services for a period no longer than thirty (30) calendar days.

**Third Offense:**

The third violation of this code may result in a suspension of transit services for a period no longer than 360 calendar days.

**Due Process- Appeal of Suspension Action:**

Users of the agency's services may appeal a suspension of service decision in writing to either the Tri Delta Transit CEO at 801 Wilbur Avenue, Antioch, CA 94509 or by emailing [CEO@trideltatransit.org](mailto:CEO@trideltatransit.org).

**Appeals Procedures:**

(1) A person who violates any provision of the code and who receives a suspension may, within seven (7) calendar days of the issuance of such suspension, request a review to dispute the violation. The request for review may be made by telephone, email, in writing, or in person.

(2) The CEO or their designee will conduct a review of the materials submitted supporting a request for a review to determine whether the violation did or did not occur, or whether extenuating circumstances exist which may deem dismissal of the suspension appropriate. The CEO or their designee will review all materials submitted and may conduct a further interview of any person or witness related to the incident. Upon completing such a review, the CEO or their designee will make a written decision to either (a) uphold the suspension, (b) modify the suspension, and determine the starting and end date of the suspension, (c) dismiss the suspension and reinstate the appellant's ability to use the service, or (d) take other appropriate action commensurate with the review.





(3) ECCTA will notify, in writing, the person requesting the review as to the outcome of the review. Notice of the results of the review shall be deemed to have been received by the person who requested the initial review five (5) calendar days following notification of the decision by ECCTA. Service may be accomplished in person, or by any form of electronic or written mail.

Notices, letters, and appeal decisions will also be made available for pickup during regular business hours at the ECCTA administrative office customer service window.

**Remedy Not Exclusive:**

ECCTA's adoption and enforcement of this code is not an exclusive remedy for conduct affecting ECCTA and does not limit ECCTA's ability to resort to any other penal, judicial, or administrative remedy and/or penalty available under applicable local, state, or federal law.

**Code of Conduct**

ECCTA requires users of its services to adhere to minimum standards of conduct. The purpose of the policies and rules are to protect the health, safety, and welfare of ECCTA passengers and employees, to protect equipment and facilities used in providing public transit services, and to assure civility and desirability of transit service. The following code of conduct details the minimum standards expected and the activities and/or behaviors that are prohibited on ECCTA buses, ECCTA facilities, and ECCTA property, and further informs of the behavior that shall not be engaged in by persons utilizing or desiring to utilize ECCTA services. Failure to adhere to this code of conduct may be cause for removal or suspension from ECCTA properties or services consistent with this policy:

**Onboard Buses/Vehicles**

- Customers must board the bus at a designated bus stop. For safety, the bus will not stop after it pulls away from the curb.
- ECCTA customers are required to pay the proper fare with cash or accepted fare media upon boarding the bus. To receive a reduced fare, a customer is required to show eligibility for the reduced fare.



- Animals are not permitted in ECCTA facilities or vehicles, unless the animal is: (1) in a secure animal carrier, (2) a certified police dog accompanied by a peace officer, or (3) a service animal, as defined by the Americans with Disabilities Act (ADA).
  - Where permitted, animals must be properly secured and/or controlled while riding in an ECCTA vehicle or visiting an ECCTA facility, as follows:
    - The service animal is required to sit, stand or lay on the floor of the vehicle and may not block the aisle.
    - Service animals must be under the control of the handler at all times.
    - If an animal misbehaves, the customer may be asked to remove the animal from the vehicle. If an animal misbehaves on multiple occurrences, the animal's riding privileges may be revoked. Examples of misbehavior include unprovoked growling or attacking a customer, an operator, or other service animal, excessive barking, or repeated instances of urination or defecation on or in ECCTA buses or facilities.
- Priority seating is labeled and available at the front of the bus for senior and disabled customers. Please yield priority seats to senior and disabled customers.
- Keep the aisle clear of carts and strollers or use the designated stroller area.
- Sealed food and drink are permitted on ECCTA vehicles, but eating and drinking onboard a vehicle is prohibited.
- Drinking or carrying alcohol in an open container is prohibited.
- The use of portable audio equipment without earphones is not allowed.
- Shoes and clothing are required.
- All customers must exit the bus at the end of the line.

### **ECCTA Property**

- Loitering or remaining in or on ECCTA property, vehicles, bus stops, or bus shelters beyond what is reasonably necessary for utilizing ECCTA services is prohibited.
- Bicycles, skates, skateboards, kick scooters, e-scooters and other wheeled devices, except wheelchairs and mobility aid devices, may not be ridden on vehicles.
- Interfering or tampering with mobile data computers, fare boxes, security equipment or any other equipment on ECCTA property or vehicles is prohibited.



- Intentionally damaging, obstructing or impeding the flow of transit vehicles, passenger traffic, hindering or preventing access to transit vehicles or stations, or unlawfully interfering with the provision or use of public transportation services is prohibited.
- Commercial activity is prohibited on ECCTA property and vehicles, unless permitted and authorized by ECCTA in writing and subject to the approval of the ECCTA CEO or their designee.
- No person, other than an ECCTA employee, shall post flyers, pamphlets, posters, or any other materials on ECCTA property, vehicles, bus stops, or bus shelters.

### **Prohibited Disorderly Conduct**

- Intentional fare evasion, payment of incorrect fare, or misuse of tickets.
- Verbal, threatening, violent, or physical abuse or assault of an ECCTA employee or customer.
- Behavior that presents a danger to the health, safety or welfare of an ECCTA employee or customer. Such behavior includes conduct which is violent, seriously disruptive or illegal as defined by the California Penal Code.
- Harassing or abusing an ECCTA employee or customer because of race, national origin, sexual orientation, or other protected classification as outlined by federal and state statute.
- Sexually harassing an ECCTA employee or customer.
- Defacing, destroying, tampering, removing or otherwise damaging ECCTA property, vehicles, bus stops, or bus shelters.
- Smoking or carrying a lighted or smoldering pipe, cigar, cigarette, electronic cigarette, vaping device or using tobacco, cannabis, or other substance, while on ECCTA vehicles or within ECCTA bus shelters or stops.
- Possession of controlled or hazardous substances, guns, knives or devices that are weapons or appear to be capable of being used as a weapon. This provision does not apply to law enforcement.
- Carrying flammable liquids, explosives, acid, battery or other article or material likely to cause harm to others.
- Urinating, defecating, vomiting, spitting, or inappropriately discharging of bodily fluids on transit property.



- Customers who are temporarily unable to care for themselves due to illness or intoxication, which interferes with the safe and smooth operation of the vehicle.
- Intentionally disturbing others by engaging in loud, boisterous, raucous, unruly, or harassing behavior that is harmful and intimidating to others.
- Blocking an aisle, door, or stairway with one's body or object, in a way that poses a danger, unreasonably impedes a customer or ECCTA employee's movement, or displaces a customer.
- Failing to maintain acceptable standards of personal hygiene, which could expose an ECCTA employee or customer to health and safety risks.
- Engaging in or soliciting another person to engage in prostitution or other illicit activity (human trafficking).

# We ask for all customers to follow the Code of Conduct Policy

Eastern Contra Costa Transit Authority (ECCTA), also known as Tri Delta Transit, is committed to providing quality and non-discriminatory public transportation. There are occasions, however, when customer behavior seriously disrupts or endangers the health and safety of our employees and members of the public who use our services. When this occurs, it may be necessary to deny ECCTA services and/or access to ECCTA facilities to those customers in accordance with the criteria and procedures specified in this policy.

The rules contained herein are intended to regulate the conduct occurring on ECCTA vehicles, within or upon ECCTA facilities and properties, and in connection with ECCTA's provision of public transportation services.

The policy is enacted pursuant to the authority granted to ECCTA by the California Penal Code Section 640.

This policy applies to any member of the public utilizing ECCTA's public transportation services or ECCTA property or facilities.

Nothing in this policy shall be applied in a manner that discriminates against individuals with disabilities. Individuals with disabilities, as defined by law, may request reasonable accommodation to the Code of Conduct by contacting the Chief Operating Officer (COO) at ECCTA's Administration office, located at 801 Wilbur Avenue, Antioch, CA by calling 925-754-6622.

**Route Information**  
(925) 754-4040

**Tri MyRide**  
(925) 470-4997

**Paratransit Scheduling**  
(925) 754-3060

**Administration Office**  
801 Wilbur Avenue  
Antioch, CA 94509  
(925) 754-6622

Mon-Thurs 7am-6pm  
Fri 8am-5pm

**TriDeltaTransit.com**



# CODE OF CONDUCT POLICY

for  
**Eastern Contra Costa  
Transit Authority  
(Tri Delta Transit)**

## PROCEDURES FOR SUSPENSION / EXCLUSION

A person who violates this policy is subject to a notice of violation and imposition of any and all remedies, fines, criminal sanctions, damages, and penalties available by law. Enforcement of any provisions of this policy involving the payment of any fees, penalties, other administrative amounts, or community service, based on California Penal Code section 640 (b) and (c), shall be pursuant to the authority and according to the procedures herein.

### Administrative action:

Staff will review all reports by bus operators or passengers relating to complaints of conduct or behavior in violation of this code.

Upon such review, the agency in its sole discretion may:

- Suspend future riding privileges for a definite or indefinite period (refer to "Suspension of Service" below).
- Notify, appropriate law enforcement agency(ies) and pursue arrest and criminal prosecution of the offending customer.
- Pursue any other appropriate legal or administrative remedy.
- Contact appropriate school authorities where applicable.
- Issue a warning letter.
- Determine that no further action is required.

### Suspension of Service:

ECCTA reserves the right to suspend service to individuals who violate any of the policies and/or rules contained herein. Penalties may be increased if the infraction is deemed to be of a criminal nature and under investigation and/or action by the police and/or court jurisdiction. The CEO shall be authorized to make a decision for suspension of service, which shall be final, subject to the individual's right to appeal.

### Dangerous Conduct: Presenting a Serious Threat to Public Safety:

In the case of conduct which is determined by ECCTA to present a clear and immediate threat to the safety of customers or ECCTA employees, and/or which has resulted in injury to the violator or to customers and/or ECCTA employees, ECCTA may immediately and/or permanently suspend transit services subject to the individual's right to appeal.

•**First Offense:** The first violation of this code may result in suspension of transit services for a period of no longer than one week.

•**Second Offense:** The second violation of this code within 12 months of the first offense may result in a suspension of transit services for a period no longer than one month.

•**Third Offense:** The third violation of this code within 24 months of the second offense may result in a suspension of transit services for a period no longer than one year.

### Due process- appeal of suspension action:

Users of the agency's services may appeal a suspension of service decision within 30 days of the suspension notice either in writing to the CEO at 801 Wilbur Avenue, Antioch, CA 94509 or by emailing CEO@trideltatransit.org.

### Remedy not exclusive:

ECCTA's adoption and enforcement of this code is not an exclusive remedy for conduct affecting ECCTA and does not limit ECCTA's ability to resort to any other judicial or administrative remedy and/or penalty available under applicable local, state or federal law.





## CODE OF CONDUCT ONBOARD BUSES/VEHICLES\*

- Customers must board the bus at a designated bus stop. For safety, the bus will not stop after it pulls away from the curb.
- Pay the proper fare with cash or accepted fare media upon boarding the bus. To receive a reduced fare, a customer is required to show eligibility for the reduced fare.
- Animals are not permitted in ECCTA facilities or vehicles, unless the animal is: (1) in a secure animal carrier, (2) a certified police dog accompanied by a peace officer, or (3) service animal, as defined by the Americans with Disabilities Act (ADA). While riding in a vehicle, the service animal is required to sit, stand or lay on the floor of the vehicle and may not block the aisle. Service animals must be under the control of the handler at all times. If the animal misbehaves, the customer will be asked to remove the animal from the vehicle. If there are multiple occurrences of misbehavior, the animal's riding privileges may be revoked. Examples of misbehavior include unprovoked growling or attacking a customer, the animal's driver, or other service animal, or excessive barking.
- Priority seating is labeled and available at the front of the bus for senior and disabled customers. Please yield priority seats to senior and disabled customers.
- Keep the aisle clear of carts and strollers or use the designated stroller area.
- Sealed food and drink are permitted on ECCTA vehicles, but eating and drinking onboard a vehicle is prohibited.
- Drinking or carrying alcohol in an open container is prohibited.
- The use of portable audio equipment without earphones is not allowed.
- Shoes and clothing are required.
- All customers must exit the bus at the end of the line.



## CODE OF CONDUCT ECCTA PROPERTY\*

- Loitering or remaining in or on ECCTA property, vehicles, bus stops, or bus shelters beyond what is reasonably necessary for utilizing ECCTA services is prohibited.
- Bicycles, skates, skateboards, kick scooters, e-scooters and other wheeled devices, except wheelchairs and mobility aid devices, may not be ridden on vehicles.
- Interfering or tampering with mobile data computers, fare boxes, security equipment or any other equipment on ECCTA property or vehicles is prohibited.
- Intentionally damaging, obstructing or impeding the flow of transit vehicles, passenger traffic, hindering or preventing access to transit vehicles or stations, or unlawfully interfering with the provision or use of public transportation services is prohibited.
- Commercial activity is prohibited on ECCTA property and vehicles, unless permitted and authorized by ECCTA.
- No person, other than an ECCTA employee, shall post flyers, pamphlets, posters, or any other materials on ECCTA property, vehicles, bus stops, or bus shelters.

### \*Code of Conduct

These activities and/or behaviors are prohibited on ECCTA property, shall not be engaged in by persons utilizing or desiring to utilize ECCTA services, and may be cause for removal or suspension from ECCTA property or service.

If information is needed in another language, please contact 1-925-754-6622.

Si necesita información en otro idioma, contacte al 1-925-754-6622.

如果需要其他語言的信息，請聯繫 1-925-754-6622。

Kung kailangan ng impormasyon sa ibang wika, mangyaring makipag-ugnayan sa 1-925-754-6622.

Nếu cần thông tin bằng ngôn ngữ khác, vui lòng liên hệ 1-925-754-6622.



## CODE OF CONDUCT PROHIBITED DISORDERLY CONDUCT\*

- Intentional fare evasion, payment of incorrect fare, or misuse of tickets.
- Verbal, threatening, violent, or physical abuse or assault of an ECCTA employee or customer.
- Behavior that presents a danger to the health, safety or welfare of an ECCTA employee or customer. Such behavior includes conduct which is violent, seriously disruptive or illegal as defined by the California Penal Code.
- Harassing or abusing an ECCTA employee or customer because of race, national origin, sexual orientation, or other protected classification as outlined by federal and state statute.
- Sexually harassing an ECCTA employee or customer.
- Defacing, destroying, tampering, removing or otherwise damaging ECCTA property, vehicles, bus stops, or bus shelters. Such acts will be prosecuted to the full extent of the law.
- Smoking or carrying a lighted or smoldering pipe, cigar, cigarette, electronic cigarette, vaping device or using tobacco, cannabis on ECCTA property or vehicles.
- Possession of alcohol, controlled or hazardous substances, guns, knives or devices that are weapons or appear to be capable of being used as a weapon. This provision does not apply to law enforcement.
- Carrying flammable liquids, explosives, acid, battery or other article or material likely to cause harm to others.
- Urinating, defecating, vomiting, spitting, or inappropriately discharging of bodily fluids on transit property.
- Disruptive conduct of customers who are temporarily unable to care for themselves due to illness or intoxication, which interferes with the safe and smooth operation of the vehicle.
- Intentionally disturbing others by engaging in loud, boisterous, raucous, unruly, or harassing behavior that is harmful and intimidating to others.
- Blocking an aisle, door, or stairway with one's body or object, in a way that poses a danger, unreasonably impedes a customer's movement, or displaces a customer.
- Failing to maintain acceptable standards of personal hygiene, which could expose an ECCTA employee or customer to health and safety risks.
- Engaging in or soliciting another person to engage in prostitution or other illicit activity (human trafficking).

## TODOS LOS USUARIOS Y VISITANTES DE LAS AGENCIAS DE TRÁNSITO DEBEN SEGUIR LA POLÍTICA DEL CÓDIGO DE CONDUCTA

Autoridad de Tránsito del Este de Contra Costa (ECCTA), también conocida como Tri Delta Transit, está comprometida a brindar transporte público de calidad y no discriminatorio. Desafortunadamente, hay ocasiones en las que el comportamiento del cliente altera gravemente o pone en peligro la salud y la seguridad de nuestros empleados y del público que utiliza nuestros servicios. Cuando esto ocurra, puede ser necesario negar los servicios de ECCTA y/o el acceso a las instalaciones de ECCTA a esos clientes de acuerdo con los criterios y procedimientos especificados en esta política. Las reglas contenidas en este documento tienen como objetivo regular la conducta que ocurre en los vehículos de ECCTA, dentro o sobre las instalaciones y propiedades de ECCTA, y en relación con la prestación de servicios de transporte público de ECCTA.

La política se promulga de conformidad con la autoridad otorgada a ECCTA por la Sección 640 del Código Penal de California.

Esta política se aplica a cualquier miembro del público que utilice o se encuentre sobre o dentro de los servicios de transporte público de ECCTA, propiedad de ECCTA y/o instalaciones de ECCTA.

Nada en esta política se aplicará de manera que discrimine a personas con discapacidades u otras clases protegidas. Las personas con discapacidades, según lo define la ley, pueden solicitar adaptaciones razonables a la Política del Código de conducta del pasajero comunicándose con el Gerente de Cumplimiento en la oficina de Administración de ECCTA, ubicada en 801 Wilbur Avenue, Antioch, llamando al 1- 925-754-6622.



## LA POLÍTICA DEL CÓDIGO DE CONDUCTA PARA PASAJEROS

de la Autoridad de Tránsito del Este de Contra Costa



801 Wilbur Avenue  
Antioch, CA 94509  
[www.TriDeltaTransit.com](http://www.TriDeltaTransit.com)

Administración 1-925-754-6622  
Información de Ruta 1-925-754-4040  
Programación de Paratransito 1-925-754-3060  
TriMyRide 1-925-470-4997  
TTY Relay 7-1-1

## Procedimientos de Suspensión/Exclusión

Una persona que viole esta política está sujeta a un aviso de violación y a la imposición de todos y cada uno de los recursos, multas, sanciones penales, daños y penalidades disponibles por ley. La aplicación de cualquier disposición de esta política que implique el pago de tarifas, sanciones, otros montos administrativos o servicio comunitario, con base en la sección 640 (b) y (c) del Código Penal de California, se realizará de conformidad con la autoridad y de acuerdo con los procedimientos establecidos.

### **Acción Administrativa:**

El personal revisará todos los informes de los operadores o pasajeros de autobuses relacionados con quejas de conducta o comportamiento que viole este código. Tras dicha revisión, la agencia, a su exclusivo criterio, podrá:

- Suspender futuros privilegios de viaje por un período definido o indefinido (consulte "Suspensión del servicio" a continuación).
- Notificar a las agencias policíales correspondientes y perseguir el arresto y el procesamiento penal del cliente infractor.
- Interponer cualquier otro recurso legal o administrativo apropiado.
- Comunicarse con las autoridades escolares apropiadas cuando corresponda.
- Emitir una carta de advertencia.
- Determinar que no se requiere ninguna acción adicional.

### **Suspensión del Servicio:**

La agencia se reserva el derecho de suspender el servicio a personas que violen cualquiera de las políticas y/o reglas contenidas en este documento. Las penas podrán incrementarse si la infracción se considera de carácter penal y está bajo investigación y/o actuación policial y/o judicial. El Director de Operaciones (COO) de ECCTA, o su designado, estará autorizado a tomar una decisión de suspensión del servicio, que será definitiva, sujeta al derecho del individuo a apelar.

### **Conducta peligrosa: presenta una amenaza grave a la seguridad pública :**

En el caso de una conducta que ECCTA determine que presenta una amenaza clara e inmediata a la seguridad de los clientes o empleados de ECCTA, y/o que haya resultado en lesiones al infractor o a los clientes y/o empleados de ECCTA, ECCTA puede inmediatamente y/o permanentemente suspender los servicios de tránsito sujetos al derecho del individuo a apelar.

- **Primera ofensa:** La primera violación a este código podrá resultar en la suspensión de los servicios de tránsito por un período no mayor a siete (7) días calendario.
- **Segunda infracción:** La segunda violación a este código podrá resultar en la suspensión de los servicios de tránsito por un período no mayor a treinta (30) días consecutivos.
- **Tercera infracción:** La tercera violación a este código podrá resultar en la suspensión de los servicios de tránsito por un período no mayor a 360 días consecutivos.

### **Debido Proceso - Apelación de la Acción Suspensiva:**

Los usuarios de los servicios de la agencia pueden apelar una decisión de suspensión del servicio por escrito al director ejecutivo de Tri Delta Transit en 801 Wilbur Avenue, Antioch, CA 94509 o enviando un correo electrónico a [CEO@trideltatransit.org](mailto:CEO@trideltatransit.org).

### **Procedimientos de apelación**

- (1) Una persona que viole cualquier disposición del código y que reciba una suspensión podrá, dentro de los siete (7) días siguientes a la emisión de dicha suspensión, solicitar una revisión para disputar la violación. La solicitud de revisión podrá realizarse por teléfono, correo electrónico, por escrito o en persona.
- (2) El director ejecutivo o su designado llevará a cabo una revisión de los materiales presentados que respaldan una solicitud de revisión para determinar si la infracción ocurrió o no, o si existen circunstancias atenuantes que puedan considerar apropiada la desestimación de la suspensión. El director ejecutivo o su designado revisará todos los materiales presentados y podrá realizar una entrevista adicional de cualquier persona o testigo relacionado con el incidente. Al completar dicha revisión, el CEO o su designado tomará una decisión por escrito para (a) mantener la suspensión, (b) modificar la suspensión y determinar la fecha de inicio y finalización de la suspensión, (c) desestimar la suspensión y restablecer la capacidad del apelante para utilizar el servicio, o (d) tomar otras medidas apropiadas de acuerdo con la revisión.
- (3) ECCTA notificará, por escrito, a la persona que solicita la revisión sobre el resultado de la misma. La notificación de los resultados de la revisión se considerará recibida por la persona que solicitó la revisión inicial cinco (5) días calendario siguientes a la notificación de la decisión por parte de ECCTA. La notificación puede realizarse en persona o mediante cualquier forma de correo electrónico o escrito. Los avisos, cartas y decisiones de apelación también estarán disponibles para su recogida durante el horario comercial habitual en la ventanilla de atención al cliente de la oficina administrativa de ECCTA.

### **Remedio no exclusivo:**

La adopción y aplicación de este código por parte de ECCTA no es un recurso exclusivo para la conducta que afecta a ECCTA y no limita la capacidad de ECCTA de recurrir a cualquier otro recurso y/o sanción penal, judicial o administrativa disponible según la ley local, estatal o federal aplicable.





### CÓDIGO DE CONDUCTA A BORDO DE AUTOBUSES/VEHÍCULOS

- Los clientes deben abordar el autobús en una parada designada. Por seguridad, el autobús no se detendrá después de alejarse de la acera.
- Los clientes de ECCTA deben pagar la tarifa adecuada en efectivo o con medios de tarifa aceptados al abordar el autobús. Para recibir una tarifa reducida, el cliente debe demostrar su elegibilidad para la tarifa reducida.
- No se permiten animales en las instalaciones o vehículos de ECCTA, a menos que el animal esté: (1) en un transportador de animales seguro, (2) un perro policía certificado acompañado por un oficial del orden público, o (3) un animal de servicio, según lo define la ley para Estadounidenses con Discapacidades o ADA. Cuando esté permitido, los animales deben estar asegurados y/o controlados adecuadamente mientras viajan en un vehículo de ECCTA o visitan una instalación de ECCTA, de la siguiente manera:
  - ⇒ El animal de servicio debe sentarse, pararse o recostarse en el piso del vehículo y no puede bloquear el pasillo.
  - ⇒ Los animales de servicio deben estar bajo el control del guía en todo momento.
  - ⇒ Si un animal se porta mal, se le puede pedir al cliente que lo saque del vehículo. Si un animal se porta mal en múltiples ocasiones, se pueden revocar los privilegios de montar del animal. Ejemplos de mala conducta incluyen gruñidos o ataques no provocados a un cliente, un operador u otro animal de servicio, ladridos excesivos o instancias repetidas de orinar o defecar en o dentro de los autobuses o instalaciones de ECCTA.
  - Los asientos prioritarios están etiquetados y disponibles en la parte delantera del autobús para clientes mayores y discapacitados. Ceda asientos prioritarios a clientes mayores y discapacitados.
  - Mantenga el pasillo libre de carritos y cochecitos o use el área designada para cochecitos.
  - Se permiten alimentos y bebidas sellados en los vehículos de ECCTA, pero está prohibido comer y beber a bordo de un vehículo.
  - Está prohibido beber o llevar alcohol en un recipiente abierto.
  - No está permitido el uso de equipos de audio portátiles sin auriculares.
  - Se requieren zapatos y ropa.
  - Todos los clientes deben bajarse del autobús al conclusión de la ruta.



### CÓDIGO DE CONDUCTA PROPIEDAD DE ECCTA

- Está prohibido merodear por los alrededores de, o permanecer dentro de las instalaciones y/o propiedades de ECCTA, incluyendo vehículos, paradas de autobús o las casetas del autobús de ECCTA más allá de lo razonablemente necesario para utilizar los servicios de ECCTA.
- No se pueden montar en los vehículos bicicletas, patines, patinetas, patinetes, patinetes eléctricos y otros dispositivos con ruedas, excepto sillas de ruedas y dispositivos de ayuda a la movilidad.
- Está prohibido interferir o alterar las computadoras de datos móviles, las cajas de tarifas, el equipo de seguridad o cualquier otro equipo en la propiedad o los vehículos de ECCTA.
- Está prohibido dañar, obstruir o impedir intencionalmente el flujo de vehículos de tránsito, el tráfico de pasajeros, obstaculizar o impedir el acceso a vehículos o estaciones de tránsito, o interferir ilegalmente con la prestación o uso de los servicios de transporte público.
- La actividad comercial está prohibida en propiedades y vehículos de ECCTA, a menos que ECCTA lo permita y autorice por escrito y esté sujeto a la aprobación del director ejecutivo de ECCTA o su designado.
- Ninguna persona, que no sea un empleado de ECCTA, deberá publicar folletos, panfletos, carteles o cualquier otro material en propiedades, vehículos, paradas de autobús o casetas del autobús de ECCTA.

If information is needed in another language, please contact 1-925-754-6622.

Si necesita información en Español, llame al 1-925-754-6622.

如果需要中文信息, 請電 1-925-754-6622.  
Kung kailangan ng impormasyon sa Tagalog, mangyaring tumawag sa 1-925-754-6622.



### CÓDIGO DE CONDUCTA

ECCTA exige que los usuarios de sus servicios cumplan con estándares mínimos de conducta. El propósito de las políticas y reglas es proteger la salud, la seguridad y el bienestar de los pasajeros y empleados de ECCTA, proteger los equipos e instalaciones utilizados en la prestación de servicios de transporte público y garantizar el civismo y la conveniencia del servicio de transporte. El siguiente código de conducta detalla los estándares mínimos esperados y las actividades y/o comportamientos que están prohibidos en los autobuses de ECCTA, las instalaciones de ECCTA y la propiedad de ECCTA, y además informa sobre el comportamiento que no deben tener las personas que utilizan o desean utilizar los servicios de ECCTA.

### CÓMO PUEDES AYUDAR

Tiene opciones para informar sus inquietudes sobre seguridad y protección:

- Llame al 9-1-1 para delitos en curso y emergencias.

Este preparado para dar el número del autobús, y la ruta y dirección en la que viaja el autobús.

- Informe en el autobús al operador.
- Aplicación Tri Delta Watch: Informe utilizando la aplicación gratuita para iOS y Android.

Todos los autobuses de ECCTA están equipados con equipos de seguridad de audio y video.



### CÓDIGO DE CONDUCTA CONDUCTA DESORDENADA PROHIBIDA

- Evasión intencional de tarifa, pago de tarifa incorrecta o uso indebido de boletos.
- Abuso o agresión verbal, amenazante, violenta o física de un empleado o cliente de ECCTA.
- Comportamiento que presenta un peligro para la salud, la seguridad o el bienestar de un empleado o cliente de ECCTA. Tal comportamiento incluye conducta violenta, gravemente perturbadora o ilegal según lo define el Código Penal de California.
- Acosar o abusar de un empleado o cliente de ECCTA por motivos de raza, origen nacional, orientación sexual u otra clasificación protegida según lo establecido por los estatutos federales y estatales.
- Acosar sexualmente a un empleado o cliente de ECCTA.
- Desfigurar, destruir, alterar, retirar o dañar de otro modo la propiedad, los vehículos, las paradas de autobús o las casetas del autobús de ECCTA.
- Fumar o llevar una pipa, cigarrillo, cigarrillo electrónico, dispositivo de vapo encendido o humeante o consumir tabaco, cannabis u otra sustancia, mientras se encuentre en vehículos de ECCTA o dentro de las casetas del autobús o paradas de autobuses de ECCTA.
- Posesión de sustancias controladas o peligrosas, pistolas, cuchillos o dispositivos que sean armas o parezcan poder usarse como arma. Esta disposición no se aplica a la aplicación de la ley.
- Transportar líquidos inflamables, explosivos, ácido, baterías u otros artículos o materiales que puedan causar daño a otros.
- Orinar, defecar, vomitar, escupir o descargar de manera inapropiada líquidos corporales en la propiedad de tránsito.
- Clientes que temporalmente no pueden cuidar de sí mismos debido a una enfermedad o intoxicación, lo que interfiere con el funcionamiento sin interrupción y seguro del vehículo.
- Molestar intencionalmente a otros mediante comportamientos ruidosos, bulliciosos, estridentes, rebeldes o acosadores que sean dañinos e intimidantes para los demás.
- Bloquear un pasillo, puerta o escalera con el cuerpo u objeto de una manera que represente un peligro, impida irrazonablemente el movimiento de un cliente o empleado de ECCTA, o desplace a un cliente.
- No mantener estándares aceptables de higiene personal, lo que podría exponer a un empleado o cliente de ECCTA a riesgos de salud y seguridad.
- Participar o solicitar a otra persona que se dedique a la proscripción u otra actividad ilícita (tráfico de personas).



## RIDER CODE OF CONDUCT INFORMATION

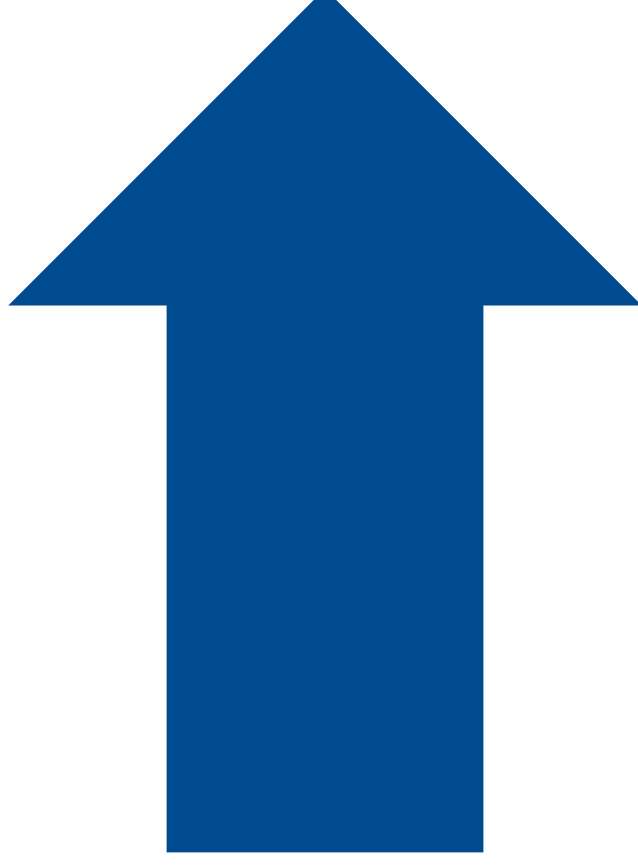
LA POLÍTICA DEL CÓDIGO DE CONDUCTA PARA PASAJEROS

**Tri Delta Transit (Eastern Contra Costa Transit Authority) requires users to adhere to minimum standards of conduct.**

### **SCAN HERE FOR THE FULL CODE FOR:**

**ESCÁNEE AQUÍ PARA VER CÓDIGO COMPLETO PARA:**

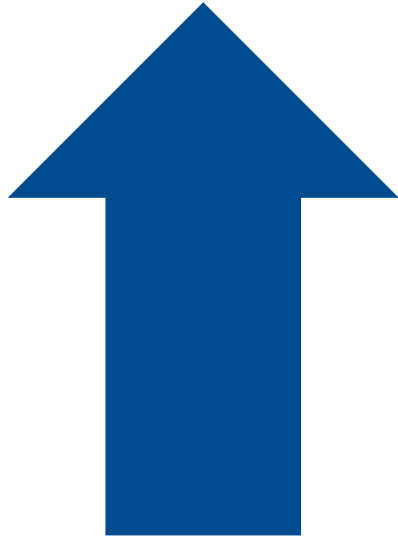
- **GENERAL GUIDELINES**
- **ONBOARD BUS/VEHICLES**
- **ECCTA PROPERTY**
- **PROHIBITING DISORDERLY CONDUCT**
- **PROCEDURES FOR SUSPENSION/EXCLUSION**



If information is needed in another language, please call 1-925-754-4040. | Si necesita información en español, llame al 1-925-754-4040. | 如果需要中文信息，請致電 1-925-754-4040 | Kung kailangan ng impormasyon sa Tagalog, mangyaring tumawag sa 1-925-754-4040. | Nếu cần thông tin bằng tiếng Việt, vui lòng gọi 1-925-754-4040.

## RIDER CODE OF CONDUCT INFORMATION

Tri Delta Transit (Eastern Contra Costa Transit Authority) requires users to adhere to minimum standards of conduct.



### SCAN HERE FOR THE FULL CODE FOR:

- GENERAL GUIDELINES
- ONBOARD BUS/VEHICLES
- ECCTA PROPERTY
- PROHIBITING DISORDERLY CONDUCT
- PROCEDURES FOR SUSPENSION/EXCLUSION

If information is needed in another language, please call 1-925-754-4040. | Si necesita información en español, llame al 1-925-754-4040. | 如果需要中文信息，請致電 1-925-754-4040 | Kung kailangan ng impormasyon sa Tagalog, mangyaring tumawag sa 1-925-754-4040. | Nếu cần thông tin bằng tiếng Việt, vui lòng gọi 1-925-754-4040.



# RIDER CODE OF CONDUCT

**Tri Delta Transit (Eastern Contra Costa Transit Authority) requires users to adhere to minimum standards of conduct.**

## **SCAN HERE FOR THE FULL CODE FOR:**

- **GENERAL GUIDELINES**
- **ONBOARD BUS/VEHICLES**
- **ECCTA PROPERTY**
- **PROHIBITING DISORDERLY  
CONDUCT**
- **PROCEDURES FOR  
SUSPENSION/EXCLUSION**



If information is needed in another language, please call 1-925-754-4040. | Si necesita información en español, llame al 1-925-754-4040. | 如果需要中文信息, 請致電 1-925-754-4040 | Kung kailangan ng impormasyon sa Tagalog, mangyaring tumawag sa 1-925-754-4040. | Nếu cần thông tin bằng tiếng Việt, vui lòng gọi 1-925-754-4040.

# **TAB 5**

Agenda Item #7c

ACTION ITEM: FY25 Low Carbon Transit Operations Program (LCTOP)

## **Board of Directors Meeting**

Wednesday March 26, 2025

ECCTA Boardroom

801 Wilbur Avenue, Antioch, CA 94509

## Staff Report to ECCTA Board of Directors

**Meeting Date:** March 26, 2025

**Agenda Item:** FY25 Low Carbon Transit Operations Program (LCTOP) – Agenda Item #7c

**Lead Staff:** Agustin Diaz, Manager of Planning and Grants

**Approved:** Rashidi Barnes, Chief Executive Officer



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### Background

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities.

This program will be administered by the California Department of Transportation (Caltrans) in coordination with the Air Resource Board (ARB) and the State Controller's Office (SCO). Caltrans is responsible for ensuring that the statutory requirements of the program are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

### Financial Impact

ECCTA is an eligible recipient for Low Carbon Transit Operations Program funds. We are prepared to file an FY25 LCTOP capital project application for \$910,849 with Caltrans at this time. Staff recommends that the FY25 LCTOP funds available to ECCTA be applied to a three-year (year 3 of 3) capital rollover project to provide the local funding match for the hydrogen fueling station.

### Requested Action

Adopt Resolution #250326C authorizing the execution of the ECCTA FY2025 Low Carbon Transit Operations Program (LCTOP) project.

**Agenda Item #7c**  
*Eastern Contra Costa Transit Authority  
Board of Directors Meeting  
March 26, 2025*



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

**RESOLUTION #250326C**  
**AUTHORIZATION FOR THE EXECUTION OF THE**  
**CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS**  
**FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**  
**FOR THE FOLLOWING PROJECT(S):**  
**Hydrogen Fueling Station (\$910,849)**

**WHEREAS**, the Eastern Contra Costa Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Eastern Contra Costa Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Rashidi Barnes, Chief Executive Officer; and

**WHEREAS**, the Eastern Contra Costa Transit Authority wishes to implement the following LCTOP projects listed below,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Eastern Contra Costa Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**RESOLUTION #250326C**  
**AUTHORIZATION FOR THE EXECUTION OF THE**  
**CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS**  
**FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**  
**FOR THE FOLLOWING PROJECT(S):**  
**Hydrogen Fueling Station (\$910,849)**

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Rashidi Barnes, Chief Executive Officer, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the submittal of the following project nominations and allocation requests to the Department in FY2024-2025 LCTOP funds:

**Project Name:** Hydrogen Fueling Station

**Amount of LCTOP funds requested:** \$910,849

**Short description of project:** LCTOP funding will provide the local matching funds for the construction of a hydrogen fueling station that will support up to 30 fuel cell electric buses.

**Benefit to Priority Populations:** Reduction in GHG and particulate matter emissions.

**Contributing Sponsors:** Metropolitan Transportation Commission

**PASSED AND ADOPTED THIS 26<sup>th</sup> day of March 2025, by the following votes:**

**EASTERN CONTRA COSTA TRANSIT AUTHORITY**

\_\_\_\_\_  
Diane Burgis, Chair

\_\_\_\_\_  
Rashidi Barnes, Chief Executive Officer

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_  
**ABSTENTIONS:** \_\_\_\_\_

# **TAB 6**

Agenda Item #7d

**ACTION ITEM: FY25 Low Carbon Transit Operations Program (LCTOP)  
Corrective Action Plan**

## **Board of Directors Meeting**

**Wednesday March 26, 2025**

**ECCTA Boardroom  
801 Wilbur Avenue, Antioch, CA 94509**



## Staff Report to ECCTA Board of Directors

**Meeting Date:** March 26, 2025

**Agenda Item:** FY25 Low Carbon Transit Operations Program (LCTOP)  
Corrective Action Plan – Agenda Item #7d

**Lead Staff:** Agustin Diaz, Manager of Planning and Grants

**Approved:** Rashidi Barnes, Chief Executive Officer



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### Background

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities.

This program will be administered by the California Department of Transportation (Caltrans) in coordination with the Air Resource Board (ARB) and the State Controller's Office (SCO). Caltrans is responsible for ensuring that the statutory requirements of the program are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

### Financial Impact

In order to avoid the expiration of previously awarded LCTOP funds, ECCTA must submit a Corrective Action Plan to reallocate the funds to a new project. ECCTA must also submit a new project allocation request in the current cycle.

A total of \$870,507 was previously allocated to a project for the infrastructure needed for an inductive charging system for battery electric buses. Since the project is no longer planned or feasible to complete in a timely manner prior to funding expiration, ECCTA is proposing a change in project scope to avoid losing these funds. ECCTA proposes using the funds to expand fixed-

route service on the newly proposed, high-frequency route 380. The service expansion is planned to coincide with the system redesign that will be implemented as a result of the Comprehensive Operational Analysis (COA).

### **Requested Action**

Adopt Resolution #250326D authorizing the execution and submittal of ECCTA's Corrective Action Plan and allocation request in the FY2025 Low Carbon Transit Operations Program (LCTOP) allocation request cycle.



# TRI DELTA TRANSIT

Eastern Contra Costa Transit Authority  
801 Wilbur Avenue • Antioch, California 94509  
Phone 925.754.6622 Fax 925.757.2530

## **RESOLUTION #250326D**

### **AUTHORIZATION FOR THE EXECUTION OF THE CORRECTIVE ACTION PLAN FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE FOLLOWING PROJECT: New Route 380 (\$870,507)**

**WHEREAS**, the Eastern Contra Costa Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Eastern Contra Costa Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Rashidi Barnes, Chief Executive Officer; and

**WHEREAS**, the Eastern Contra Costa Transit Authority wishes to submit a Corrective Action Plan to change the project scope of a previously awarded LCTOP project to implement the proposed LCTOP project (listed below),

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Eastern Contra Costa Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Rashidi Barnes, Chief Executive Officer, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**RESOLUTION #250326D**  
**AUTHORIZATION FOR THE EXECUTION OF THE CORRECTIVE ACTION PLAN**  
**FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**  
**FOR THE FOLLOWING PROJECT:**  
**New Route 380 (\$870,507)**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Eastern Contra Costa Transit Authority that it hereby authorizes the submittal of the following project Corrective Action Plan and allocation request to the Department in the FY2024-2025 LCTOP allocation request cycle:

**Current Project Name:** Inductive Charging Infrastructure

**Amount of LCTOP funds awarded:** \$870,507

**Short description of project:** Pre-installation of infrastructure for an inductive charging system for battery electric buses

**Reason for Scope Change:** Project is no longer planned or feasible to complete in a timely manner prior to funding expiration.

**Proposed Project Name:** New Route 380

**Amount of LCTOP funds proposed:** \$870,507

**Short description of project:** LCTOP funding will provide increased service to the redesigned route 380 that will have high frequency service (15-minute headways). This service expansion period will coincide with the system redesign that will be implemented as a result of the comprehensive operational analysis.

**Benefit to Priority Populations:** Improved frequency and connections to other modes and reduction in harmful GHG emissions.

**Contributing Sponsors:** Metropolitan Transportation Commission.

**PASSED AND ADOPTED THIS 26<sup>th</sup> day of March 2025, by the following votes:**

**EASTERN CONTRA COSTA TRANSIT AUTHORITY**

\_\_\_\_\_  
Diane Burgis, Chair

\_\_\_\_\_  
Rashidi Barnes, Chief Executive Officer

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSENTIONS:** \_\_\_\_\_